



MANUAL
UNDER
RIGHT TO INFORMATION ACT, 2005



Government of Tamil Nadu

**Social Welfare and Nutritious Meal Programme Department,
Secretariat,
Chennai-600 009.**

Chapter-1

Introduction to the Hand Book

Background

The Right to Information Act aims to setting out a practical regime of right to information for citizens to secure access to information under the control of public authorities. Democracy requires an informed citizenry. Transparency of information, measures to contain corruption and to hold the Governments and their instrumentalities accountable to the Governed is indispensable for the functioning of true democracy. The actual practice of revelation of information is likely to conflict with other public interests including efficient operation of the Government and preservation of confidentiality of sensitive information. It is thus necessary to harmonise these conflicting interests while preserving the paramountcy of the democratic ideas. Bearing the above facts in mind the Social welfare and Nutritious Meal Programme Department, Secretariat has prepared the manual based on the provisions under Section 4 of the Right to information Act 2005 with an aim to promote openness ,transparency and accountability in Government. This is one further bold step of the Government towards good governance.

Objective / Purpose:

The objective of the Hand book is to enlighten the general public with the information about the various schemes implemented and monitored by the Social Welfare and Nutritious Meal Programme Department at Secretariat so that the general Public would be able to make use of the Schemes and the Programmes.

Who are the intended users?

This Handbook is useful for officials, public authorities, institutions, Non-governmental Organisations and citizens of the State in general.

Nature/Class of the Informations :

All information relating to schemes under implementation, Organizational set up, levels of authority, their powers and duties / activities and all other relevant matters related thereto, which a common citizen may be interested in, have been incorporated in the hand book.

Definitions of various terms used :

The terms / phrases / expressions used in this hand book are to be construed with reference to the same/similar expression with their grammatical and cognate variations as used in the Right to Information Act 2005.

Contact persons in case some body wants to get more information on topics covered in the hand book as well as other information also :

State Public Information Officer as mentioned in the Chapter 8 of the Hand Book.

Procedure and Fee structure for getting information not available in the Hand Book :

A person who desires to obtain any information under the Right to Information Act 2005, may make a request in writing or through Electronic means in English or Tamil accompanying fee as prescribed to the concerned State Public Information Officer. In case, such request cannot be made in writing the Public Information Officer shall reduce the oral report in writing.

The request must be accompanied by an application fee of Rs.50/- by cash or by demand draft or banker's cheque. The Public Information Officer shall credit the amount to the following head of account:

“0075.00 Miscellaneous General Services – 800. Other receipts – BK. Collection of fees under Tamil Nadu Right to Information (Fees) Rules 2005” (DPC 0075 00 800 BK 0006).

The applicant may also remit the fee under the above head of account through Treasury/Pay and Accounts Office/State Bank of India/Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as above and the fee as below should be paid as per the mode above.

- i) Rupees two for each page (in A4 or A3 size paper) created or copied;
- ii) actual charge or cost price of a copy in larger size paper;
- iii) actual cost or price for samples or models; and
- iv) for inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

For providing the information under sub-section (5) of section 7 of the Right to Information Act, the request shall be made as above and the fee as below should be paid as per the mode above.

- i) for information provided in diskette or floppy, @ Rs.50/- (fifty) per diskette or floppy; and
- ii) for information provided in printed form, at the price fixed for such publication.

THE INFORMATION HANDBOOK
(Under Section 4(I) (B) of the Right to information Act, 2005)

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Chapter 2

Particulars of Organisation, Functions and Duties (Under Section 4(1)(a)(i))

Objective/Purpose of Public Authority :

The fundamental rights under the constitution are against any discrimination and inequality. Under the directive principles of the State, it is incumbent on the State to promote the welfare of its people by securing and protecting as effectively as it may be a social order which grants equality in social, economic and political canvas of the country to every one. Thus, this Government have accorded top priority to the economic empowerment of the hitherto neglected and marginalized strata of our society – the women, children and the socially disadvantaged people.

Besides the Government is keen on providing support for the holistic development of the children and accords top priority to the welfare of children. Various schemes focus on the welfare of the disabled with an objective to give equal opportunities to the disabled to protect their rights and to integrate them with the mainstream of the society.

The various schemes/facilities catering to the need of Women and Child are Girl Child Protection Scheme, Cradle Baby Scheme, Working Women Hostel, Orphanages, Supply of Sewing Machines to Widows and deserted wives, Old Age Homes, Formation of Self Help Groups, Rehabilitation of the disabled, Protection for neglected and abandoned children, Nutritious Meal Programme to Children, Pregnant and lactating mother, and Old Age Pension Scheme. These are implemented through the respective Directorates under the State Social Welfare and Nutritious Meal Programme Department.

Mission/Vision Statement of Public authority :

The State assumes the role of 'parens patriae' of a protective, benevolent parent, taking care of the citizenry in general, and marginalized and vulnerable populations in

particular. It is striving to create a society where the target groups are socially recognized individual of the State. The main aim of the department is for the development and welfare of the three most vulnerable sections of society viz., the women, the children and the handicapped.

Brief history of the Public authority and context of its formation :

Consequent on the bifurcation of erstwhile combined Backward Classes Welfare and Nutritious Meal Programme Department, Social Welfare and Nutritious Meal Programme Department started functioning with a separate identity with effect from 1.1.1990.

Duties of the Public authority :

The objective of this department is upliftment of women, children, economically and socially weaker sections of the society, besides providing Social Security to the old age persons in the State who have no means of subsistence and support and focuses on the rehabilitation of handicapped who are in danger of being marginalized due to various socio-economic forces as the country progresses through the transition from agrarian to a globalised and industrialized nation.

Main activities / functions of Public authority :

Social Welfare and Nutritious Meal Programme Department is the nodal department for the upliftment of socially backward group women and children. It coordinates the activities of five Heads of Departments under its control viz. Director of Social Welfare, State Commissioner for Disabled, Director of Social Defence, World Bank assisted Integrated Child Development Project-III and Tamil Nadu Corporation for Development of Women Limited to ensure total care of such target groups. It also coordinates with the activities/policies of other departments to ensure holistic care of such target groups.

List of services being provided by the public authority with a brief write up on them:

Administrative Section/Bills Section

The OP section deals with establishment matters related to the employees of the Social Welfare Department as per the rules framed by the nodal departments, the Personnel and Administrative Reforms Department and Public Department of the Government of Tamil Nadu. As far as the claim of the staff of this department like salary, medical reimbursement, etc. is concerned, there is a separate Bills section looking after all payment due to the staff members and also maintains the Service Registers of the staff.

Budget

Budget Section of this department deals with all Budget/Finance/Assembly related works and reports to Finance Department, Planning, Development and Special Initiatives Department, Legislative Assembly Secretariat, Hon'ble Chief Minister's Secretariat, Assurances Committee and Public Accounts Committee. Besides preparation of Governor's Address, Budget Speech, consolidation of Part – II Schemes, reports on Top Priority Schemes of Chief Minister's Secretariat, preparation of Annual Plan and Five Year Plan, watching the progress of expenditure on all the schemes of this department, progress of settlement of Accountant General's audit paras/inspection Reports and submission of Reconciliation Certificates/Utilisation Certificates by the Heads of Departments, this section has also been vested with the responsibility of keeping track of issuance of G.O.s on all schemes (Part-I and Part-II), announcements relating to this department made by His Excellency The Governor of Tamil Nadu, the Hon'ble Chief Minister, Minister for Finance and Minister for Social Welfare and consolidation/follow up action on the reports of Standing Finance Committee, Public Accounts Committee, Assurance Committee, Estimate Committee and Committee on petitions of Legislative Assembly.

Besides the Administration and Budget Sections, the following sections are dealing with schemes which are implemented by Heads of Departments under the

control of Social Welfare and Nutritious Meal Programme Department apart from looking after respective administrative issues.

- SW.I : All Establishment matters pertaining to Group A, B, C and D Officers of the Directorate of Social Welfare.
- SW.II : Budget and Accounts related matters. Free Supply of Foot Wear and Uniforms.
- SW.III : All matters relating to Tamil Nadu Corporation for Development of Women Ltd., Women Welfare Schemes and Self Help Groups.
- SW.IV : All Disabled Welfare Schemes, Persons with Disabilities Act.
- SW.V : All Child Welfare Schemes, Grants to Non-governmental Organisations from Government of India, Working Women Hostel, Tsunami subject.
- SW.VI : National Social Assistance Programme, Old Age Pension Scheme, Government Rehabilitation/Beggar Homes, State Social Welfare Board, Non-service matter of Directorate of Social Welfare, Free supply of sewing machines, Guidance Bureau besides all consolidation work and miscellaneous matters.
- SW.VII : All matters pertaining to World Bank assisted ICDS-III Project.
- SW.VIII : Establishment matters and schemes pertaining to Directorate of Social Defence.
- SW.IX : All establishment matters pertaining to State Commissionerate for the Disabled and Special Schools.
- NMP : All matters pertaining to Puratchi Thalaivar MGR Nutritious Meal Programme Scheme.

There are 4 Under Secretaries and 1 Chief Accounts Officer in this department. The distribution of subjects among the Under Secretaries and the Chief Accounts Officer are as detailed below:

Under Secretary to Government (S)

- i) All Establishment matters pertaining to Group A and B Officers of the Directorate of Social Welfare
- ii) All matters pertaining to World Bank assisted ICDS-III Project

- iii) Tsunami subject
- iv) All matters pertaining to Puratchi Thalaivar MGR NMP Scheme

Under Secretary to Government (K)

- i) All Disabled Welfare Schemes
- ii) Persons with Disabilities Act
- iii) All Establishment matters pertaining to State Commissionerate for the Disabled and Special Schools
- iv) All matters pertaining to Tamil Nadu Corporation for Development of Women Ltd.
- v) Tamil Nadu Women's Commission

Under Secretary to Government (SB)

- i) All Establishment matters pertaining to Group C and D Officers of the Directorate of Social Welfare
- ii) All Child Welfare Schemes, Grants to Non-governmental Organisations from Government of India, Working Women Hostel
- iii) National Social Assistance Programme
- iv) Old Age Pension Scheme
- v) Government Rehabilitation/Beggar Homes
- vi) State Social Welfare Board
- vii) Non-service matters of Directorate of Social Welfare
- viii) Free supply of Sewing Machines
- ix) Guidance Bureau
- x) Right to Information Act, 2005
- xi) Consolidation and Miscellaneous matters

Under Secretary to Government (P)

- i) Establishment matters and schemes pertaining to Directorate of Social Defence

Chief Accounts Officer

- i) Budget and Accounts related matters. Free Supply of Foot Wear and Uniform

TAMIL NADU CORPORATION FOR DEVELOPMENT OF WOMEN LTD.

Tamil Nadu Corporation for Development of Women Limited was established for the empowerment of Women in December 1983 by the Government of Tamil Nadu.

The Corporation implements the schemes for the Socio-economic development of Women throughout Tamil Nadu. The State Project Management Unit is the Tamil Nadu Corporation for Development of Women Limited and at the district level the Project Implementation Unit is the Office of the District Project Officer.

Tamil Nadu Corporation for Development of Women Limited has been successfully implementing various women welfare and empowerment programmes for Below Poverty Line (BPL) women. The details of the schemes are mentioned below:-

MAHALIR THITTAM

The Tamil Nadu Development Project started on an experimental basis in Dharmapuri District during 1991-92 with external funding from International fund for Agricultural Development (IFAD). It received its first growth thrust and was extended to other districts during the period from 1992. By 1995-96, the project was well established and was taken up as a Model for future growth. The main aim of Scheme is Socio, Economic, Political Empowerment and capacity Building of poor Women through promotion of Self Help Groups. The 'Mahalir Thittam' is implemented with the support of Non-governmental Organisations and Banks and is functioning through a network of women Self Help Groups. The women of Self Help Groups are imparted with capacity building by Entrepreneurship Development Programme training, Vocational Training Programme training, arranging of credit linkages and marketing support, etc. As on date 2,05,553 Self Help Groups have been formed with the women enrolment of 86 lakhs. These Self Help Groups have saved a sum of Rs.723.10 crores and Self Help Groups have link with bank credit to the tune of Rs.1216 crores.

ENTREPRENEURSHIP DEVELOPMENT PROGRAMME FOR WOMEN

Tamil Nadu Corporation for Development of Women Ltd. is the Nodal Agency for the implementation of the Massive Entrepreneurship Development Programme. This Scheme was announced by Hon'ble Chief Minister during 2001-2002 to cover 5 lakhs women over a period of five years. Arrangements are made to provide credit facilities through commercial Banks and Financial institution so that Self-employment opportunities are provided to these women. This Programme is also conducted in co-ordination with other Government Departments such as Rural Development, Agriculture Department, Industries Department, TAHDCO etc. and 4,74,254 women (of which the share of Tamil Nadu Corporation for Development of Women is 83,881 women) were trained in various vocational sectors like Tailoring, Readymade garments, Palm products, Leather products, Radio and TV Repairs, Wireman, Beautician, Computer Training, Catering, Processing of Fish, etc.

VOCATIONAL TRAINING PROGRAMME FOR WOMEN

The vocational and skill training programme have been launched during the year 2003-2004 to give skill training to Entrepreneurship Development Programme (EDP) trained Self Help Group women so as to enable them to start their own income generating Economic Activities. Apart from the funds provided by the State Government, funds are available under Programmes of Government of India such as Norwegian Assistance for Rural Development (NORAD) and Support to Training and Employment Programme for Women (STEP). During the years 2003-2004 and 2004-2005, 12,500 Self Help Group women have been trained each year. During the year 2005-2006 a sum of Rs.100 lakhs has been provided by the Government for imparting training to 12,500 Self Help Group women.

DISTRICT LEVEL TRAINING AND MARKETING CENTRES

Tamil Nadu Corporation for Development of Women Ltd. is implementing the Tamil Nadu Womens Development Project in all 30 District of Tamil Nadu. At present, training centres of its own are not available at the State Level/District level to impart skill training/entrepreneurship Development training to the Self Help Group members. It is

planned to establish 30 information centres with internet access, one each in all the districts. In this programme so far 12 centres have been established at a cost of Rs.2.50 lakhs for each centre. Every year Rs.7.50 lakh is being provided for this programme.

WOMEN RECREATION CENTRES

Apart from the needs of nutrition, health, education etc., the need for recreation for working poor women is very important. Therefore, Women Recreation Centres were created at Village Panchayat Level for the benefit of all the Self Help Groups. The members of the Self Help Group use these centres to meet, interact and discuss matters of interest, play games, etc. with the other Self Help Group women. There are 300 Women Recreation Centres functioning in Tamil Nadu and about 60,000 Self Help Group members are benefited by this scheme. Newspapers and weekly/monthly magazines including Mutram are also made available for reading to the Self Help Group members and their children by these centres.

FREE LPG CONNECTION TO NEWLY MARRIED COUPLES BELOW POVERTY LINE

This scheme was started during the year 2001-2002 to reduce indoor pollution and to relieve the drudgery of poor women. Though the scheme was originally planned for family members of the Self Help Group women, the scheme has now been extended to all the newly married women who have been benefited under Government assisted marriage schemes. Under this scheme as on 31.3.2005, 10,330 beneficiaries have been benefitted. The deposit amount of Rs.1,000/- will be paid to the Gas Agency for the first Gas Cylinder connection to enable the newly married women of the Self Help Group or any Self Help Group Below Poverty Line member's daughter who has completed 20 years of age. Preference is given for the Scheduled Caste/Scheduled Tribe members.

TOTAL ECONOMIC DEVELOPMENT PROJECT FOR THENI DISTRICT

The main aim of the Scheme is making the Theni an economically forward and Malnutrition free district by way of forming new Self Help Groups among the Below

Poverty Line families in the remote rural areas, Tribal, Hamlets, Urban slums etc. to start their own income activities and to get wage employment. Entrepreneurship Development Programme and Vocational Training Programme are being imparted to them.

TAMIL NADU NON-GOVERNMENTAL ORGANIZATIONS AND VOLUNTEERS RESOURCE CENTRE (TNVRC)

Tamil Nadu Non-governmental Organisations and Volunteers Resource Centre (TNVRC) is a resource centre promoted by Tamil Nadu Corporation for Development of Women Ltd. in the year 2001, for the purpose of Capacity Building of Development Agencies (Government Based, Non-government Based and Community Based), and for Research, Documentation and Promotion of volunteerism. This centre, funded and monitored by Tamil Nadu Corporation for Development of Women Ltd., is conducting various Trainings and workshops to improve the capacity of the Staff of Non-governmental Organisations.

These Trainings develop the efficiency of the Mahalir Thittam Non-governmental Organisations and help them monitor the Self Help Groups more effectively.

WASTE LAND REJUVENATION AND MICRO-WATERSHED DEVELOPMENT

This Government has accorded high priority to wasteland development as well as management and conservation of soil and water resources so as to ensure self-sufficiency in food production, adequate returns to the farming community and increased agricultural productivity. Under this scheme, wasteland is being allocated to the federations / SHGs with the co-ordination of other Government Organisations. The Project Officers of Mahalir Thittam and District Rural Development Agency are working with NABARD and Non-Governmental Voluntary Organisations at district levels to develop land rejuvenation strategies for the land holding SHG members. Training to the SHGs in land based agriculture and allied activities and micro enterprises is being organized in co-ordination with the Agriculture Department at district level.

For the benefit of the public, district wise details about schemes implemented by the Tamil Nadu Corporation for Development of Women Ltd. is available at the internet Website – <http://www.tamilnaduwomen.org/>.

Further standard information about the programmes and background is now available with Tamil Nadu Corporation for Development of Women Limited. Depending on the nature of interest in the Corporation's programme, the Public have access to the "Brouchure" 'Folder' or Schemes Book. The 'Scheme Book' in particular gives detailed information that enables applicants to decide on the schemes they wish to apply for based on eligibility criteria.

Public can obtain any further details from the Officer mentioned below :-

(1) The Managing Director,
Tamil Nadu Corporation for Development of Women Ltd.,
No.100 Anna Salai, Gundy,
Chennai 600 032.

