

**MANUAL UNDER RIGHT TO  
INFORMATION ACT, 2005  
(as on 30.10.2024)**

**Government of Tamil Nadu  
Energy Department,  
Secretariat,  
Chennai – 600 009.**

## Index

Sl. No.	Details of Information	Page Numbers
1	Introduction	1-2
2	Particulars of organisation, functions and duties <b>[Section 4(1)(b)(i) of Right to Information Act, 2005]</b>	3-5
3	Powers and duties of officers and employees <b>[Section 4(1)(b)(ii) of Right to Information Act, 2005]</b>	6-10
4	Procedure followed in decision making process <b>[Section 4(1)(b)(iii) of Right to Information Act, 2005]</b>	11
5	Norms set for the discharge of functions <b>[Section 4(1)(b)(iv) of Right to Information Act, 2005]</b>	12
6	Rules, Regulations, Instructions, Manuals and Records for discharging functions <b>[Section 4(1)(b)(v) of Right to Information Act, 2005]</b>	13
7	Statement of categories of documents that are held by it for its control <b>[Section 4(1)(b)(vi) of Right to Information Act, 2005]</b>	14
8	Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof <b>[Section 4(1)(b)(vii) of Right to Information Act, 2005]</b>	15
9	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public <b>[Section 4(1)(b)(viii) of Right to Information Act, 2005]</b>	16
10	Directory of officers and employees <b>[Section 4(1)(b)(ix) of Right to Information Act, 2005]</b>	17
11	Monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations <b>[Section 4(1)(b)(x) of Right to Information Act, 2005]</b>	18-20
12	Budget allocation of each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made <b>[Section 4(1)(b)(xi) of Right to Information Act, 2005]</b>	21
13	The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes <b>[Section 4(1)(b)(xii) of Right to Information Act, 2005]</b>	22
14	Particulars of recipients of concessions, permits or authorisations granted by it <b>[Section 4(1)(b)(xiii) of Right to Information Act, 2005]</b>	23
15	Details in respect of the information, available to or held by it, reduced in an electronic form <b>[Section 4(1)(b)(xiv) of Right to Information Act, 2005]</b>	24
16	Particulars of facilities available to citizens for obtaining information <b>[Section 4(1)(b)(xv) of Right to Information Act, 2005]</b>	25
17	Name and designation and other particulars of Public Information Officers <b>[Section 4(1)(b)(xvi) of Right to Information Act, 2005]</b>	26

## 1. Introduction

- 1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted "The Right to Information Act, 2005", (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of section 4(1) (b) of this Act, the Energy Department, Government of Tamil Nadu has brought out this manual for information and guidance of the stakeholders and the general public.
- 1.2 The purpose of this manual is to inform the general public about this Department's organisational set-up, functions and duties of its officers and employees, records and documents available with the Department.
- 1.3 This manual is aimed at the public in general and users of the services, of this department and provides information about this Department and the organizations under its administrative control.
- 1.4 The Energy Department has designated six Section Officer as its Public Information Officer (PIO) for all matters concerning this Department.
- 1.5 Any person requiring any information under the said Act may contact Section, Energy Department, Secretariat, Chennai-9. His Office Telephone No. **044 – 25665511**.
- 1.6 The procedure and fee structure for getting information are as under: -
  - (a) A request for obtaining information under sub-section (1) of section 6 of the RTI Act, 2005 shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.4 above and must be accompanied by prescribed application fee by cash or by demand draft or banker's cheque or any other mode prescribed by the Government under TN RTI (Fees) Rules 2005. The Public Information Officer shall credit the amount to the following head of account:-

**"0070.other Administrative Services – 60 Other Services - 118 Receipts under Right to Information Act,2005- AA-Collection of Fees under Right to Information (Fees) Rules 2005" -227 Non -Taxation Fees -39 Translation and Printing Fees"**

**[IFHRMS DPC: 0070 60 118 AA 22739]**

The applicant may also remit the fee under the above head of account through Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India and produce the challan to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing information under sub-section (1) and sub section (5) of section 7 of the Right to Information Act 2005, the request shall be made as at (a) above and the fee should be paid as prescribed in TNRTI (Fee) Rules.

