

**TAMIL NADU STATE TRANSPORT CORPORATION**  
**(COIMBATORE) LTD. ,**  
**37, METTUPALAYAM ROAD ,**  
**COIMBATORE-641 043**

**I. INTRODUCTION**

1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted "The Right to Information Act, 2005", (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of Section 4(1) (b) of this Act, the Tamil Nadu State Transport Corporation (Coimbatore)Ltd., Coimbatore has brought out this Manual for information and guidance of the stakeholders and the general public.

1.2 The purpose of this manual is to inform the general public about this Department's Organisational set-up, functions and duties of its officers and employees, records and documents available with the Department.

1.3 This Manual is aimed at the public in general and users of the services, and provides information about the function, duties of the Tamil Nadu State Transport Corporation (Coimbatore) Ltd, Coimbatore and the branches under its administrative control.

1.4 The Tamil Nadu State Transport Corporation (Coimbatore) Ltd., has designated Thiru P.Shanmugam, B.COM.,ACA.,ACS.,GRAD'ICWA, Company Secretary as its

Public Information Officer (PIO), **Thiru G.Thirumoorthy, Selection Grade Assistant Manager(IR) and Thiru M.Gnanavel, Selection Grade Assistant Manager (IR & Welfare) as Assistant Public Information Officers (APIOs)** for all matters concerning the Corporation.

1.5 A person requiring any information under the Act may contact **P.Shanmugam, Company Secretary and PIO**, Tamil Nadu State Transport Corporation(Coimbatore) Ltd., Coimbatore. His Office Telephone No. is 0422-2431521; Direct No.is 0422-2432688. His E.mail address is:

**tnstccbeho@dataone.in**

1.6 The procedure and fee structure for getting information are as under:-

**(a)** A request for obtaining information under sub-section (1) of section 6 of the RTI Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.4 above and must be accompanied by an application fee of Rs.10/-(or applicable fee in force) by cash or by demand draft or banker's cheque or Rs.10/- Court fee stamp/Treasury chalan. The Deputy Manager(Accounts),Corporate Office, Coimbatore shall credit the amount to the following head of account:-

**Fees for Right to Information Act 2005 - 0299A**

The applicant may also remit the fee under the above head of account to the Cashiers of Head Office/Branches and produce the receipts to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- ii) actual charge or cost price of a copy in larger size paper;
- iii) actual cost or price for samples or models; and
- iv) for inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the RTI Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

i) for information provided in diskette or floppy, @ Rs.25/- (Twenty five) per diskette or floppy; and Rs.40/- (Forty) per C.D.

ii) for information provided in printed form, at the price fixed for such publication.

1.7 Persons below the poverty line are exempt from the payment of fee mentioned in paragraph 1.6 above for seeking information under the Right to Information

Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

- 1.8 The Transport Department has designated the Managing Director of Tamil Nadu State Transport Corporation(Coimbatore) Ltd., Coimbatore as Appellate Authority under section 19(1) of the Act. The Contact Address of the Appellate Authority is given below:

The Managing Director,  
Tamil Nadu State  
Transport Corporation(Coimbatore) Ltd  
37, Mettupalayam Road,  
Coimbatore - 641 043.

E-mail: [tnstccbeho@dataone.in](mailto:tnstccbeho@dataone.in)

## **II PARTICULARS OF ORGANISATION, FUNCTIONS AND DUTIES**

**(UNDER SECTION 4(1) (B) (I) OF THE RIGHT TO  
INFORMATION ACT 2005.)**

### **1. OBJECTIVE/PURPOSE OF THE CORPORATION:**

The objective of the Corporation is to provide efficient, economical and co-ordinated transport facility to the public in the jurisdiction of Coimbatore, Erode and The Nilgiris Districts. Accordingly, the Corporation is operating 800 Mofussil, 427 Ghat and 1082 Town buses. The Corporation has been registered under Companies Act, wholly owned by the Government and all the shares are held by the Tamil Nadu and its nominees.

