



# MANUAL UNDER RIGHT TO INFORMATION ACT, 2005

**GOVERNMENT OF TAMIL NADU**

**DEPARTMENT OF ART AND CULTURE**

**CHENNAI – 600 028**

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## INTRODUCTION

Language differentiates human beings from animals and culture, from the primitive man. Art and Culture represent the finesse of a civilization and are transmitted through generations and preserved by practice. Buildings and structures constitute the hardware part. Art, music and the like, form the software part. Science and Art are complementary and they contribute mutually to enhance each other. Both have resemblance in exploration, curiosity and creativity. Inventions and innovations in science contribute to better preservation, greater dissemination and higher reach of the art forms. Art gives mental relaxation and rejuvenates us in the hectic schedules. It mitigates misery and alleviates our agony. Apart from imitating nature, they highlight the subtle nuances of human existence. They silently transform us by creating ripples in our sub-conscious minds. Ordinary life gets an extraordinary silver lining by virtue of art and culture.

1.1 The Directorate of Art and Culture was formed in the year 1991 as a separate Directorate by co-ordinating the fine arts educational institutions and cultural organisations. The Department of Art and Culture popularizes art forms, promotes artistic endeavors and patronizes artistes. It preserves our cultural lineage for future generations to refer, rejoice and recapitulate. The ancient art forms, folk arts and classical genre are disseminated to nooks and corners of the State by the ceaseless efforts of this Department.

The Department of Art and Culture has designated Thiru.V.Jeyapal, Deputy Director as its Public Information Officer (PIO) for all matters concerning the Department. A person requiring any information under the Act may contact Thiru.V.Jeyapal, Deputy Director, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, Chennai 600 028. His office telephone No. is 044-24617261. The Department has designated Thiru.P.A.Mani, I.F.S.,

Commissioner as Appellate Authority under section 19(1) of the Act. The contact address of the Appellate Authority is

Thiru.P.A.Mani, I.F.S.,  
Commissioner,  
Directorate of Art and Culture,  
Dr.D.G.S.Dinakaran Road,  
Chennai 600 028.  
Telephone: 044-24617260, 24936136

1.2 The procedure and fee structure for getting information are as under:-

(a) A request for obtaining information under sub-section (1) of Section 6 of the Right to Information Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.1 above and must be accompanied by an application fee of Rs.50/- by cash or by demand draft or banker's cheque. The Public Information Officer shall credit the amount to the following head of account.

0075 00 Miscellaneous General Services - 800 Other Receipts – BK  
Collection of fees under Tamil Nadu Right to Information (Fees)  
Rules 2005 (DPC 0075 00 800 BK 0006)

(b) For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fees as below should be paid as per the mode at (a) above.

- (i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- (ii) actual charge or cost price of a copy in larger size paper
- (iii) actual cost or price for samples or models; and
- (iv) for inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

( c ) For providing the information under sub-section (5) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- (i) for information provided in disc or floppy, @ Rs.50/- (fifty) per disc or floppy; and
- (ii) for information provided in printed form, at the price fixed for such publication.

Persons below the poverty line are exempted from the payment of fee mentioned in paragraph 1.2 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

Telephone Numbers connected with Directorate of Art and Culture

<b>Designation</b>	<b>Name</b>	<b>Telephone Number</b>
<b>Commissioner</b>	<b>Thiru.P.A.Mani, I.F.S</b>	<b>044 – 2461 7260, 24936136</b>
<b>Deputy Director</b>	<b>Thiru.V.Jeyapal</b>	<b>044 – 2461 7261, 24936136</b>
<b>Accounts Officer</b>	<b>Thiru.R.Ramakrishnan</b>	<b>044 – 24622748</b>
<b>Executive Officer</b>	<b>Thiru.S.Thanganayagam</b>	<b>044 – 2461 8162</b>

**Address of the Main Office:-**

**Directorate of Art and Culture,  
Thendral,**

**Government Music College Campus,  
Dr.D.G.S.Dinakaran Road,  
Chennai 600 028.**

**Office Hours:**

The usual office hours are from 10.00 am to 5.45 pm. except government holidays.

**SCHEME FOR GIVING FINANCIAL ASSISTANCE TO THE LEGAL HEIRS OF THE DECEASED ARTISTE (WIFE / HUSBAND) ON THE DEATH OF THE INDIGENT ARTISTE WHO WAS RECEIVING FINANCIAL ASSISTANCE**

1	Name of the scheme	Giving financial assistance to the legal heirs of the deceased artiste (wife / husband) on the death of the indigent artiste who was receiving the financial assistance.
2	The Officer implementing the scheme	The Commissioner, Directorate of Art and Culture, Thendral, Dr.D.G.S.Dinakaran Road (Greenways Road) Chennai 600 028. Telephone: 044-24936136
3	Benefit of the scheme	Financial assistance of Rs.1000/- will be given to the eligible legal heir (wife / husband).
4	Procedure to apply	The applicant has to apply to the Commissioner of Art and Culture with the following documents namely, death certificate of the indigent artiste, legal heir certificate, copy of the sanction order for giving financial assistance originally, copy of the authorisation issued by the Accountant General, details regarding last payment from the Treasury concerned, name of the legal heir, relationship, monthly income certificate and specimen signature of the incumbent and three photos attested by the Tahsildar. Sanction order to the eligible applicants will be issued after getting the recommendations from the District

	Collector concerned.
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### **Regional Cultural Centers:-**

The Regional Cultural Centres are functioning at 1) Kancheepuram, 2)Thanjavur 3) Tiruchirappalli 4) Madurai 5) Thirunelveli 6) Salem. The Regional Cultural Centres headed by the Assistant Directors of Department of Art and Culture on their own and in association with the District Art Societies, Tamil Nadu Eyal Isai Nataka Manram, Tamil Nadu Ovia Nunkalai Kuzhu., Tamil Nadu Jawahar Siruvar Mandrams and other art organisations and in co-ordination with South Zone Cultural Centre which is functioning under the Chairpersonship of His Excellency, the Governor of Tamil Nadu, conduct cultural functions and give training in Fine Arts. Muthamizh Kalai Vizha, Tamil Isai Vizha, Manitha Neya Kalai Vizha, Ainthinai Kalai Vizha, Uragha Kalai Vizha, Creators Meet (writers meet), Mayiladuthurai Moovar Isai Vizha, Sirkazhi Moovar Isai Vizha, Kodai Kalai Vizha, Pazhangudinar Kalai Vizha, Kutrala Saral Vizha, Pongal Kalai Vizha, Thaipooosa Thiruvizha, Karthigai Oli Vizha, imparting training in traditional folk arts like Thappattam, Therukoothu, conducting Art Exhibitions and Craft Exhibitions are the programmes implemented by the Regional Centres.

<b>1</b>	<b>Regional Art and Culture Centre, No.73-A, Mettu Street, Kanchipuram.</b>	<b>Thiru.R.Gunasekaran, Assistant Director (i/c).  Mobile: 94431 53122</b>
<b>2</b>	<b>Regional Art and Culture Centre, No.5, Manimegalai Street, Muthamizh Nagar, Medical College Road, Thanjavur – 613 007.</b>	<b>Thiru.R.Muthu, Assistant Director.  Mobile: 94434 75883</b>
<b>3</b>	<b>Regional Art and Culture Centre, Saradha College Road,</b>	<b>Thiru.B.Hemanathan, Assistant Director.</b>

	<b>Fairlands, Salem 638 106.</b>	<b>Mobile: 94432 74852</b>
<b>4</b>	<b>Regional Art and Culture Centre, No.22 / 13, Samad School Street, Gaja Nagar, Tiruchirappalli – 620 020.</b>	<b>Thiru.R.Gunasekaran, Assistant Director. Mobile: 94431 53122</b>
<b>5</b>	<b>Regional Art and Culture Centre, No.820 / 8, Tractor Street, Government Staff ‘A’ Quarters, Tirunelveli – 627 007.</b>	<b>Dr.R.Jagadeesan, Assistant Director (i/c).  Mobile: 98421 78721</b>
<b>6</b>	<b>Regional Art and Culture, New No.16/157, Azhagar Koil Road, Opp. Madurai Municipality, Madurai – 625 002.</b>	<b>Dr.R.Jagadeesan, Assistant Director.  Mobile: 98421 78721</b>

### **District Art Societies**

The scheme of giving identification cards to Artistes, awards to 5 eminent artistes in each district are being implemented by the District Art Societies. Further, the District Art Societies are conducting art festivals, art training programmes in co-ordination with Regional Cultural Centres, Jawahar Siruvar Mandram, Tamil Nadu Ovia Nunkalai Kuzhu, Tamil Nadu Eyal Isai Nataka Manram and private organisations.

### **SCHEME FOR GIVING IDENTITY CARDS TO ARTISTES**

<b>1</b>	<b>Name of the scheme</b>	<b>Issuing of identity cards to Artistes</b>
<b>2</b>	<b>Object of the scheme</b>	<b>Identification cards are issued for identifying the artistes, for availing financial assistance from the Government, for getting selected to the cultural programmes organized by the Government and to avail travel concessions.</b>



3	The districts where the scheme is being implemented	All the districts in Tamilnadu
4	Eligibility of the applicants	Performing artiste should have completed 18 years of age.
5	Procedure to apply	Applications issued by the Assistant Director of Regional Cultural Centre should be duly filled up and sent to the concerned Assistant Director of Regional Cultural Centre, alongwith three photographs, mentioning art discipline, details of professional experience.
6	Application fee	The fee will be determined by the District Collector who is also the Chairman of the District Art Society.
7	Identification Card Issuing Office	The identification card will be issued by the Chairman of the District Art Society / i.e the District Collectors concerned.
8	The Office address for applying	
	Districts	Officer
	Kancheepuram, Vellore, Tiruvallur, Tiruvannamalai, Chennai. (Kancheepuram Region)	Assistant Director, Regional Cultural Centre. 73-A, Mettu Street, Kancheepuram 631 502.
	Salem, Erode, Namakkal, Coimbatore, Dharmapuri, Krishnagiri, Nilgiris. (Salem Region)	Assistant Director, Regional Cultural Saradha College Road, Fairlands Salem 638 106.