Telephone No.044-5208 5804, 5208 5805, 5208 5806

Fax No. : 044-2235 2751

E. Mail - [tncdw @ dis hnet-net-tncdw @ tn-nic-in-tncdw @ tn-nic-in-](mailto:tncdw@dis.hnet-net-tncdw@tn-nic-in-tncdw@tn-nic-in-)

WEBSITE : www.tamilnaduwomen.org

TAMIL NADU EMPOWERMENT AND POVERTY REDUCTION PROJECT - TAMIL NADU PUDHU VAZHVU SOCIETY :

Government of Tamil Nadu as early as 1992 pioneered the Self-help Group movement in the State. Today it stands as one of the most successful initiatives ever undertaken for the social and economic empowerment of women. Today the Self-Help Group movement in the state is all pervasive and visible in all aspects of life in the rural areas of the State and this enormous success has triggered other states to emulate Tamil Nadu's success in their respective states.

Even though the Self Help Group movement has achieved tremendous success, the coverage among rural women is only 64%. Hence, it is imperative to ensure that

benefits reach the poorest and most vulnerable section of the Society. To achieve the above goals and build on the achievements of existing schemes like Mahalir Thittam, Tamil Nadu Corporation for Development of Women Limited and Government of Tamil Nadu proposed an Empowerment and Poverty Reduction Project with the financial assistance from the World Bank. Various studies were under taken during the course of preparation with World Bank assistance from the World Bank. The new Project by name Pudhu Vazhvu Project has been launched on 15th November 2005 by the Hon'ble Chief Minister of Tamil Nadu.

2. "PUDHU VAZHVVU" meaning 'New Life' is to create opportunities and build social capital in poor communities and to involve the communities themselves in designing and implementing the changes that will affect their daily life.

PROJECT OBJECTIVE

The development objective of the project is to empower the poor and improve their livelihood through :

- (a) developing, strengthening and synergizing pro-poor local institutions / groups (including Village / Panchayats) ;
- (b) enhancing skills and capacities of the poor (especially women and the vulnerable); and
- (c) financing productive demand-driven sub-project investments related to livelihoods for the target poor. The target poor are defined as the poor including the ultra poor (bottom 50 percent of the poor), and special groups that include disabled and the vulnerable – destitute, widows, deserted women, aged, orphans and tribals.

PROJECT SCOPE

The Project would be implemented in about 2300 Panchayats in 70 blocks of 15 districts. The first phase districts are Theni, Tiruvarur, Vellore, Salem, Namakkal, Tiruvannamalai and Coimbatore.

Basic Information on the 15 Project Districts

Sl. No.	Districts	Selected Blocks	No. of Panchayats in the blocks	No. of Villages	No. of Families (total)	Total Population
1	Coimbatore	5	102	290	131804	458751
2	Cuddalore	4	207	761	115844	493083
3	Kancheepuram	4	186	1097	87689	479352
4	Nagapattinam	5	187	1224	109980	481611
5	Namakkal	6	114	1006	130416	337989
6	Ramnad	3	94	676	52687	199994
7	Salem	6	140	1213	140489	512214
8	Theni	4	80	538	100671	494943
9	Thiruvallur	5	182	782	87043	558385
10	Thiruvannamalai	4	183	893	78531	369100
11	Thiruvarur	4	159	702	87584	380107
12	Tirunelveli	6	187	633	122354	465205
13	Tuticorin	4	200	541	73384	330748
14	Vellore	5	198	1004	141275	662037
15	Villupuram	5	130	825	112497	453493
	Total	70	2300	12185	1572248	6677012

The project is having the following key elements:

- (a) Transferring the control over decision making and resources to the community and local institutions (identify, appraise, implement, monitor and evaluate sub-projects);
- (b) Focusing on the poorest and vulnerable (like destitutes, disabled, widows, aged and tribal) members of the community;

- (c) Building and empowering community institutions and organisations;
- (d) Establishing linkages between the elected village institutions and community organisations ;
- (e) Focusing on employment generation and livelihood enhancement in the project area; and
- (f) Building downward accountability and transparency at all levels.

PROJECT COST

<u>Component</u>	<u>(Rupees in Crores)</u>
A. Village Livelihoods	637.00
A1. Forming and strengthening local institutions	640.30
A2. Village Funds	572.70
A2a. VPRC Fund	200.00
A2b. Livelihood Fund	299.00
A2c. GP fund	53.60
A2d. Federation Development	20.00
B. Institutional Strengthening Support	31.54
B1. Capacity Building at State & District Level	10.68
B2. Support to Livelihoods	15.60
B3. Monitoring and Learning	5.26
C. Project Management	48.56
Total	717.10

PROJECT IMPLEMENTING ARRANGEMENTS

To implement the above project, the State Government have constituted the State Level Society, District Level Society and Village Level Poverty Reduction

Committee to implement the Tamilnadu Empowerment and Poverty Reduction Project in Tamilnadu. The composition and the function of the Societies are mentioned below:

The State Society is the apex society and it has a governing committee (General Body) consisting of the following members:-

1. Development Commissioner & Principal Secretary, Finance Department - Chairman
2. Secretary to Government, Social Welfare and NMP Department. - Vice Chairman
3. Secretary to Government, Rural Development Department. - Member
4. Secretary to Government, Planning & Development Department. - Member
5. Director of Rural Development - Member
6. Director of Rehabilitation of Disabled - Member
7. Director of Social Welfare - Member
8. Registrar of Co-operative Societies - Member
9. Managing Director, Tamilnadu Adi-draavidar Housing Development Corporation Ltd. - Member
10. One representative from a Nationalised / Private Bank - Member
11. Reputed Non-governmental Organisation representative - Member
12. Representative from academic community (like Gandhigram Rural Institute, Dindigul District) - Member
13. Project Director, Tamilnadu Empowerment and Poverty Reduction Project - Member Secretary
14. One Representative from Industrial and Business Association like CII, FICCI & TANSTIA etc. - Member Secretary
15. One Representative from Community Organisation - Member Secretary

To guide the project the Government have constituted an Executive Committee consisting of 8 members as given below under the Chairmanship of Secretary, Social Welfare & Nutritious Meal Programme Department:-

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Secretary to Government of Tamilnadu, Social Welfare and Nutritious Meal Programme Department. | Chairman |
| 2. Representative of Secretary to Government, Finance Department | Member |
| 3. Managing Director, TAHDCO | Member |
| 4. Director of Rural Development | Member |
| 5. Director of Rehabilitation of Disabled | Member |
| 6. Managing Director, Tamil Nadu Corporation for Development of Women Ltd. | Member |
| 7. Project Director, Tamil Nadu Empowerment and Poverty Reduction Project | Member Secretary |
| 8. Convenor, State Level Bankers Committee | Member |
| 9. Representative from Academic Community/Institution | Member |
| 10. Representative from Industrial and Business Associations like Confederation of India Industries, Federation of Indian Chamber of Commerce and Industries (FICCI), TANSTIA etc. | Member-Secretary |

The District Societies to be called "District Pudhu Vazhvu Society affiliated to the State Society and it having the following members:-

- | | |
|--------------------------------------------------------|--------------------|
| 1. District Collector | - President |
| 2. Project Officer, Mahalir Thittam | - Member Secretary |
| 3. Project Officer, District Rural Development Agency | - Member |
| 4. District Social Welfare Officer | - Member |
| 5. Lead Bank Manager | - Member |
| 6. District Development Manager, NABARD | - Member |
| 7. Special Officer, District Central Co-operative Bank | - Member |
| 8. District Disabled and Rehabilitation Officer | - Member |

- | | |
|-----------------------------------------------------------------|-----------|
| 9. District Manager, TAHDCO | - Member |
| 10. Two Village Panchayat Presidents | - Member |
| 11. Two Secretaries of Panachayat Level Federation (PLF) | - Members |
| 12. MLAs & MPs representing the Project Blocks in the district. | - Members |
| 13. One representative from Civil Society Organisation | - Members |
| 14. One representative from Academic Community | - Members |
| 15. One representative from Industrial/Business Association | - Members |

(Items 10 & 11 will be nominated by the District Collector).

The important functions of State and District Level Societies are as follows:

STATE LEVEL SOCIETY

- (i) It will receive project funds from the Government.
- (ii) It will lay down the policy for disbursements to the District Level Societies in tune with the project objectives
- (iii) Monitor the implementation of the project at the State Level.
- (iv) It will give technical and other assistance to the District Societies / Self Help Group Federations wherever required.

DISTRICT LEVEL SOCIETY

- (i) The District Level Society will sanction after scrutiny, the project proposals of Self Help Groups recommended by the Village Level Poverty Reduction Committee (VPRC)
- (ii) It will disburse funds to the Self Help Groups as per financial procedure laid by the State Society.
- (iii) Monitor the implementation of the project at the District Level.

- (iv) It will render technical and other assistance to the Village Level Poverty Reduction Committee (VPRCs/Self Help Group Federations/Self Help Groups wherever required.

VILLAGE POVERTY REDUCTION COMMITTEE

To implement the project the Government have constituted "Village Level Poverty Reduction Committee" (VPRC) in the Panchayats in which the projects will be implemented. The functions and the composition of the Committee are as follows:-

FUNCTIONS OF THE VILLAGE POVERTY REDUCTION COMMITTEE

- Ensure that all poor women and vulnerable members of the community are formed into Self Help Groups and Panchayat level federation is strengthened.
- Provide necessary capacity building to the self help groups with the assistance of the Panchayat Level Federation (PLF).
- Prepare livelihood plan for the village in a participative manner for the poor women and the vulnerable (disabled, destitutes, widows, aged, adi-dravida and tribal) target group.
- Provide skill training for gainful employment for the target group.
- Appraise proposals for economic activities and vulnerability reduction initiatives from women and the vulnerable members of the Self Help Groups and provide them assistance.
- Assist Self Help Groups and activity based groups to prepare project proposals for economic activities, get them appraised by external appraisers and recommend proposals to District Unit (District Women and Disadvantaged Poverty Reduction Society) for assistance.
- Receive Village Level Poverty Reduction Committee (VPRC) funds from the District Women and Disadvantaged Poverty Reduction Society (DWADS) and

utilise them as per guidelines framed by the project management from time to time;

- Monitor the implementation of the sanctioned projects at the Panchayat Level.

COMPOSITION OF THE VPRC

The Village Level Poverty Reduction Committee (VPRC) will have a minimum membership of 10 and maximum of 20. In order to achieve convergence with various on going schemes at the Panchayat level it is proposed to have the Panchayat President as Ex-officio Chairperson of the Village Level Poverty Reduction Committee (VPRC). The Composition of the Village Level Poverty Reduction Committee (VPRC) will be as follows:

- The President of the Gram Panchayat - ex-officio chairperson of the Village Level Poverty Reduction Committee (VPRC)
- Secretary of the Panchayat Level Federation (of Women Self Help Groups) (PLF) - ex-officio member
- One representative from the Village Education Committee (VEC)
- One representative form Village Forest Committee (VFC). In villages where Village Forest Committee is non-existent, one representative from the Village Water Supply and Sanitation Committee (VWSSC) or any other appropriate committee.
- A disabled person in the Panchayat will be chosen as a member by the Grama Sabha.
- Each habitation within the Grama Panchayat will be represented (by a Self Help Group woman member, from within the target poor in the habitation, elected/selected by the adult members from the target population in the habitation).

Further, the number, eligibility, tenure and selection of members etc. of the Village Level Poverty Reduction Committee (VPRC) are as follows:-

- (i) The Village Level Poverty Reduction Committee (VPRC) will have a minimum membership of 10 and maximum of 20
- (ii) A least 30% of the members of the Village Level Poverty Reduction Committee (VPRC) will be from Scheduled Caste/Scheduled Tribe community and 50% of the members will be women.
- (iii) In case the membership falls below 10 or the quota (50% women, 30% Scheduled Caste/ Scheduled Tribe community) is not being met, the Grama Sabha may decide to increase the number of habitation wise representatives.
- (iv) The tenure of the Self Help Group representatives of habitations in the Scheduled Caste/Scheduled Tribe Community will be 2 years after which they will retire and the habitations represented by the retiring members will send new Women Self Help Group representatives to Village Level Poverty Reduction Committee (VPRC) for the next 2 years. The retiring members will not be eligible for re-election and they will be replaced by new members
- (v) If the number of habitations is very large, the Grama Sabha will evolve appropriate rotation mechanism. However, the total membership of the Village Level Poverty Reduction Committee (VPRC) shall be limited to 20.
- (vi) The Secretary and Treasurer will be elected from among the habitation Self Help Group representatives of the Village Level Poverty Reduction Committee (VPRC). The Secretary and Treasurer will jointly carry out the Banking operations.
- (vii) The Village Level Poverty Reduction Committee (VPRC) will be accountable to the Grama Sabha and will inform the Grama Sabha periodically of its activities.

The Society has its own bye-laws and Rules and registered under Co-operative Societies Act.

The details of the information on the Pudhuvazhvu implemented by the Tamil Nadu Pudhu Vazhvu Society and any other information required by the Public can be accessed at www.pudhuvazhvu.org . For any other details the following officer may be addressed:

The Project Director,
Tamil Nadu Empowerment and Poverty Reduction Project,
O/o. Tamil Nadu Corporation for Development of Women Ltd.,
Guindy, Chennai-600 032.

Address : 100, Anna Salai, Guindy,
Chennai 600 032.
Phone No.91-44-5208 5803
Fax No. 91-44-2235 2751
E-Mail : tneprp@yahoo.com
Website : www.pudhuvazhvu.org

REHABILITATION OF THE DISABLED

A Welfare State is responsible for the well-being of all sections of its people. The State's helping hand must reach out to the needy, especially to the under-privileged and the handicapped. A number of innovative programmes of this Government are pre-oriented towards this objective. According to the National Sample Survey, the disabled constitute 1.9% of the total population. As per Census of India – 2001 report the total disabled population in Tamil Nadu State is 16,42,497.

With a view to give adequate importance to the Welfare of the Disabled, a separate Directorate for Rehabilitation of the Disabled was established by the Government during 1992-93. This Directorate is being managed by a State Special Commissioner for the Disabled, appointed as per the requirements enunciated by the Persons with Disabilities Act, 1995.

The State Policy on Persons with Disabilities focuses on the prevention of disabilities and timely assistance to persons with disabilities to lead as normal a life as possible within the family and the community. This comprehensive policy aims at early detection of disabilities and provision of comprehensive services in medical, vocational, economic and social spheres in order to make the disabled self supporting citizens and integral part of the society. The policy envisages a joint responsibility for the Government, Entrepreneurs, Philanthropists, NGOs and the community as a whole.

Based on the above State Policy the following steps are taken:

- To assess the nature and extent of the problem of the disabled including the early detection and immunization against polio, measles, rubella, mumps, etc besides supply of simple aids and appliances suited to the needs of the individual in order to improve mobility and physical capacity.
- To ensure that every disabled child is given free and compulsory primary education, either special education or integrated (inclusive) education, based upon the level of

disability of the individual and also to promote the integration of the handicapped students with normal students at every stage depending upon the capacity / level / need of each handicapped child.

- To develop the required skilled manpower by establishing Teacher Training Centers and develop a corps of competent Teachers in Educational Institutions / Training Centers who have developed a deep understanding of the problems of the handicapped.
- To promote special supportive facilities like scholarship, free transport, supply of teaching aids, special aids and assistive devices, appointment of Resource Teachers, Hostel facility etc., and to help the disabled to pursue appropriate higher education.
- To identify trades suited to each category for the disabled particularly in specific industries and to establish and run training centers for the disabled.
- To arrange financial assistance for the handicapped trainees towards purchase of tools, kits, etc. required by them.
- To enable banks and other financial institutions to assist liberally for self employment ventures.
- To introduce measures for the removal of architectural barriers in all buildings, to provide easy access and indeed all barriers to the successful adjustment of the disabled.
- To take suitable measures to enable the disabled persons to participate in cultural and sports events as in the case of normal persons.

Identity Cards are issued by District Disabled Rehabilitation Officers based on the Disability Certificate provided by the competent medical authority. The Disabled with 40% or more disability are eligible for it. For availing any concessions the Disabled

should produce the Identity Card. The application form may be obtained from the Office of the District Disabled Rehabilitation Officer.

IMPLEMENTATION OF PERSONS WITH DISABILITIES ACT, 1995

The Persons with Disabilities Act was enacted during 1995, to give equal opportunities to the disabled and to protect their rights in order to integrate them with the normal society to enable them to have full participation in the normal life. In Tamil Nadu, the act is being successfully implemented by appointing a State Commissioner to monitor the implementation of the Act.

SPECIAL EDUCATION FOR THE DISABLED

Special Education is provided to the disabled through the Special Schools. The Number of Government, Municipal, Aided and Unaided Special Schools functioning in the State are as follows:

S No	Type of school	Government school	Recognised		Municipal	Total
			Aided	Unaided		
1	Schools for the Blind	11	11	5	--	27
2	a) School for the Speech and hearing impaired	10	20	41	1	78
	b) Pre School	2	--	4		
3	School for the Mentally Challenged-	1	12	88	--	101
4	School for the severely Locomotor Disabled	1	14	44	--	59
5	School for the Leprosy cured	--	1	--	--	1
Total		25	58	182	1	266

The Government Special Schools are functioning in the following places.

Visually handicapped	Speech and Hearing impaired	Locomotor disabled	Mentally challenged
Coimbatore (I to V std.)	Cuddalore (I to VIII std.)	Madurai (I to VIII)	Chennai (Tambaram) (Educable and Trainable Category only)
Cuddalore (I to V std.)	Dharmapuri (I to XII std.)		
Dharmapuri (I to V std.)	Erode (I to X std.)		
Madurai (I to VI std.)	Kancheepuram (I to X std.)		
Nagercoil (I to V std.)	Tambaram (I to VIII std.)		
Poonamallee (I to XII std.)	Udhagamandalam (I to X std.)		
Pudukkottai (I to V std.)	Pudukkottai (I to VIII std.)		
Salem (I to VIII std.)	Salem (I to X std.)		
Sivaganga (I to V std.)	Thanjavur (I to XII std.)		
Thanjavur * (I to VIII std.)	Virudhunagar (I to VII std.)		
Tiruchirapalli (I to XII std.)	Ramanathapuram (Preschool only)		

* Upgraded to High School from the academic year 2005-06

The following facilities are provided to the disabled studying in Government Special Schools:

- i) Free special education, free boarding and lodging
- ii) Two sets of uniform free of cost every year.