i) **BRIEF HISTORY:**

The Corporation began its operation on 01.03.1972 with 6 branches, operating 109 buses taken from the Private Sector in the name of Cheran Transport Corporation Limited, Coimbatore. Subsequently, 121 vehicles were also taken from the Private operators of the Nilgiris District on 14.01.1973 under the scheme of nationalisation. The Corporation was bifurcated on 01.04.1983 and 18.02.1994 when the fleet strength was 1204 and 1438 respectively. The new Corporations were christened as Jeeva Transport Corporation, Ltd., and Mahakavi Bharathiar Transport Corporation, Ltd., with head quarters at Erode and Udhamandalam respectively, having the operational jurisdiction over Erode & The Nilgiris districts. Again, the two Corporations were amalgamated as Tamil Nadu State Transport Corporation (Coimbatore) Ltd., on 30.12.2003.

As on 31.03.2008, TNSTC(Coimbatore) Ltd., is having a fleet of 2852 buses with 39 branches. The Corporation is operating 10.76 lakhs KMs/day and 29.79 Lakhs of (per day) passengers are traveling in the buses. The Corporation has provided employment to 17206 persons.

ii) **ORGANISATION:**

The details and subjects dealt with by various sections of the Corporation are given at page number 8,9 and 10 of the manual.

## **2) FUNCTIONS OF THE ADMINISTRATIVE UNITS:**

### **I) GENERAL MANAGER (REGION)**

Each Region is headed by Technocrat supported by the Deputy Managers, Branch Managers and other staff. The General Manager is looking after the operation and maintenance of the buses in the regions.

	COIMBATORE	ERODE
1. NAME	S. MANI, B.E.,	S. RAJENDRAN, B.E.,
2. OFFICE ADDRESS	TNSTC (CBE) LTD Mettupalayam Road, Coimbatore -641043.	TNSTC (CBE) Ltd., Erode Region, Chennimalai Road, Erode-638 001
3. Telephone No.	0422-2431521	0424-2275655
4. E-mail	tnstccbe@ho@dataone.in	erdtnstc@dataone.in

### **3) WORKING HOURS:**

The Corporation Office work between 09.45 and 17.30 (Lunch break is 1.00 PM to 01.30 PM). Sundays and Second Saturday - Holiday.

## **III. POWERS AND DUTIES OF OFFICERS AND EMPLOYEES** **(UNDER SECTION 4(1)(B)(II) OF THE RTI ACT)**

The Corporation is headed by the Managing Director. He is assisted by two General Managers (Coimbatore & Erode), Financial Advisor and Chief Accounts Officer, Company Secretary, Chief Audit Officer, SDM (HRD) and other Deputy Managers, Selection Grade Assistant Managers and Assistant Managers. The Officers and Employees exercise the Administrative and Financial powers as laid in the

Delegation of Financial powers and the Purchase Policy. The power and duties of the Officers are indicated below:

**A. MANAGING DIRECTOR:**

The Managing Director is the head of the Corporation. He is responsible for the careful observance of the Business Rules and Government instructions in the transaction of the business. He exercises general supervision and control over the staff working under him including General Manager, Senior Deputy Manager, Deputy Manager, Assistant Manager etc., and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matters are dealt with in consultation with Secretary, Transport Department who will be the overall in-charge of the Corporation.

**B. GENERAL MANAGER:**

The General Manager of each regions are responsible for operation and maintenance of the buses. They exercise general supervision and control over the staff/sections placed in charge, both in regard to dispatch of business and in regard to discipline.

**C. FINANCIAL ADVISOR & CAO, COMPANY SECRETARY, CHIEF AUDIT OFFICER and SENIOR DEPUTY MANAGER (HRD) :**

The above officers located at the Corporate Office of the Corporation are over all incharge of Finance and Accounting Functions, Secretarial including Trust Accounts and Pension Payment and Audit of the activities

of the organisation and Personnel and Legal wing respectively.

**D. DEPUTY MANAGER/SGAMS/ASST. MANAGERS :**

The Deputy Managers/Divisional Managers exercise control over the sections placed in charge of both regard to dispatch of business and in regard to discipline.