1.7 The Department has designated the **Under Secretary to Government as Appellate Authority.**

## **2. Particulars of organization, function and duties**

[under section 4(1)(b)(i) of Right to Information Act, 2005]

### **Objective / Purpose of the Department**

The key to sustainable economic growth lies in a reliable and adaptable electricity infrastructure that can keep pace with demand while minimizing environmental impact. Transitioning from coal to a diversified energy mix, integrating renewables like wind and solar with cleaner natural gas, is key to powering progress while preserving our planet for future generations.

As the first step in Power sector reforms, the Tamil Nadu government sanctioned the restructuring of the Tamil Nadu Electricity Board (TNEB) into a holding company, TNEB Ltd, and two subsidiaries, TANTRANSCO and TANGEDCO. This reorganization was effective from 01.11.2010.

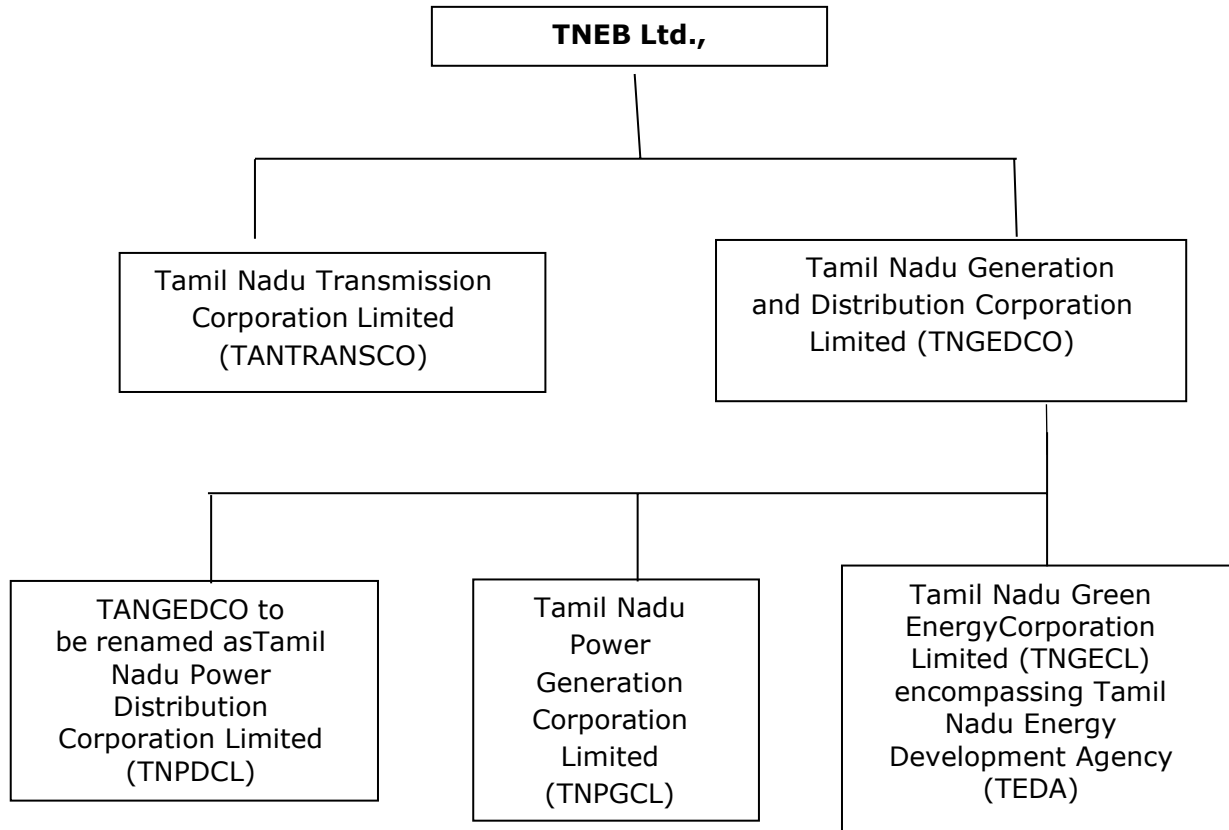
Due to the vast scale of Tamil Nadu's distribution operations and considering the trend of establishing separate distribution companies in other major States, a restructuring of TANGEDCO was deemed necessary. Consequently, the Tamil Nadu Government, approved the creation of the Tamil Nadu Power Generation Corporation Limited (TNPGL) to inherit TANGEDCO's fossil fuel-based generation activities.