<p>Thanjavur, Tiruvarur, Nagapattinam, Cuddalore, Villupuram. (Thanjavur Region)</p>	<p>Assistant Director, Regional Cultural 5, Manimegalai Street Muthamizh Nagar Medical College Road, Thanjavur 613 007.</p>
<p>Tiruchirappalli, Karur, Perambalur, Pudukkottai. (Tiruchirappalli Region )</p>	<p>Assistant Director, Regional Cultural Centre, 22/13, Samad SchoolStreet, Kaja Nagar, Tiruchirappalli 620 020.</p>
<p>Madurai, Dindigul, Theni, Ramanathapuram, Sivagangai. (Madurai Region)</p>	<p>Assistant Director, Regional Cultural Center, No.16/157, Azhagar Koil Raod, Outpost, Madurai 625 002.</p>
<p>Tirunelveli, Kanniyakumari, Thoothukkudi, Virudhunagar (Tirunelveli Region )</p>	<p>Assistant Director, Regional Cultural Centre, Tamil Development Centre Building, 820 / 8, Tractor Street, Govt.Staff 'A' Quarters, Tirunelveli 627 007.</p>

**SCHEME OF GIVING AWARDS TO 5 EMINENT ARTISTES IN EACH DISTRICT**

1	Name of the Scheme in each district	Giving Awards to 5 eminent artistes
2	Aim of the Scheme	With a view to promote and preserve he culture of Tamil Nadu, select artistes and

		honour them by giving awards.
3	District in which the scheme is implemented	In all Districts of Tamil Nadu
4	Qualifications for awardees	<p>Awards are given according to the age and eminence of the artistes:-</p> <p>For those of 18 years of age and below - Kalai Ilamani Award</p> <p>For those between 19-35 years - Kalai Valarmani Award</p> <p>For those between 36-50 years - Kalai Sudarmani Award</p> <p>For those between 51-60 years - Kalai Nanmani Award</p> <p>For those above 61 years - Kalai Mudumani Award</p>
5	Procedure to apply	On the basis of Press Release published in each year, the duly filled in application form issued at the offices of the Asst. Director Regional Cultural Centre, along with three photograph, bio-data, may be sent to the concerned Assistant Director, Regional Cultural Centre.
6	Procedure for selection of Awardee	Through the District Art Societies, the selection committee with officials and non-official members headed by concerned District Collector will select the awardees based on their eminence, intellectuality in their respective art field and age.

7	Quantum of Award the Awardees get	Each awardee gets a purse of Rs.2000/-, a certificate of appreciation and a shawl to the value of Rs.500/-
8	<p>The Office address for applying</p> <p style="text-align: center;">Districts</p> <p>Kancheepuram, Vellore, Tiruvallur, Tiruvannamalai, Chennai. (Kancheepuram Region)</p> <p>Salem, Erode, Namakkal, Coimbatore, Dharmapuri, Krishnagiri, Nilgiris. (Salem Region)</p> <p>Thanjavur, Tiruvarur, Nagapattinam, Cuddalore, Villupuram. (Thanjavur Region)</p> <p>Tiruchirappalli, Karur, Perambalur, Pudukkottai. (Tiruchirappalli Region )</p> <p>Madurai, Dindigul, Theni, Ramanathapuram, Sivagangai. (Madurai Region)</p>	<p style="text-align: center;">Officer</p> <p>Assistant Director, Regional Cultural Centre. 73-A, Mettu Street, Kancheepuram 631 502.</p> <p>Assistant Director, Regional Cultural Saradha College Road, Fairlands, Salem 638 106.</p> <p>Assistant Director, Regional Cultural 5, Manimegalai Street Muthamizh Nagar Medical College Road, Thanjavur 613 007.</p> <p>Assistant Director, Regional Cultural Centre, 22/13, Samad SchoolStreet, Kaja Nagar, Tiruchirappalli 620 020.</p> <p>Assistant Director, Regional Cultural center 16/157, Azhagar Koil Road, Outpost, Madurai 625 002.</p>

Tirunelveli, Kanniyakumari, Thoothukkudi, Virudhunagar (Tirunelveli Region )	Assistant Director, Regional Cultural Centre, Tamil Development Centre Building, 820 / 8, Tractor Street, Govt.Staff 'A' Quarters, Tirunelveli 627 007.
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## Fine Arts Educational Institutions

### Music Colleges

Government Music colleges are functioning in 4 places namely Chennai, Madurai, Coimbatore and Thiruvaiyaru. 2 Evening Music College Centres are functioning in Chennai at Mylapore and Thiyagarayanagar and one at Madurai. Three year Diploma courses are offered in Government Music Colleges. Only in Thiruvaiyaru Music College along with diploma courses, a three year degree course in Music is also offered. One year Music Teacher Training diploma course is available in Government Music Colleges Chennai, Madurai and Coimbatore. Two year certificate courses are offered in Evening Music College Centres.

#### A. Government Music College, Chennai

1	Name of the scheme	Imparting Music education in College.
2	Address	Tamil Nadu Government Music College, Thendral, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 044-24937217

3	<p>Details of the courses / educational qualification / age limit</p>	<p>1)Isaikalaimani - 3 year diploma course - Vocal, Violin, Veena</p> <p>2) Vadyakalaimani - 3 year diploma course - Mridangam, Flute, Nadasuram, Thavil, Gadam, Kanchira, Mugarsing</p> <p>3)Natyakalaimani - 3 year diploma course - Bharathanatyam (Ladies only)</p> <p>4) Nattupurakalaimani - 3 year diploma course -folk arts</p> <p>Educational qualification -must have passed 8th standard Age limit - 13 years to 18 years of age.</p> <p>5) Nattuvangakalaimani - 2 year diploma course - Nattuvangam</p> <p>Educational qualification- must have passed 8<sup>th</sup> standard with Natyakalaimani diploma. Age limit - 15 years to 25 years of age.</p> <p>6) Post diploma in Isaikalaimani - 2 year diploma course - Vocal music</p> <p>Educational qualification - must have passed 8<sup>th</sup> standard and Isaikalaimani diploma.</p> <p>7) Diploma in Music Teacher Training - one year diploma course Educational qualification must have passed 10th standard and Isaikalaimani diploma or its equivalent degree.</p>
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		Age limit - 16 years to 25 years of age.
4	Procedure for admission	Admission Notification will be issued at the beginning of the academic year in News Papers. Applications are received and admission is made by conducting interview.
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Principal of the College

### B. Government Music College, Madurai

1	Name of the scheme	Imparting Music education in College.
2	Address	Tamil Nadu Government Music College, Pasumalai, Madurai 625 004. Telephone: 0452-2370861
3	Details of the course / educational qualification / age limit	1)Isaikalaimani - 3 year diploma course - Vocal, Violin, Veena  2) Vadyakalaimani - 3 year diploma course - Mridangam, Flute, Nadasuram

		<p>3) Natyakalaimani - 3 year diploma course - Bharathanatyam Ladies only)</p> <p>4) Nattupurakalaimani - 3 year diploma course - folk arts</p> <p>Educational qualification - must have passed 8<sup>th</sup> standard</p> <p>Age limit - 13 years to 18 years of age.</p> <p>5) Diploma in Music Teacher Training - one year diploma course</p> <p>Educational qualification must have passed 10<sup>th</sup> standard and Isaikalaimani diploma or its equivalent degree.</p> <p>Age limit - 16 years to 25 years of age.</p>
4	Procedure for admission	Admission Notification will be issued at the beginning of the academic year in News Papers. Applications are received and admission is made by conducting interview.
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Principal of the College

### C. Government Music College, Coimbatore

1	Name of the scheme	Imparting Music education in College.
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2	Address	Tamil Nadu Government Music College, West Arogyasami Road, Rathinasabapathypuram, Coimbatore 641 002. Telephone: 0422-2479686
3	Details of the courses / educational qualification / age limit	1)Isaikalaimani - 3 year diploma course - Vocal, Violin, Veena  2) Natyakalaimani - 3 year diploma course - Bharathanatyam (Ladies only) Educational qualification - must have passed 8 <sup>th</sup> tandard  Age limit - 13 years to 18 years of age.  3) Diploma in Music Teacher Training -  one year diploma course Educational qualification must have passed 10 <sup>th</sup> standard and Isaikalaimani diploma or its equivalent degree.  Age limit - 16 years to 25 years of age.
4	Procedure for admission	Admission Notification will be issued at the beginning of the academic year in News Papers. Applications are received and admission is made by conducting interview.
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Principal of the College

### D. Government Music College, Thiruvaiyaru

1	Name of the scheme	Imparting Music education in College.
2	Address	Tamil Nadu Government Music College, Thiruvaiyaru, Thanjavur Dist. 613 204. Telephone: 04362-261600
3	Details of the courses / educational qualification / age limit	<p>1)Isaikalaimani - 3 year diploma course - Vocal, Violin, Veena 2) Vadyakalaimai - 3 year diploma course -  Mridangam, Nadasuram, Thavil</p> <p>3) Natyakalaimani - 3 year diploma course - Bharathanatyam (Ladies only)</p> <p>Educational qualification - must have passed 8th standard</p> <p>Age limit - 13 years to 18 years of age.</p> <p>4) B.A Music - Degree - 3 year degree course (The syllabus is approved by Tiruchirappalli Bharathidasan University) Vocal (Ladies only)</p> <p>Educational qualification- must have passed +2</p>
4	Procedure for admission	Admission notification will be issued at the beginning of the academic year in News Papers. Applications are received and admission is made by conducting interview.

5	Scheme of Examination	Examinations are being conducted for Diploma courses by the Department of Government Examinations, for Degree courses by Tiruchirappalli ,Bharathidasan University.
6	Contacting officer	The Principal of the College

## IMPARTING MUSIC EDUCATION IN EVENING MUSIC COLLEGE CENTRES

### A. EVENING MUSIC COLLEGE CENTRES, CHENNAI

1	Name of the scheme	Imparting Music education in evening music college centers
2	Address	1) Evening Music College Centre, Corporation Middle School campus, Opp. Panagal Park, Pragasam Salai, Chennai - 600 017.  2) Evening Music College Centre, Mylapore at Tamil Nadu Government Music College Campus, Thendral, Greenways Road, Chennai 600 028.
3	Details of courses / educational qualification / age limit	2 year Certificate course -Vocal Music, Violin, Veena (in two centres), Mridangam (only at Mylapore) Educational qualification - must have studied 10 <sup>th</sup> standard. Age limit - above 16 years
4	Procedure for admission	Admission notification will be academic year in News Papers. Applications are received and admission is made by conducting

		interview
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Principal, Tamil Nadu Government Music College, Thendral, Greenways Road, Chennai 600 028.  Telephone: 044-24937217

### B. EVENING MUSIC COLLEGE CENTRE, MADURAI

1	Name of the scheme	Imparting Music education in evening Music College Centre
2	Address	Evening Music College Centre, Yadhava Corporation Middle School, 40, North Masi Street, Madurai 625 001
3	Details of the courses / educational qualification / age limit	2 year Certificate course - Vocal Music, Violin, Veena Mridangam and Bharathanatyam Educational qualification - must have studied 10th standard. Age limit - above 16 years
4	Procedure for admission	Admission notification will be issued at the beginning of the academic year in News Papers. Applications are received and admission is made by conducting interview.
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Principal, Tamil Nadu Government Music College, Pasumalai,

	Madurai 625 004. Telephone: 0452-2370861
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### Music Schools

Government District Music schools are functioning at 17 places namely; 1)Thiruvarur 2) Tiruchirappalli 3) Pudukkottai 4) Salem 5) Tirunelveli 6) Karur 7) Perambalur 8) Thoothukkudi 9) Villupuram 10) Cuddalore 11) Kancheepuram 12)Tiruvannamalai, 13) Krishnagiri 14) Sirkazhi 15) Sivagangai 16) Ramanathapuram and 17) Erode. In these District Music schools, three year certificate courses in Vocal music, Bharathanatyam, Nadhaswaram, Thavil and Devaram are offered.