Twenty Pre-School sections for the speech and hearing impaired children are functioning in the Government Schools for Deaf at Cuddalore, Dharmapuri, Erode, Kancheepuram, Chennai, Udhagamandalam, Pudukkottai, Salem, Thanjavur, Virudhunagar as well as in the Government Aided Schools for the Deaf at Vellore,

Tiruchirappalli, Madurai, Tirunelveli, Sivagangai, Kanyakumari, Tuticorin, Dindigul and in the Government Orphanage at Ramanathapuram and Government School for the Blind at Coimbatore.

SCHOLARSHIP TO THE DISABLED

Disabled students undergoing their education upto post graduate level are given financial assistance towards purchase of study materials. The details of the scheme are:

<u>Standards</u>	<u>Scholarship per annum</u>
(a) I std to V std	Rs.250/-
(b) VI std to VIII std	Rs.750/-
(c) IX std to XII std	Rs.1100/-
(d) Under Graduates	Rs.1500/-
(e) Professionals and Post Graduates	Rs.1950/-

Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer

Grievances if any to be addressed to. : Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-6

READERS ALLOWANCE

The visually handicapped students are given readers allowance along with scholarship. Readers allowance is being paid at the following enhanced rates from 2004-2005.

S.No.	Class	Amount of Readers allowance sanctioned already	Enhanced rate of Readers allowance from 2004-2005
1	IX to XII	Rs.500/-	Rs.750/-
2	B.A. / B.Sc., / B.Com	Rs.750/-	Rs.1250/-
3	M.A./M.Sc./M.Com./B.Ed./B.L./M.Ed. and other professional courses	Rs.1000/-	Rs.1500/-

SCRIBE ASSISTANCE TO VISUALLY IMPAIRED PERSONS

The visually handicapped students studying IX Std. to XII Std. are permitted to engage a scribe for their school examinations and a sum of Rs.50/- per paper is paid to each scribe. 225 Visually Disabled students studying in the following schools are benefited every year.

- a) Government Higher Secondary School for the Blind, Poonamallee, Chennai-56.
- b) Government Girls Higher Secondary School for the Blind, Tiruchirappalli.
- c) Little Flower Convent Higher Secondary School for the Blind, Chennai and
- d) St. Louis Institute for the Deaf and Blind, Chennai.

Eligibility Criteria for availing the scheme	: Visually Handicapped students who appear for Government Examination
Form of application prescribed and particulars to be furnished	: No prescribed format
Certificates to be furnished	: Certificate from the Head of the Institution
Officer to whom the application is to be submitted	: District Disabled Rehabilitation Officer / Head Master/Principal of the High/Higher Secondary School for the Blind.
Grievances if any to be addressed to	: Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

GOVERNMENT REGIONAL BRAILLE PRESS

In Government Regional Braille Press Braille books are printed and supplied to visually handicapped students studying in Standards I to XII in Government Schools / Aided Schools in Tamil Nadu. 2000 Visually impaired students are benefited under this scheme.

The Regional Braille Press is functioning in the campus of the Government Higher Secondary School for the Blind, Poonamallee to supply Braille Books for Visually Handicapped students. It has been modernized by installing two units of computerised mini Braille Printer.

GOVERNMENT INSTITUTE FOR MENTALLY CHALLENGED

The Government Institute for the Mentally Challenged, Tambaram Sanatorium, Chennai provides Comprehensive Rehabilitation facilities such as special education, free food, free dress, free accommodation, medical attention to mentally challenged children in the age group of 5 to 9 years. Out of 75 admitted 40 are inmates and 35 are day scholars.

TRAINING TO THE TEACHERS OF THE SPECIAL SCHOOLS

Teachers of Special School require Special training because they handle different categories of the children who are suffering from different disabilities like visually handicapped, hearing impairment and mentally challenged.

The duration of the programme is ten months, and the text books are given free of cost to them. The details of the training programme are given below:

S No	Name of the Training Institution	Nature of Training given	No. of Trainee Teachers
1.	Government Higher Secondary School for the Blind, Poonamallee.	Junior Diploma in teaching the Blind.	20
2.	Balavihar Training School, Kilpauk, Chennai.	Junior / Senior Diploma in Teaching the Mentally Challenged	25
3.	Little Flower Higher Secondary School for the Hearing Impaired, Chennai	Junior / Senior Diploma in teaching the Hearing Impaired.	50

SECONDARY GRADE TEACHERS TRAINING (DIPLOMA IN TEACHER EDUCATION) AT GOVERNMENT HIGHER SECONDARY SCHOOL FOR VISUALLY HANDICAPPED, POONAMALLEE, CHENNAI-56.

In order to widen the scope of employability of Visually handicapped and Orthopaedically handicapped persons, a separate Secondary Grade Teachers, Training Institution was started during 2004 at Poonamallee, Chennai - 600 056.

20 Visually handicapped and 20 orthopaedically handicapped students were admitted by getting approval from National Council for Teacher Education – Regional Centre, Bangalore. This will ensure more employment opportunities to visually handicapped and orthopaedically handicapped persons.

The application for the institutions referred to above is available with Principal / Headmaster, Government Special Schools for the disabled. The filled applications are to be given to District Disabled Rehabilitation Officer / Head Master of the Government Special School for Disabled concerned.

MODERN TRAINING CUM PRODUCTION WORKSHOP (MTCPW), GUINDY.

The Modern Training cum Production Workshop is located at C-22, Industrial Estate, Guindy, Chennai-32. This Unit functions under direct control of Special Commissioner for the Disabled and it undertakes Designing, Production and Manufacturing of Tricycles and Wheel Chairs for the Special Commissioner's requirements of every year. The finished Tricycles and Wheel Chairs are distributed to the identified and needy physically handicapped persons through the District Disabled Rehabilitation Officers. Approximately, every year this workshop is manufacturing Rs.45 Lakhs worth of Tricycles and Wheel chairs.

GOVERNMENT REHABILITATION HOME WITH SHELTERED WORKSHOP FOR THE BLIND WOMEN, POONAMALLEE

Deserted, Orphan, Visually handicapped Women in the age group of 18-40 years (45 years in the case of SC/ST) are given training in Chalk-Piece Making and Weaving in the Government Rehabilitation Home with Sheltered Workshop for the Blind women, Poonamallee. After training, they are given job in the home itself in weaving bed sheets, towels, bandage cloth and chalk-piece making. These products are sold to hospitals and schools. Totally 26 blind women are staying as inmates in the home.

TRAINING FOR PHYSICALLY HANDICAPPED PERSONS THROUGH DISTRICT DISABLED REHABILITATION CENTRES

The Department for Rehabilitation of the Disabled is conducting the following Trainings for Disabled persons through District Rehabilitation Centres at Chennai, Salem, Coimbatore, Trichy, Thanjavur and Madurai Districts.

LABORATORY TECHNOLOGY TRAINING

1. Gist of the Scheme : The orthopaedically handicapped persons and Deaf and Dumb persons can undergo this training at Government Medical Colleges to enable them to earn by doing Private practice as well as to get private (self employed) placements in reputed Hospitals.
2. Eligibility Criteria for availing the scheme : The physically handicapped persons are able to handle and move in and around the Laboratory and should have passed +2 course.
3. Form of application prescribed and particulars to be furnished : Prescribed format is available
4. Certificates to be furnished : Medical Certificate from Medical Department.
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled,
15/1 Model School Road
Thousand Lights, Chennai-600 006
(or)
Director of Medical Education
Kilpauk, Chennai 600 010.

FREE COMPUTER TRAINING COURSE

1. Gist of the Scheme : The Orthopaedically Handicapped and Hearing Impaired and Visually Handicapped Persons can undergo the training at Computer Institutes to enable them to earn by getting private placements in Small Scale Sectors. This six

month training programme is given in six places i.e. Chennai, Salem, Coimbatore, Madurai, Trichy and Tirunelveli and also in the National Institute for Visually Handicapped, Poonamallee at Chennai. A stipend of Rs.300/- per month is given to the Trainees.

2. Eligibility Criteria for availing the scheme : The Physically Handicapped persons are able to handle and move in and around the Computer Lab and should have passed +2 course.
3. Form of application prescribed and particulars to be furnished : Prescribed format is available.
4. Certificates to be furnished : Medical Certificate from Medical Department +2 pass Certificate
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer.
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, 15/1 Model School Road Thousand Lights, Chennai-600 006.
7. Government Rehabilitation Home with Sheltered Workshop for the Blind Women, Poonamallee : Deserted, Orphan, Visually handicapped Women in the age group of 18-40 years (45 years in the case of SC/ST) are given training in Chalk-Piece Making and Weaving in the Government Rehabilitation Home with Sheltered Workshop for the Blind women, Poonamallee. After training, they are given job in the home itself in weaving bed sheets, towels, bandage cloth and chalk-piece making. These products are sold to hospitals and schools. Totally 26 blind women are staying as inmates in the home.

TRAINING FOR PHYSICALLY HANDICAPPED PERSONS

The Department for Rehabilitation of the Disabled is conducting the exclusive Trainings to Visually Impaired persons at Government Industrial Training Centre for the

Blind, located at Government Higher Secondary School for Blind, Poonamallee, Chennai-56 campus. The following trainings are offered to them.

1. Fitter-cum-Basic Machine Operator - One year duration
2. Book-Binder - One year Duration
3. Cutting and Tailoring Training (Women only) - One year Duration.

The above said Trainings are given to 24 Visually Impaired persons free of cost which includes Tuition fees, Training cost, as well as Free Boarding and Lodging along with two sets of uniforms.

Apart from above, Government I.T.I., Guindy is conducting a Special Training wing for the 16 Hearing Impaired persons in the Trade of "Fitter" and Rs.100/- per month is given as stipend to the trainees during training period.

FREE SURGICAL CORRECTION FOR POLIO AND SPINAL CORD AFFECTED PERSONS

The Department of Rehabilitation for the Disabled is conducting the medical camps for identification of spinal cord injured and polio affected persons in need of surgical correction through District Rehabilitation Centres in all the Districts of Tamil Nadu State. On identification, the physically handicapped persons requiring surgery are sent to District Head Quarters Hospitals for assigned Surgical Correction so as to enable them to walk freely and carry out their regular activities of Daily Living without any others support and make out their livelihood.

The physically handicapped persons who undergo surgical correction are given Rs.500/- to meet out expenses during their stay at hospital and also Rs.300/- is given as Honorarium to Doctors and Nurses who perform the surgery to physically handicapped persons.

To avail benefit under the above scheme the individual has to approach the District Disabled Rehabilitation Officer located in the headquarters of each district.

FREE SUPPLY OF AIDS AND APPLIANCES TO THE DISABLED

The Department for Rehabilitation of the Disabled is providing various kinds of Aids and Appliances to identified and needy physically handicapped persons according to their disability, usage of limbs, power and requirement of appliances through District Disabled Rehabilitation Officers free of cost. They are :

TRICYCLES

1. Gist of the Scheme : Tricycles are given “Free of cost” to the needy, Identified and deserving Orthopaedically handicapped persons for their easy mobility.
2. Eligibility Criteria for availing the benefit : The age of the beneficiary should be more than 12 years. The Candidate should be an Orthopaedically Handicapped person and resident of the district/area having the disability of 75% and above.
3. Form of Application : Prescribed format is available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Eligible Medical Certificate from Competent authority. Income Certificate from Revenue Department (should be less than Rs.30,000/- per annum.)
5. Officer to whom the request/application is to be sent : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, No:15/1, Model School Road, Thousand Lights, Chennai 600 006.

WHEEL CHAIRS

1. Gist of the Scheme : Wheel Chairs are given “Free of cost” to the needy identified and deserving Orthopaedically handicapped persons for their easy mobility.
2. Eligibility Criteria for availing the scheme : The candidate should be an Orthopaedically handicapped person and resident of the District/area having the disability of 75% and above. Annual Income should be below Rs.30000.

3. Form of application prescribed and particulars to be furnished : Prescribed format is available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Eligible Medical Certificate from Competent Authority. Income Certificate from Revenue Department.
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

HEARING AIDS AND SOLAR RECHARGEABLE BATTERIES

1. Gist of the Scheme : The Hearing Impaired persons are given hearing aids, Solar Rechargeable Batteries “free of cost” to enable them to interact with other normal persons in the society
2. Eligibility Criteria for availing the scheme : Hearing loss should be more than 40%. The hearing loss should be permanent in nature. Should have obtained Medical Certificate from ENT Surgeon, not below the rank of Civil Assistant Surgeon. Family income should not exceed Rs.30,000/- per annum.
3. Form of application prescribed and particulars to be furnished : The Prescribed Format available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Income Certificate from Revenue Department. Medical Certificate from Medical Department.
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, No:15/1, Model School Road, Thousand Lights, Chennai 600 006.

GOGGLES AND FOLDING STICKS

1. Gist of the Scheme : Goggles and Folding sticks are being distributed free of cost to needy Visually Handicapped persons to enable them to walk freely and independently as well as to protect from sunlight and moisture.
2. Eligibility Criteria for availing the scheme : Should be a totally Visually Handicapped person.
3. Form of application prescribed and particulars to be furnished : Prescribed format available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Income Certificate from Revenue Department.
Medical Certificate from Medical Department.
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled,
No.15/1, Model School Road,
Thousand Lights, Chennai-600 006.

BRAILLE WATCHES

1. Gist of the Scheme : Braille watches are distributed free of cost to the working visually impaired persons to enable them to reach work place in time.
2. Eligibility Criteria for availing the scheme : The Visually impaired working persons
 - a) Income should be less than Rs.24,000/- per annum,
 - b) Self employed / employee working in the unorganized sectors
3. Form of application prescribed and particulars to be furnished : Prescribed format available with District Disabled Rehabilitation Officer.

- 4. Certificates to be furnished : i) Medical Certificate from Competent authority.
ii) Income Certificate from Revenue Department.
- 5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
- 6. Grievances if any to be addressed to : Special Commissioner for the Disabled,
No.15/1, Model School Road,
Thousand Lights, Chennai-600 006.

CALIPERS AND CRUTCHES

- 1. Gist of the Scheme : Calipers, Crutches are given free of cost to the needy and deserving orthopaedically handicapped persons for their mobility.
- 2. Eligibility Criteria for availing the scheme : The orthopaedically handicapped person should be a resident of the District / area adopted and identified in the Comprehensive Rehabilitation Camp Programme.
- 3. Form of application prescribed and particulars to be furnished : Prescribed format available with District Disabled Rehabilitation Officer.
- 4. Certificates to be furnished : Eligible Medical Certificate from Competent Authority.
Income Certificate from Revenue Department and should be less than Rs.24000/- per annum.
- 5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
- 6. Grievances if any to be addressed to : Special Commissioner for the Disabled,
No.15/1, Model School Road,
Thousand Lights, Chennai-600 006.

ARTIFICIAL LIMBS

- 1. Gist of the Scheme : Artificial limbs are provided for the amputees free of cost.

2. Eligibility Criteria for availing the scheme : The orthopaedically handicapped person should be a resident of the District / area adopted and identified in the Comprehensive Rehabilitation Camp Programme. Annual income should be less than Rs.12000/- per annum.
3. Form of application prescribed and particulars to be furnished : Prescribed format available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Eligible Medical Certificate from Competent Authority.
Income Certificate from Revenue Department and should be less than Rs.12,000/- per annum.
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled,
No.15/1, Model School Road,
Thousand Lights, Chennai-600 006.

Calipers and Artificial Limbs are designed, manufactured and fitted by orthotists for each and every patients at District Rehabilitation Centre's Orthotic Units itself in the respective Districts.

RESERVATION FOR THE DISABLED

3% vacancies/seats arising in all the State/Public Services and Educational Institutions under all kinds of Managements (Government, Local Bodies etc) have been reserved for the disabled. Of these vacancies, 1% has been reserved for Visually Handicapped, 1% for Speech and Hearing Impaired and 1% for Locomotor Disabled respectively.

In Education Department, with regard to teaching posts 2% of vacancies have been reserved for visually handicapped and 2% of vacancies in non-teaching posts to Hearing Impaired persons.

UNEMPLOYMENT ALLOWANCE TO THE UNEMPLOYED VISUALLY HANDICAPPED

Unemployed visually handicapped persons are paid unemployment allowance as indicated below for a period of 10 years or up to the age of 40 years (45 years in the case of SC/ST) or till he/she gets employment whichever is earlier

- a) Rates of Unemployment Allowance
 - i) Graduates/Post Graduates Rs.450/- p.m.
 - ii) P.U.C/H.S.C/Under Graduates Rs.375/- p.m.
 - iii) 10th Standard and below Rs.300/- p.m.
- b) Age: 18 to 40 years (45years in the case of SC/ST)
- c) Should have been in the live Registers of Employment Exchange for a minimum period of one year

The application forms are available with the employment exchanges and the application are to be submitted to the respective District Employment Officer. Grievances if any is to be addressed to the Special Commissioner for the Disabled, Chennai-6

SELF EMPLOYMENT

The Department is also taking steps to assist the disabled persons to avail loan from Nationalised Banks towards self-employment ventures including setting up of bunk stalls. Government subsidy equal to 1/3 of loan amount or Rs.2000/- whichever is less is paid. From the year 2005-2006, subsidy has been increased to Rs.3000/-. A number of beneficiaries have also been increased from 875 to 1000. Bunk stall subsidy of Rs.5,000/- or 1/3 of the loan amount whichever is less will be given to the disabled persons who desires to install Bunk Stall. This will benefit a minimum of 1050 disabled persons.

To give an added thrust to the self employment opportunities for the disabled, the Government has given Block Government Guarantee to the loans taken from the National Handicapped Finance and Development Corporation.

LOAN ASSISTANCE FROM NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION (NHFDC)

1. Gist of the Scheme : Loan Assistance from National Handicapped Finance and Development Corporation (NHFDC)
2. Eligibility Criteria for availing the scheme : Should be a Handicapped Person aged 18 years and above
3. Form of application prescribed and particulars to be furnished : Prescribed format is available.
4. Certificates to be furnished : Certificate of Disability, Income Certificate
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.
Special Officer, Tamil Nadu State Apex Co-op. Bank Limited, NSC Bose Road, Chennai 600 001.