The Corporation has various sections and the functioning of the sections are tabulated below:

Sl. No.	SECTION	DETAILS OF SUBJECTS DEALT
1.	Accounts (Compiliation)	Maintenance of Books of Accounts, Budgets and Funds management.
2.	Accounts (Bills)	Passing of bills of suppliers and maintaining the related records.
3.	Audit	Auditing of all the functions of the Corporation.
4.	Trust Accounts and Settlement Section	Employees Provident Fund, Gratuity, Labour Welfare Trusts, Pension, Settlement of Provident Fund/ Gratuity etc.,
5.	Secretarial Section	Secretarial functions like convening Board Meetings/ Finance/Audit Committee Meetings. Compliance of all statutory requirements under the Companies Act. Public Information under Right to Information Act.
6.	Civil	i) Preparation of Plans, drawing and estimates ii) Execution of revenue and Capital works iii) Land acquisition.
7.	EDP	i) Designing of systems/ programmes ii) Maintenance of Computers and peripherals.
8.	Central Workshop	i) Reconditioning of aggregates such as Engine, Gear Box and



		<p>other units.</p> <p>ii) Construction of new bus body</p> <p>iii) Retreading of Tyres.</p>
9.	Technical Wing	<p>i) In-charge of all Technical activities of the Corporation.</p> <p>ii) Maintaining preventive maintenance of buses for break down free operation.</p>
10.	Training Centre	Responsible for designing the training programme after ascertaining the needs of Corporation using modern trend aids.
11.	Personnel Wing	<p>i) Forecasting of man power and Planning.</p> <p>ii) Recruitment, Selection, Placement, Review and Promotion.</p> <p>iii) Wage Administration.</p>
12.	Legal Section	Legal matters in connection with Labour laws, Motor Accident Claims Tribunal, Criminal cases and Civil Suits.
13.	Labour Welfare	<p>1) Follow up of all Acts in connection to Transport Industry.</p> <p>2) Follow up of Union demands.</p> <p>3) Canteen Management.</p> <p>4) Follow up of settlement of terminal benefits of retired employees.</p>
14.	Commercial Wing	<p>1) Introduction of new services.</p> <p>2) Matter relating to STAT, High Court and Supreme Court.</p> <p>3) Inter State Agreement.</p>
15.	Material Wing	Purchasing, Stocking and supply of all spares and accessories.
16.	Branches	Maintenance and Operation of all Scheduled routes.

#### **IV PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS**

**(UNDER SECTION 4(1) (b) (iii) OF THE RTI ACT 2005)**

- 1) The Corporation follows the procedure laid down in Common Service Rules, Standing Orders, Purchase Policy, and Delegation of Financial Powers.
- 2) The decisions are taken based on the merits of issues, relative priorities and availability of funds in accordance with the documented procedure laid down procedures/defined criteria/Rules detailed above. The procedure of the examination is initiated by the concerned section, passes through Assistant Manager, Deputy Manager and Financial Adviser & Chief Accounts Officer to the Managing Director. Committees viz. Purchase Committee, Technical Committee etc., have been constituted to discharge the day to day functions.
- 3) If a reply is requested to be made in representation the decisions are communicated to the petitioner.
- 4) Policy decisions, and review of the performance of the Corporation are taken/done by the Committees constituted viz. Finance/Audit Committees and the Board of Directors.

#### **V. NORMS SET FOR THE DISCHARGE OF FUNCTIONS**

**(UNDER SECTION 4(1) (b) (iv) OF THE RTI ACT 2005.)**

For the discharge of functions allocated to the Transport Corporation, the provisions made in the Common Service Rules are followed. The day to day

administrative functions are governed by various set of Acts and Rules and instruction issued by the Government from time to time. Some of the commonly used Acts/Rules are

1. Common Service Rules
2. Certified Standing Order
3. Purchase Policy
4. Delegation of Financial Powers
5. The Tamil Nadu Land Acquisition Act, 1978
6. The Factories Act, 1948
7. The Minimum Wages Act, 1948
8. The Motor Transport Worker's Act, 1961
9. The Workmen's Compensation Act, 1923
10. The Tamil Nadu Transparency in Tenders Act, 1998
11. The Payment of Bonus Act, 1965
12. The Payment of Gratuity Act, 1972
13. The Apprentices Act, 1961
14. The Industrial Disputes Act, 1947
15. The Trade Unions Act 1926
16. The Employment Exchanges Compulsory Notification of Vacancies Act, 1959
17. The Maternity Benefit Act, 1961
18. The Payment of Wages Act 1936.
19. M.V. Act 1988.
20. The Industrial Employment (Standing Orders) Act 1946
21. The Tamil Nadu Payment of Subsistence Allowance Act 1981.
22. The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.
23. The Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.
24. The Employees Provident Funds and Miscellaneous Provisions Act 1952.