Furthermore Tamil Nadu aims to be India's renewable energy leader by 2030. To achieve this ambitious target, the government is planning a massive increase in green energy generation of additional 100 billion units. Hence, the Tamil Nadu Government authorized the formation of the Tamil Nadu Green Energy Corporation Limited (TNGECL). This new entity would assume control of TANGEDCO's renewable energy operations, including Hydro, Solar, Wind, Bio-gas and incorporate the functions of the Tamil Nadu Energy Development Agency (TEDA). TANGEDCO was permitted to operate as a generation and distribution company until the new companies commence operations, after which it would be renamed as Tamil Nadu Power Distribution Corporation Limited (TNPDC) and focus solely on distribution.

The incorporation of TNPGL and TNGECL took place on 09.02.2024 and 10.02.2024 respectively. A provisional Transfer Scheme was announced detailing the transfer of assets, interests, rights, liabilities, obligations, proceedings, and personnel from TANGEDCO to TNPGL and TNGECL.

After the reforms, the following organizations will function under the administrative control of the Energy Department:

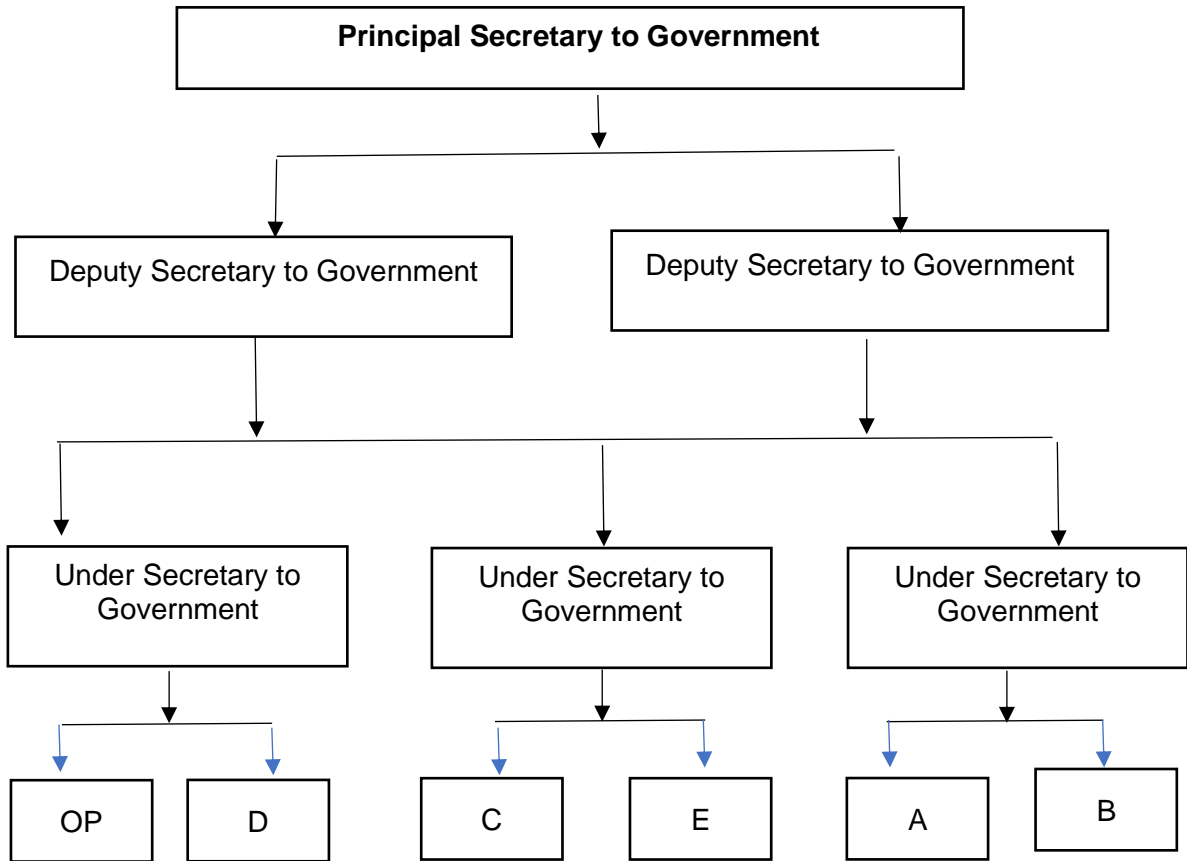
- I. TNEB Limited (Holding company) with the following subsidiary companies:-



- II. Tamil Nadu Electrical Inspectorate(TNEI).