DOCTOR'S HONORARIUM

To overcome the difficulty faced by disabled persons in getting the medical certificate / identity card signed by Medical Officer and District Disabled Rehabilitation Officer, a single window system has been introduced in which the Medical Officers (ENT Specialist/ Psychiatrist/ Orthopaedic Surgeon/ Ophthalmologist) make a visit to District Disabled Rehabilitation Officer's Office on a particular day and all disabled persons are reviewed and identity cards / medical certificates are issued on the same day.

CONCESSIONS TO NORMAL PERSONS MARRYING DISABLED PERSONS

The following concessions are given to normal persons marrying disabled persons:

SI No	Name of the Scheme	Nature of Assistance	Number of Beneficiaries	Amount allotted in 2005-06 Rs. in lakhs
1.	Concession to normal person marrying visually handicapped	1. Cash assistance for marriage expenses Rs.3000/- 2. National Saving Certificate - Rs.7000/-	100	10.00
2.	Concession to normal persons marrying persons without one arm / one leg	1. Cash assistance for marriage expenses Rs.3000/- 2. National Saving Certificate Rs.7000/-	145	14.50
3.	Concession to normal persons marrying speech and hearing impaired	1. Cash assistance for marriage expenses Rs.3000/- 2. National Saving Certificate Rs.7000/-	145	14.50

The application for marriage assistance is to be submitted to the District Disabled Rehabilitation Officers. In case of any grievance, the State Special Commissioner for the Disabled, Chennai-6 may be approached.

FREE TRAVEL CONCESSION TO THE DISABLED IN STATE OWNED TRANSPORT CORPORATION BUSES

The Visually Handicapped are permitted to travel free of cost in the Government Transport Corporation Buses upto 100 Kms from their residence without any condition. The concessions have been extended to other disabled persons under certain conditions in order to pursue their education, visit hospitals and training centres and undertake employment. The visually handicapped and the orthopaedically handicapped are permitted to travel to their native place within the State once in a year to and fro in express buses also. The Income ceiling of Rs.12,000/- per annum has been lifted in the

case of mentally challenged to avail free travel concession. Mentally challenged are permitted to travel with one escort, free of cost.

Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer

Grievances if any to be addressed to : i & ii) Special Commissioner for the Disabled, Chennai-6. / District Collector / Managing Director of the Metropolitan / State Transport Corporation.
iii & iv) Special Commissioner for the Disabled / District Collector / Branch Manager of the State / Express Transport Corporation.

REGISTRATION OF NON-GOVERNMENTAL ORGANISATIONS WORKING FOR THE REHABILITATION OF THE DISABLED PERSONS

Any rehabilitation activities undertaken for the disabled persons by any Non-Governmental Organisations should register themselves with the Special Commissioner for the Disabled who is the competent authority for the purpose of according registration under Section 52 of the Persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act, 1995.

BARRIER FREE ENVIRONMENT FOR THE DISABLED PERSONS

As per the provisions envisaged under Persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act, 1995, Development Control Rules for Chennai Metropolitan Development Area has been amended for provision of ramps and other barrier free facilities in Public Buildings for the benefit of physically handicapped persons.

MAINTENANCE ALLOWANCE TO SEVERELY HANDICAPPED:

The maintenance allowance of Rs.200/- p.m. is given to the severely handicapped persons. From 1.1.2003, maintenance allowance is sent to the disabled persons' residence itself through money order every month. 8400 severely disabled persons were benefited during 2004-05. The details of the scheme are:

1. Gist of the Scheme : Maintenance allowance is given at the rate of Rs.200/- per month to the severely disabled persons who cannot be rehabilitated by any other assistance.
2. Eligibility Criteria for availing the scheme : The extent of disability should be more than 75%. Annual income should be less than Rs.15,000/-. Severely disabled persons who cannot be rehabilitated through any other scheme.
3. Form of application prescribed and particulars to be furnished : Prescribed format is available with District Disabled Rehabilitation Officer.
4. Certificates to be furnished : Medical Certificate and Income Certificate
5. Officer to whom the application is to be submitted : District Disabled Rehabilitation Officer
6. Grievances if any to be addressed to : Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

SHELTERED HOME FOR ADULT MENTALLY CHALLENGED GIRLS

To protect the adult mentally challenged girls above 14 years, the Government offer grants-in-aid to Non-Governmental Organisations for running sheltered homes. Under the scheme, five homes (Madurai, Salem, Tuticorin, Sivagangai and Vellore) have been sanctioned a grant of Rs.2.5 lakhs per home for rehabilitating 30 girls every year.

TWO DAY CARE CENTRE FOR THE MENTALLY CHALLENGED CHILDREN IN THENI DISTRICT ESTABLISHED THROUGH NON-GOVERNMENTAL ORGANISATIONS

Two day care centre for the mentally challenged children have been established in the year 2003-2004 at Theni District benefiting 60 children through Non-Governmental organizations.

GRANTS-IN-AID ASSISTANCE TO RUN SPECIAL CENTRE FOR THE PERSONS WITH MENTAL RETARDATION AT THENI DISTRICT

In Theni District one Special School run by Non-Governmental Organisation benefiting 25 mentally retarded children is functioning with the assistance of Government.

REGISTRATION OF PSYCHIATRIC REHABILITATION CENTRES

Tamil Nadu Registration of Psychiatric Rehabilitation Centres for Mentally Ill persons Rules 2002 has been notified to regulate the Psychiatric Rehabilitation Centres for the mentally ill persons for the first time in India.

ASSISTANCE TO PHYSICALLY HANDICAPPED LAW GRADUATES

10 Physically Handicapped law graduates are given financial assistance of Rs.3000/- each to register at Bar Council as Lawyers and for purchase of Law books. The District Disabled Rehabilitation Officer is to be approached for availing the benefit under this scheme.

INTERNATIONAL DAY OF THE DISABLED

In accordance with United Nations Organisation's appeal to observe 3rd December every year as "International Day of the Disabled", our State is observing 3rd December as International Day of the Disabled. The main aim of observing this day is to encourage the disabled to showcase their different skills and abilities in the field of Arts and Sports.

In connection with the International Day of the Disabled, "State Level Sports Meet" was conducted at Rajarathinam Stadium, Egmore, Chennai 8. 5000 disabled children participated from all over the Districts. 102 events are conducted and prizes distributed to winners and certificate issued to all participants. On 3rd December, cultural programme is being conducted at Kalaivanar Arangam. Over 1200 disabled children from Government and Non-Governmental organisations throughout the State participated. On this day, State awards were distributed to the Best Employer, Best

Social Worker, Best Employee, Best Teachers and Best Institutions who had rendered outstanding service for the welfare of the disabled and aids and appliances are also distributed.

STATE / NATIONAL AWARDS TO THE OUTSTANDING EMPLOYEES OF PHYSICALLY HANDICAPPED AND MOST EFFICIENT PHYSICALLY HANDICAPPED.

To encourage the persons who are involved in the Services for the Disabled, the following awards in the form of 10 gms of gold Medal and certificate are awarded by the Government during Independence Day:-

- 1) Best Employer Award
- 2) Best Institution
- 3) Best Institution Award (for Best institution serving women)
- 4) Best Social worker Award (Two)
- 5) Best Doctor Award
- 6) Best Collector award
- 7) Best District Disabled Rehabilitation Officer Award

On the occasion of International Day of the Disabled (December 3rd of every year) the following awards in the form of 10 grams of Gold Medal and certificate are awarded:

- 1) Best Employer Award
- 2) Best Employee Award
- 3) Best Teacher Award
- 4) Best Institution Award
- 5) Lakshmikanthan Ammal Award (Best Visually Handicapped Students) – Certificate and Cash Prize of Rs.1,200/-.

The Ministry of Social Justice & Empowerment, Government of India distributes National Awards on the occasion of International Day of the Disabled which is observed on 3rd December every year. The awards are presented to Best Disabled Employee, Employer, Placement Officer, Institution, Individual, Creative Disabled, Creative Disabled Children, Best Role Model and also for New Technological Innovations useful

for the disabled. Every year 70 National awards in 12 categories are given at National level by the Ministry.

During the year 2003-2004 Tamil Nadu has won 14 awards out of 58 awards presented. Ramanathapuram District was selected as the “Best District in providing rehabilitation services to the Disabled” in the whole of India. During the year 2004-2005, Tamil Nadu has won 15 awards out of 50 awards presented.

DISTRICT REHABILITATION CENTRE

A District Rehabilitation Centre is functioning in Chengalpattu which serves the disabled in the District. This is funded by the Government of India. Nearly 2000 persons with different types of disabilities are benefited every year.

On the same pattern, District Rehabilitation Centres are functioning in the State with State funds in all the remaining 28 Districts. These District Rehabilitation Centres identify the disabled and provide rehabilitation assistance depending on the nature of disability including assistive devices and necessary training.

BLIND RECANERS EMPLOYED IN THE DISTRICT REHABILITATION CENTRES

27 Blind Recaners are working in the District Rehabilitation Centres (Except Chennai and Madurai) in a non standardized time scale of pay of Rs.2100-30-2400.

NATIONAL PROGRAMME FOR REHABILITATION OF PERSONS WITH DISABILITIES (NPRPD)

The National Programme for Rehabilitation of Persons with Disabilities which provides Community Based Rehabilitation Services to the disabled is implemented in four Districts viz. Kancheepuram, Thiruvannamalai, Theni and Ramanathapuram In the above districts, rehabilitation services are provided at District, Block and Gram Panchayat Level. In all, 2200 Community Based Rehabilitation Workers and 60 Multipurpose Rehabilitation Workers have been recruited and trained for one month and three months respectively in disability management. 50 assessment clinics are conducted in each district and assistance provided.

As a part of the above programme, a State Resource Cum Training center is established at Chennai.

REHABILITATION OF DISABLED PERSONS AFFECTED BY TSUNAMI

Giant Tidal wave named Tsunami struck Tamil Nadu coast on 26.12.2004 and caused disaster resulting in heavy loss of life and injuries to the persons in coastal districts besides causing damage to houses, properties.

13 districts of Tamil Nadu namely Chennai, Kancheepuram, Tiruvallur, Cuddalore, Villupuram, Nagapattinam, Thiruvarur, Thanjavur, Kanyakumari, Thoothukudi, Tirunelveli, Ramanathapuram and Pudukottai were affected by Tsunami.

All the 13 District Disabled Rehabilitation Officers were instructed to visit the relief camps and take stock of disabled persons who were affected by Tsunami and render necessary rehabilitation assistance.

In Tamil Nadu 2494 disabled were affected by Tsunami. Out of which 1007 disabled needed assistive devices like Tricycles, wheel chair, etc. This Government has taken steps on war footing and supplied the required assistive devices.

GOVERNMENT REHABILITATION HOMES

The Government of Tamil Nadu established 10 Rehabilitation Homes in the following 10 places with a view to extend medical assistance to the beggars suffering from leprosy and to rehabilitate them:

<u>S. No</u>	<u>Government Rehabilitation Home</u>
1	Bargur, Dharmapuri District
2	Deviyakurichi, Salem District
3	Mallavadi, Thiruvannamalai District
4	Manaiyeripatti, Thanjavur District
5	Paranur, Kancheepuram District
6	Pudukottai, Pudukottai District

- 7 Selliampatti, Dharmapuri District
- 8 Ulundurpet, Villupuram District
- 9 Vinnapalli, Erode District
- 10 Y. Pudupatti, Madurai District

In each Government Rehabilitation Home, 400 adults and 25 Children are admitted voluntarily, after medical confirmation about the reality of the disease. Leprosy Beggars are also admitted in Government Rehabilitation Home, Ulundurpet on conviction by Judicial Magistrate. If spouse is affected, the other spouse is also admitted along with family members. The inmates are discharged from the homes either on good health condition or on disciplinary grounds.

Inmates are provided with free boarding, lodging, clothing, medical facilities, training in various vocational trades and recreation facilities like games, screening of films, provision of colour TV, library etc.

Each inmate is supplied diet at a cost of Rs.20 per day and their dependents at Rs.15 per day. On special occasions, special diets are supplied at an additional cost of Rs.5 per inmate. Two sets of clothes are distributed per year along with free dhotis and sarees during Pongal festival. Every year Micro Cellular rubber footwear and mats are supplied. Plates and tumblers are supplied once in five years and blankets are supplied once in three years.

Inmates are given medical assistance by Medical Officers. Funds are allotted to each home to meet financial expenditure on the following items:

Sl. No	Item	Expenditure allotted per annum
1.	Supply of Special type of shoes and artificial limbs (for Needy inmates)	Rs.1000/-
2.	Purchase of Spectacles	Rs.2000/-
3.	Tooth Brush and Tooth Powder	Rs.2000/-
4.	Sports Materials	Rs.1200/-
5.	Musical Instruments	Rs.400/-

Further a sum of Rs.500 is given to perform funeral rites.

Every year funds are allotted to each home to meet the expenditure for supply of note books and text books to the children of the inmates from I Std. to XII Std. Able inmates are trained in the production units and taught mat weaving, cloth weaving, tailoring and shoe-making etc. For goods produced they are paid nominal wages. One powerloom is functioning at Paranur Government Rehabilitation Home.

GOVERNMENT CARE CAMP, MELPAKKAM

The Tamil Nadu Prevention of Beggary Act was enacted in the year of 1945. In order to maintain beggars who were resorting to beggary in Chennai city and convicted by the Judicial Magistrates under the above Act with a conviction period of one to three years, Care Camp at Melpakkam was started on 1st March 1954 with a strength of 950 members (Males 770 + Females 180). The Beggars convicted by courts are provided free boarding, lodging, clothing, and medical facilities and are also given training in various trades like weaving, carpentry, pottery and tailoring.

Two towels, two sets of shirts and shorts to the male inmates and two sets of sarees and blouses to the female inmates are supplied once in a year. Apart from this, free dhotis and sarees are supplied on Pongal Day. Inmates are provided with mats, bed sheets, plates, coconut oil etc. On completion of conviction period they are sent back to their native place with railway warrant / bus fare.

Details of all schemes relating to all disabled welfare and any information on Special Schools shall be obtained from the following address:

**The Special Commissioner for the Disabled,
15/1, Model School Road, Thousand Lights, Chennai-600 006.**

Phone Nos. 28290286 / 2829 0392 / 2829 0409,

E-mail ID scd@tn.nic.in

Website : www.tn.gov.in

COMMISSIONERATE OF SOCIAL WELFARE

The Commissionerate of Social Welfare implements various welfare schemes catering to the need of various age groups starting from childhood to old age. It is mainly concerned with upliftment of women, children, aged and socially weaker section of the society. The various schemes implemented by the Commissionerate are mentioned below:

GIRL CHILD PROTECTION SCHEME:

To promote family planning, discourage the tendency to prefer male child and eradicate female infanticide the Girl Child Protection Scheme was introduced in 1992-1993 and was revived in 2001-2002.

This scheme is classified into two types as scheme I and scheme II.

Under Scheme-I.

Rs. 22,200/- fixed Deposit Receipt for the family which has only one girl child.

Under Scheme –II.

Fixed Deposit Receipt for Rs.15,200/- for each girl child, where the family has two girl children only.

Further the girl child also receive a sum of Rs. 150/- per mensum during the education period (ie) from I Std., to till she completes the school education/higher education and upto 20 years of age. On completion of 20 years of deposit, the beneficiary can receive the matured amount along with the interest rate prevailing at that time.

Eligibility Creteria.

- All Girl children whose family income below Rs.50,000/- per annum for scheme-I and below Rs.12,000/- per annum for scheme-II.

- Enrolled Female child should be less than 1 year of age. If two girl children, the second child age should be below one year. From 1.4.2005, the age limit has been enhanced to 3 years. Parents should have undergone sterilization within the age of 35 years.
- Family should have only one/two female children and no male issue. In future no male child should be adopted.
- Application should be made before the beneficiary girl child completes 1 year of age for Scheme I. For Scheme II the second child age should be less than one year.
- The following Officers are to be contacted at the district level to get the benefits under this scheme.
 1. District Social Welfare Officer
 2. District Programme Officer
 3. Child Development Project Officer.
 4. Extension Officers (SW)
 5. Rural Welfare Officers (Women)
- Grievances if any to be reported to

District Level

To the District Social Welfare Officer concerned

At State Level.

Director of Social Welfare, Chepauk,
Chennai – 5, Phone No. 28524499

CRADLE BABY SCHEME

To eradicate female infanticide in certain vulnerable parts of Tamil Nadu and to promote adoption, the Cradle Baby Scheme was started in 1992 at Salem. Under the scheme Cradles are placed at location like Hospitals Primary Health Centres, Orphanages and Children Homes which are likely to receive female children which are abandoned by their parents due to social circumstance. Full fledged reception centres

have been set at Madurai, Theni, Salem, Dindigul and Dharmapuri District and Primary Health Centre in the districts which are prone to female infanticides. Cradles Totally 188 have been placed in the District Social Welfare/Primary Health Centres/Primary Health Sub-centre. Children are received at the Cradle points.

SATHIYA AMMAIYAR NINAIVU GOVERNMENT ORPHANAGES

With the noble cause of grooming destitute and orphaned children into good citizens, the Government of Tamil Nadu is running 25 Orphanages throughout the State of Tamil Nadu which provide food, shelter, clothing, education and health care free of cost to the destitute and orphan children.

Admission to the orphanages is open to:

- Orphaned and abandoned children who have lost both the parents and have no relatives to look after them.
- Children with a single parent with one of the parents dead or undergoing prolonged imprisonment or due to desertion of spouse by one of the parents and the family income is less than Rs.12,000/- per annum.
- Children whose parents are unable to take care of them due to Leprosy or mental illness.

The Government provides the following facilities to the inmates of the Sathiya Ammaiyar Ninaivu Government Orphanages.

- Feeding Charges at the rate of Rs.225/- per child per month
- Classes from 1st to 5th Standard
- Classes from 6th to 12th Standard in outside schools
- Vocational Training Courses to make the children self contained and self reliant.
- Supply of books and note books purchased from Tamil Nadu Text Book Corporation.