**VI. RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD FOR DISCHARGING FUNCTIONS**  
**(UNDER SECTION 4(1)(b)(v) OF THE RTI ACT 2005)**

1. The business in the Corporation is carried out with reference to the provisions contained in the following Rules and Regulation and Manuals.

1. Common Service Rules
2. Certified Standing Order
3. Purchase Policy
4. Delegation of Financial Powers
5. The Tamil Nadu Land Acquisition Act, 1978
6. The Factories Act, 1948
7. The Minimum Wages Act, 1948
8. The Motor Transport Worker's Act, 1961
9. The Workmen's Compensation Act, 1923
10. The Tamil Nadu Transparency in Tenders Act, 1998
11. The Payment of Bonus Act, 1965
12. The Payment of Gratuity Act, 1972
13. The Apprentices Act, 1961
14. The Industrial Disputes Act, 1947
15. The Trade Unions Act, 1926
16. The Employment Exchanges Compulsory Notification of Vacancies Act, 1959
17. The Maternity Benefit Act, 1961
18. The Payment of Wages Act 1936.
19. The M.V. Act 1988.
20. The Industrial Employment (Standing Orders) Act 1946.
21. The Tamil Nadu Payment of Subsistence Allowance Act 1981.

22.The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.

23.The Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.

24.The Employees Provident Funds and Miscellaneous Provisions Act 1952.

2. The details of the above listed Rules, Manuals and Acts are furnished below:

Sl.No.	Name of Act/Rules	Type of Document
1.	Common Service Rules	The rules describe the provision relating to appointments, transfer, working hours, Superannuation, seniority, increment, review, fixation of pay, allowances, leave, gratuity etc.,
2	Certified Standing Order	It describes the methods of getting leave, the conduct of the employees suspension, enquiry, punishment and retirement.
3.	Procurement Policy Note & Tender Transparency Act	Describes about the method and sources (OEM / Manufacture /dealer) of Purchase.
4.	Delegation of Financial powers	It describes the powers/monetary limits of the Officers/Committee.
5	Land Acquisition Act,1978	The procedure followed in the case of Acquisition/ Private/ Government land for public purpose is described.
6.	The Factories Act,1948	The law relating to labours in factories. Various welfare measures such as Canteen facilities, working hours, weekly off and rest to be provided for Technical staff have been described.
7.	The Minimum Wages Act,1948	This Act describes about the procedure for fixing, revising minimum wages, and rates over time in certain employments.

8.	The Motor Transport Workers' Act, 1961	An Act to promote for the welfare of Motor Transport Workers and regulate the conditions of their work such as working hours spread over etc.,
9.	The Workmen's Compensation Act, 1923	It provides for the payment of compensation by certain employer for injury by accident and in factories and other establishments for matters connected therewith or incidents there to like and it describes the method of calculating compensation to be paid to the workers in the case of disability or death.
10.	The Tamil Nadu Transparency in Tender Act, 1998	The Act describes the procedure to be followed for calling tenders and evaluating the same.
11.	The Payment of Bonus Act, 1965	The Act describes the eligibility, calculation and payment of Bonus to employees covered under this Act.
12.	The Payment of Gratuity Act, 1972	An Act to provide scheme of payment of gratuity and the eligibility, rate of gratuity and nomination for gratuity.
13.	The Apprentices Act, 1961	Details about the regulation and control of training of Apprentices and matters connected therewith. The obligation of employees, Hours of work, leave and holidays of apprentice are covered in the Act.
14.	The Industrial Disputes Act, 1947	This act deals with provisions for the investigation and the settlement of Industrial Dispute between the employees and employer, Strikes and lockout, Lay off and retirement.
15.	The Trade Union Act, 1926	It provides for the Registration of Trade Union and highlights, privileges, duties of Trade Unions and in certain respects before law relates to Trade Union.