## Organization Chart

The organizational chart of the Energy Department is given below:-



### **3. Powers and duties of officers and employees**

[under Section 4(1)(b)(ii) of Right to Information Act, 2005]

This Department is headed by the Principal Secretary to Government of Tamil Nadu. The Secretary is the administrative head of the Department and principal adviser to the Minister on all matters of policy and administration relating to this Department. He is assisted by an Officer not below the cadre of Deputy Secretaries to Government and Under Secretaries to Government. The officers and employees of this Department exercise the administrative and financial powers as laid down in the Secretariat Office Manual and Tamil Nadu Financial code. The powers and duties of the officers in the Energy Department are indicated below: -

#### **A. Secretary to Government**

The Principal Secretary is the head of office. He is responsible for the careful observance of the Business Rules and Secretariat Instructions in the transaction of the business of this department. He exercises general supervision and control over the staff under him including Deputy Secretaries and Under Secretaries and is responsible for ensuring that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matters should be dealt with in consultation with the Principal Secretary who will be in overall charge of the Department.

#### **B. Deputy Secretaries**

The Deputy Secretaries will deal with the cases relating to the subjects allotted to them and submit to Secretary such cases as may be specified. They can send cases for orders direct to the Minister with reference to the general directions of the Secretary. The Deputy Secretaries also exercise control over the sections placed in their charge both in regard to despatch of business and in regard to discipline.

#### **C. Under Secretaries**

The Under Secretaries exercise control over the sections placed in their charge, both in regard to despatch of business and in regard to discipline. He can sign and convey the orders in the name of Governor of Tamil Nadu involving financial implication after obtaining the approval of competent authority.

#### **D. Section Officers**

Section Officer is in-charge of a section in the Department. He will be assisted by Assistant Section Officers who work under his direction and control. The training of Assistant



Section Officers under him is one of his principal functions. He will manage and co-ordinate the work relating to the section. He will scrutinize the files submitted by the Assistant Section Officers. He will guide the Assistant Section Officers in all aspects of work and see that they do not waste time and paper on needless noting or correspondence. He will have a keen watch on receipt of tappals and disposals of the same. He himself undertake the task of dealing with the difficult or important papers whenever necessary. He will be responsible for the despatch of all communications of the section and Section Officer should take independent actions on issuing reminders, obtaining or supplying factual information of a non-classified nature. He will ensure proper maintenance of registers, Office orders etc. keeping them up to date. He will ensure the neatness and tidiness of the Section.

#### **E. Assistant Section Officers**

The main duties of Assistant Section Officer in a section are to put up notes, drafts, maintain the Personal Registers and also to assist the Section Officer. He will maintain the Periodical Registers, reference books, stock files etc. keeping them up to date. He will act according to the orders and direction of the Section Officer in performing his official duties. He will dispose off the tappals received by him without any delay. He will keep his seat neat and tidy.

#### **F. Assistants**

Assistants are expected to attend the work of a section such as comparing, despatching, indexing and docketing of closed papers. They will also maintain the prescribed Periodical Registers and put up reminders.

#### **G. Typists**

Typists will type notes and drafts and do fair copy of all communications to be despatched.

#### **H. Private Secretary/Personal Assistant / Personal Clerk**

He should keep the officer free from the worries of a routine nature and mailing correspondence, filing papers, making appointments, arranging meetings and collecting information. He should be skilled in human relations. An officer has to depend on his Personal Assistant for routine jobs so as to have more time to involve himself to the work in which he is specialised. The Personal Assistant should earn the confidence of his officer for being entrusted with confidential and secret papers. He should be familiar with the persons who come in contact with his officer and to interact as per the directions of the officer. He will perform the liaison work between the officer and the subordinates for smooth functioning of the office.