- Two sets of uniforms per year per child studying in 1st to 5th Standard under Puratchi Thalaivar MGR Nutritious Meal Programme Scheme.
- Rs.400/- and Rs.500/- (per annum per head per year) for two sets of uniforms for children studying in outside schools in 6th to 8th Standard and 9th to 12th Standard respectively.
- To provide relief from the monotony of their routine life style, the inmates of the Government Orphanages are taken on excursions to neighbouring tourist spots once every year, giving them an opportunity to interact with the outside world, which is essential for leading a normal life.
- Bedding allowance of Rs.150/- per head per annum (Rs.250/- per head per annum for Government Orphanage, The Nilgiris).
- One pair of leather chappals costing Rs.50/- per year per child
- Medical facilities of
 - Rs.1000/- per annum to the inmates of 20 Government Orphanages with inmate strength of 250.
 - Rs.500/- per annum to 5 Government Orphanages with inmate strength of 100.
- Frequent inspections and proper monitoring to ensure best services to the destitute children.

The Government has formed a committee consisting of Social Workers to provide necessary guidance for better implementation of the schemes for the welfare of the inmates of Government Orphanages. To ensure better administration, committees consisting of the following 7 members have been constituted by the Government in each District:

1. District Collector - Chairman

- | | |
|------------------------------------------------------------------------|------------------------|
| 2. District Educational Officer | - Member |
| 3. Part time Medical Officer | - Member |
| 4. District Social Welfare Officer | - Member |
| 5. Social Welfare Board Member | - Non-official Member |
| 6. Two Social Workers from NGOs
nominated by the District Collector | - Non-official Members |

The Committee meets once in three months and monitors the progress of orphanages in Education, Health and Admission. It also assists the District Social Welfare Officers in running the orphanages effectively.

NON-GOVERNMENTAL ORGANISATIONS PARTICIPATION IN THE WELFARE OF CHILDREN

From 1st April 1992, the Government has been sanctioning Rs.200/- per child as grants-in-aid, being 80% of the recurring expenses of Rs.250/- per month per child, towards food, clothing etc., to Voluntary Organisations for the maintenance of children in need of care and protection. The remaining 20% of the expenditure which is Rs.50/- per month per child has to be met by the Voluntary Organisations by themselves. Presently, 183 Voluntary Institutions are being sanctioned with grants for the maintenance of 14,377 children.

ADOPTION

Adoption carries with the emotional, physical and material security necessary for the proper development of a child and also serves as the most reliable means of preventing situations associated with abuse, exploitation and social mal-adjustment of orphaned, abandoned, destitute and neglected children.

There are 21 licensed agencies to cater to in-country adoptions. These agencies are functioning at Chennai, Coimbatore, Dharmapuri, Trichy, Tuticorin, Madurai, Salem, Namakkal, Dindigul, Nagapattinam, Tirunelveli, Tiruvallur and Kancheepuram. Of these agencies, 9 agencies are recognised to handle inter-country adoptions also.

Also some children could not be given in adoption either in-country or inter country due to their health condition. These children belong to mentally retarded, HIV,

Heart problem, Cleft Palate, Cerebral palsy etc. It is necessary to keep these children in some of the Special need homes run by Non-governmental Organisations with adequate infrastructure. Hence, Government have ordered grants-in-aid to Non-governmental Organisations towards maintenance charges for keeping 30 Special need children at the rate of Rs.100/- per child per day till the life time of the child.

The Government is encouraging adoption of orphaned, abandoned and neglected destitute children by sensitising the public on issues relating to adoption through 'one day awareness programme' to the related Government department and Non-governmental Organisations. A Refresher course has been conducted for all the Social Workers of all the 21 licensed agencies. Training has also been given to the Social Workers of the newly licensed agencies. The District Social Welfare Officers have been acting as Nodal Officers for adoption programmes.

FREE SUPPLY OF TEXT BOOKS AND NOTE BOOKS TO THE CHILDREN OF POOR WIDOWS

Children of poor widows whose family income is less than Rs.12000/- per annum are benefited by this scheme. The cost of text books and note books supplied free of cost to the children under this scheme is given below:

Class	Cost per annum per child
I Std. to II Std.	: Rs. 50/-
III Std to V Std	: Rs. 125/-
VI Std to VIII Std.	: Rs. 175/-
IX Std to X Std	: Rs. 300/-
+1 and +2	: Rs. 600/-

About 10,000 children are benefited under this scheme every year.

CRECHES FOR CHILDREN OF WORKING AND AILING MOTHERS

To prevent children of working and ailing mothers from dropping out of school to take care of their younger siblings and from indulging in anti-social activities, 141 creches run by identified Voluntary Organisations throughout Tamil Nadu are established. Each of these creches caters to 25 children. This scheme is being implemented by the District Social Welfare Officers under the direct control of the Director of Social Welfare.

SERVICE HOMES

Widows, destitutes and orphans who have no means of assistance and support need institutional care. To provide protection to such destitute women and to help them re-build their lives once again, the Government has established 7 Service Homes, through the Department of Social Welfare, one each at Tambaram, Cuddalore, Salem, Thanjavur, Tirunelveli, Karaikudi and Madurai.

The Service Homes provide accommodation, food, education and vocational training to the inmates. The inmates are allowed to stay with their children in the homes and educational facilities are provided to their children also. The Service Homes at Tambaram and Cuddalore offer Higher Secondary Course in Arts subjects and the Service Home at Thanjavur offers science subjects. Assistance at the rate of Rs.300/- per adult and Rs.225/- per child is provided as feeding charges per month. Free uniform is also provided at a cost of Rs.500/- per adult. Children in the homes are provided with free uniforms under Puratchi Thalaivar MGR Nutritious Meal Programme scheme once every year. Apart from this, books and note books are purchased from Tamil Nadu Text Book Corporation and supplied to the inmates free of cost.

The Service Homes at Tambaram, Cuddalore and Thanjavur are conducting Secretarial Course for women. 65 women are trained in the course every year. The training is given for a period of one year, after which, the trainees are eligible to write the Government Technical Examination. The Service Homes also offer training in various vocational trades like nursing, textile and designs, lab technician courses etc. in the

Higher Secondary classes in Tirunelveli, Cuddalore, Karaikudi, Salem and Tambaram. In order to acquaint the inmates with the modern vocational skills, computer course is being offered to the inmates who have completed X Std in the Service Home, Thanjavur. After completion of the training and passing of 10th Standard, the inmates are recommended for multi-purpose health worker training. In Madurai Service Home, tailoring Course is provided to the inmates.

Computer course will be conducted in the existing Service Homes functioning at, Tambaram, Karaikudi, Cuddalore, Salem, Tirunelveli & Madurai except Thanjavur.

Three Service Homes are being run by Non - Governmental Organisations, one each at Gandhigram by Kasturiba Sevashram, at Chennai by Shree Seva Mandir and at Coimbatore by Saranalayam with grant from the Government by way of stipend for the inmates and teaching grant to teachers.

- The Service Home at Shree Seva Mandir imparts vocational training and conducts Secretarial Course in Typewriting and Shorthand to the socially handicapped women.
- The Service Home at Gandhigram provides short term coaching for 10th Std.
- The Service Home at Coimbatore run by Saranalayam imparts training in Tailoring and Screen Printing to the inmates.

HOW TO ENROLL IN SERVICE HOME

If a person who desires to enroll in the service home run by Government, they may contact the following Officers:

1. District Social Welfare Officer
2. Assistant Director, Service Home, Tambaram
3. Superintendents of Service Homes
4. Extension Officers (SW)

TO WHOM THE COMPLAINT MAY BE LODGED

At District level: District Collectors/District Social Welfare Officers.
At State Level : Director of Social Welfare.
Phone No.28524499

WORKING WOMEN HOSTEL:

As the number of women taking up employment keeps increasing, the demand for their accommodation has been also increasing. Women need to look for accommodation in the locality of their work place or in the neighbouring locality. In order to cater to the need of accommodation of working women, Government is running eight Working Women's Hostels, two in Chennai and one each at Cuddalore, Madurai, Pudukottai, Tuticorin, Trichy and Hosur. The monthly income ceiling for admission into these working women's hostels is Rs.10,000/-. Monthly rent at the rate of Rs.200/- in Chennai and Rs.150/- in other places is collected from the inmates of these Working Women's Hostels. Water, electricity charges and food expenses are shared equally by the inmates.

- For seeking admission in the Government Working women Hostel any one of the following Officers may be contacted.
 1. District Social Welfare Officer.
 2. Superintendent of the Working Women Hostel
 3. Extension Officer (SW).

If any grievances the following Officers may be contacted.

At District Level: District Collector / District Social Welfare Officer.
At State Level: Director of Social Welfare, Chepauk, Chennai-5
Telephone No. 28524499.

TSUNAMI

The Tsunami tidal wave which hit the coast of Tamil Nadu on 26.12.2004, devastated the coastal districts of Tamil Nadu with its ferocity. Cuddalore, Nagapattinam and Kanniyakumari were the worst hit districts while Chennai,

Kancheepuram, Tiruvallur, Villupuram, Thanjavur, Tuticorin, Tirunelveli, Thiruvarur, Ramanathapuram and Pudukkottai Districts were also severely affected.

2. The aftermath of the Tsunami calamity left in its wake a large number of orphaned children destitute, adolescent girls and destitute unmarried girls above the age of 18. To provide emotional and physical security to the affected persons, the Hon'ble Chief Minister announced that Government will take care of rehabilitation of all the orphaned children, adolescent girls and unmarried girls above the age of 18. Accordingly, three new orphanages were started at Cuddalore, Nagapattinam and Kanniyakumari with a strength of 100 children each. 210 orphan children have been admitted into these orphanages.

Similarly, Service Homes have been set up in Nagapattinam, Kanniyakumari Districts to rehabilitate adolescent girls and unmarried destitute girls above the age of 18. At present, there are 44 inmates in these homes.

FINANCIAL ASSISTANCE FOR CHILDREN FROM 0-14 YEARS

For each orphaned child, the Hon'ble Chief Minister has announced relief of Rs. 5 Lakhs. This cash assistance will be paid to every orphaned child even if there are more than one from the same family. This amount will be deposited in the name of the orphaned child in Tamil Nadu Power Finance Corporation. When the beneficiaries attain the age of 18 years, the deposit will be paid to them to pursue higher education to take up self-employment.

To provide financial security to orphaned adolescent girls, the Hon'ble Chief Minister announced that a financial assistance of Rs. 5 Lakhs be paid to each and every orphaned adolescent girls on the same pattern as in the case of orphaned children. Even if there is more than one orphaned adolescent girls from the same family, each would be eligible for financial assistance of Rs. 5 Lakhs. The amount will be deposited in the name of the adolescent girl in Tamil Nadu Power Finance Corporation Ltd. On

attaining the age of 18years, the maturity proceeds of this deposit will be paid to the beneficiaries to enable them to pursue higher education or take up self-employment.

FINANCIAL ASSISTANCE TO UNMARRIED GIRLS

The Tsunami calamity also left in its trail, a large number of orphaned unmarried girls above the age of 18 years. The Hon'ble Chief Minister ordered to provide financial assistance of Rs.3 Lakhs for each of the orphaned unmarried girls. If there is more than one unmarried orphaned girl above the age of 18 years in the same family, Rs.3 Lakhs will be paid to each unmarried girl. They will be given vocational training, in order to enable them to go in for employment or take up self-employment. The Financial assistance of Rs.3 Lakhs would be placed in their name in a fixed deposit with Tamil Nadu Power Finance Corporation Ltd. On completion of vocational training, the maturity proceeds of the fixed deposit would be paid to them to enable them to take up employment or to go in for self-employment.

The pattern of financial assistance is as follows:

Financial Assistance for Tsunami affected orphaned children (both sexes upto the age of 14 years) and for orphaned adolescent girls (14-18 years).

- a) If both the parents have died due to Tsunami and there is only one child, the pattern of assistance will be as follows:

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 2.00 Lakhs	Rs.1.00 Lakhs
Prime Minister's Relief Fund	Rs. 1.00 Lakh	Rs.2.00 Lakhs
Chief Minister's Public Relief Fund	Rs.2.00 Lakhs	Rs. 2.00 Lakhs
Total	Rs.5.00 Lakhs	Rs. 5.00 Lakhs

- b) In case one of the parents had died before Tsunami and the child had been orphaned due to the death of the other parent in Tsunami, the pattern of assistance will be as follows:

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 2.00 Lakhs	Rs.0.50 Lakhs
Prime Minister's Relief Fund	Rs. 1.00 Lakh	Rs.1.00 Lakhs
Chief Minister's Public Relief Fund	Rs.2.00 Lakhs	Rs. 3.50 Lakhs
Total	Rs.5.00 Lakhs	Rs. 5.00 Lakhs

- c) In case where there is more than one child in the orphaned family and both parents died due to Tsunami, the amount of Calamity Relief Fund will have to be shared amongst at the children. For example, if there are two children, each child will get assistance as follows:

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 5.00 Lakhs	Rs.0.50 Lakhs
Prime Minister's Relief Fund	--	Rs.1.00 Lakhs
Chief Minister's Public Relief Fund	--	Rs. 3.50 Lakhs
Total	Rs.5.00 Lakhs	Rs. 5.00 Lakhs

- d) If there are two children and in case the children lost the other parent due to Tsunami, each child will get assistance under the following pattern:-

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 5.00 Lakhs	Rs.0.25 Lakhs
Prime Minister's Relief Fund	--	Rs.0.50 Lakhs
Chief Minister's Public Relief Fund	--	Rs. 4.25 Lakhs
Total	Rs.5.00 Lakhs	Rs. 5.00 Lakhs

Financial assistance for the Tsunami affected orphaned unmarried girls (above 18 years).

- a) If both the parents have died due to Tsunami and there is only one orphaned unmarried girl, the pattern of assistance will be as follows:

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 2.00 Lakhs	Rs.1.00 Lakhs
Prime Minister's Relief Fund	Rs. 1.00 Lakhs	Rs.2.00 Lakhs
Total	Rs.5.00 Lakhs	Rs. 5.00 Lakhs

- b) If both parents have died due to Tsunami and in case there are two orphaned unmarried girls, the pattern of assistance will be as follows: (For each girl).

<u>Contribution from</u>	<u>Existing pattern</u>	<u>Modified pattern</u>
Calamity Relief Fund	Rs. 3.00 Lakhs	Rs.0.50 Lakhs
Prime Minister's Relief Fund	--	Rs.1.00 Lakhs
Chief Minister's Public Relief Fund	--	Rs. 1.50 Lakhs
Total		Rs. 3.00 Lakhs

The Tsunami disaster caused immense mental trauma to the victims particularly women and children. In order to enable them to get over the sudden trauma, psychiatrists, psychologists, counsellors and social workers were mobilised and rushed to the Tsunami affected districts particularly Nagapattinam and Cuddalore to visit the relief camps and render psychological first aid in the first week following the Tsunami tragedy. This counselling provided them immediate comfort and solace. However, it was felt that the victims needed psychological care and counselling over a longer period.

It was felt that atleast 15 to 20 families should be under the care of trained counsellors for the next 6 months so that the affected families can be continuously counselled and helped to get back to normal life. Therefore, the Social Welfare

Department formulated Psychological and Social Support Programme in partnership with United Nations Organisations such as UNICEF, UNDP, UNODC, WHO etc. and other voluntary institutions and this is being implemented with UNDP funding at a cost of Rs.32,24,500/- 3000 community level workers drawn from various Government and Non-Governmental Agencies were trained under the programme by a professional group of psychologists, Clinical Psychologists, Social Workers, Counsellors from NIMHANS, SCARF, SNEHA etc. Each trained Community Level worker at the districts has been entrusted with the work of catering to the Psychological needs of 20 Tsunami affected families in 13 Coastal Districts. This is expected to enable the affected families to get over their trauma gradually and resume their normal life.

GUIDANCE BUREAU

The Guidance Bureau was started in the year 1979. There are 20 Guidance bureaux functioning in the Districts under the District Social Welfare Officers. The main objective of the Guidance Bureaus is to create awareness and to provide guidance to women on the schemes being implemented by the Government for their welfare and development. Besides this, Guidance Bureau recommends loan applications of women to various banks to run petty trades under self employment scheme. Thus these Bureau act as a bridge between the people and the Government.

SATHIYAVANIMUTHU AMMAIYAR NINAIVU FREE SUPPLY OF SEWING MACHINES

Under this scheme, sewing machines are supplied free of cost, with a view to increase the self employment potential of widows, deserted wives and destitutes below poverty line and to physically handicapped men and women and to help them lead a decent life.

1. Eligibility criteria

- a) Educational qualification Nil
- b) Income limit Not exceeding Rs.12,000 p.a.

- | | |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| c) Age limit | 20 to 40 years |
| d) Other criteria | Should have knowledge of tailoring. |
| 2. Officers to be contacted | <ol style="list-style-type: none"> 1. District Social Welfare Officer 2. Extension Officers (SW) |
| 3. Certificates to be enclosed with the application | <ol style="list-style-type: none"> 1. Destitute/Deserted/Widow/Physically handicapped certificate 2. Family Income certificate 3. Age Certificate 4. Certificate showing that the applicant has knowledge in tailoring. |

TAMIL NADU SOCIAL WELFARE BOARD, CHENNAI

Tamil Nadu Social Welfare Board, constituted in 1954, has been working with the following objectives:-

1. To promote setting up of Non Governmental Social Welfare Organisations.
2. To render technical and financial assistance to the voluntary institutions for better quality and standard services
3. To assess the programmes aided by Government.

The Board is headed by a Chair Person and the composition of the Board is 4 official members and 30 non-official members out of whom 15 non-official members will be representatives of Central Government and 15 non-official members will be representatives of State Government.

GRANTS TO NON-GOVERNMENTAL ORGANISATIONS WORKING IN RURAL AREAS THROUGH TAMIL NADU SOCIAL WELFARE BOARD

Registered Voluntary Institutions established in the field of Social Service for not less than 3 years are eligible for assistance under this scheme through Tamil Nadu Social Welfare Board. A grant of Rs.5,000/- is sanctioned to registered institutions

towards purchase of skill training equipments like Sewing Machines, Typewriters, Coir Wheels etc., and Play materials for Day Care Centres by the Board.