16.	The Employment Exchanges Compulsory Notification of Vacancies Act, 1959	Provides for the compulsory Notification of vacancies, to Employment Exchanges return to be Act.
17.	The Maternity Benefit Act 1961.	Regulates the employment of women in certain establishments for certain benefits before and after child birth and to provide for maternity benefits and certain other benefits.
18.	The Payment of Payment of Wages Act 1936.	This Act regulates the payment of wages to certain class of employed persons.
19.	M.V.Act 1988	It provides registration of Motor vehicles, payment of compensation etc.,
20.	The Industrial Employment (Standing Orders) Act 1946.	This Act requires employers in industrial establishments to define conditions of employment under them.
21.	The Tamil Nadu payment of Subsistence Allowance Act 1981.	The Act provide for the payment of subsistence allowance to employees during the period of suspension.
22.	The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.	This Act provides for the grant of National festival holidays to the persons employed in Industrial establishment in the State of Tamil Nadu.
23.	Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.	This Act provides for the conferment of permanent status to workmen in the Industrial establishments in the State of Tamil Nadu.
24.	The Employees Provident Funds and Miscellaneous Provisions Act 1952.	An Act to provide for the institution of Provident Funds for the employees in factories and other establishments.

**VII. STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL**

(UNDER SECTION 4(i) (b) (vi) OF THE RTI ACT 2005.)

Sl. No.	Category of document	Name of the document and its introducer	Procedure to obtain the document	Held by / Under control
1.	Policy Note	Contains the Policy pronouncements of the Corporation for the concerned year	Application to PIO	P.I.O.
2.	Important G.Os	Issued by Transport Department & Finance Department from time to time	Application to PIO	P.I.O.
3.	Annual Budget	Formulated for the Current financial year	Application to PIO	P.I.O.

**VIII. PARTICULARS OF ANY ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH (OR) REPRESENTATION BY THE MEMBERS**

**OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS IMPLEMENTATION THEREOF**

(UNDER SECTION 4(i) (b) (vii) OF THE RTI ACT 2005)

At present, there is no formal mechanism to seek consultation/participation of Public in formulation of policies of this Corporation. However their participation is there in certain Committees.



The suggestion and views on the policy matters and programmes received from the Public/Non Governmental Organisation are given due to weightage in formulating the policies and programmes. The recommendations /observations made by the Public Accounts Committee /Public Undertaking Committee /Assurance Committee/ Petition Committee/Consumer Council are also acted upon by this Committee.

**IX. A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF THE ADVICE AND AS TO WHETHER MEETING OF SUCH THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC**

(UNDER SECTION 4(i) (b) (viii) OF THE RTI ACT 2005)

**1. BOARD:**

**BOARD OF DIRECTORS**

1.	Thiru Debendranath Sarangi, IAS., Secretary to Government, Transport Department, Fort St.George, Chennai-600 009.	Chairman
2.	Thiru A.Mohammed Aslam, IAS., Joint Secretary to Government, Transport Department, Fort St.George, Chennai-600 009.	Director

3.	Thiru P.LOGANATHAN,B.E., P.G.D.P.A., P.G.D.P.R. Managing Director, Tamil Nadu State Transport Corporation (Coimbatore) Ltd., 37,Mettupalayam Road, Coimbatore-641 043.	Managing Director
4.	Thiru P.Raghavan,M.Com.,ACS(I),MBA., Joint Secretary to Government, Finance (BPE) Department, Fort St. George, Chennai-600 009.	Director
5.	Thiru V.Soman,B.E., Director, Institute of Road Transport, 100 Feet Road, Taramani, Chennai-600 113.	Transferred
6.	Thiru K.Moorthy,BE., (HONS)MBA., PH.D., Managing Director, Tamil Nadu State Transport Corporation (Salem) Ltd., 12,Ramakrishna Road, Salem-636 007.	Director
7.	Thiru G.Venkatesan,BE., Managing Director, Tamil Nadu State Transport Corporation (Villupuram) Ltd., 3/137,Salamedu, Valudhareddy Post, Villupuram-605 602.	Director
8.	Thiru N.Vijayarajan,BE., Managing Director, Tamil Nadu State Transport Corporation (Madurai) Ltd, Bye Pass Road, Madurai-625 016.	Director
9.	Thiru B.K.Vaikuntavasan,BE.,MBA.,PGDCA., Managing Director, State Express Transport Corporation (Tamil Nadu) Ltd., Pallavan Salai, Chennai-600 002.	Director
10.	Thiru S.Murugan, BE., Managing Director, Tamil Nadu State Transport Corporation (Kumbakonam) Ltd., Railway Station New Road, Kumbakonam-612 001.	Director
11.	Thiru N.T.Krishnamurthi, Superintending Engineer, Highways Department, Coimbatore Circle, Trichy Road, Coimbatore-641 018.	Director