### I. Record Clerk

He will maintain record room, stationery room and all the closed records. He will perform the work relating to photo copying. He will maintain the record and stationery room very clean and tidy.

### J. Office Assistants

He will clear the files from the sections to officers and vice-versa. He will perform the contingent works entrusted by the officers from time to time.

This Department consists of 7 sections and the functioning of these sections is tabulated below:-

Sl. No.	Sections	Details of subjects dealt with
1.	A1	All matters relating to Distribution & Transmission of Power (TNAGEDCO & TANTRANSCO) Power cut – IPDS & DDUGJY schemes – Permission for cable crossing under Sec.68 of Electricity Act, 2003 – Open Access – 24 X7 Power for all – Safety of Power Houses (Vulnerability) and other installations – Water charges for supply of Water from TNEB Dams – Visit to Power Houses Establishment of Substations – RTI Petitions and CM Special Cell Petitions relating to above subject.
	A2	Electrical Accidents and payments of Compensation – Theft of Electricity – All matters relating to Land Acquisition for Substations – Legislative Assembly Questions, Parliamentary Questions, Assurances relating to Distribution & Transmission of Power – RTI Petitions and CM Special Cell Petitions – Miscellaneous papers of the Section.
2.	B1	Mega and Ultra Mega and allied Thermal Power Projects – Hydro Electric Power Projects of TANGEDCO – DRIP – Customs duty exemptions for TANGEDCO Power Projects – All matters relating to Coal – All matters relating to Land Acquisition for Thermal Power Projects of TANGEDCO – Disposal of Fly Ash – Legislative Assembly Questions, Parliamentary Question, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject.
	B2	All matters relating to tenders of TNAGEDCO & TANTRANSCO – Establishment matters of TANGEDCO & TANTRANSCO including Vigilance and Disciplinary cases & Court Cases – Restructuring of TNEB – TANGEDCO Board Meeting NLC Board Meetings – Legislative Assembly Questions, Parliamentary Questions, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject – Miscellaneous papers of the section.
3.	C1	All matters relating to Budget and Announcement – Consolidation of Part II Schemes [Now TANII Programme (NITI Ayog)] – Power Connections to Agricultural Pumpsets – 20 Points Programme – All matters relating to Public Accounts Committee, Public Undertaking Committee, Inspection Report and Audit Objections from Accountant General

		relating to TANGEDCO & TANTRANSCO – Legislative Assembly Questions, Parliamentary Questions, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject – Miscellaneous papers of the section.
	C2	Externally aided Projects of TANGEDCO and TANTRANSCO – Sanction of Loans – Guarantee and Subsidies to TANGEDCO – NABARD & APDRP Schemes – Securitization of Loans – Tamil Nadu Investment Promotion Programme – Phase 2 (TNIPP Phase 2) in respect of TANGEDCO & TANTRANSCO Financial Restructuring Plan including Udhay Scheme – Legislative Assembly Questions, Parliamentary Questions, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject – National Electricity Policy / Plan – Power Sector Reforms.
4	D1	Establishment matters of TNERC – All Matters relating to Tariff and Power purchase – Inter State and Southern Zonal Council meeting – LAQ's, Assurances, RTI & CM Cell Petitions relating to the above subject – Miscellaneous subject of the section.
	D2	Establishment matters to Chief Electrical Inspector to Government – Electrical Licensing Board – Matters relating Electricity Tax & Court cases – LAQ's, Parliamentary Questions, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject.
	D3	All matters relating to Power Finance corporation – All matters relating to Energy Conservation Act – Energy Efficiency Measures – All matters relating to Electricity Act 2003 and allied subject, LAQ's, Parliamentary Questions.
5	E1	All matters relating to New & Renewable Energy (Non-Conventional Energy) – Solar Wind – All matters relating to Bio-mass based Power Projects Co-generation – Green Energy Corridor – All matters relating to TEDA – Atomic Energy – PAC & PUC relating to TEDA – Inspection report and Audit Objections from AG relating to TEDA, Legislative Assembly Questions, Parliamentary Questions, Assurances, RTI Petitions and CM Special Cell Petitions relating to above subject relating to Seminars, Meetings, Conferences etc., relating to Solar and other new and renewable energy.
	E2	Miscellaneous subject of the Department – Board Meeting of Poompohar Shipping corporation – Finance Commission Reports – Special Components plan for Adi Dravidar and WDAP Departments – All matters relating to Power Minister and Power Secretaries Conference – Reconciliation – All Secretaries Meeting – All Collectors and All Police Officers Meeting – RTI Consolidation – Assurances Consolidation – Visit of Assembly Committees – Parliamentary Committees – Petition Committee – Ease of doing business – E Samiksha, Pragati, PMG Meeting – Consolidation – Court Cases Monitoring System (CCMS) – Consolidation of subjects relating to more than one section – Any new arising subject relating to Energy Department – Section miscellaneous – Consolidation of CM Special Cell Petitions and Amma Call Centre Petitions.