FAMILY COUNSELLING CENTRE

The Government of Tamil Nadu is assisting 6 Family Counselling Centres in Namakkal, Karur, Erode, Villupuram, Vellore and Perambalur run by Non-governmental Organisations through Tamil Nadu Social Welfare Board. The objective of the Family Counselling Centres is to provide counselling to preserve the basic social unit of a family. It helps women who approach the centre in the redressal of their grievances relating to dowry harassment, marital maladjustment and de-addiction of alcoholism and provides counselling to HIV / AIDS victims.

SCHEMES FOR SOCIO-ECONOMIC UPLIFTMENT OF WOMEN

- i) The Government of Tamil Nadu is effectively implementing various welfare schemes to empower women socially and economically. These programmes ensure the socio-economic empowerment of women through Co-operative method, whereby the involvement of women in the developmental process is assured.

- iii) Social Development through self-help is achieved with the formulation of Industrial Co-operative Societies, exclusively for women of the weaker sections of the society. The Government has set up Industrial Co-operative Societies to provide gainful employment to the women below poverty line. There are 104 Industrial Co-operative Societies functioning under the control of Director of Social Welfare and 25 Weaning Food Societies under the control of Project Co-ordinator, World Bank assisted Integrated Child Development Services III Project. These Co-operative Societies are engaged in manufacturing of products and rendering services required for implementing the schemes of the Social Welfare Department.

Sl. No.	Type of Society	No. of Co-operative Societies	No. of beneficiaries
1.	Tailoring Industrial Co-operative Societies	80	41704
2.	Stationery Industrial Co-operative Societies	16	908
3.	Other Societies	8	1051
	Total	104	43663

The members of the 80 Tailoring Industrial Co-operative Societies are engaged in stitching of Polyester uniforms supplied to the children studying in Std.I to VIII under Puratchi Thalaivar MGR Nutritious Meal Programme.

The 80 Women Tailoring Industrial Co-op Societies give employment opportunities to 40,384 women members.

16 Stationery Co-op Societies provide work to its women members by printing and supplying various registers to the Government Departments, Government Institutions and others.

The Government is running 36 Tailoring Training Centres 2 Palm Leaf, 1 Mat Weaving, 1 Fibre and 3 Production Centres. 798 Women are trained every year by the centres in various trades.

There are 4 Tailoring Centres functioning in the State, 2 in Salem District and one each in Namakkal and Thiruvannamalai Districts, to train tribal women exclusively. Every year, 65 Tribal Women are trained under this scheme. A stipend of Rs.75/- per month is given to each of the Trainees.

Training is given in Cottage Industries for Backward Classes and Denotified Communities.

There are 7 Tailoring Centres functioning for the benefit of Backward Classes Women.

OLD AGE HOMES

Due to changing family values and behavioral patterns, joint family system has greatly disintegrated, leaving the aged people being neglected and deserted by many families. A large number of deserted and destitute aged people living in poor families, suffer for want of food, accommodation etc. in their day to day life. In keeping with the increasing graveness of the problems faced by aged persons, the Government is assisting old age homes through Voluntary Institutions. Presently, Government grant is sanctioned to 16 Non-Governmental Organisations for running old age homes wherein 605 aged persons are provided with care and protection. A sum of Rs.500/- per month per person is sanctioned as grant to the Old Age Homes. The officials of Social Welfare Department at the Directorate and in the districts inspect the Old Age Homes to ensure their proper functioning. They are to be contacted for guidance and redressal of grievances of the inmates.

Considering the need for Geriatric services to provide enough care to the senior citizens, the Government are imparting training on Geriatric Care Services which is implemented by the Commissioner of Social Welfare through Non-governmental Organisations.

MARRIAGE ASSISTANCE SCHEMES :

The Government of Tamil Nadu is implementing the following marriage assistance schemes:-

<u>Scheme</u>	<u>Quantum of Assistance</u>	<u>Eligibility Criteria</u>
1. E.V.R.Maniammaiyar Ninaivu Poor Widows' Daughters' Marriage Assistance Scheme (Restricted to one daughter)	Rs.10,000 (Demand Draft or Cheque)	Annual income not exceeding Rs.12,000. Bride's age – 20 to 30 years.
2. Annai Teresa Ninaivu Orphan Girls Marriage Assistance Scheme	Rs.10,000 (Demand Draft or Cheque)	Annual income not exceeding Rs.12,000. Bride's age – 20 to 30 years.

- | | | | |
|----|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. | Dr.Dharmambal
Ammaiyar Ninaivu
Widow Remarriage
Assistance Scheme | Rs.10,000
(Rs.7,000 as National
Saving Certificate and
Rs.3,000 by Demand
Draft or Cheque) | Bride's age – 20 to 30
years. |
| 4. | Tamil Nadu Arasu
Kalappu Thirumana
Nidhi Udhavi Thittam | i) Rs.20,000
(Rs.10,000 as National
Saving Certificate and
Rs.10,000 by Demand
Draft or Cheque)

ii) Rs.10,000
(Rs.7,000 as National
Saving Certificate and
Rs.3,000 by Demand
Draft or Cheque) | i) Where the Groom or
Bridegroom belongs to
SC/ST.

Bride's age – 20 to 30
years.

ii) Marriage between
persons belonging to
Forward Community
and BC/MBC.

Bride's age – 20 to 30
years. |

The Marriage Assistance Schemes are implemented by Commissioner of Social Welfare and concerned district, District Social Welfare Officer. For further details of the schemes, contact:

Director of Social Welfare,
Chepauk, Chennai-5.
Phone : 044 – 28524499
E-mail : dsw@tn.nic.in

TAMIL NADU STATE COMMISSION FOR WOMEN

The Tamil Nadu State Commission for Women was constituted in the year 1993 in G.O.Ms.No.72, Social Welfare & NMP Department, dated 19.03.2003 and functions with Chairperson and other 8 members. Director of Social Welfare is Member Secretary of the State Commission for Women and its functions with the following objectives :

- (i) To safeguard the Welfare of Women
- (ii) To go into the gender issues relating to the status of Women
- (iii) To make recommendations to the Government for suitable action.

The Commission receives petitions from Women who become victims of injustice. These petitions are immediately sent to the concerned authorities with a request to conduct a thorough enquiry and to bring the culprits to book so as to provide protection and relief to the victims and to ensure justice to them. Many women have received relief and redressal through the intervention of the Commission.

SCHEMES TAKEN UP BY THIS COMMISSION

1. Gender Sensitization Training Programme to Police Officers.
2. Legal Literacy Awareness Training Programme for Women Lecturers.
3. Workshop and Seminars to create awareness among women. One day Training Programme on Inquest on Dowry death to Revenue Divisional Officers and Sub-Collectors.
4. Keeping track on cases relating to offences against women.

For details contact address :

Chairperson,
Tamil Nadu State Commission for Women,
100, Anna Salai,
Guindy, Chennai. 600 032.
Phone No. 2200375.

OLD AGE SECURITY

From the year 2002-2003, National Social Assistance Programme (covering National Old Age Pension Scheme and National Family Benefit Scheme) and Annapurna Scheme have been transferred from Government of India to State Plan. In order to give social security to old aged persons who have no means of subsistence and support from relatives, the above schemes are implemented through the **Special Commissioner of Revenue Administration** and **Commissioner of Civil Supplies respectively** and monitored by the Social Welfare and Nutritious Meal Programme Department of Secretariat. Details of the scheme are given below:

OLD AGE PENSION (NORMAL) SCHEME

Under this scheme, pension is granted to all old age persons who are 65 years and above (60 years in case of destitutes who are incapacitated to earn their livelihood due to blindness, leprosy, insanity, paralysis or loss of limb). To become eligible for the grant of Old Age Pension under this scheme, a person should not have any source of income or means of subsistence to support, should not be a professional beggar, should not be supported by son or sons aged 20 years or above and should not own property valued above Rs.5,000/-. The Government of India contributes Rs. 75/- out of the total of Rs.200/- per month paid to those Old Age Pensioners who are 65 years and above upto 4,30,300 beneficiaries, and the remaining Rs.125/- per beneficiary per month is borne by the State Government. In Tamil Nadu there is no ceiling on the number of beneficiaries under this scheme. Hence over and above the number said above, the entire expenditure towards sanction of Rs.200/- per month under the scheme is borne by the State Government.

DESTITUTE PHYSICALLY HANDICAPPED PENSION SCHEME

Physically handicapped destitute persons aged 45 years and above whose permanent disability is 50 percent or more are eligible for this pension. Other conditions applicable to Old Age Pension (Normal) scheme are applicable to this scheme also.

However, the District Level Committees, constituted by the Government in all the districts under the Chairmanship of the District Collectors and the District Medical Officers and District Social Welfare Officers as members, examine applications received from physically handicapped persons and sanction pension to them considering the individual hardship without reference to age limits prescribed by the scheme. This scheme also covers persons affected by Leprosy.

DESTITUTE WIDOWS PENSION SCHEME

The Government has extended the scheme of Old Age Pension to the destitute widows who have not remarried. No age limit is prescribed for this scheme. Destitute widows who have legal heirs of age 18 years or above are also eligible for pension under this scheme. The other conditions applicable to Old Age Pension (Normal) scheme are applicable to this scheme also.

DESTITUTE AGRICULTURAL LABOURERS PENSION SCHEME

Old Age Pension has been extended to the Destitute Agricultural Labourers aged 60 years and above by the Government. The conditions applicable to Old Age Pension (normal) scheme are applicable to this scheme also.

DESTITUTE/DESERTED WIVES PENSION SCHEME

The scheme of Old Age Pension has been extended to benefit deserted wives who are not less than 30 years of age, deserted by their husbands for a period of not less than five years or obtained legal separation certificate from competent courts of law. Deserted wives having legal heirs who have completed 18 years of age are also eligible for pension under this scheme. Other conditions applicable to Old Age Pension (normal) scheme apply to this scheme also.

The above mentioned pension schemes are implemented through Revenue Department. An amount of Rs.200/- per month is being disbursed to the beneficiary through Money Order by the Special Tahsildar (Distress Relief Scheme) of Revenue Department.

OTHER BENEFITS FOR ALL PENSIONERS

1) Free Supply of Dhotis / Sarees

One Saree for female pensioner and one Dhoti for male pensioner is given twice a year during Pongal and Deepavali Festivals.

2) Supply of nutritious meals & free rice to the beneficiaries of Old Age Pension Schemes

The Government has permitted beneficiaries of Old Age Pension Schemes to draw rice at the following scales free of cost.

- i) 4 Kg. of fine variety rice per month per head for those who do not take meals at the Nutritious Meal Programme Centres.
- ii) 2 kg of fine variety rice per month per head for those who take meals at the Nutritious Meals Programme Centres.

SANCTION OF OLD AGE PENSION AND OTHER DESTITUTE PENSION SCHEMES TO THE ELIGIBLE PERSONS IN THE TSUNAMI AFFECTED AREAS

The Tsunami which struck on 26.12.2004 left many women in the coastal belt of Tamil Nadu widowed and destitute, having lost their husbands who were the sole breadwinners for their families to the killer waves. In an attempt to mitigate the unprecedented woes that had descended on those left destitute by this sudden calamity and to enable them resume their normal lives, the Government issued orders that, all destitutes in the Tsunami affected areas of the affected districts namely, Tiruvallur, Chennai, Kancheepuram, Villupuram, Cuddalore, Nagapattinam, Thiruvarur, Thanjavur, Pudukottai, Ramanathapuram, Thoothukudi, Tirunelveli and Kanniyakumari who are eligible for Old Age Pension / destitute pension under

1. Old Age Pension (Normal) Scheme
2. Destitute Physically Handicapped Pension Scheme
3. Destitute Widows Pension Scheme
4. Destitute Agricultural Labourers Pension Scheme
5. Destitute Deserted Wives Pension Scheme

be sanctioned pension immediately.

Based on the above orders the Collectors of the above districts have sanctioned pension to the destitutes in the affected areas on a war footing.

Procedure to apply for pension	:	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to Tahsildar/Special Tahsildar (D.R.S.)
Officer to be contacted	:	Tahsildar/Special Tahsildar (D.R.S.)
Grievances if any to be reported to	:	Revenue Divisional Officer/District Collector

ANNAPURNA SCHEME

Under the Annapurna Scheme, food grains are distributed to the destitutes/senior citizens covered under National Old Age Pension Scheme. The beneficiaries are supplied with 10 kgs. of rice per month free of cost. The target for Tamil Nadu has been fixed by the Government of India as 71974 beneficiaries. The Commissioner of Civil Supplies and Consumer Protection is the as Nodal Officer for the implementation of this scheme.

Funds for this scheme are released by Government of India every year and sub-allocated to the District Collectors by the Commissioner of Civil Supplies and Consumer Protection.

The beneficiaries of this scheme are selected by the District Collectors among the beneficiaries of National Old Age Pension Scheme in their District. Separate ration card in different colour from other ration cards with the identification mark "Annapurna" are printed by the Collectors and issued to the beneficiaries.

NATIONAL FAMILY BENEFIT SCHEME

This scheme is being implemented from 02.10.95 onwards. Under the scheme, a sum of Rs.10,000/- is sanctioned as grant by the Government of India, to the households below the poverty line, on the death of the primary bread winner. In Tamil

Nadu, the beneficiaries of the National Family Benefit Fund are covered by Tamil Nadu Distress Relief Scheme and Tamil Nadu Accident Relief Scheme. Under Tamil Nadu Accident Relief Scheme, a sum of Rs. 15,000/- is granted as relief out of which the Central Government's share is Rs. 10,000/- and the State's share is Rs. 5,000/-.

Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar / Special Tahsildar (D.R.S.) (Application should be accompanied with the death certificate within six months from the date of death of the breadwinner of the family)
Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

**WORLD BANK ASSISTED INTEGRATED CHILD DEVELOPMENT SERVICES III
PROJECT AND INTEGRATED CHILD DEVELOPMENT SERVICE SCHEME
(GENERAL)**

INTEGRATED CHILD DEVELOPMENT SERVICE SCHEME (GENERAL)

Integrated Child Development Service Scheme was launched during the year 1975 with 3 projects at Chennai, Nilakottai and Thali in Tamil Nadu. Subsequently it was extended to other areas. Presently there are 116 projects covering 23,177 centres in Chennai, Tiruvallur, Kancheepuram, Pudukottai, Nilgiris and urban areas in other Districts.

TINP- I

In 1980, the Tamil Nadu Integrated Nutrition Project (TINP) was introduced with funding from the World Bank. The Project was focussed on under 36 months child and on educating the women and others in the household (e.g.mother-in-law) regarding breastfeeding, weaning, immunisation, growth monitoring and so on. Growth monitoring was an innovative feature, which attempted to make invisible malnutrition visible through plotting each child's weights against its age every month on chart, which compared the actual growth to a norm. Mothers were taught how to interpret the chart, which was suitably designed. Very selective supplementation that too for a fixed period based on recorded growth was undertaken.

TINP- II

The Tamil Nadu Integrated Nutrition Project-II which was implemented in Tamil Nadu with World Bank assistance in 318 Blocks covering 25 Districts from 20.1.1991 came to a close on 31.12.1997. The main objectives of the Project were to reduce severe malnutrition among children of 6-36 months and to increase the proportion of normal children in the age group. It also aimed to contribute towards a reduction in Infant Mortality Rate (IMR) and reduction in the incident of low birth weight. Consequent on the closure of above said project, the Government of India gave their approval to

implement the Integrated Child Development Service (ICDS) Scheme with effect from 1.1.1998 in all the 318 Blocks of erstwhile Tamil Nadu Integrated Nutrition Project-II.

WORLD BANK ASSISTED INTEGRATED CHILD DEVELOPMENT SERVICES III PROJECT

World Bank assisted Integrated Child Development Services III Project in Tamil Nadu is being implemented with the World Bank assistance for a period of 5 years from 1998–1999 to 2003–2004 in 318 Rural blocks, 19,500 centres in 24 districts already covered under erstwhile Tamil Nadu Integrated Nutrition Project-II. The Project is now extended upto 31.3.2006. In the new Project while consolidating the gains made in Tamil Nadu Integrated Nutrition Project-II, new issues like Health and Nutrition Services for Adolescent girls, convergence of services, need based training for stake holders, women empowerment and total quality management have been included. Another new step is the introduction of village level monitoring system by forming management committees in each village consisting of members from the community. Special emphasis will be made at early childhood development and early childhood education. The Project Co-ordinator is the administrative head of the Department.

World Bank assisted Integrated Child Development Services III Project is functioning in 24 districts of Madurai, Theni, Dindigul, Salem, Erode, Dharmapuri, Cuddalore, Villupuram, Thirunelveli, Thoothukudi, Vellore, Thiruvannamalai, Virudhunagar, Ramanathapuram, Sivagangai, Tiruchirapalli, Karur, Perambalur, Coimbatore, Thanjavur, Thiruvarur, Nagapattinam, Kanyakumari and Namakkal.

Merger of GENERAL ICDS with WB ICDS-III Project

From November 2002 World Bank assisted Integrated Child Development Services III Project and General Integrated Child Development Services Projects are functioning under the Project Co-ordinator, World Bank assisted Integrated Child Development Services III Project. As on date there are 42,677 Anganwadi centres functioning under 434 Projects. Further 3,049 Anganwadi centres were sanctioned by Government of India to cover the unreached and uncovered areas this year. These centres have to be operationalised as early as possible.

SPECIFIC OBJECTIVES OF THE PROJECT

- a) To improve Nutrition, Health and Psycho-Social Status of children 0 – 5 years of age with particular emphasis on preventing malnutrition in under 3 years and to improve child care practices at the household level.
- b) To improve nutrition and health of women particularly pregnant and nursing mothers and adolescent girls
- c) To empower women and adolescent girls through increased awareness to take better care of their personal and household health and nutrition issues.
- d) To give special focus on Nutrition to pregnant and nursing mothers, infant, adolescent girls and the aged thereby, to make Tamil Nadu Malnutrition free and to provide a 'whole life cycle nutrition security programme'.

