

RIGHT TO INFORMATION

To secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority, the constitution of Central Information Commission and State Information Commission and for matters connected therewith or incidental thereto

A person who desires to obtain any information under RIGHT TO INFORMATION act, shall make a request in writing or through Electronic means in English or in Tamil accompanying such fee as may be prescribed to Central Public Information Officer or State Public Information Officer. An application making request for information shall not be required to give any reason for requesting the information. On receipt of a request shall be disposed within 30 days of the receipt of the request either providing information or reject the request.

Any person who does not receive a decision within the time specified or is aggrieved by a decision of the officer, may appeal within 30days from the expiry of such period or from the receipt of such decision.

Under the powers vested under this Act, the following commission is formed in Various Departments in Virudhunagar District to provide information to public under this act.

HIGHLIGHTS

- *Right to Information is fundamental Right.*
- *Covers the whole of India except the State of Jammu & Khasmir.*
- *Covers entire Governmnet, Public Sector, including Governenment funded organisation/Institutions Schools, Hopitals & N.G.O.*

- *Covers all information 'held' regardless of the form in which it is recorded ie any and every material in any form.*

Includes right to

- *Inspection of work, documents, records.*
- *Taking notes, extracts or certified copies of documents/records.*
- *Taking certified Samples of material.*
- *Obtaining information in Diskettes, Floppies, Printouts etc.*

Methods of request for Information

- *In writing Vernacular Language/English.*
- *By Electronic Media like Email/Fax etc.*
- *Orally where request cannot be made in writing PIO afford reasonable assistance to reduce it in writing.*

DEPARTMENTS

- *Revenue Departments & Commissionerate of Revenue Department*
- *Small Savings Department*
- *District Rural Development Agency*

VIRUDHUNAGAR
REVENUE DEPARTMENT

District Level :-

Name of the Office/ Unit	Designation under the Act	Designation	Phone No.		Fax	E-Mail	Official Address
			Office	Home			
Collector's Office	Public Information Officer	Personal Assistant (General) to the Collector	252671	252188	252671	mailto:pag.tnvr@nic.in	Collector's Office, Virudhunagar
	Public Information Officer	District Supply Officer	252933	04563 236627	252500	mailto:dso.tnvr@nic.in	Assistant Commissioner (Excise), Virudhunagar
	Public Information Officer	District Adi Dravidar and Tribal Welfare Officer	252710		252500	mailto:dadwo.tnvr@nic.in	District Adi Dravidar and Tribal Welfare Office, Virudhunagar
	Public Information Officer	District Backward Classes and Minorities Welfare Officer	252710		252500	mailto:dbcwo.tnvr@nic.in	
	Public Information Officer	Assistant Commissioner (Excise)	252933	04563 236627	252500	mailto:acex.tnvr@nic.in	Assistant Commissioner (Excise), Virudhunagar
	Public Information Officer	Special Deputy Collector (SSS)	252742	94433 11301	252742	mailto:sd.c.tnvr@nic.in	Social Security Scheme Service Section, Collectorate, Virudhunagar
	Public Information Officer	Personal Assistant (Accounts)	252600	94435 65243	252500	mailto:paacct.tnvr@nic.in	Collector's Office, Virudhunagar
	Public Information Officer	Special Deputy Collector (Stamps)	252742	94433 11301	252742		Special Deputy Collector (Stamps) Office, Virudhunagar
	Appellate Authority	District Revenue Officer	252348	252149	252500	mailto:dro.tnvr@nic.in	Collector's Office, Virudhunagar

Division Level :-

Name of the Office / Unit	Designation under the Act	Designation	Phone No.		E-Mail	Official Address
			Office	Home		
Assistant Collector's Office, Sivakasi	Public Information Officer	Personal Assistant to Assistant Collector.	220052	04563 231362	--	Sub Collector's Office, Sivakasi
	Appellate Authority	Assistant Collector	220052	04562 220153	mailto:rdosvk.tnvn@nic.in	Sub Collector's Office, Sivakasi
Revenue Divisional Office, Aruppukottai	Public Information Officer	Personal Assistant to Revenue Divisional Officer	220570	04562 247089	--	Revenue Divisional Officer's Office, Aruppukottai
	Appellate Authority	Revenue Divisional Officer, Aruppukottai	220570	220320	mailto:rdoapk.tnvn@nic.in	Revenue Divisional Officer's Office, Aruppukottai

Taluk Level:

Name of the Office / Unit	Designation under the Act	Designation	Phone No.		E-Mail	Official Address
			Office	Home		
Taluk Office, Rajapalayam	Public Information Officer	Head Quarters Deputy Tahsildar	220500	04563 263012	--	Taluk Office, Rajapalayam
	Appellate Authority	Tahsildar	220500	04562 222403	mailto:talukrjp.tnvn@nic.in	Taluk Office, Rajapalayam
Taluk Office, Srivilliputhur	Public Information Officer	Head Quarters Deputy Tahsildar	260209	954563 232985	--	Taluk Office, Srivilliputhur
	Appellate Authority	Tahsildar	260209	954563 260301	mailto:taluksvp.tnvn@nic.in	Taluk Office, Srivilliputhur
Taluk Office, Sivakasi	Public Information Officer	Head Quarters Deputy Tahsildar	224260	04562 254053	--	Taluk Office, Sivakasi
	Appellate Authority	Tahsildar	224260	04562 223140	mailto:taluksvk.tnvn@tn.nic.in	Taluk Office, Sivakasi
Taluk Office, Sattur	Public Information Officer	Head Quarters Deputy Tahsildar	260220	04562 258533	--	Taluk Office, Sattur
	Appellate Authority	Tahsildar	260220	04562 260498	mailto:taluksat.tnvn@nic.in	Taluk Office, Sattur

Name of the Office / Unit	Designation under the Act	Designation	Phone No.		E-Mail	Official Address
			Office	Home		
Taluk Office, Virudhunagar	Public Information Officer	Head Quarters Deputy Tahsildar	243493	04566 224568	--	Taluk Office, Virudhunagar
	Appellate Authority	Tahsildar	243493	04562 244402	mailto:talukvnr.tnvn@nic.in	Taluk Office, Virudhunagar
Taluk Office, Aruppukottai	Public Information Officer	Head Quarters Deputy Tahsildar	220219	04566 224052	--	Taluk Office, Aruppukottai
	Appellate Authority	Tahsildar	220219	04566 220310	mailto:talukarp.tnvn@nic.in	Taluk Office, Aruppukottai
Taluk Office, Kariapatti	Public Information Officer	Head Quarters Deputy Tahsildar	255570	0452 2456737	--	Taluk Office, Kariapatti
	Appellate Authority	Tahsildar	255570	04566 226847	mailto:talukkpt.tnvn@nic.in	Taluk Office, Kariapatti
Taluk Office, Tiruchuli	Public Information Officer	Head Quarters Deputy Tahsildar	282222	0452 2525239	--	Taluk Office, Tiruchuli
	Appellate Authority	Tahsildar	282222	04566 282233	mailto:taluktri.tnvn@nic.in	Taluk Office, Tiruchuli

SMALL SAVINGS DEPARTMENT

Sl. No.	OFFICERS NAME	Telephone No.
1	APPELLATE AUTHORITY Personal Assistant (SS&R) to Collector, District Collectorate, Virudhunagar.	04562-252058
2	PUBLIC INFORMATION OFFICER Huzoor Srishdar (Development), District Collectorate, Virudhunagar.	04562-252013
3	ASSISTANT PUBLIC INFORMATION OFFICER 1.Extension Officer (SS&P,R) Rajapalayam Panchayat Union	04563-222202
	2. Extension Officer (SS&P,R) Watrap Panchayat Union.	04563-288229
	3. Extension Officer (SS&P,R) Srivilliputhur Panchayat Union.	04563-288229
	4. Extension Officer (SS&P.R) Sivakasi Panchayat Union.	04562-220350
	5. Extension Officer(SS & P.R) Vembakottai Panchayat Union.	04562-284129
	6. Extension Officer (SS&P.R) Sattur Panchayat Union	04562-260242
	7. Extension Officer (SS&P.R) Virudhunagar Panchayat Union.	04562-280187
	8. Extension Officer (SS&P.R) Arupplukottai Panchayat Union.	04566-220259
	9. Extension Officer (SS&P.R) Thiruchuli @ M. Reddiapatti Panchayat Union.	04566-284227
	10. Extention Officer (SS&P.R) Narikudi Panchayat Union.	045626-286222
	11. Extension Officer (SS&P.R) Kariapatti Panchayat Union.	04566-255225