### SCHEME FOR IMPARTING TRAINING IN MUSIC IN DISTRICT MUSIC SCHOOLS

1	Name of the scheme	Imparting music education in Music Schools
2	Places where the Music Schools are functioning	<p>1) District Music School, 120-A, Tiruvananthapuram Road, Palayamkottai, Tirunelveli 627 002.</p> <p>2) District Music School, C-74, 4<sup>th</sup> Cross Street, Thillai Nagar, Tiruchirappalli 620 018.</p> <p>3) District Music School, Saradha College Road, Fairlands, Salem 636 016.</p> <p>4) District Music School, 1883, Thilagar Thidal,</p>

	<p>Pudukkottai 622 001.</p> <p>5) District Music School, No.2, New Street, Thiruvapur 610 001.</p> <p>6) District Music School, Municipality Playground campus, Villupuram 605 602.</p> <p>7) District Music School, 12, Main Road, Puduppalayam, Cuddalore 607 001.</p> <p>8) District Music School, 558, Karupayi Koil Street, Jawahar Bazaar, Karur 639 001.</p> <p>9) District Music School, 108 A/6, Venkatesapuram, Perambalur 621 212.</p> <p>10) District Music School, 127, Pudhugramam. (Opp.Veterinary Hospital), Thoothukkudi 628 003.</p> <p>11) District Music School, 30, Seeni Rajagopal Street, Chinna Kancheepuram, Kancheepuram 631 502.</p> <p>12) District Music School, Thulasi Illam, 16, Pavalakundru Madalayam, Tiruvannamalai 606 601.</p> <p>13) District Music School, Agaram Arangam, 2, Sivan Koil South Street, Sivagangai 630 561.</p>
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		<p>14) District Music School, 65-2, Kattinaganapalli, Bangalore Road, Krishnagiri 635 001.</p> <p>15) District Music School, Dr.Sirkazhi Govindarajan Maligai, 5, Thadalan Koil North Mada Valagam, Sirkazhi 609 100.</p> <p>16) District Music School, 67, Medical Quarters, Sampathnagar, Erode 638 011.</p> <p>17) District Music School, Gowrivilas Palace, No.14, Aranmanai Street, Ramanathapuram 623 501.</p>
3	Details of the courses / educational qualification / age limit	<p>3 year Certificate course - Vocal Music, Bharathanatyam, Thevaram, Nathaswaram, Thavil, Violin and Mridangam</p> <p>Educational qualification - must have passed 7th standard provided for admission to Thevaram, Nathaswaram, Thavil courses the applicant should know to write and read Tamil, if not passed 7th standard.</p> <p>Age limit: From 12 Years to 25 years</p>
4	Procedure for admission	Applications will be received from the students who are interested in studying in Music

		Schools and admission will be given after conducting the interview.
5	Scheme of Examination	Examinations are being conducted by the Department of Government Examinations.
6	Contacting officer	The Head Master / Head Mistress of the Music School

### **Fine Arts Colleges**

Government Colleges of Fine Arts are functioning at Chennai and Kumbakonam. In the College at Chennai, four year Graduate Course in Industrial Design in Ceramic, Industrial Design in Textile Design, Visual Communication Design, Painting, Sculpture, Print making and two year post graduate course in Painting, Visual Communication Design, Ceramic Design and Textile Design are offered. A pass in +2 examination is the minimum educational qualification for admission to the Degree course in this College. This College was established in 1850. The curriculum and syllabus of the College are approved by the Madras University. In the College at Kumbakonam, Four Year Graduate course in Painting, Visual Communication Design and Sculpture are offered. Two year post Graduate Course in Painting and Sculpture are offered. A pass in +2 examinations is the minimum educational qualification for admission to Degree course in this College. The syllabus and curriculum are approved by the Tiruchirappalli Bharathidasan University .

### **SCHEME FOR IMPARTING FINE ARTS EDUCATION**



**A) GOVERNMENT COLLEGE OF FINE ARTS, CHENNAI**

1	Name of the scheme	Imparting fine arts education in College.
2	Address	Government College of Fine Arts, Poonamallee High Road, Chennai 600 003. Telephone: 044-25610878
3	Details of the courses / educational qualification	<p>Degree - 4 year degree course</p> <p>1)Industrial Design in Ceramic 2)Industrial Design in Textile 3)Visual Communication Design 4)Painting 5)Sculpture 6)Print making</p> <p>Post Graduate Degree - 2 year degree course -</p> <p>1)Painting 2)Visual Communication Design 3)Industrial Design in Ceramic 4)Industrial Design in Textile</p> <p>Educational qualification - must have passed +2 for Degree courses. Must have possessed a Degree in fine courses.</p>
4	Procedure for admission	Admission notification will be issued at the beginning of the year in News Papers, applications are received and admission is made academic by conducting interview.
5	Scheme of examination	Examinations are conducted by the Madras University.
6	Contacting officer	The Principal of the College

**B) GOVERNMENT COLLEGE OF FINE ARTS, KUMBAKONAM**

1	Name of the scheme	Imparting fine arts education in College.
2	Address	Government College of Fine Arts, Swamimalai Road, Kottaiyur, Kumbakonam, Thanjavur Dist. 612 002. Telephone: 0435-2481371
3	Details of the course / educational qualification	Degree - 4 year degree course –  1)Painting 2)Visual Communication Design 3)Sculpture  Post Graduate Degree - 2 year degree course - 1)Painting 2)Sculpture  Educational qualification - must have passed +2 for Degree courses. Must have possessed a Degree in fine arts in the relevant subject for Post Graduate courses.
4	Procedure for admission	Admission notification will be issued at the beginning of the academic year in News Papers, applications are received and admission is made by conducting interview and aptitude test.
5	Scheme of examination	Examinations are being conducted by the Madras University.
6	Contacting officer	The Principal of the College

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### **College of Architecture and Sculpture**

The Government College of Architecture and Sculpture is functioning at Mamallapuram since 1957. From the Academic year 2000-2001 onwards, four year degree courses are offered in this College. B.Tech in Traditional Architecture, B.F.A in Traditional Sculpture and B.F.A in Traditional Drawing and Painting are offered in this College.

### **SCHEME FOR IMPARTING EDUCATION IN TEMPLE ARCHITECTURE AND SCULPTURE**

1	Name of the scheme	Imparting Temple Architecture and Sculpture education in College.
2	Address	Government College of Architecture and Sculpture, Mamallapuram 603 104, Kancheepuram District. Telephone:04114-242261
3	Details of courses / educational qualification	B.Tech Degree - 4 year degree course - Traditional Architecture B.F.A Degree- 4 year degree course -Traditional Sculpture, Traditional Drawing and Painting Educational qualification - must have passed +2
4	Procedure for admission	Admission notification will be issued at the beginning of the academic year in News Papers, applications are received and admission is made by conducting interview and aptitude test.
5	Scheme of examination	Examinations are being conducted by

		the Madras University.
6	Contacting officer	The Principal of the College

## TAMILNADU OVIA NUNKALAI KUZHU

The Tamil Nadu Ovia Nunkalai Kuzhu was established by the Government in 1975 for preserving, promoting, and propagating fine arts such as Painting, Sculpture and Graphics and for encouraging the artists. The following schemes are implemented by the Kuzhu with the grant-in-aid sanctioned to this organisation by the Government. By this, the artists of Tamil Nadu are benefitted.

1. Scheme to confer the title KALAICHEMMAL
2. Scheme for giving awards to traditional artists.
3. Scheme for giving awards to Junior Artists in contemporary art field
4. Scheme for giving awards to Senior Artists in contemporary art field
5. Scheme of grant-in-aid for conduct of Exhibitions.
6. Scheme to award Scholarships to young artists.
7. Scheme of conducting classes in Fine Arts.
8. Books published by Ovia Nunkalai Kuzhu

The artists of Tamil Nadu native or domiciles for atleast 5 years in Tamil Nadu can participate in these schemes and get benefitted. Details of the schemes are given below.

### 01. SCHEME TO CONFER THE TITLE ' KALAICHEMMAL '

1	Name of the Scheme	Conferring <b>KALAICHEMMAL</b> title on eminent artists — both in Traditional and Contemporary fields of Art in appreciation of their outstanding contribution in their respective field.
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2	Eligibility for getting the title	The Eminent Artists should have outstanding records of achievement in the field of Contemporary or Traditional art and should have continuous involvement in their fields. Should have participated or received awards in the National level or State level Art Exhibitions conducted on behalf of the Government or in the major exhibitions of Art conducted by others.
3	Procedure for selection of Awardees	The Tamil Nadu Ovia Nunkalai Kuzhu will select the Awardees, considering the data collected through various sources; viz Bio-data. Contributions, service rendered, awards received by the artists etc.,
4	Awards details	KALAIICHEMMAL AWARD - An amount of Rs.20,000 along with a copper citation plaque will be presented to the artists of Painting and Sculpture at Awards Distribution Function. The creations of public view at the State level art exhibition conducted by the Ovia Nunkalai Kuzhu.

## 02. SCHEME FOR GIVING AWARDS TO TRADITIONAL ARTISTS

1	Name of the Scheme	Presenting awards to participant-artists whose works are adjudged outstanding among the entries at the State level Traditional Art Exhibition conducted by the Kuzhu
2	Eligibility for applicants	Artists in traditional field creating art works like Tanjore Paintings, Glass paintings, Traditional paintings, Wood Carvings, Metal Sculptures etc., can send their works along with the applications. There is no age bar for participation.
3	Procedure to apply	A Kuzhu' s Press Release inviting art works for the Traditional Art Exhibition will be

		published in the newspapers. Application forms can be obtained from the office of the Ovia Nunkalai Kuzhu either directly or by post. Art works can be submitted along with the filled up application form and by paying an entry fee of Rs.10/-.
4	Records to be enclosed with the application	Bio-data of the applicant-artist.
5	Awards details	10 artists whose work are adjudged as best art works by a Jury Committee after viewing all the entries and duly filled up application forms received in time will be given an award of Rs.5,000/each. The awards will be given at the State Level Traditional Art Exhibition Function. The awarded works will be on display for public view in the exhibition.
6.	Office address for sending the applications	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

### **03. SCHEME FOR GIVING AWARDS TO JUNIOR ARTISTS IN CONTEMPORARY ART FIELD**

1	Name of the Scheme	Presenting awards to participant junior artists whose works are adjudged outstanding among the entries at the State level Contemporary Art Exhibition conducted by the Kuzhu.
2	Eligibility for applicants	Should be below 30 years of age
3	Procedure to apply	A Kuzhu's Press Release inviting

		contemporary art works from Junior artists will be published in the newspapers. Application forms can be obtained from the office of the Ovia Nunkalai Kuzhu either directly or by post. Art works can be sent along with the filled up application form and by paying an entry fee of Rs.15/-
4	Records to be enclosed with the application	Bio-data of the applicant-artist and age proof.
5	Awards details	10 artists whose work are adjudged as best art works by a Jury Committee after viewing all the entries and duly filled up application forms received in time will be given an award of Rs.5,000/each. The awards will be given at the State Level Contemporary Art Exhibition Function. The awarded works will be on display for public view in the exhibition.
6	Office address for sending the applications	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