**2. FINANCE COMMITTEE :**

1.	Thiru P.Raghavan,M.Com.,ACS(I),MBA., Joint Secretary to Government, Finance (BPE) Department, Fort St. George, Chennai-600 009.	Director
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2.	Thiru V.Soman, B.E., Director, Institute of Road Transport, 100 Feet Road, Taramani, Chennai-600 113.	Transferred
3.	Thiru P.LOGANATHAN, B.E., P.G.D.P.A., P.G.D.P.R. Managing Director, Tamil Nadu State Transport Corporation (Coimbatore) Limited, 37, Mettupalayam Road, Coimbatore-641043.	Managing Director

**3. AUDIT COMMITTEE:**

1.	Thiru P.Raghavan, M.Com., ACS(I), MBA., Joint Secretary to Government, Finance (BPE) Department, Fort St. George, Chennai-600 009.	Director
2.	Thiru V.Soman, B.E., Director, Institute of Road Transport, 100 Feet Road, Taramani, Chennai-600 113.	Transferred
3.	Thiru P.LOGANATHAN, B.E., P.G.D.P.A., P.G.D.P.R. Managing Director, Tamil Nadu State Transport Corporation (Coimbatore) Limited, 37, Mettupalayam Road, Coimbatore-641043.	Managing Director

**x.DIRECTORY OF OFFICERS AND MONTHLY  
REMUNERATION RECEIVED BY THE  
OFFICERS INCLUDING THE SYSTEMS OF  
COMPENSATION AS PROVIDED BY THE  
REGULATION**

(UNDER SECTION 4 (i) (b) (ix) and (x) OF THE RTI ACT  
2005.)

SL.NO.	NAME OF THE OFFICER	DESIGNATION
<b>Manager Cadre-Scale of Pay (Rs.14300-400-18300 plus allowances).</b>		
1.	Thiru P.LOGANATHAN,	MANAGING DIRECTOR

2.	Thiru V. Soman	Special Officer
3.	Thiru P.Kanakavel	Financial Advisor & Chief Accounts Officer
<b>Senior Deputy Manager (Rs.12000-375-16500 plus Allowances)</b>		
1.	Thiru s.Mani	General Manager (Coimbatore Region)
2.	Thiru S.Rajendran	General Manager (Erode Region)
3.	Thiru A.Rajendran	Sr. Deputy Manager (HRD)
4.	Thiru S. Gunasekaran	Chief Audit Officer
5.	Thiru V.K. Gowrishankar	Sr.Deputy Manager (Bills)
<b>Deputy Manager/Selection Grade Asst.Manager -Scale of pay (Rs.10000-325-15200 plus allowances) Tvl.</b>		
1.	P.Shanmugam	Company Secretary & Public Information Officer
PERSONNEL AND LEGAL		
2.	B.Muthaiyan	Deputy Manager
3.	M.Liyagath Ali	Deputy Manager
4.	M. Gnanavel	Sl.Gr.Asst. Manager
5.	S.Murugesan	Sl.Gr.Asst. Manager
6.	G.Thirumoorthy	Sl.Gr.Asst. Manager
7.	K.T.Govindarajan	Sl.Gr.Asst. Manager
8.	S. Thangavelu	Sl.Gr.Asst. Manager
9.	R.Bakthavatsalam	Sl.Gr.Asst. Manager
10.	M.Murugesan	Sl.Gr.Asst. Manager
FINANCE AND ACCOUNTS		
11.	R. Premkumar	Deputy Manager
12.	S. Thiyagarajan	Deputy Manager
13.	N. Duraisamy	Deputy Manager
14.	K. Palaniyandi	Sl.Gr.Asst. Manager
15.	S.Sundararajan	Sl.Gr.Asst. Manager
16.	S. Thirumoolanathan	Sl.Gr.Asst. Manager
17.	N.Subramaniam	Sl.Gr.Asst. Manager