6	OP1	Service matters relating to the Staff / Officers and Pensioners of Energy Department – Acting Arrangements – Office Inspection – Number Statement – Staff Leave sanction.
	OP2	Loan and advances in respect of Energy Department (Secretariat) – GPF – Telephone & other Bills & Medical Bills – Sanction of all Contingencies – Furniture, Stationery – Bus pass – Permanent Advance – HBA & Motor Vehicles & Festival Advance – Rent recoveries - Tour Advance of the Sections (BE/RE/FMA) – Miscellaneous Subjects of the section – RTI Consolidation for Energy Department (Secretariat).
7	Bills	Main Supplementary Pay Bill up to Under Secretary to Government - Pay fixation / Sanctioning of increments / arrears claim - Leave eligibility, Maintenance of GPF records (GPF only) - Preparation of Number statement and Budget related works - Pension proposal / retirement benefits - Officer's pay bill and related works - All Contingency Bills and T.A. Bills - Last pay drawn (LPC) / Non Drawal Certificate (NDC) - Maintenance of Motor Vehicles - Payment for professional and Special services - Reconciliation works (PAO / AG) - Missing credits and Pay Commission arrears claim - Loans and Advances eligibility and Bill Preparation - Number Statement - BE/RE/FMA files (other than salary items) - Maintenance of All Registers (Loans & Advances / Appropriation) and Maintenance of Service Books.

#### **4. Procedure followed in decision making process**

[under Section 4(1)(b)(iii) of Right to Information Act, 2005]

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules, 1973 are also followed wherever applicable.

The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed above. The process of examination is initiated by the Assistant Section Officers and passes to the Principal Secretary to Government through the Section officer, Under Secretary to Government and the Officer not below the cadre of Deputy Secretary to Government.

If the subject matter pertains to other Departments, then those Departments are consulted. In case of matters involving a file relates to other Departments with respect to the State exchequer, then the Finance Department is consulted. The Law Department is consulted where legal issues are involved in a file. Wherever the Business Rules require circulation of files to the Minister or Hon'ble Chief Minister or His Excellency the Governor, orders are obtained in circulation.

## **5. Norms set for the discharge of functions**

[under Section 4(1)(b)(iv) of Right to Information Act, 2005]

For the discharge of functions allocated to the Energy Department, the provisions contained in the "Secretariat Office Manual" are followed. The day-to-day administrative functioning is governed by various set of Acts and Rules and instructions issued by the Government from time to time. Some of the commonly used Acts/Rules/Manuals are as follows: -

- i) The Secretariat Office Manual.
- ii) The Tamil Nadu Government Business Rules and Secretariat Instructions.
- iii) The Tamil Nadu Government Servants Conduct Rules, 1973.
- iv) Tamil Nadu Government Servants (Conditions of Service) Act, 2016.
- v) Fundamental Rules.
- vi) The Tamil Nadu Civil Services (Discipline and Appeal) Rules, 1955.
- vii) Act and Rules on the subject matters.

## **6. Rules, Regulations, Instructions, Manuals and records for discharging functions**

[under section 4(1)(b) (v) of Right to Information Act, 2005]

1. The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

- i) Tamil Nadu Government Business Rules and Secretariat Instructions.
- ii) The Tamil Nadu Secretariat Office Manual.
- iii) Tamil Nadu Budget Manual
- iv) Tamil Nadu State and Subordinate Service Rules
- v) Tamil Nadu Civil Services (Discipline and Appeal) Rules
- vi) Tamil Nadu Government Servants Conduct Rules, 1973
- vii) Tamil Nadu Pension Rules
- viii) Fundamental Rules
- ix) Tamil Nadu Financial Code
- x) Tamil Nadu Treasury Code
- xi) The Tamil Nadu Civil Services (Discipline and Appeal) Rules, 1955.
- xii) Tamil Nadu Energy Conservation Building Code Rules, 2022
- xiii) Tamil Nadu Tax on Consumption or Sale of Electricity Act, 2003
- xiv) The Electricity Act, 2003

2. Details of Records: -

All previous papers closed after disposal.