#### **04. SCHEME FOR GIVING AWARDS TO SENIOR ARTISTS IN CONTEMPORARY ART FIELD**

1	Name of the Scheme	Presenting awards to participant senior artists whose works are adjudged outstanding among the entries at the State level Contemporary Art Exhibition conducted by the Kuzhu.
2	Eligibility for applicants	Should be above 30 years of age as on

		the date the Kuzhu may determine.
3	Procedure to apply	A Kuzhu's Press Release inviting contemporary art works from Senior artists will be published in the newspapers. Application forms can be obtained from the office of the Ovia Nunkalai Kuzhu. Art works can be sent either directly or by post along with the filled up application form and by paying an entry fee of Rs.20/-
4	Records to be enclosed with the application	Bio-data of the applicant-artist and age proof.
5	Awards details	5 senior artists whose work are adjudged as best art works by a Jury Committee after viewing all the entries and duly filled up Contemporary Art Exhibition Function. The awarded works will be on display for public view in the exhibition.
6	Office address for sending the applications	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

#### **05. SCHEME OF GRANT- IN- AID FOR CONDUCT OF ART EXHIBITIONS**

1	Name of the Scheme	Sanction of grant-in-aid for conduct of art exhibitions
2	Details of the scheme	Artists of Painting and Sculpture of Tamil Nadu will be given a grant-in-aid of Rs.5.000 /-each for conducting their art exhibitions, individually or collectively.
3	Eligibility for the applicants	Should be a native of Tamil Nadu or domiciles of Tamil Nadu for a minimum of



		5 years. Should have continuous involvement in their respective fields of painting and sculpture artists. Participation in National or State level Art Exhibitions and Artists* camp will be considered as additional qualifications. They must possess adequate number of art works for conduct of their shows.
4	Procedure to apply	When Press Release is published in the news papers by the Kuzhu, applications may be made, subject to conditions of the scheme. Further, applications from those desiring for conduct of the exhibition on behalf of Art organisations, <b>Kalaichemmal</b> awardees, students of fine arts pursuing their studies, artists who have already received financial assistance under this scheme; belated applications and applications without enclosures will not be considered.
5	Records to be enclosed with the application.	Bio-data of the applicants, their photographs, photographs of their art works, and copies of press cuttings if any, published in news papers / journals on their artistic talents.
6	Office address for sending the applications.	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

## 06. SCHEME TO AWARD SCHOLARSHIP TO YOUNG ARTISTS

1	Name of the Scheme	Award of scholarship to young artists.
2	Qualifications for applicants.	Should be best final year students in Degree or Post Graduate Courses at the Government College of Fine Arts, Chennai or Kumbakonam.
3	Procedure to apply	Students of respective College should apply through the Principal in the application form prescribed by the Kuzhu.
4	Records to be enclosed with the application.	Photographs of art works created by the applicants and recommendations of the Principals of the Colleges concerned.
5	Scholarship details.	Rs.5000/- each to Post Graduate students and Rs.3000/- each to Degree course students will be given as scholarship amount.
6	Office address for sending the application.	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

## 07. SCHEME OF CONDUCTING CLASSES IN FINE ARTS

1	Name of the Scheme	Conduct of six months course classes to those who are interested in learning fine arts.
2	Qualifications for applicants.	All those who have completed 16 years of age and interested in learning fine arts can

		join the training classes.
3	Procedure to apply	Application form can be obtained at the office of the Ovia Nunkalai Kuzhu and join the class by paying the prescribed fee with Registration Fee of Rs.10/-
4	Course fee	Rs.600/- for the beginners course Rs.900/- for the advanced course
5	Training details	Training in Painting and Drawing will be given with the help of experts. Art materials required for the training are to be brought by the trainees themselves. There will be no examinations.
6	Training center, duration and date	On Sundays only between 10.00 am and 1.00 pm for beginners and from 1.30 pm to 4.30 pm for advance course will be held at Government College of Fine Arts campus, Chennai 600 003.
7	Office address for sending the applications.	The Member Secretary, Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600 028. Telephone: 24936136

#### 08. BOOKS PUBLISHED BY OVIA NUNKALAI KUZHU

1	Name of the Scheme	Publishing of books on fine arts (Painting and Sculpture) and about Artists in these fields.  For the benefit of art lovers, 'NUNKALAI' a
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		bi-lingual art magazine containing articles in Tamil and English, highlighting special features of fine arts of Tamil Nadu is being published.
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## **TAMIL NADU EYAL ISAI NATAKA MANRAM**

To carryout the objectives of the Sangeet Nataka Akademi of the Govt. of India, at State level and also for the development and fostering of traditional Tamil arts, Tamil Nadu Sangeet Nataka Sangam has been established by the Government of Tamil Nadu in the year 1955, and was renamed as Tamil Nadu Eyal Isai Nataka Manram in the year 1973.

The following schemes are implemented with the Government grants given to Manram.

01. Scheme of Encouragement to young artistes.

02. Scheme of conferring Kalaimamani award.
03. Scheme of awarding Porkizhi to the indigent Kalaimamani awardee artistes.
04. Scheme of Financial assistance to Indigent artistes.
05. Scheme of extending family Maintenance grant to the families of the deceased famous artistes.
06. Scheme of extending grant for the publication of rare books on Arts.
07. Scheme of extending grant for the Drama production
08. Scheme of extending grant to folk artistes / troupes for the purchase of musical instruments, costumes.
09. Issuance of Certificate for obtaining Railway Travel concession.
10. Issuance of Certificate to drama troupes for getting Travel fare concession in the buses of Tamil Nadu Government undertakings.

The details of the schemes are given below:-

**1. Scheme of Encouragement to young artistes.**

1	Name of the scheme	Encouragement to young artistes.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Details of the scheme	Each talented young artiste is given chance to perform four programmes through the successfully running Voluntary Cultural

		<p>Organisations in Tamil Nadu. Remuneration to the artiste for performing the programmes is paid through the cultural organisations. In this regard, Rs.2800/- to each vocal music programme, Rs.5000/- to each Bharathanatyam programme, Rs.4000/- to each programme of Kathakalakshepam, Nadaswaram, Guitar and Clarionet, Rs.1950/- to each, Violin (solo) Gottuvadhyam, Veena programmes and Rs.2800/- to each Flute and Jaladharangam and Rs.3000/- to each programme of Saxophone and Mandolin is paid as the remuneration to the artistes.</p> <p>The organizational expenses of Rs.2000/- to each programme is paid to concerned cultural organisation by the Manram. Further, if the orchestra atristes such as Ghatam, Ganjira, Muharshingh, Konnakkol are selected, they are also paid Rs.650/- per programme.</p>
4	Eligibility go get the benefit	<p>Only the young artistes who have thoroughly learnt in carnatic style and capable of performing programmes individually in any one of the art disciplines such as Vocal, Bharathanatyam, Kathakalakshepam, Veena, Violin (solo) Nadaswaram, Flute, Jalatharangam, Gottuvadhyam, Clarionet, Guitar, Mandolin, Saxophone, etc. can enjoy the benefit of the scheme. The age of the music artiste should be above 16 years and within 30 years and above 15 years and within 30 years to the Bharathanatyam artistes.</p>
5	Procedure to apply	<p>On releasing the advertisement published by the Manram in the newspapers the eligible young artistes can apply by obtaining the application from the Manram. The artiste selected already in one art discipline can apply for another. Only one opportunity will be given in each branch for conducting the programmes.</p>
6	Procedure for the selection	<p>The eligible artistes are selected by the Expert Committee by conducting an audition test. The</p>

		selected artistes will be given opportunity to perform programmes within one year.
7	Address for sending the application.	The Member-Secretary, Tamil Nadu Eyal Isai Nataka Manram, Ponni, 31, P.S.Kumarasamy Raja Salai, Chennai-600 028.

## 2. Scheme of conferring 'Kalaimamani' Award

1	Name of the scheme	Conferring 'Kalaimamani' Award
2	Institution implementing the Scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the Scheme	At the Kalaimamani Award Investiture Function, the Kalaimamani Awardee Artistes are felicitated with investituring Gold Pendant of three sovereign Ponnadai and Citation.
4	Eligibility for Awarding Kalaimamani	The artiste should be popular and famous for having professionally rendered yeomen services for the enrichment to the traditional arts.  The Kalaimamani Award is conferred on the performing artistes with lasting contribution, popularity and merit of the art disciplines of Tamil Literature, Music, Bharathanatyam, Drama, Film, Folk arts, Painting, Sculptures, Vigadam etc. Even if the artiste is popular in various art disciplines, he will be conferred Kalaimamani for one time only. If more than one artistes are jointly engaged in artistic pursuit in any of the art discipline, the award will be given to them jointly.

		<p>This award is conferred regardless of Caste, Religion, race and age. Individual work of art or single achievement will not be considered for conferring this award.</p> <p>If the artiste expires after the announcement of the award to him/her but before the investiture function, the award will be given to his/her dependent.</p>
5	Procedure for the selection of artiste for the award.	<p>The individual representations received from the artistes requesting for the award of Kalaimamani; Recommendations received from the senior artistes, Requests received from the Voluntary Cultural Organisations and also representations received from the experts belonging to various art disciplines are placed before the General Council of the Manram for consideration and deserving artistes are selected and recommended to Government. The list of artistes approved by the Government are conferred with Kalaimamani award.</p>

### 03. Scheme of awarding Porkizhi to the Indigent Kalaimamani Awardee Artistes

1	Name of the scheme	Awarding Porkizhi to the indigent Kalaimamani awardee artistes.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	The Kalaimamani awardee artistes who are in indigent circumstances are awarded a purse of Rs.15,000/- as Porkizhi.
4	Eligibility to get the Porkizhi	The artistes who have already received the Kalaimamani Award and living under indigent circumstances.



5	Number of beneficiaries	Three Kalaimamani awardee artistes who are in indigent circumstances are awarded a purse of Rs.15,000/- each as Porkizhi.
6	Procedure for selecting the artistes for Porkizhi.	The selection of deserving indigent Kalaimamani Awardee artistes for recommending to Government to give Porkizhi amount will be made in the General Council Meeting of the Manram, considering the age and income of the artiste. The artistes approved by Government will be given the Porkizhi amount in the Kalaimamani award conferring function.