18.	M.Jeevanandam	Sl.Gr.Asst. Manager
19.	P.Subramaniam	Sl.Gr.Asst. Manager
20.	M.Perumalsamy	Sl.Gr.Asst. Manager
21.	R. Baskaran	Sl.Gr.Asst. Manager
TECHNICAL		
22.	E.R.Ravichandran	Deputy Manager
23.	S.S.Periyasamy	Deputy Manager
24.	M.Palanivel	Deputy Manager
25.	L.Sakthivel Murugan	Deputy Manager
26.	C.Rathinam	Deputy Manager
27.	K.Selvaraju	Deputy Manager
28.	E.Devarajan	Deputy Manager
29.	A.Dharmapoopathy	Deputy Manager
30.	M.Palanisamy	Deputy Manager
31.	P.Natarajan	Deputy Manager
32.	P.Thirunavukarasu	Deputy Manager
33.	N. Rathinakumar	Deputy Manager
34.	N.Muthusamy	Deputy Manager
35.	V.Govindaswamy	Deputy Manager
36.	R.Gopalsamy	Deputy Manager
37.	R.Devaraj	Deputy Manager
38.	T.C.Raman	Deputy Manager
39.	N.Selvaraj	Sl.Gr.Asst. Manager
40.	R.Venkatachalam	Sl.Gr.Asst. Manager
41.	B.Subramanian	Sl.Gr.Asst. Manager
42.	T.Pinto steephen	Sel.Gr.Asst.Manager
43.	R. Thangavelu	Sel.Gr.Asst.Manager
44.	S.Mayakrishnan	Sl.Gr.Asst. Manager
45.	K.Selvanayagam	Sel.Gr.Asst.Manager
46.	V. Ravikumar	Sel.Gr.Asst.Manager
47.	R.Mahendran	Sel.Gr.Asst.Manager
48.	M. Yeganathan	Sel.Gr.Asst.Manager
49.	O.S.Kuppusamy	Sel.Gr.Asst.Manager

50.	G.Ponnusamy	Sel.Gr.Asst.Manager
51.	S.P.Rajamanikam	Sel.Gr.Asst.Manager
52.	K.Senathipathy	Sel.Gr.Asst.Manager
53.	M.A.Murugesan	Sel.Gr.Asst.Manager
54.	G.Ganesan	Sel.Gr.Asst.Manager
55.	P.Chithamparam	Sel.Gr.Asst.Manager
56.	G.Rajasekaran	Sel.Gr.Asst.Manager
57.	R.Mohan	Sel.Gr.Asst.Manager
58.	K.S.Shanmugavelayutham	Sel.Gr.Asst.Manager
59.	K.R.Muthusamy	Sel.Gr.Asst.Manager
60.	K.P.Chandrasekaran	Sel.Gr.Asst.Manager
61.	K.Alagappan	Sel.Gr.Asst.Manager
62.	R.Veeramani	Sel.Gr.Asst.Manager
63.	R.Radhakrishnan	Sel.Gr.Asst.Manager
64.	R.Muthukrishnan	Sel.Gr.Asst.Manager
65.	R.Kulandaivelu	Sel.Gr.Asst.Manager
66.	V.Baladandapani	Sel.Gr.Asst.Manager
67.	K.S.Mahendran	Sel.Gr.Asst.Manager
69.	M.AL.Karuppaiyan	Sel.Gr.Asst.Manager
70.	A.Devadoss	Sel.Gr.Asst.Manager
71.	V.Lowrans	Sel.Gr.Asst.Manager
72.	M.Kanagaraju	Sel.Gr.Asst.Manager
73.	P.Kaniappan	Sel.Gr.Asst.Manager
Assistant Managers scale of pay (8000-275-13500 plus allowances)		
74.	K.Gunasekaran	Asst.Manager
75.	D.Thangavelu	Asst.Manager
76.	S. Abdool Basheer	Asst.Manager
77.	G.Rajendran	Asst.Manager
78.	G.Sivasubramanian	Asst.Manager
79.	S.Ravilakshmanan	Asst.Manager
80.	T.Veerukathan	Asst.Manager
81.	A.Muthukrishnan	Asst.Manager
82.	S.Anandaramakrishnan	Asst.Manager