**7. A statement of categories of documents that are held by it for its control**

[under section 4(1)(b) (vi) of Right to Information Act, 2005]

<b>Sl. No.</b>	<b>Category of the Document</b>	<b>Name of the document and its introduction in one line</b>	<b>Procedure to obtain the document</b>
1	Policy Note	contains the Policy of the Government for sanction of the expenditure by the Legislative Assembly for the concerned year	To be downloaded from <a href="http://www.tn.gov.in">www.tn.gov.in</a>



**8. Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof**

[under Section 4(1)(b)(vii) of Right to Information Act, 2005]

At present there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. However, the participation of non-officials is there in certain Committees constituted by this Department. The suggestions and views on policy matters and programmes received from the Public/Non-Governmental Organisations are given due weightage by this department in formulating policies and programmes. The recommendations/observations made by the Public Accounts Committee/Public Undertakings Committee/Assurance Committee/Petitions Committee, etc. of the Legislative Assembly where elected representatives of Public are involved are also acted upon by this Department.

**9. A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public**  
[under section 4(1)(b)(viii) of Right to information Act, 2005]

- NIL -

## 10. Directory of Officers and Employees

[under Section 4(1)(b)(ix) of Right to Information Act, 2005]

Sl. No.	Name of Designation of the Officer	Telephone (STD Code No.044)	e-mail
1.	Principal Secretary to Government, Energy Department, Secretariat, Chennai – 600 009.	2567 1496, PABX-5975	<a href="mailto:enersec@tn.gov.in">enersec@tn.gov.in</a>
2.	Deputy Secretary to Government	25679306 PABX-5082	<a href="mailto:energydept@tn.gov.in">energydept@tn.gov.in</a>
3.	Deputy Secretary to Government	25671919 PABX-5462	
4.	Under Secretary to Government	25665440 PABX-5440	
5.	Under Secretary to Government	25665076 PABX-5076	
6.	Under Secretary to Government	25665126 PABX-5126	
7.	Section Officer, A Section	25665511 PABX-5511	
8.	Section Officer, B Section		
9.	Section Officer, C Section		
10.	Section Officer, D Section		
11.	Section Officer, E Section		
12.	Section Officer, OP Section		
13.	Section Officer, Bills Section		

**11. Monthly remuneration received by each of the officers and employees including the system of compensation as provided in the regulations**

[under section 4(1)(b)(x) of Right to Information Act, 2005]

<b>Sl. No.</b>	<b>Name of the Officer</b>	<b>Pay Band</b>
	<b>Principal Secretary to Government</b>	<b>(Rs.182200-224100) + Allowances</b>
1.	Beela Venkatesan, I.A.S.,	
	<b>Deputy Secretary to Government</b>	<b>(Rs.61,900-2,28,100) + Allowances</b>
1.	Thiru. A. Anantharajan	
2.	Thiru. A. Karikalan	
	<b>Under Secretary to Government</b>	<b>(Rs.59,300-2,17,600) + Allowances</b>
1.	Tmt. K. Jeya	
2.	Tmt. S. Sumathi	
3.	Thiru. M. Nagarajan	
	<b>Section Officer</b>	<b>(Rs.56,100-2,05,700) + Allowances</b>
1	Thiru. A. Elango	
2	Thiru. K. Rajamanickam	
3	Thiru. R.B. Muralidharan	
4	Thiru. M. Devendiran	
5	Thiru. S. Vinod	
6	Tmt. S. Savithri	
7	Thiru. M. Satheesh Kumar (Bills)	
	<b>Private Secretary</b>	<b>(Rs.56,100-2,05,700) + Allowances</b>
1	Thiru. S. Thangamani	
	<b>Assistant Section Officer</b>	<b>(Rs.36,400-1,34,200) + Allowances</b>
1	Thiru. V.D. Purushothaman	
2	Thiru. T. Vijayakumar	
3	Thiru. E.K. Nethaji	
4	Tmt. V. Vivekananthi	
5	Thiru. S. Sowri	