#### 4. Scheme of financial assistance to Indigent Artistes

1	Name of the scheme	Scheme of financial assistance to Artistes and men of letters who are now in indigent circumstances and their dependents.
2	Institution implementing the scheme.	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	Monthly financial assistance of Rs.1000/- is extended throughout the life time to the indigent artistes and to the legal spouse of the deceased artiste who received the financial assistance.
4	Eligibility to get the benefit under the scheme	1) Should have completed 58 years of age 2) Should have professionally served for the enrichment to the any one of the art disciplines or more such as music, dance, drama, film and folk arts, etc 3) The annual income of the indigent artistes or their legal spouse should not exceed more than Rs.12000/- per annum.
5	Procedures to send the	As and when the advertisement is published in

	application.	<p>the newspapers, calling for applications by the Tamil Nadu Eyal Isai Nataka Manram, the indigent artistes having the above qualifications can obtain the proper applications from the Regional Assistant Directors of Art and Culture at Kanchipuram, Thanjavur, Madurai, Tiruchirappalli, Tirunelveli and Salem and to send the duly filled in application to the Regional Assistant Directors of Art and Culture concerned through the Revenue Divisional Officer / Sub Collector along with the certificates of evidence as to whether the applicant is genuine artiste, one copy of Passport size Photo, age certificate, income certificate, property valuation certificate obtained from the Thasildar.</p>
6	<p>Procedure for considering the application and to get final assistance.</p>	<p>On scrutinizing the application received with the report of Revenue Divisional Officer /Sub Collector the applications will be placed before the District Art Society concerned. After scrutiny at District Art Societies, a list of artistes will be sent to Tamil Nadu Eyal Isai Nataka Manram. Based on the recommendations of the Selection Committee a list of artistes will be sent to Government through the Directorate of Art and Culture for the sanction financial assistance.</p> <p>Based on the Government Order sanctioning the financial assistance, the Principal Accountant General will issue authorisation for the payment of financial assistance to the artistes and the financial assistance will be disbursed through the concerned District and Sub Treasuries where the artistes are ordinarily resides for getting the financial assistance.</p> <p>On the death of artiste receiving financial assistance, the legal</p>

		<p>heirs of the deceased artiste (Wife/ Husband) having income upto Rs.1000/- per month has to apply to the following address to receive the financial assistance continuously along with the 1)legal heir certificate, 2)income certificate, 3)death certificate of the artiste, 4)the evidence for receiving financial assistance, 5) three photo copies of the legal heir applicant.</p> <p>The Commissioner, Directorate of Art and Culture, Thendral", Dr.D.G.S.Dinakaran Road Chennai 600 028.</p>
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#### **5. Scheme of extending family maintenance grant to the families of the deceased famous artistes**

1	Name of the scheme	Family maintenance grant to the families of the deceased famous artistes.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	The families of the deceased famous artistes of the art disciplines of music, drama, dance, film and folk arts are given a family maintenance grant of Rs.6000/- each.
4	Procedure for application.	The spouse, unmarried Sons / Daughters of the deceased artistes should send the application for the Family Maintenance Grant to the Manram within one year from the date of the death of the artiste alongwith the original death Certificate of the deceased artiste, Legal heir Certificate, Income Certificate obtained from Thasildar and certificate from two senior artistes or cultural organisations as to whether the deceased is the genuine artiste, passport size photo of the deceased artiste and applicant, property certificate if owned house or

		land, the details about the financial assistance for indigent artiste if received by the deceased.
5	Procedure for considering the application	On receipt of the application from the legalheirs of the deceased artistes, it is scrutinised and with the approval of the Manram's Executive Board, the Family Maintenance Grant is given.

### 6. Scheme of extending grants for the publication of rare books on arts

1	Name of the scheme	Scheme of grants for the publication of rare books on arts.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	Grant is sanctioned for the publication of books which are considered as rare for the development of arts. In this regard, 60% on the total cost of the printing charges of 1000 copies or Rs.15000/- whichever is less will be sanctioned as the amount of grant.
4	Procedure for sending the application for the publication grant.	When the advertisement is published by the Manram in the Newspapers, the writer of the book requiring grants, should submit the application to the Manram along with the three copies of the book (manuscript) to be published and quotation for printing 1000 copies obtained from three Printing Press to the Manram.
5	Selection procedure for grant.	On scrutinising the copies of the books submitted under the Scheme, the selection of books will be made by the Expert Committee. For the publication of the selected books 50% of the grant amount as 1 <sup>st</sup> instalment, and the balance 50% of the grant amount will be released after receiving 100 copies of the printed books, together with the expenditure statement in the Manram. The book should not

		have been published already. This grant is not given for reprint.
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### 7. Scheme of extending financial assistance to new drama productions

1	Name of the scheme	Extending financial assistance to the professional drama troupes for production and staging new dramas.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	Maximum of Rs.20,000/- will be paid as financial assistance to the professional drama troupes for the production and staging of new dramas.
4	Procedure for application	As and when the advertisement is released in the news papers for the execution of the scheme the application can be obtained from the Manram and the duly filled in application should be sent to the Manram alongwith three copies of the drama scripts. The suitable dramas for staging will be selected by the expert committee.
5	Eligible dramas to get financial assistance.	The dramas should reflect the assistance Tamil art forms, culture, civilisation, tradition, society and history. The dramas selected for financial assistance should not have already been staged. Should not have caste or religious or political animosity. Without prior approval of the Manram no additional dialogues, scenes should be added in the drama scripts selected by the Manram. A certificate to be obtained from the District Collector / Police Department, to the effect that there is no objectional dialogues or scenes in the selected dramas.
6	Details about the financial assistance.	Based on the quality and sceneries of the social, historical, mythological, dramas selected by the expert committee, the financial assistance will be decided and given as follows:-

		First instalment will be 30%, Second instalment of 40% will be given 3 days prior to the conduct of the drama. Third instalment of 20% will be given on that day when the drama is staged. Fourth instalment of 10% will be released after the receipt of utilisation certificate, and certificate given by the Chartered Accountant.
7	Details about staging the dramas	The selected dramas should be staged at the drama festival organised by the Manram. The Mandram will bear the expenses towards the rent for auditorium, sound and light, advertisement and invitation. The expenses relating to the rehearsal of drama, remuneration to the actors, scenes and settings, etc., have to be borne by the drama institution receiving financial assistance.

#### **8. Scheme of extending financial assistance to Folk Artistes, Troupes for the purchase of musical instruments, costumes**

1	Name of the scheme	Scheme of financial assistance to folk artistes troupes for the purchase of musical instruments and costumes.
2	Institution implementing the scheme	Tamil Nadu Eyal Isai Nataka Mandram Ponni, No.31, P.S.Kumarasamy Raja Salai, Chennai-600 028. Telephone: 2493 7471
3	Benefit of the scheme	Financial assistance is given to folk artistes, folk troupes for the purchase of stage equipments, musical instruments and costumes.
4	Eligibility of the artistes to get the benefit under the scheme.	The folk artiste/ troupes should have continuously performed the programmes / the folk artiste/ troupe should have continuously performed the programmes for more than three years. In proof of having performed the programme copies of

		advertisement, news items in the Dailies and authenticated letter from famous artistes should be enclosed with the application.
5	Procedure of application to get the benefit	As and when the advertisement is published in the news papers by the Manram, applications obtained from the Manram should be sent along with the evidence for having continuously performed the programmes. The eligible artistes / troupes are selected by the expert committee. The financial assistance at the rate of Rs.750/- to each individual artiste and Rs.2500/- to each troupe will be given.

### 09. Issuance of Certificate for obtaining Railway Travel Concession

1	Name of the Scheme	Issuance of certificate to artistes cultural troupes to undertake journey in the train on concessional fare
2	Institution implementing the Scheme	Tamil Nadu Eyal Isai Nataka mandram, Ponni 31, P.S.Kumarasamy Raja Salai, Chennai-28. Phone : 24937471
3	Benefit of the Scheme	Based on the certificate issued by the mandram, the individual artiste and troupe consisting of more than three artistes are allowed by the Railways to undertake journey in train at 75% concession in second class fare and 50% concession in first class fare
4	Eligibility to get the benefit under the scheme	The cultural performance in the outstation should be a public programme. the certificate is issued based on the programme and scrutinisation of the list of artistes. The distance between places from which the cultural troupe is to start and place of performance should be beyond 300 kms as fixed by the Railways

5	Procedure for application	The individual artiste/troupe consisting of more than three artistes bound for outstation programmes should submit the application to the Manram along with the list of artistes, Confirmation letter obtained from the programme organizer or advertisement details. The certificate for getting the concession will be issued on receipt of the application and after immediate scrutiny
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**10. Issuance of certificate to drama troupes for getting fare concession in the buses of Tamilnadu Government undertakings**

1	Name of the Scheme	The issuance of certificate for getting bus travel concession to drama troupes to undertake travel in Tamilnadu Government owned buses on half fare
2	Institution implementing the Scheme	Tamil Nadu Eyal Isai Nataka Manram, Ponni, 31 P.S. Kumarasamy Raja Salai, Chennai – 600 028 Ph : 24937471
3	Benefit of the scheme	The professional drama troupes of Tamilnadu are permitted to undertake travel in the buses of Tamilnadu Government undertakings at half fare to conduct drama programmes at outstations.
4	Eligibility to get the benefit	The drama troupes must be professional. The drama troupes should belong to Tamilnadu. The drama programe should be in the places within Tamilnadu. The drama should be public programme in outstation. The drama troupes should consist of minimum 10 artistes and maximum of 40 artistes
5	Procedure for application	The professional drama troupes desiring to travel on concessional fare in the buses of Tamilnadu Giovernment undertaking for public programmes can obtain the specific application from the manram on cash payment of Rs.5/- and to submit the duly filled in application along with the list of artistes and a letter of



	confirmation for the programme. The certificate for getting bus fare concession will be issued on receipt of the application and after immediate scrutiny
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## **Tamil Nadu Jawahar Siruvar Mandram**

Tamil Nadu Jawahar Siruvar Mandram is functioning from 1979 onwards at Chennai. The aim of this institution is to give cultural training and develop the latent art talents of the children in the age group of five to sixteen years.

In Tamil Nadu Jawahar Siruvar Mandrams function in 36 places; 24 places as District Jawahar Siruvar Manrams, 10 places as Jawahar Siruvar Mandram Extension Centres and in two places as Jawahar Siruvar Mandram Rural Centres. Recently orders have been issued for the formation of one at Ariyalur, the newly formed District. The details are furnished below:-

### ➤ **District Jawahar Siruvar Mandrams**

District Jawahar Siruvar Mandrams are functioning at Chennai, Pudukkottai, Madurai, Udhamandalam, Coimbatore, Tiruchirappalli, Cuddalore, Nagaercoil, Thanjavur, Kancheepuram, Sivagangai, Thirunelveli, Salem, Ramanathapuram, Dindugal, Dharmapuri, Krishnagiri, Theni, Vellore, Tiruvallur, Erode, Thiruvarur, Virudhunagar and Villupuram.

### ➤ **Jawahar Siruvar Mandram Extension Centres**

Jawahar Siruvar Mandram Extension Centres are functioning at Perambalur, Thanjavur, Kulithalai, Karur, Chennai (Dr.M.G.R Deaf and Dumb School, Ramapuram), Madurai, Thoothukkudi, Nagapattinam, Thiruvannamalai and Nammakkal.

➤ **Jawahar Siruvar Mandram Rural Centres**

Two rural centres for imparting artistic talents to children are effectively functioning in Ponpudupatti, Pudukkottai district and Madurai Ellis Nagar, Madurai.

➤ **Part time training in the following disciplines are given in Siruvar Mandrams:-**

Bharathanatyam, Folk Dance, Crafts, Vocal, Drama, Gymnastics, Mridhangam, Tabela, Karathe, Computer, Key Board, Veena, Drums, Bands, Tailoring, Drawing & Painting, Screen Printing, Flute, Yoga and Silambattam.

At Chennai, training is given for six days in a week in 16 disciplines. In the District Jawahar Siruvar Mandrams and Extension Centres, training is given for three days in a week in four kinds of disciplines. And in Rural Centres, training is given for three days in a week in two disciplines. Around 9000 children are being trained in all the Jawahar Siruvar Mandrams in our State. Children libraries are functioning in all Jawahar Siruvar Mandrams except two Rural Jawahar Siruvar Mandrams and Krishnagiri District Jawahar Siruvar Mandram.