BENEFICIARIES OF WORLD BANK ICDS III PROJECT

- Children 6 – 36 months
- Children 2 – 5 years
- Expectant mothers
- Nursing mothers
- Adolescent Girls
- Community Groups / Community Leaders

PACKAGE OF SERVICES DELIVERED AT ANGANWADI CENTRES

- ◆ Growth promotion
- ◆ Selective supplementary nutrition
- ◆ Early childhood care and pre-school education
- ◆ Nutrition & Health Education
- ◆ Health services by Health Personnel (Village Health Nurse / Medical Officer)
- ◆ Referral services

COMPONENTS OF WORLD BANK ASSISTED INTEGRATED CHILD DEVELOPMENT SERVICES III PROJECT AND ITS FUNCTIONS:

NUTRITION SERVICE DELIVERY

- a) The Children 0-5 years are weighed every month regularly and their growth is monitored.
- b) Supplementary food is given to the children of 6–36 months for those who have not attained weight for age. The feeding is provided for a period of three months or till the child gets graduated.
- c) Supplementary feeding is also given to anti-natal mothers from the 6th month of pregnancy and upto 6 months after delivery.
- d) The children of 2 to 5 years, anti-natal mothers and old age pensioners are provided with noon meal.
- e) Malnourished adolescent girls are given 6 kg of rice every month freely (at present this programme is being implemented in Thiruvannamalai and Ramanathapuram Districts on pilot basis).

WEANING FOOD

The Supplementary Nutrition to the under nourished children of 6-36 months, Pregnant and Lactating mothers are supplied in the form of Weaning food in the morning through the Anganwadi centres under Integrated Child Development Services (General) and World Bank assisted Integrated Child Development Services III Project. The Anganwadi worker, after making survey of the children, in the community, identify the low birth weighing children and classify them as Normal, Grade-I, Grade-II, Grade-III and Grade-IV depending upon their age in month. The Weaning food is also supplied to the Pregnant and Lactating mothers for six months. The Nutrition intervention made by the Anganwadi worker by providing the complementary viz., weaning food with the following feeding scales.

Nutrition Status	Ration of Weaning Food		
	Children (6-24 months)	Children (25-36 months)	Pregnant & Lactating Mothers
Normal	50 gms	100 gms	
Grade-I & II	50 gms	100 gms	100 gms
Grade-III & IV	100 gms	150 gms	

On taking weight of the children every month, the Grades are classified and moved to the other Grades. If the child is not up to the standard of weight in accordance of the age the child is referred to Medical Authority for referral services.

At present, the Weaning food is having the following composition of ingredients.

Weaning Food Containing Amylase Activity

Item No.	Particulars	Grams
1	Wheat/Maize/Bajra (cambu) Flour	52
2	Malted Ragi Flour	5
3	Bengal Gram Dhal Flour	12
4	Powdered Jaggery	30
5	Calcium Carbonate (700g.) ferrous sulphate (150g) and Vitamin Premix (150g)	1
	Total	100

100 grams of prepared Weaning Food contains 350 Kcal and 8.5. grams of protein.

Out of the total requirement of Weaning food under Integrated Child Development Services schemes, 65% of the Weaning food is manufactured by the 25 Weaning Food Manufacturing Women Development Industrial Co-operative Societies under the control of Project Co-ordinator, World Bank assisted Integrated Child Development Services III Project, on exemption of Tender Procedure under Section 16(f) of Tamil Nadu Transparency in Tenders Act 1998, and supplied to Anganwadi centre level under Integrated Child Development Services schemes. The balance of 35% or more which are not able to supply by the above societies is procured from the successful private tenderers under open tender procedure of Tamil Nadu Transparency

in Tenders Act, 1998. Now M/s.Rasi Nutri Foods, Rasipuram is supplying the Weaning food as successful bidder.

The expected expenditure during the current year is Rs.60.00 crores. Out of this expenditure the Government of India is sharing 50% of the actual expenditure. Under this scheme, 6,71,548 children and 5,09,896 Pregnant and Lactating Mothers are benefited.

Current Nutritional Status of Children

Normal	60.01%
Grade I	36.00%
Grade II	3.90%
Grade III & IV	0.09%

POLICY TO MAKE TAMIL NADU A MALNUTRITION FREE STATE

In order to make Tamil Nadu a Malnutrition Free State, the Government has issued orders for adoption of various strategies through Anganwadi Centres to reach children, adolescent girls, women and families. As a major initiative for tackling the problem of malnutrition in Tamil Nadu, "A Policy on Malnutrition Free Tamil Nadu" was released by the Honourable Chief Minister in November 2003.

Prevention of malnutrition is being made a people's movement through a statewide Information, Education and Communication campaign, reaching all sections of society, especially the leaders and members of Panchayat Raj institutions. Universal training is proposed to be given to health / medical and non medical functionaries to tackle malnutrition in a concerted manner, pooling all their resources together. Health Department is involved in coordinating the efforts of training and communication. Some of the other departments are also involved in attaining the goal. Necessary training has been imparted to the field functionaries of Integrated Child Development Services Scheme and Health Department and follow up action has also been taken.

**Contact person : Thiru J. Murugesan, Deputy Director (Nutrition)
Phone No. 044 - 24928974 & 24926772**

HEALTH SERVICES

Nutrition and Health services are rendered jointly by Nutrition and Health field functionaries at Anganwadi Centre level to maximize the benefits to target groups.

- 1) Early registration of pregnant mothers
- 2) Antenatal and Postnatal care - Pregnancy weight gain monitoring, Nutrition supplementation, Anaemia control and periodical medical examination.
- 3) Referral of High risk mothers Higher medical facility
- 4) Immunisation to children and pregnant mothers
- 5) Administration of Vitamin A solution to children
- 6) Management of Diarrhoeal disorder
- 7) Supply of Iron and Folic Acid tablets
- 8) Management of Acute Respiratory infection among children.
- 9) Deworming and IFA supplementation to adolescent girls.

MEDICINE KIT SUPPLIED UNDER ICDS.

A vital input to provide essential service of Health checkup and referral service, each Anganwadi centre is provided every year with a medicine kit at a cost of Rs. 600/- per kit / per annum consisting of the following drugs.

Sl. No.	Name of the Drug	Prescribed for
1	Paracetamol tablet	Fever and body ache.
2	Paracetamol Syrup	
3	Gentamycin Eye and Ear Drops	Ear ache and eye sore.
4	ORS Powder	Diarrhea
5	Cotrimoxazole Tab (Paediatric)	Cough
6	Albendazole Tab (Chewable)	Infestation worms
7	Povidone Iodine ointment	External wounds
8	Absorbent cotton	
9	Bleached Bandage Cloth	

Contact person: Dr. Vasanthi, M.B.B.S. Deputy Director (Health)
Phone No. 044 - 24928974 & 044 - 24926772

COMMUNICATION

World Bank assisted Integrated Child Development Services III Project has developed a strong communication component to support project activities. A number of innovative communication activities have been organised to work with key target groups. Massive information, education and communication activities are organized to sensitize the target group and empower the community to prevent and manage malnutrition and to make Tamil Nadu Malnutrition Free State. Nutrition education and literacy to one lakh women is in progress.

To address area specific issues such as prevention of female infanticide and early marriage, a number of awareness and sensitization programmes have been launched in many districts. Gender sensitization for elected women panchayat members, advocacy and mobilization camps for Chennai corporation councillors are in progress. Folk artist and panchayat leaders have been sensitized and involved in IEC activities. Communication activities have been revised to equip adolescent girls with knowledge and skills for their social and economic empowerment. The strategies include sensitisation and awareness creation workshops and orientation sessions on Family life education, teenage care and Group dynamics. Community working groups have been strengthened to assist service delivery and communication activities. Community participation has been improved.

Communication activities have succeeded to a greater extent in imparting knowledge, changing attitude and creating desirable changes in several health and nutrition behavioral issues. By communication strategy adopted in the project, people have been motivated for community participation for effective implementation and monitoring of project services. Wide publicity through Mass media is being made by production of documentary film on “Towards Malnutrition Free Tamil Nadu”.

A Bi-monthly News Letter “Chittukuruvi Sedhi Theriyuma” is published, which covers the successful stories and experiences and innovative thinkings and other kinds of the field functionaries of Integrated Child Development Services schemes to share

with each others. This issue is communicated all Anganwadi centres, Schools Panchayaraj institutions, Non-governmental Organisations, etc.

Contact person: Dr. C. Muthaiya, Joint Co-ordinator (Communication)
Phone No. 044 - 24928974 & 044 - 24926772

TRAINING COMPONENT

The aim of Integrated Child Development Services training programme is to develop the Integrated Child Development Services functionaries into "Agents of Social Change". Job Training, Refresher training and other, state specific innovative trainings are the types of training programmes imparted under "UDISHA" training to the Integrated Child Development Services functionaries. The main focus of the 'UDISHA' training is to bring about an attitudinal change among functionaries towards improvement of quality of service in the field. National Level UDISHA Training Programmes for 434 projects in Tamilnadu have been implemented. Training is also given to the local leaders, community group members, Dais etc.

Contact person: Tmt.G.Saradha, Assistant Director (Training)
Phone No. 044 - 24928974 & 24926772

MONITORING AND EVALUATION

1. Based on indicators, values for each project, necessary steps have been taken to improve the Project activities and services in a successful way.
2. Operational Research studies have been undertaken to assess the implementation of the Project and midcourse correction.
3. 3819 batches of members of Village Level Management Committee have been trained. In the second phase covering 14 districts 4305 batches of Village Level Management Committee members will be trained.
4. To involve the Panchayat Raj Institution Members in implementation of Integrated Child Development Services, Health and Family welfare

programmes, 2319 batches will be trained in certain districts viz. Madurai, Villupuram, Ramanathapuram, Tirunelveli, Nagapattinam and Tiruvannamalai.

Out of 9 Operational Research Studies approved by Government of India, 6 Studies have been completed and three studies are in progress. A Continuous Social Assessment study covering fishermen community and SC/ST families is in progress in five districts. The Endline survey of World Bank assisted Integrated Child Development Services III Project and General Integrated Child Development Services Projects (434 projects) is taken up in April 2005 on the following groups

- (a) House holds
- (b) Children 0-3 years & 3-5 years
- (c) Pregnant and lactating Mothers
- (d) Adolescent Girls and
- (e) Anganwadi workers

Contact person: Thiru.Anandaiya. Joint Co-ordinator (Monitoring)

Phone No. 044 - 24928974 & 24926772

PRE-SCHOOL EDUCATION

1. Pre-school education is organised for 3-6 years children. The objectives of the pre-school education is to promote holistic development of the child (Physical, Social, emotional, Cognitive and Language development).
2. This will catch to the fulfillment of the basic needs of the children.
3. To promote good habits.
4. To prepare the child for the next stage.
5. To inculcate good human and moral values.

PLAY MATERIALS HAVE BEEN GIVEN TO ALL ANGANWADI CENTRES

1. 100 Beads.
2. Matching cards colours with tray and 3 space cards in each colour Red, blue, yellow, Green, Orange and purple.

3. Matching cards (shapes)with tray and 3 shapes cards in each Shape without margin
4. Matching cards (1-10)mix tray and 2 boards for each number
5. Matching numbers boards with 10 Read and 55 cubes
6. Number matching stars with tray 11 pieces
7. Number peg board (1-10) with 55 cubes.
8. Peg board with Geometric shapes
9. Post box (Special) with Geometric solids-12 different solids (2 in each)
10. Abacus counting frame 1-10
11. Packing Box with locking arrangements GAUGE 20 Kg.
12. Blocks of colours 48 pieces plastics
13. Blocks 44 pieces different shape plastic
14. Pyramid Rings – plastic
15. Stacking Cubes-plastic
16. Ball-6 Numbers

KIT MATERIALS

Kit Material has been given to all the World Bank assisted Integrated Child Development Services III Project Centres at the rate of Rs.500/- per centre.

Kit Materials (Set)

1. Drawing Note Books - 40 Pages.
2. Pencil
3. Eraser
4. Wax crayons(12Colours)
5. Plastic Pencil Box.
6. Paint Box (12 Colours)
7. Mazhalayer Amudham. (Childrens Book)

Contact person: Tmt.G.Saradha.Assistant Director (Training)
Phone No. 044 - 24928974 & 24926772

CIVIL WORKS

- 10,000 Anganwadi Centres repaired at a cost of Rs.700 lakhs during the past 5 years.
- 1,450 Baby Friendly Toilets constructed in Anganwadi Centres at a cost of Rs.70.51 lakhs.
- 159 Child Development Project Officer Office Godown construction under progress in 24 districts at a cost of Rs. 7.95 crores.
- 82 Anganwadi Centres construction completed at a cost of Rs.102.50 lakhs.
- State Project Management Unit construction completed at a cost of Rs. 53.50 lakhs.
- An amount of Rs.12.10 crores was released to Director of Rural Development and Commissioner of Municipal Administration to carry out repair works of the Nutritious meal Centres.

ROLE OF ANGANWADI CENTRES

1. Anganwadi Centre will function as focus point for various Community groups working for Women and Child development.
2. Soon after pregnancy, the mother should register her name in the Anganwadi Centres as well as in Health Sub Centres/Urban Maternity Centre. Then only she will be able to get all ante-natal care.
3. Under Adolescent Girls Growth Monitoring, regular growth monitoring for Adolescent Girls will be done in the Anganwadi Centre. The Adolescent Girls will do the self growth monitoring periodically in the centre itself and make entries in their own health card.

4. People's participation in the Project activities have been welcomed and appreciated. The people's participation in the Project activities at various stages like planning, implementation and monitoring etc. will help the community in availing the entire services of the Project.
5. Instead of expecting the Anganwadi workers to weigh the child at the residences, mothers are requested to come to the centre and take the weight of the child. All mothers should be aware of the growth of their children regularly.
6. All working group members can participate in the monthly education sessions being organized every month by Anganwadi Workers.
7. No application is necessary to get the benefits of the World Bank assisted Integrated Child Development Services III Project and General Integrated Child Development Services.
8. No income criteria are insisted.
9. All malnourished children are getting nutrition and health services of the Project irrespective of Caste/ Religion.

For further information and guidance the following official may be contacted in the office hours.

Anganwadi Centre Level	:	Anganwadi Worker
Block Level	:	Child Development Project Officer
District Level	:	District Programme Officer
State Level	:	The Project Co-ordinator, World Bank assisted ICDS-III Project, Tharamani, Chennai-113

SARVA SHIKSHA ABIYAN SCHEME

The Sarva Shiksha Abhiyan Scheme realizes the importance of pre-school learning and early child hood care and its role in improving participation of children in school.

In the framework for the implementation of Sarva Shiksha Abhiyan – a programme for Universal Elementary Education, a provision of upto Rs.15 Lakhs per year has been made in a Districts for any Innovative Intervention including for Early Childhood Care and Education (ECCE).

It is also envisaged that the supplementary support for Early Childhood Care and Education will always be in conjunction with the Integrated Child Development Services, Provision of honoraria for pre school teacher, training of Anganwadi Sevika for pre-school learning activity materials, play items etc., could be provided as support for Early Childhood Care and Education.

Under this scheme 20,000 Anganwadi centres were upgraded into pre-school/nursery School in the year 2003-2004 and 2004-2005.

Under this scheme play materials at the rate of Rs.1,500/- per centre and Kit materials at the rate of Rs.225/- per centre is supplied to each upgraded centre.

Incentives at the rate of Rs. 50 per month to the Anganwadi Worker and Rs.25 per month to the Anganwadi Helper is given.

Replacement and purchase of stationary at the rate of Rs.1.50 per child per month.

The District Collectors are permitted to upgrade the centre and to ensure the supply of quality play materials as well as kit materials.

KISHORI SHAKTI YOJANA

“Kishori Shakti Yojana” is a centrally sponsored scheme implemented from the year 2001-2002 onwards to undertake orientation training camp programme for Adolescent Girls in 37 ICDS Projects in Pudukkottai, Dharmapuri, Madurai, Villupuram, Dindigul, Thanjavur, The Nilgris, Salem, Kancheepuram and Thiruvallur Districts at a total cost of Rs.40.15 lakhs. Awareness Campaign on Nutrition and Health, Legal

Rights, Home Management and Child Care are conducted through two days camp for 11-15 years old Adolescent Girls and Vocation Training to 16-18 years old Adolescent Girls are given.

THE OBJECTIVES OF THE ABOVE SCHEME ARE AS FOLLOWS :

- to improve the nutritional and health status of girls in the age group of 11-18 years
- to increase self-confidence, boost morale and give dignity
- to provide the required literacy and numeracy skills through non-formal education
- to improve/up-grade home-based and vocational skills among adolescent girls
- Breaking the inter-generational life-cycle of nutritional and gender disadvantage and providing a supportive environment for self development

MODULE OF TRAINING

- I. The adolescent girls scheme has been designed to include 2 sub-centres viz: Scheme-I – Girl to girl approach for (11-15 years) aged girls from below poverty line Rs.6400/- per annum and Scheme-II – Balika mandal for (11-18 years) aged girls – irrespective of their family income.
- II. In order to promote health and Nutritional Status of adolescent girls, they are organized at Anganwadi centres by regular supply of Iron and Folic Acid (IFA) and deworming tablets besides health and nutrition education.
- III. To impart life education, including knowledge of physical and psychological development process including psycho-social development, the adolescent girls group is organized to provide non-formal education in the above areas.
- IV. Vocational Training is also undertaken by organizing the girls for their economic empowerment, 60 days training is given at District Level, by selecting 2 members from each anganwadi centre through Non-governmental Organisations, Non-formal education course, life education

courses, health and nutrition education, legal literacy etc., is also given to these adolescent girls. A certificate is given to those trainees after successful completion of the course and in turn they go to the villages and train the other group members.

V. UDISHA Training fund is also utilized for additional requirement of training.

VI. Apart from the above interventions, the State Government can choose any interventions also.

The Child Development Project Officer is conducted the following activities.

- Orientation camp for 11-15 years
- School drop out and illiterate adolescent girls
- Adolescent girls mela (One per Project)
- Vocational Training for 16-18 years Adolescent girls is conducted by Tamil Nadu Corporation for Development of Women Ltd.