83.	K.Balasubramanian	Asst.Manager
84.	G.Janarthanan	Asst.Manager

**XI.BUDGET ALLOCATION OF EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURE AND REPORTS ON DISBURSEMENT MADE**  
(UNDER SECTION 4(i) (b) (xi) OF THE RTI ACT,2005)

The details of Budget Estimates are given below:

(Rs.in lakhs)

SCHEMES NAME	B.E. 2008-09
1. LAND:	19.00
2. BUILDINGS:	140.00
3. MACHINERIES:	30.70
4. ELECTRICAL INSTALLATION	9.30
5. COMPUTERS	38.90
6. FURNITURE AND FITTINGS	-
7. OFFICE EQUIPMENTS	-
8.OTHERS:	
BUSES	4522.75
NEV	74.00
TOTAL	4834.65

**XII.THE MANNER OF EXECUTION OF SUBSIDY PROGRAMME, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMME**  
(UNDER SECTION 4(i) (b) (xii) OF THE RTI ACT 2005)

The Department does not directly administer any subsidy programmes.

**XIII. PARTICULARS OF RECIPIENTS OF  
CONCESSIONS, PERMITS OR  
AUTHORISATIONS**

(UNDER SECTION 4(i) (b) (xiii) OF THE RTI ACT 2005)

No concession or permits or authorization has been granted to the individuals or firms or companies in the Department.

**XIV. DETAILS IN RESPECT OF THE  
INFORMATION AVAILABLE TO OR HELD BY  
IT, REDUCED AN ELECTRONIC FORM**

(UNDER SECTION 4(i) (b) (xiv) OF THE RTI ACT 2005.)

1. Tpt. Dept : <http://www.tn.gov.in/transport/sta.htm>
2. Coimbatore : [tnstccbeho@dataone.in](mailto:tnstccbeho@dataone.in)
3. Erode : [erdtnstc@dataone.in](mailto:erdtnstc@dataone.in)

**XV. PARTICULARS OF FACILITIES AVAILABLE  
TO CITIZENS FOR OBTAINING  
INFORMATION**

(UNDER SECTION 4(i) (b) (xv) OF THE RTI ACT, 2005)

The public are passed with information through Notice Board, Newspapers, Web site, Exhibitions and other means of advertising.

**XVI. NAME AND DESIGNATION AND OTHER  
PARTICULARS OF PUBLIC INFORMATION  
OFFICERS**

(UNDER SECTION 4(i) (b) (xvi) OF THE RTI ACT 2005)

**PUBLIC INFORMATION OFFICER/ASST. PUBLIC INFORMATION  
OFFICER:**

Name	Designation	Std Code	Phone No Office	Fax	Email	Address
Tvl P. Shanmugam	Company Secretary/P ublic Information	0422	2431521	2455110	tnstccbeho@ dataone.in	TNSTC (CBE) Ltd., Coimbatore



	Officer					
G.Thirumoorthy	Sl.Gr. Assistant Manager (Personnel &IR)	0422	2431521	2455110	tnstccbeho@ dataone.in	TNSTC (CBE) Ltd., Coimbatore
M.Gnanavel	Selection Grade Assistant Manager (IR & Welfare)	0422	2431521	2455110	erdtnstc@da taone.in	TNSTC (CBE) Ltd., Erode Region, Erode

**DEPARTMENT OF APPELLATE AUTHORITY:**

Name	Designation	Std Code	Phone No Office	Fax	Email	Address
Thiru P.LOGANATHAN,	Managing Director	0422	2431521	23455110	tnstccbeho@ dataone.in	Managing Director, TNSTC (Coimbatore Coimbatore- 43.

MANAGING DIRECTOR  
TNSTC (COIMBATORE) LIMITED