For the benefit of the children residing in Chennai and to spread the Jawahar Siruvar Mandram activities, a few centres were started in residential areas. Jawahar Siruvar Mandram Periyar Nagar centre was started on 17.11.2007 and in this centre training is given for children in sixteen activities. Vyasarpadi Muthamizh Nagar, Jawahar Siruvar Mandram Centre was commenced on 12.12.2007 to impart training in 7 activities. Selaiyur Centre was started on 11.04.2008 and in this Centre training is given in eight activities. Puzthivakkam centre was started on 15.8.2008 and training is given in this Centre in six activities. West Tambaram Centre was started on 3.11.2008 and training is given in two kinds of activities. All these Centres are functioning on Saturdays and Sundays.

In 30 Chennai Corporation schools, after school hours, Jawahar Siruvar Mandram cultural training is given in dance, Vocal and Drawing and Painting for three

days in a week. In ten Corporation schools, training is given for children in dance, in ten schools training is given for children in Vocal Music and in ten schools training is given for children in Drawing and Painting.

The State level Jawahar Siruvar Mandram is administered by a committee headed by the Honourable Minister for Education and the District level Jawahar Siruvar Mandrams are administered by a committee headed by the District Collectors of each District. From the government grant, this Institution implements the following schemes:-

1. Part time cultural training scheme
2. Holiday cultural training scheme
3. Summer - Winter cultural training camp scheme
4. Cultural competition scheme
5. Gymnastics / Silambattam / Karate Competition scheme
6. Dance Arangetram scheme
7. Selection of eligible children to the National Bal Shree Award selection
8. Participation of children in the schemes organised by National Bal Bhavan, New Delhi
  - a) National Environmental Awareness Camp
  - b) National Children's Assembly

Details of the above schemes are as follows:-

### 1.Part time cultural training scheme

1	Name of the scheme	Part time cultural training scheme
2	Place of the scheme at Chennai  at Districts  Rural Centres	Jawahar Siruvar Mandram, Government Music College Campus, Chennai –28.  In schools where the Jawahar Bal Bhavan functioning  Madurai Ellis Nagar and Pon Pudupaati in Pudukkottai District

<b>3</b>	Cultural activities in which training is given	<table border="0"> <tr> <td>1. Bharathanatyam</td> <td>11. Harmonium - Key Board</td> </tr> <tr> <td>2. Folk dance</td> <td>12. Veena</td> </tr> <tr> <td>3. Craft</td> <td>13. Drums</td> </tr> <tr> <td>4. Vocal music</td> <td>14. Bands</td> </tr> <tr> <td>5. Drams</td> <td>15. Tailoring</td> </tr> <tr> <td>6. Gymnastics</td> <td>16. Drawing</td> </tr> <tr> <td>7. Mridangam</td> <td>17. Screen printing</td> </tr> <tr> <td>8. Tabela</td> <td>18. Silambattam</td> </tr> <tr> <td>9. Karagam</td> <td>19. Yoga</td> </tr> <tr> <td>10. Computer</td> <td>20. Flute</td> </tr> </table>	1. Bharathanatyam	11. Harmonium - Key Board	2. Folk dance	12. Veena	3. Craft	13. Drums	4. Vocal music	14. Bands	5. Drams	15. Tailoring	6. Gymnastics	16. Drawing	7. Mridangam	17. Screen printing	8. Tabela	18. Silambattam	9. Karagam	19. Yoga	10. Computer	20. Flute
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9. Karagam	19. Yoga																					
10. Computer	20. Flute																					
	<p>Chennai Jawahar Siruvar Mandram</p> <p>District / Extension Centre</p> <p>Rural Centre</p>	<p>In the above activities Sl.No.1 to 18, training is given in six days per week. During Saturdays and Sundays training is given in Community Singing. Also during these two days. training is given on rotation basis, in quiz, debate, literary meet, story telling, humour club, environmental awareness activities, meet with the eminent people and artistes and workshop for each activities.</p> <p>Any 4 activities from the above Centre 20 activities.</p> <p>Dance, Drawing</p>																				
<b>4</b>	Duration of training	Training is given in the above activities in all the 35 Jawahar Siruvar Mandrams from June to March April & May – Regular Course																				
<b>5</b>	<p>Timings at Chennai</p> <p>District /Extension Centres / Rural Centres</p>	<p>During Working Days 3.00 to 6.00 P.M Saturday, Sundays &amp; Government Holidays 1.30 P.M. to 4.30 P.M.</p> <p>2 Hr Per Class and weekly 3 classes</p>																				
<b>6</b>	Age Limit	All children of the age group of 5 to 16 years A Xerox copy of date of birth certificate to be enclosed																				
<b>7</b>	Officer incharge	Executive Officer, Jawahar Bal Bhavan, Government Music College Campus, Chennai – 600 028. Phone : 24618162																				

	at Districts	Programme Officer, Jawahar Siruvar Mandram  Supervising Officer Regional Assistant Director, Art & Culture Centre.
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## 02. Holiday Cultural Training

<b>1</b>	Name of the Scheme	Cultural Trainin during holidays in Chennai Jawahar Siruvar Mandram
<b>2</b>	Place where the training is given	Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28
<b>3</b>	Duration of Training Summer holidays  Half-yearly holidays	15 <sup>th</sup> to 30 <sup>th</sup> April 2 <sup>nd</sup> to 15 <sup>th</sup> May 16 <sup>th</sup> to 31 <sup>th</sup> May  25 <sup>th</sup> to 31 <sup>st</sup> December
<b>4</b>	Cultural activities in which training is given	Training is given in the existing 18 kinds of activities taught in Jawahar Bal Bhavan. The performing art trainees would be given oppertunities to perform in the stage and the creative art trainees would be given opportunity to exhibit their creative models in the exhibition on the last days of the training. Praticipation certificate would be given to all the trainees.
<b>5</b>	Training time	10.00 A.M. to 1.00 P.M. in the mornings

		2.30 P.M to 5.30 P.M. in the evenings
<b>6</b>	Age limit	All children in the age group of 5 to 16
<b>7</b>	Officer incharge	The Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai -28.
<b>8</b>	Jawahar Siruvar Mandrams other than Chennai	Holiday cultural training have been conducted 12 to 24 classes during April and May

### 03. Summer-Winter Cultural Training Camp Scheme

<b>1</b>	Name of the Scheme	Summer-Winter Training Camp for children of 35 Jawahar Siruvar Mandrams of Tamil Nadu
<b>2</b>	Details of Training	Free training would be given for 10 days during summer in any one of the hill stations like Udhagamandalam(Ooty), Kodaikanal, Yercaud etc., and during winter any one of the place in districts of Tamil Nadu. The performing art trainees would be given opportunities to perform on the stage and the creative art trainees would be given opportunity to exhibit their creative models in the exhibition held on the last day of the training. Participation certificate would be given to all the trainees.
<b>3</b>	Numer of Trainees	100 Children
<b>4</b>	Cultural activities in which training is given	Drawing, Vocal Music, Dance, Drama, Craft
<b>5</b>	Mode of selection of trainees	Selection will be made from the willing children trained in the 35 jawahar Siruvar mandrams by

		giving preference to the following 1. Regular Attendance in Jawahar Siruvar Mandrams 2. Multi-talented 3. Those who have not attended the camp previously 4. Those who are going to attain the age of 16
<b>6</b>	Age limit	10 to 16 years
<b>7</b>	Communications	Circular to schools and press release through new papers
<b>8</b>	Officer incharge  at Districts	Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.  Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli

#### 04. Cultural Competitions

<b>1</b>	Name of the Scheme	Conducting Cultural competition for children in districts for encouraging their cultural talents
<b>2</b>	Cultural activities for competition	Dance, Vocal Music, Drawing
<b>3</b>	Age limit	Children in the age group of 5-8, 9-12, 13-16
<b>4</b>	Precedure to apply	Circular to schools and press release through news papers will be given. Those who are willing may apply with details to the 4 concerned officers.
<b>5</b>	Place of Competition	Local level selection will be in all the Jawahar Bal Bhavan functioning in Tamil Nadu and the selected would participate in the State level competition held at Chennai or any place.

		Boarding and Lodging to and from expenditure to the participants would be borne by the Jawahar Siruvar mandram
<b>6</b>	Prize - Certificate	Participation Certificate to all the participants and mementoes and merit certificates would be distributed to the winners
<b>7</b>	Officer Incharge at Chennai  at Districts	Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.  Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli

### 05. Dance Arangetram

<b>1</b>	Name of the Scheme	Free dance Arangetram to the eligible three children of Jawahar Siruvar Mandram
<b>2</b>	Eligibility	Parents annual income should not exceed to Rs.6000/-
<b>3</b>	Certificates to be produced	<ol style="list-style-type: none"> <li>1. Income certificate from the Revenue Authorities</li> <li>2. Qualifying certificates from the Dance Teachers of Government Music Schools</li> </ol>
<b>4</b>	Place where Arangetram will be held	At Regional Art and Culture Centre on rotation basis



5	Selection methos	The Regional Assistant Director will identify the select the eligible children from those getting training in Jawahar Siruvar mandram
6	Benefits	Selected Three children would be given dance dress and ornaments worth Rs.5,000/- each at free of cost and expenditure for the arangetram would be borne by the Jawahar Siruvar mandram, Tamilnadu
7	Officer Incharge at Chennai  at Districts	Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.  Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli

**06. Selection of eligible children to the  
National Bal Shree Award Selectilon**

1	Name of the Schemei	Selection of eligible children to the National Bal Shreee Award Selection
2	Cultural activities	Creative Performance, Creative Art, Creative Writing and Creative Innovative Science
3	Age limit	Age from 9 to 11 years Age from 11+ to 14 years Age from 14+ to 16 years

4	Communication method	Affiliated 21 Bal Bhavans in Tamilnadu, circulars to the schools in the month of July every year and press release and advertisement in news papers
5	Selection procedures	For each stream two children would be selected from each centre as such from the 21 centres the selected 168 children would participate in the South Zonal selection organized by the National Bal Bhavan, New Delhi. Those who are selected among these would participate in the National level Bal Shree Award selection held at New Delhi organized by the National Bal Bhavan, New Delhi
6	Award	Participation certificate would be given to all the participants participated in the zonal level and national level competitions. National level winners would get the Bal Shree Award and a savings certificate worth Rs.10,000/-
7	Officer Incharge at Chennai  at Districts	Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.  Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli

**07. Participation of children in the Schemes Organised by the  
National Bal Bhavan, New Delhi**

**A. National Environmental Awareness Camp**

1	Name of the Scheme	To Participate in the three day National Environmental Awareness Camp organized by the National Bal Bhavan, New Delhi
2	Place of the Camp	Place selected by the National Bal Bhavan, New Delhi