DISTRICT RURAL DEVELOPMENT AGENCY

UNIT	OFFICERS NAME	
VILLAGE PANCHAYATS CONCERNED	APPELLATE AUTHORITY	
	A.D (PANCHAYAT)	
	PUBLIC INFORMATION OFFI CER Extension Officer (Adminstration)	
PANCHAYAT UNION CONCERNED	APPELLATE AUTHORITY	
	PA to Collector (Development)	
	PUBLIC INFORMATION OFFICER Extension Officer (Adminstration)	
DISTRICT PANCHAYAT & DISTRICT PLANNING COMMITTEE	APPELLATE AUTHORITY	
	Secretary	
	PUBLIC INFORMATION OFFICER Superintendent	
A.D PANCHAYATS	APPELLATE AUTHORITY	
	Project Officer (D.R.D.A)	
	PUBLIC INFORMATION OFFICER Head Clerk O/o of A.D Panchayats	
A.D (Audit)	APPELLATE AUTHORITY	
	Project Officer (D.R.D.A)	
	PUBLIC INFORMATION OFFICER Head Clerk O/o of A.D Panchayats	
PA to Collector (Development)	APPELLATE AUTHORITY	
	Project Officer (D.R.D.A)	
	PUBLIC INFORMATION OFFICER Huzur Serishtadar (O/o PA to Collector)	
DISTRICT RUTAL DEVELOPMENT AGENCY	APPELLATE AUTHORITY	
	Project Officer (D.R.D.A)	
	PUBLIC INFORMATION OFFICER Superintendent O/o the D.R.D.A	

The Public Information Officers at the Commissionerate of Revenue Department are as under

Officers appointed as Appellate Authority	Officers appointed as Public Information Officer	Subject
Joint Commissioner (Revenue Administration)	1. Assistant Commissioner-1	Service matters relating to Deputy Collectors / staff of CRA's Office / VAOs.
	2. Assistant Commissioner-II	Service matters relating to Tahsildars / Deputy Tahsildars / OAs, Masalchies etc., representations of Service Associations, Bifurcation of change of Jurisdiction, change of name of villages, taluks, divisions and districts.
	3. Assistant Commissioner-III	Village Assistants Establishment and EX VOs and VAOs pension. Sanction of Pensionary benefits to DCs on foreign service and other Gazetted officers, CRA's office staff under TN Pension Rules-Alteration of date of birth of Government servants, Old Age Pension Scheme-Distress Relief Scheme, Accident Relief Scheme, Chief Minister's Relief Fund and all other allied social welfare schemes.
	4. Assistant Commissioner – IV	Service matter relating to Assistants / Junior Assistants Compassionate Ground appointment and allied matters.

	1. Assistant Commissioner-V	Disaster Management relating to Flood and Cyclone, relief and allied matters, fire accident, cyclone shelters. Revenue Buildings, Enhanced compensation to the Land acquired under Land Acquisition Act.
	2. Assistant Commissioner - VI	Arms Act-Appeals-Treasure Act-Birth and Death Act- Explosive Act-Poisonous Gas Act- General Verification of genuineness of Community and allied matters. Land revenue, waiver of land revenue, Jamabandhi, Village and Taluk Accounts- RR Act Public Properties Act, labour disputes - TN Pawn Brokers and Money lending Act. Mass contact Programme, GDP.CM Cell Petitions, Distribution of sarees and dhotis, labour insurance scheme.
	2. Chief Accounts Officer	Budget Estimates, PAC, State Administration Report, Loan for Co-Operative husbandry manuals and fertilizers scheme.
Joint Commissioner (Land Revenue)		
Joint Commissioner (Relief and Rehabilitation)	1. Assistant Commissioner(RR) 2.Assistant Commissioner (DMR) 3. Chief Accounts Officer (Tsunami)	Matters relating to tsunami relief and rehabilitation
Joint Commissioner (DMM)	Assistant Commissioner –V	Drought Relief-UNDP-DRMP and matters relating to disaster management and Mitigation.
	2. Chief Accounts Officer	Budget Estimates, PAC, State Administration Report, Loan for Co-Operative husbandry manuals and fertilizers scheme.

Joint Commissioner (Relief and Rehabilitation)	1. Assistant Commissioner(RR) 2.Assistatn Commissioner (DMR) 3. Chief Accounts Officer (Tsunami)	Matters relating to tsunami relief and rehabilitation
Joint Commissioner (DMM)	Assistant Commissioner –V	Drought Relief-UNDP-DRMP and matters relating to disaster management and mitigation.