6	Selvi. G. Nathiya	
7	Tmt. P. Sabeetha	
8	Tmt. S.Sumathi	
9	Thiru. R.S. Kumar	
10	Thiru. M. Ramkumar	
11	Thiru. A. Daniel Peter	
12	Thiru. A. Thanigaivelan (Bills)	
13	Vacant	
14	Vacant	
	<b>Personal Assistant</b>	<b>(Rs.36,400-1,34,200) + Allowances</b>
1	Tmt. M. Nanthini	
2	vacant	
	<b>Senior Personal Clerk</b>	<b>(Rs.35,400-1,30,400) + Allowances</b>
1	Tmt. K. Ponmani	
	<b>Senior Typist</b>	<b>(Rs.35,400-1,30,400) + Allowances</b>
1	Tmt. N. Punithavathi	
2	Tmt. K. Rathi	
3	Vacant	
	<b>Personal Clerk</b>	<b>(Rs.20,600 – 75,900) + Allowances</b>
1	Vacant	
	<b>Assistant</b>	<b>(Rs.20,000-73,700) + Allowances</b>
1	Selvi. S. Dillirani	
2	Thiru. M. Mohamed Navas	
3	Vacant (Bills)	
	<b>Typist</b>	<b>(Rs.19,500-71,900) + Allowances</b>
1	Thiru. R. Jagatheeswaran	
2	Vacant	
	<b>Driver</b>	<b>(Rs.19,500-71,900) + Allowances</b>
1	Vacant	
	<b>Record Clerk</b>	<b>(Rs.15,900-58,500) + Allowances</b>
1	Tmt. K. Kalaivani	

	<b>Office Assistants</b>	<b>(Rs.15,700-58,100) + Allowances</b>
1	Thiru. S. Samuel Chandar Kumar	
2	Tmt. S. Parimaladevi	
3	Thiru. K. Sadhasivam	
4	Thiru. D. Praveen	
5	Thiru. R. Senthil Kumar	
6	Vacant	
7	Vacant	
8	Vacant	

Note: The basic pay of the officers and employees is fixed under the provisions contained in Rule 22 of Fundamental Rules. In addition to the basic pay, the officers and employees are entitled to draw other allowances such as Dearness Pay, HRA, CCA as per the orders in force.

**12. Budget allocation of each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made**

[under section 4(i) (b) (xi) of Right to Information Act, 2005]

-Nil-

**13. The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes**

[under section 4(i) (b) (xii) of Right to Information Act, 2005]

-Nil-



**14. Particulars of recipients of concessions, permits or  
authorisations granted by it**

[under section 4(i) (b) (xiii) of Right to Information Act, 2005]

- Nil -

**15. Details in respect of the information available to or held by it,  
reduced in an electronic form**

[under section 4(i)(b) (xiv) of Right to Information Act, 2005]

The Public can obtain information about the functioning of the Departments in the following websites.

- i) Web site of Energy Department <https://www.tn.gov.in/department/7>

Important G.Os. and Policy Note of Energy Department are available at [www.tn.gov.in](http://www.tn.gov.in)

**16. Particulars of facilities available to citizens for obtaining information**

[under section 4(1) (b) (xv) of Right to Information Act, 2005]

The public are posted with information through Notice Board, Newspapers, Website, Exhibitions and other means of advertising.

**17. Name and Designation and other particulars of  
Public Information Officers**

[under section 4(i)(b) (xvi) Right to Information Act, 2005]

**Public Information Officer: -**

Name (Tvl.)	Designation	STD Code	Phone No. Office:	E-mail	Address
S. Savithri	Section Officer	044	25665511	<a href="mailto:energydept@tn.gov.in">energydept@tn.gov.in</a>	Section Officer, Energy Department, Secretariat, Chennai-9.
S. Vinod	Section Officer				
R. B. Muralidharan	Section Officer				
K. Rajamanickam	Section Officer				
M. Devendiran	Section Officer				
A. Elango	Section Officer				

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