3	Norms for Selection	<ol style="list-style-type: none"> <li>1. Age between 14 – 16 years</li> <li>2. Those who are having interest in environmental awareness activities</li> <li>3. Regular attendance to Jawahar Siruvar mandram</li> <li>4. Those who have not been benefited by this scheme</li> <li>5. Having capacity to exhibit their individual talent</li> </ol>
4	Number of Participants	2 Children from one Bal Bhavan. Affiliated 21 Bal Bhavans in Tamilnadu around 42 children participated in the National Young Environmentalist conference
5	Selection method	The concerned officers of Jawahar Siruvar mandram will identify and select the eligible children who are getting training
6	Benefits	Participation certificate would be given to all the participants and the to and from and boarding and Lodging would be borne by the National Bal Bhavan, New Delhi
7	<p>Officer Incharge at Chennai</p> <p>at Districts</p>	<p>Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.</p> <p>Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli</p>

### B. International Children's Assembly

1	Name of the Scheme	Inter National Childrens Assembly organized by National Bal Bhavan, New Delhi
2	Place of Assembly	National Bal Bhavan, New Delhi
3	Duration	November 14 <sup>th</sup> to 19 <sup>th</sup>

4	Norms for selection	<ol style="list-style-type: none"> <li>1. Talents in performing arts and Creative Arts</li> <li>2. Age between 10-16 years</li> <li>3. Those who have not been benefited by this scheme previously</li> </ol>
5	Number of Participants	6 children from each Bal Bhavan. all over Tamilnadu 21 Bal Bhavan children also participated in the National Assembly
6	Benefits	Opportunity is given to perform on behalf of Tamilnadu among the all India level cultural performance organized by National Bal Bhavan. Participation certificate would be given to the participants. The to and fro and Boarding and Lodging would be borne by the National Bal Bhavan, New Delhi
7	<p>Officer Incharge at Chennai</p> <p>at Districts</p>	<p>Executive Officer, Jawahar Siruvar Mandram, Government Music College Campus, Chennai-28.</p> <p>Regional Assistant Director, Art and Culture Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirapalli, Tirunelveli</p>

## **DIRECTORATE OF ART AND CULTURE**

Particulars of organizations, functions and duties under section 4(1)(b)(i) of  
Right to Information Act, 2005

### 1. Objective / Purpose of the Department

Directorate of Art and Culture is headed by Commissioner of Art and Culture. It controls and regulates the functions of all the Govt. institutions related to Art and Culture. The functioning of Govt. Music colleges, Govt. Music schools, Govt. colleges for Fine Arts, Govt. college for Architecture and Sculpture, Jawahar Balabhavan, and Oviaya Nunkalai Kuzhu is supervised and administered by the Directorate in an effective manner. The Directorate is now functioning in the premises of Govt. Music College, Thendral, Dr.D.G.S.Dinakaran Road, Chennai-28.

### 2. Information and Public Relations

The Information and Public Relations wing assists the government to ameliorate the conditions of the people, improve the lot of the illiterate and poor, by providing basic information about available opportunities and modern production methods, through various channels i.e Tamil Arasu, Advertisement and Exhibition. Tamil Arasu is the official magazine of Government of Tamil Nadu which convey information about achievements and various schemes of all government departments.

**DIRECTORATE OF ART AND CULTURE**

Powers and duties of officers and employees under section 4(1)(b)(ii) of  
Right to Information Act, 2005

This department is headed by the Commissioner of Art and Culture who is an I.F.S officer. The Commissioner is the administrative head of the Department. He is assisted by Deputy Director and Accounts Officer. The officers and Employees of this Department exercise the administrative and financial powers as laid down in the Tamil Nadu District Office Manual and Tamil Nadu Financial Code. The powers and duties of the officers in the Department are indicated below:-

a) Commissioner

The Commissioner is the head of Department. He exercises general supervision and control the staff of the subordinate offices and is responsible for seeing that the subordinate officers do the work allotted to them efficiently and expeditiously. Policy matters and all important matters should be dealt with in consultation with the Commissioner who will be in over all charge of the Department.

b) Deputy Director

He is the second level officer of the Department.

c) Accounts Officer

He is responsible for accounts relating to this Department.

## d) Executive Officer

He is responsible for the activities of the Jawahar Bal Bhavans in Tamil Nadu.

2) This Department consists of 3 sections and the subjects dealt within these sections are tabulated below:-

Sl. No	Sections	Details of subjects dealt with
1.	A	All establishment matters both teaching and non-teaching staff, training and disciplinary cases relating to staff in Directorate and other subordinate offices like Regional Cultural Centers, Government College of Fine Arts, general services and court cases.
2	E	This section deals with establishment matters of both teaching and non-teaching staff in Government Music Colleges, District Music Schools and Government College of Architecture and Sculpture. CM Cell petitions, Right to Information Act, Assemble questions, Assurance Committee and petitions.
3	U	Budget work, Plan and Non plan schemes, Five year Plans, Policy Note, Announcements, Government of India Financial Assistances, Buildings – Maintenance, sanctioning of rent and others, Indigent Artistes pension, all bills, Loans and Advances, Health Insurance, General Provident Fund Accounts.
4	JBB	Functioning of Jawahar Bal Bhavans in Tamil Nadu, conducting of various activities in Jawahar Bal Bhavan, sanctioning of grant to Tamil Nadu Eyal Isai Nataka Mandram and Tamil Nadu Ovia Nunkalai Kuzhu, activities of Tamil Nadu Folk Artistes Welfare Board.

## DIRECTORATE OF ART AND CULTURE

### Procedures followed in decision making process under Section 4(1)(b)(iii) of Right to Information Act, 2005

The Directorate of Art and Culture is the head of department of Art and Culture. The Department of Art and Culture follows the procedures laid down the Tamil Nadu District Office Manual, Business Rules and carrying over the instructions of the Secretariat. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nade State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availabilitn the Tamil Nadu Financial Code, Tamil Nade State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc., in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed abve. the process of examination is initiated by Junior Assistants / Assistants and passes through Superintendents, Accounts Officer and Deputy Director to the Commissioner of Art and Culture. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted.

3. If a reply is required to be made on any representations, the decisions are communicated to the petitioner.



## DIRECTORATE OF ART AND CULTURE

Norms set for the discharge of functions under Section 4(1)(b)(iv) of  
Right to Information Act, 2005

For the discharge of functions allocated to the Department of Art and Culture, the provisions contained in the Tamil Nadu District Office Manual are followed. The day-to-day administrative functioning is governed by various set of Acts and Rules and instructions issued by the government from time to time. Some of the commonly used Acts / Rules / Manuals are listed under section 4(1)(b)(v).

**DIRECTORATE OF ART AND CULTURE**

Norms set for the discharge of functions under Section 4(1)(b)(v) of  
Right to Information Act, 2005

The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

1. Tamil Nadu Government Business Rules
2. Tamil Nadu District Office Manual
3. Tamil Nadu Budget Manual
4. Tamil Nadu State and Subordinate Service Rules
5. Tamil Nadu Civil Services (Discipline and Appeal) Rules
6. Tamil Nadu Government Servants Conduct Rules, 1973
7. Tamil Nadu Pension Rules
8. Fundamental Rules
9. Tamil Nadu Financial Code
10. Tamil Nadu Account Code
11. Tamil Nadu Treasury Code
12. Guidelines issued by the Government of India
13. Tamil Nadu Leave Rules
14. Tamil Nadu Basic Service Rules
15. Tamil Nadu General Services (Class XII & XIA)
16. Tamil Nadu General Subordinate Services (Class XXII)
17. Tamil Nadu Public Service Commission Regulations.

2. The details of the above listed Rules, Manuals and Acts are furnished below:-

Sl.No	Name of the Rules	Types of the Documents
1	The Tamil Nadu Government Business Rules.	Adopting the rules issued by the Government of Tamil Nadu then and there.
2	The Tamil Nadu District Office Manual	The manual describes the system and procedures to be followed in conducting of office work in the department.
3	The Tamil Nadu Budget Manual	This manual contains the rules framed by the Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorized grants or appropriation.
4	Tamil Nadu State and Subordinate Service Rules	The rules are made under the proviso to article 309 of the Constitution of India governing the service conditions of members of State and Subordinate Services.
5	Tamil Nadu Civil Services (Discipline and Appeal) Rules	The rules are made under the proviso to article 309 of the Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil services of the State.
6	Tamil Nadu Government Servants Conduct Rules	The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State in the performance of the duty with integrity and devotion to duty.

7	Tamil Nadu Pension Rules	The rules are made in relation to the pensionary benefits to the members of civil service of the State.
8	The Fundamental rules of the Tamil Nadu Government.	The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leaving joining time, foreign service etc., of the member of civil services of the State.
9	Tamil Nadu Financial Code	The code is published by the Finance Department outlining discipline to be followed in incurring expenditure and procedures to be followed and delegation of powers.
10	Tamil Nadu Account Code	The code published by the Finance Department outlines the accounting procedures to be followed by various departments while regulating expenditures.
11	Tamil Nadu Treasury Code	The code published by Finance Department outlines the procedures to be followed in regard to preparation of bills and presentation to treasury for payment and accounting procedures incidental thereto.
12	Guidelines issued by the Government of India	The Government of India issued guidelines to give financial assistance to the Individuals/ NGOs for the promotion of Art and Culture.
13	Tamil Nadu Leave Rules	Describes various kinds of Leave admissible to Government Servants and prescribe the eligibility criteria for various kinds of leave.
14	Tamil Nadu Basic Service Rules	Prescribes the methods of appointment, qualification to the posts included in Tamil Nadu Basic Service Rules prescribe the procedures to declare the probation.

15	Tamil Nadu General Service Rules	Describes the procedures to be followed regarding the method of appointment, to the posts included in this service.
16	Tamil Nadu General Subordinate Service Rules	Describes the procedures regarding the method of appointment to the posts included in this service. Prescribes the qualifications for the posts.
17	Tamil Nadu Public Service Commission Regulations	Contains the details regarding the composition of Chairman and Members, pay and leave to the Chairman and Members, appointment of staff, concurrence to be obtained from the Commission, posts coming under the purview of the Commission.

The documents mentioned in items 1 to 17 are available with the Director of Stationery and Printing for sale to the public on payment of cost. Item No.12 is intended only for official use and it is not available for sale.

DIRECTORATE OF ART AND CULTURE

A statement of categories of documents that are held by it for its control  
under Section 4(1)(b)(vi) of Right to Information Act, 2005

Sl. No	Category of the documents	Name of the document and its introduction in one line	Procedure to obtain the document	Held by / under control of
1	Important GOs www.tn.gov.in	Issued by the Tourism and Culture Department from time to time.	Application to Public Information Officer	Department of Art and Culture

DIRECTORATE OF ART AND CULTURE

Particulars of any arrangement that exists for consultation with or representation  
by the members of the public relation to the formulation of its policy or  
implementation thereof  
under Section 4(1)(b)(vii) of Right to Information Act, 2005

At present, there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. However, their participation is there in certain committees constituted for this Department. The suggestions and views on policy matters and programmes received from the Public / Non Governmental organizations are given due weightage by this Department in formulating policies and programmes. the recommendations / observations made by the Public Accounts Committee / Public Undertaking Committee / Assurance Committee / Petitions Committee etc., of the Legislative Assemble are also acted upon by the Heads of the Department concerned.

## DIRECTORATE OF ART AND CULTURE

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings those Boards, Councils, Committees and other bodies are open to the public or the minutes of such meetings are accessible for public under Section 4(1)(b)(viii) of Right to Information Act, 2005

There is no such Boards, Councils, Committees and other bodies as for as this department is concerned. However, the Commissioner appears before the Public Accounts Committee / Public Undertakings Committee whenever necessary to give reply on the observations made by these committees.

DIRECTORATE OF ART AND CULTURE

Directory of Officers and Employees with remuneration details  
under Section 4(1)(b)(ix) and 4(1)(b)(x) of Right to Information Act, 2005

1. Commissioner  
Thiru.P.A.Mani, I.F.S
2. Deputy Director - Rs.15600-39100, GP.5400  
Thiru.V.Jeyapal
3. Accounts Officer - Rs.15600-39100, GP.5400  
Thiru.R.Ramakrishnan
4. Executive Officer - Rs.15600-39100, GP.5400  
Thiru.S.Thanganayagam.
5. Superintendents - Rs.9300-34800, GP.4800
  1. Tmt.S.Kothainayagi
  2. Thiru.C.Rajendran
  3. Tmt.D.Amudha
  4. Thiru.K.Subramanian
6. Steno Typist – Grade-I - Rs.9300-34800, GP.4300
  1. Tmt.S.Padmavathi
7. Steno Typist – Grade-III - Rs.9300-34800, GP.4200
  1. Thiru.S.Sankar
8. Assistants - Rs.5200-20200, GP.2400
  1. Thiru.K.Ramalingam ( Rs.9300-34800, GP.4200)
  2. Thiru.S.Boopathi
  3. Thiru.B.Jayaraj
  4. Tmt.Suja Mary Epsiba
9. Junior Assistants - Rs.5200-20200, GP.2000
  1. Tmt.S.Poomani
  2. Thiru.A.Lawrance
  3. Thiru.G.Edwin
  4. Tmt.M.Vijayalakshmi
  5. Thiru.S.Ananthakrishnan



10. Librarian - Rs.9300-34800, GP.4200
  1. Tmt.A.Nalini
11. Typist - Rs.5200-20200, GP.2000
  1. Thiru.G.Rajan
  2. Tmt.S.Mythili
12. Driver - Rs.5200-20200, GP.2600
  1. Thiru.V.Gurunathan
14. Store Keeper - Rs.4800-10000, GP.1650
  1. Thiru.M.Velankanni
13. Record Clerk
  1. Thiru.A.Arumanathan (Rs.5200-20200, GP.1800)
  2. Thiru.S.Munusamy ( Rs.4800-10000, GP.1650)
14. Office Assistant
  1. Thiru.M.Saba (Rs.4800-10000, GP.1650)
  2. Tmt.M.Parimaladevi (Rs.5200-20200, GP.2600)
  3. Thiru.E.Palani (Rs.4800-10000, GP.1300)
  4. Thiru.K.Govindarajan (Rs.4800-10000, GP.1300)
  5. Thiru.R.Gajendran (Rs.4800-10000, GP.1300)
15. Watchman
  1. Thiru.V.Panneerselvam (Rs.4800-10000, GP.1300)

### Directorate of Art and Culture

Details of subordinate offices, Colleges, Schools, Art Institutions, Welfare Boards

#### FOLK ARTISTES WELFARE BOARD

<b>Tamil Nadu Folk Artistes Welfare Board, Govt. Music College Campus, Greenways Road, Chennai – 600 028.</b>	<b>Telephone: 044 – 2461 3430</b>
<b>Thiru.P.A.Mani, I.F.S., Member Secretary</b>	<b>Telephone: 044-2461 5156 2461 7260</b>
<b>Thiru.A.Daniel Premnath, Secretary</b>	<b>Telephone: 044-2461 5156</b>
<b>Thiru.S.Thanganayagam, Administrative Officer,</b>	<b>Mobile: 9600045130</b>

#### ART EDUCATIONAL INSTITUTIONS

##### Government Music Colleges

<b>1.</b>	<b>Tamil Nadu Government Music College, Thendral, Greenways Road, Chennai – 600 028.</b>  <b>Telephone: 044-24937217</b> <b>e.mail ID: <a href="mailto:musiccollegechn_dac@tn.gov.in">musiccollegechn_dac@tn.gov.in</a></b>	<b>Kalaimamani Thanjai.A.Natarajan, Principal</b>  <b>Mobile: 9710624957</b>
<b>2</b>	<b>Tamil Nadu Government Music College, Pasumalai, Madurai – 624 004.</b>	<b>Thiru.Govindarajan, Principal (i/c)</b>  <b>Mobile: 94431 69351</b>

	<b>Telephone: 0452 – 2370861</b>	
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<b>3</b>	<b>Tamil Nadu Government Music College, Rathinasababathipuram, Coimbatore – 641 002.</b>  <b>Telephone: 0422 – 2479686</b>	<b>Thiru.R.Rajendran, Principal (i/c), Mobile: 9941243189</b>
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<b>4</b>	<b>Tamil Nadu Government Music College, Thiruvaiyaru, Thanjavur District – 613 204.</b>  <b>Telephone: 04362 – 261600</b>	<b>Tmt.Uma Maheswari, Principal (i/c), Mobile: 94431 40717</b>
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#### **Government District Music Schools**

<b>1</b>	<b>District Government Music School, No.12, Main Road, Pudupalayam, Cuddalore – 607 001.</b>	<b>Thiru.R.Venkatesu, Head Master.</b>  <b>Mobile: 94880 02938</b>
<b>2</b>	<b>District Government Music School, No.86-A, Vivekananda Street, Soorampatti, Erode – 638 001.</b>	<b>Tmt.N.Revathi, Head Mistress.</b>  <b>Mobile: 98405 50833</b>
<b>3</b>	<b>District Government Music School, No.30, Chini Rajagopal Street, Little Kanchipuram. Kanchipuram – 631 501.</b>	<b>Tmt.N.Ramani, Head Mistress.</b>  <b>Mobile: 94425 72948</b>
<b>4</b>	<b>District Government Music School, No.558, Karuppayi Koil Street, Jawahar Bazaar, Karur – 639 001.</b>	<b>Tmt.S.B.Devikarani, Head Mistress.</b>  <b>Mobile: 94444 51219</b>
<b>5</b>	<b>District Government Music School, No.65-2, Kattinaganapalli, Bangalore Road,</b>	<b>Thiru.K.M.Uthirakumaran, Head Master.</b>

	Krishnagiri – 635 001.	Mobile: 94448 10975
6	District Government Music School, No.108, A/6, Venkatesapuram, Perambalur - 621 212.	Thiru.M.N.Sathyamurthy, Head Master.  Mobile: 94435 32934
7	District Government Music School, No.1883, Thilagar Thidal, Pudukkottai – 622 001.	Thiru.D.Eswaran Pattathri, Head Master.  Mobile:94444 55750
8	District Government Music School, Gowrivilas Palace, No.14, Palace Street, Ramanathapuram – 623 501.	Selvi.K.Kalaivani, Head Mistress.  Mobile: 98947 75319
9	District Government Music School, Saradha College Road, Fairlands, Salem – 636 016.	Thiru.S.Sankararaman, Head Master.  Mobile: 94431 51975
10	District Government Music School, Dr.Sirkazhi Govindarajan Maligai, No.5, Thadalan Koil North Mada Valagam, Sirkazhi – 609 100.	Tmt.N.S.Hema, Head Mistress.  Mobile: 98424 89148
11	District Government Music School, No.19, Kalimuththan street, P.W.D campus, Sivagangai – 630 561.	Tmt.S.Meenalochani, Head Mistress.  Mobile: 94871 34008
12	District Government Music School, No.2, New Street, Thiruvarur – 610 001.	Tmt.V.Ananthi, Head Mistress.  Mobile: 97885 10550
13	District Government Music School, No.127, Pudugramam, Opp. Veterinary Hospital,	Tmt.G.Sivakalai, Head Mistress.

	<b>Thoothukudi – 627 003.</b>	<b>Mobile: 94438 10926</b>
<b>14</b>	<b>District Government Music School, No.44, E.V.R. College Road, Gajamalai, Tiruchirappalli – 620 023.</b>	<b>Tmt.R.Syamala, Head Mistress.  Mobile: 98412 70866</b>
<b>15</b>	<b>District Government Music School, No.120-A, Tiruvananthapuram Road, Palayamkottai, Tirunelveli – 627 002.</b>	<b>Tmt.M.Sivagamaselvi, Head Mistress.  Mobile: 94429 48500</b>
<b>16</b>	<b>District Government Music School, Thulasi Illam, No.16, Pavalakundru Madalayam, Tiruvannamalai – 606 601.</b>	<b>Tmt.Vidya Hari, Head Mistress.  Mobile: 98406 45214</b>
<b>17</b>	<b>District Government Music School, Municipality Play ground campus, Villupuram – 605 602.</b>	<b>Tmt.Soodamani Ramakrishnan, Head Mistress.  Mobile: 94444 11950</b>

### GOVERNMENT FINE ARTS COLLEGES

#### Government College of Fine Arts, Chennai

<b>Government College of Fine Arts, E.V.R. High Road, Periyamet, Chennai – 600 003.</b>  <b>Telephone: 044-2561 0878</b>  <b>e.mail ID: <a href="mailto:fineartschn_dac@tn.gov.in">fineartschn_dac@tn.gov.in</a></b>	<b>Thiru.G.Chandrasekaran, Principal (i/c)</b>  <b>Mobile: 94443 80878</b>
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#### Government College of Fine Arts, Kumbakonam

<b>Government College of Fine Arts,</b>	<b>Thiru.V.Chandrasekaran,</b>
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Swamimalai Road, Kottaiyur, Kumbakonam – 612 002.  Telephone: 0435 - 2481371	Principal (i/c)  Mobile: 94435 78597
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**Government College of Architecture and Sculpture, Mamallapuram**

Government College of Architecture and Sculpture, Mamallapuram, Kanchipuram District – 603 104.  Telephone: 044-2744 2261	Thiru.M.Gunasekaran, Principal.  Mobile: 93846 23056  Thiru.S.Kumar, P.A. to Principal Mobile: 94447 67148
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**TAMILNADU EYAL ISAI NATAKA MANRAM**

Tamil Nadu Eyal Isai Nataka Manram, Ponni, Greenways Road, Chennai – 600 028.	Telephone: 044 – 2493 7471 Fax : 044 – 2493 6848
Thiru.Rama.Narayanan, Chairman.	Telephone : 044 – 2493 6848
Kavignar Ilaya Bharathi, Member Secretary	Telephone : 044 – 2493 6848

Tamil Nadu Ovia Nunkalai Kuzhu, Directorate of Art and Culture, Greenways Road,	Telephone: 044 – 2493 6136
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<b>Chennai – 600 028.</b>	
<b>Thiru.P.A.Mani, I.F.S., Member Secretary</b>	<b>Telephone: 044-2461 7260</b>

<b>Tamil Nadu Jawahar Siruvar Mandram, Govt. Music College Campus, Greenways Road, Chennai – 600 028.</b>	<b>Thiru.S.Thanganayagam, Executive Officer.  Tele Fax: 044 – 2461 8162 Mobile: 94444 61186</b>
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