BENEFICIARIES OF THE SCHEME

No. of villages covered	: 2220
No. of beneficiaries	: 34410

NUTRITION PROGRAMME FOR ADOLESCENT GIRLS

A Pilot Project 'Nutrition Programme for Adolescent Girls (NPAG) is implemented by the Government of India from the year 2002-03 onwards.

This scheme is implemented in two districts of Thiruvannamalai and Ramanathapuram Districts identified on the basis of ranking developed by Rural Development. Division of the Planning Commissioner.

I. Objective :

To create awareness on the following :-

- a. Special additional provision of foodgrains to pregnant and lactating mothers whose weights are less than 40Kg and Adolescent girls whose weights are less than 35 Kg.
- b. Monthly weight monitoring
- c. To prevent under nutrition among Antenatal/ Postnatal mothers and Adolescent Girls

II. Beneficiaries

- a. Antenatal/Postnatal Mothers and Adolescent Girls
- b. Elders and other care givers in the family
- c. Leaders, Self Help Group members, Women Working Group and AGWG members

III. Area of operation

- a. 880 Anganwadi centres in 18 Blocks in Tiruvannamalai District
- b. 628 Anganwadi centres in (8+3) 11 Projects in Ramanathapuram District

IDENTIFICATION OF BENEFICIARIES

- The Anganwadi Workers weigh all Pregnant and Lactating Women and Adolescent Girls in the community four times in a year. They identify Pregnant and Lactating Women with body weight less than 40 kg and Adolescent Girls with body weight less than 35 kg Rationale for norm.
- The taluk-wise actual beneficiaries were identified by the District Programme Officer through the Anganwadi Workers.
- List of village and taluk-wise beneficiaries and Public Distribution System Shop in which attached were furnished to District Joint Registrar of Co-operatives/Senior Regional Manager/Regional Manager of Tamil Nadu Civil Supplies Corporation Ltd. concerned by the District Programme Officer.

METHOD OF LIFTMENT OF RICE

- The District Programme Officer issue authorization letter to the Senior Regional Manager/ Regional Manager, Tamil Nadu Civil Supplies Corporation Ltd. for the liftment of rice from Food Corporation of India to Tamil Nadu Civil Supplies Corporation Ltd.
- The shops issue rice to the beneficiaries on receipt of coupon and maintain account for the total liftment every month and inform to the District Programme Officer.
- The District Programme Officer ensures the correctness of the liftment and distribution to the beneficiaries.

PROCEDURE FOR ISSUE OF RICE

- The District Programme Officer print the coupons for issue of rice as per the existing coupon system adopted for the weavers issue to the beneficiaries with due authentication.
- As far as possible, the beneficiaries themselves should collect the foodgrain. In case of difficulties if any experienced, the family members who are identified by the shop early, can collect the food grains.
- The name of the beneficiary in the ration card will be used for identifying the beneficiaries.
- However, where there is no ration card, they will be identified properly by the District Project Officers/Child Development Project Officers/ Community Nutrition Instructresses.

The funds and foodgrains for implementation of the scheme are allotted by Government of India.

During the year 2004-2005, 56304 were benefitted in Thiruvannamalai district and 32656 in Ramanathapuram district. The Government has sanctioned Rs.150.89 lakhs for the year 2004-05 for implementation of the scheme.

The scheme is also continued for the year 2005-2006 and restricted to adolescent girls only as per the revised guidelines of Government of India. Rs.409.46 lakhs is already sanctioned for implementation of the scheme.

PURATCHI THALAIVAR MGR NUTRITIOUS MEAL PROGRAMME

GENESIS OF NUTRITIOUS MEAL PROGRAMME IN TAMIL NADU

Nutrition surveys carried out in different parts of India by the National Institute of Nutrition (NIN), National Nutrition Monitoring Bureau (NNMB), Sri Avinashilingam Home Science College and other groups during the past decade indicate that the energy intake of rural and urban children in the low income groups is inadequate.

Inadequate diet and the consequent under malnutrition pose serious threats to the growth and development of the nation. A majority of the children born in the low income families in India are very much shorter and lighter than the children born in the well-to-do families. A little over half have body weights below 75 per cent of the standard weight for age.

In addition to growth retardation pre-school children and the school children from the poorer sections in India show signs of vitamin 'A' deficiency. Also the school age children suffer from anaemia due to iron deficiency.

Malnutrition is the direct cause of death of 5,00,000 children every year. Nearly 75 per cent of the infant mortality is attributed to malnutrition. Malnutrition thus makes the children an economic burden upon the Society. It impairs the learning ability and school performance (Amcoff, 1981) In view of these disastrous effects some of which

are irreversible, it is imperative that the nation takes positive steps immediately to wipe out malnutrition among children.

It is an accepted fact that overall socio-economic development would be the ultimate solution to the problem of malnutrition. However, it will take a long time to achieve such development. Hence, short-term measures are needed immediately to improve the nutritional status.

Several different types of feeding programmes were in operation for children in Tamil Nadu until July 1982. They included the Special Nutrition Programme (SNP), Modified Special Nutrition Programme (MSNP), Family and Child Welfare Feeding Programme (FCWFP), Pre-school Feeding Programme (PFP), Applied Nutrition Programme (ANP), Integrated Child Development Services (ICDS), School Lunch (Midday meal) Programme (SLP or MMP) and other programmes sponsored by some voluntary organisations. These programmes were under different departments of the Government. Their cost, organisation, manner of operation and evaluation differed from each other.

At this juncture, it is highly commendable that on 1st July 1982, the Hon'ble Chief Minister of Tamil Nadu, Dr. M.G.R. embarked on a new scheme for feeding over six million poor children in the age group of 2+ 9+ in rural areas to improve the health and nutritional Status of Children in Tamil Nadu and thereby develop their mental physical ability. The new scheme provides one square meal once a day to the pre-school and also school going children.

Subsequently, from 15-09-1982 onwards, this scheme was extended to the Nutritious Meal Centres in urban areas. From 15-9-1984 onwards this scheme was further extended to the school students of 10-15 years of age.

Another major step initiated by the former Chief Minister Puratchi Thalaivar Dr. M.G.R. was to cover the Old Age Pensioner also under the free supply of nutritious meal everyday from 15th January 1983 onwards.

Puratchi Thalaivar MGR Nutritious Meal Programme got major fillip when Hon'ble Chief Minister Dr. J. Jayalithaa ordered the extension of the scheme to the pregnant mothers who are beneficiaries under National maternity Benefit Scheme on 7-12-1995.

The Main objective of the scheme is to provide adequate nutrition to economically disadvantaged children, and to combat malnutrition among the children, increase their literacy rate and to act as a potent incentive for increasing the enrolment and reducing dropouts from schools. A nutritious Meal is freshly cooked and served hot to children daily in the Anganwadi Centre / Noon Meal Centres.

The Anganwadi Centres have been started in all the villages and slum areas. The Nutritious Meal Centres are located in the respective schools to feed school children. The Programme is in operation throughout the State covering 71.96 lakh children beneficiaries and 5.54 lakhs of O.A.P. and Pregnant/Lactating Mothers are benefited.

ADMINISTRATION OF THE PT MGR NMP

There is no separate Head of Department for administering and Co-operating the entire programme. The feeding programme for various categories of beneficiaries at State level are looked after by the following departments.

Sl. No.	Name of the centres	Head of Department Administering the Scheme
1.	Anganwadi Centres (including feeding programme of Age Group 2+ to 4+ in Anganwadi centres.	Project Co-ordinator, World Bank Assisted ICDS-III Project, Tharamani, Chennai-113.
2.	Nutritious Meal Centre in Government/ Aided Schools (Rural) under the control of different departments	Director of Rural Development, Chennai-15
3.	Nutritious Meal Centres in Municipal / Corporation School (Urban)	Commissioner of Municipal Administration, Chennai-5
4.	Schools in Chennai Corporation area.	Commissioner, Corporation of Chennai.

The Heads of Departments are assisted by the supporting Officers, the address and Phone Numbers are presented below.

Head of the Department	Supporting Officers
Thiru Ruol Khumlien Buhiril, IAS., Project Co-ordinator, World Bank Assisted ICDS-III Tharamani, Chennai-113.	Joint Co-ordinator (Nutrition) World Bank Assisted ICDS-III Tharamani, Chennai-113. Phone Off. : 044 - 24928767 Res. :
Thiru M. Rajaram, IAS., Director of Rural Development, Chennai-15.	Thiru Annamalai Premkumar, Joint Director, (NMP) Director of Rural Development, Chennai-15. Phone Off. : 044 - 24321126 Res : 044 - 24321405
Thiru Ambuj Sharma, IAS Commissioner of Municipal Administration, Chepauk, Chennai-600 005	Joint Director (NMP) O/o Commissioner of Municipal Administration, Chepauk, Chennai-600 005. Phone Off. : 044 - 28410363 Res. : 044 - 28411364
Thiru M.P. Vijayakumar, IAS., Commissioner, Corporation of Chennai Rippon Building, Chennai-3	Assistant Educational Officer, O/o Commissioner, Corporation of Chennai Rippon Building, Chennai-3 Phone Off. : Res. :

At the district level, the Collectors of the respective districts (except Madras City) are placed in the overall charge of entire programme. The Noon Meal Centres and the Government/Aided school Centres in rural areas are placed under the immediate control of the respective Block Development Officers at the Block level. The Nutritious Meal Programme centres in the Municipal Schools are under the immediate control of the respective Municipal Commissioners. The Nutritious Meal Centres in the Corporation Schools in Madras, Madurai, Coimbatore, Salem, Trichy and Tirunelveli Corporation areas are under the immediate control of the respective Corporation Commissioners. In respect of Integrated Child Development Services Scheme (ICDS), whether the children in the age-group of 2+ to 4+ are provided with indigenous food under Nutritious Meal

Programme under State funds are under the immediate control of Child Development Project Officers.

The feeding scales for each beneficiary per day under Puratchi Thalaivar MGR Nutritious Meal Programme are as follows:

Sl. No.	Food Commodities	Age Groups (Years)				Pregnant / Lactating Mothers and Old Age Pensioners
		2-5	5-9	10-15		
			1 to 5 Std	6 to 8 Std	9 & 10 Std	
1.	Rice	80 g	100 g	100g	120g	200 g
2.	Dhal	10 g	15 g	15g	15g	15 g
3.	Oil	2 g	1 g	1 g	1 g	1 g
4.	Salt	1.9 g	1.9 g	1.9g	1.9g	1.9 g
5.	Vegetables, Condiments, & Fuel	*35 Paise	35 Paise	35 Paise	35 Paise	35 Paise
6	Potato (Mondays)	20 Gms.	20 Gms.	20 Gms.	20 Gms.	
7	Green Gram (or) Black Bengal Gram (Fridays in alternate weeks)	20 Gms.	20 Gms.	20 Gms.	20 Gms.	
8	One Boiled Egg (Wednesday)	46 Gms.	46 Gms.	46 Gms.	46 Gms.	

* Vegetables: 15 paise, Condiments: 9 paise, Fuel: 11 paise

PROTEIN RICH FOOD

Along with Nutritious Meal, protein rich food viz., 20 grams of Boiled Potato on Mondays; 20gms. of whole Green Gram (or) whole Black Bengal Gram on alternate Fridays; and one boiled egg on Wednesdays; are supplied to the beneficiaries of Puratchi Thalaivar MGR Nutritious Meal Programme, Integrated Child Development Services Scheme and World Bank assisted Integrated Child Development Services III Project (Age Group 2 to 15 years). By this additional supply, each beneficiary gets an additional nutrition of 168.40 calories and 10.93 grams of protein.

- (i) The children in the age-group of 2+ to 4+ and school children in the age-group of 5+15 are supplied one boiled Egg once in a fortnight from June'89. The boiled eggs are supplied only to those who express willingness to consume eggs. At present one boiled egg is supplied to children once in a week, i.e., on every Wednesday.
- (ii) Orders have been issued to use the Iron Fortified Salt manufactured by the Tamilnadu Salt Corporation in the preparation of meals under Tamil Nadu Government Nutritious Meal Programme to control and prevent Iron deficiency/aneamic which is commonest nutritional disorder widely prevalent among children. Double Fortified Salt is used in the Noon Meal Programme in seven districts of this State to eradicate goitre disease.

INCLUSION OF CURRY/DRUMSTICK LEAF POWDER IN NUTRITIOUS MEAL

In order to combat Vitamin "A" deficiency among children, in addition to the vegetables already provided, 2 grams of drumstick leaf powder / curry leaf powder at a cost of 20 paise per child per day for 5 days a week (Monday to Friday) has been included in the nutritious meal on a pilot basis in two blocks each in six districts viz., Theni, Kancheepuram, Perambalur, Cuddalore, Vellore and Thiruvannamalai. The expenditure on this scheme is Rs.22 Lakhs per annum. About 35000 children are benefited by the scheme. This scheme is proposed to be expanded to cover all the districts of Tamil Nadu.

AGENCY FOR SUPPLY OF FOOD COMMODITIES REQUIRED FOR THE PROGRAMME

The entire responsibility to procure and supply Rice, Dhall and Edible Oil at the door steps of the various centres under Nutritious Meal Programme are entrusted to the Tamil Nadu Civil Supplies Corporation Ltd. In regard to the requirement of Rice, the Tamilnadu Civil Supplies Corporation Ltd are expected to stock adequate quantities of rice for supply of rice to the centres. The Dhall varieties supplied by the Tamil Nadu Civil Supplies Corporation Ltd for use in the Puratchi Thalaivar MGR Nutritious Meal

Programme Centres are only those varieties which have been permitted by the Government from time to time. At present, the Government has permitted the Tamil Nadu Civil Supplies Corporation Ltd to procure and supply Toor Dhall/Masoor Dhall /Greengram Dhall and Black Bengal Gram. As regards requirement of Dhall varieties for the programme, the Tamil Nadu Civil Supplies Corporation Ltd, procure them through "Open tenders" and supply them. These food commodities are stocked by the Tamil Nadu Civil Supplies Corporation Ltd. in their taluk godowns spread throughout the State. From these taluk godowns, the Corporation arranges for their supply to the various feeding centres in the State once in a month based on the indents received from the indenting officers under the programme.

Based on the indent placed by the Block Development Officers, rice, dhall and oil are directly supplied to the centres from their taluk godowns by Tamil Nadu Civil Supplies Corporation. The supplies are normally made between the 10th & 25th of every month. Payment for the supply of food articles (except bills relating to Chennai Corporation School Centres settled by the Commissioner of Municipal Administration) is made by the District Collectors to the concerned Senior Regional Managers of the Tamil Nadu Civil Supplies Corporation.

PURCHASE OF VEGETABLES, FUEL AND CONDIMENTS

The organizers attached to the centres have to purchase requirements of vegetables, fuel and condiments locally. They are permitted to buy vegetables locally from open market on a daily basis which should be fresh and good quality. However, there is no bar to the purchase of vegetables from the Vegetables Growers' Co-operative Societies, if they can compete in quality and price with others. The Government have sanctioned a grant of Rs.0.35 for the purchase of vegetables, condiments Salt and fuel per beneficiary per day (Vegetable -15 paise/ Condiments 9 paise/ Fuel 11 paise).

PROCUREMENT AND SUPPLY OF EGGS

Weekly open tenders are invited by the respective District Collectors taking whole district as a unit (District-wise tenders). The delivery point of supply by the tenderers will be the respective Panchayat Union Offices. The successful tenderers will deliver eggs at the respective Panchayat Union Officer except in the Corporation areas, where it will be delivered at the centre itself. The distribution of eggs from the respective centres will be arranged by the Block Development Officers by making suitable local arrangements. Towards transportation of eggs from the Panchayat Union Offices to the respective centres, the Government has given discretionary powers to the Collectors to incur expenditure, ranging from 5 paise to 8 paise per egg. If the Collectors feel that reduction of expenditure is warranted, then they should issue suitable instructions to the Block Development Officers concerned for that purpose to restrict the expenditure to such limits as they consider necessary confining to the higher range of 8 paise per egg. About 69 lakhs persons are taking eggs under this scheme. The approximate annual expenditure is Rs.48 Crores.

Colories and protein contents in the meal of each Child is as follows:

2+ to 4+		5+ to 9+		10+ to 15+	
Coloric Value	Protein	Coloric Value	Protein	Coloric Value	Protein
358.2 K.Col.	8.62 Gm.	435 K.Col.	10.6 Gms	504 K.Col.	11.0 Gms.
Additional Nutrition per week*					
168.40	10.93	168.40	10.93	168.40	10.93

- * Monday 20gms of Boiled Potato
- Wednesday 40 gms of One Boiled Egg
- Friday 20gms of Cooked whole Black gram or whole green gram

RELEASE / SANCTION OF QUARTERLY ADVANCE GRANTS TO THE CENTRES

(i) Anganwadi Centres (Feeding of Age-group 2+ to 4+)

Project Co-ordinator, World Bank Assisted ICDS-III Project, Chennai releases every quarter advance grant to cover the expenditure on feeding (35 paise per child per day), honorarium to the Anganwadi Worker and Anganwadi Helper and contingent amount for the centres in respect of Anganwadi Centres located in the urban and rural areas.

(ii) Government / Aided School Centres:

On the basis of funds sanctioned by Government, the Commissioner for Rural Development, Chennai will place the annual fund requirement to each of the Collectors (except Madras city) so far as mofussil districts are concerned. In regard to Chennai city, the funds requirement will be placed at the disposal of the Commissioner of Municipal Administration, Madras as the Government /Aided School Centres in Chennai city will come under the control of the Commissioner of Corporation, Chennai. Based on the funds allocated, the District Collectors will release every quarter advance grant to cover expenditure on feeding charges, Honorarium/wages of centres' staff and the contingencies to centres to the Panchayat Union Commissioner. Similarly for Madras city, the Commissioner of Municipal Administration, Chennai will release the advance grants to the Commissioner, Corporation of Chennai.

REPAIRING OF NOON MEAL CENTRES

At present, the Noon Meal Centres are functioning in the Pucca buildings. These buildings have been worn out with passage of time and requires repairs / white washing.

The State Government has sanctioned a sum of Rs.2510.28 lakhs for the repairs and Maintenance of Puratchi Thalaivar MGR Nutritious Meal Programme Centres.

For construction of kitchen sheds in schools of rural areas the funds available under Sampurna Gramin Rozgar Yojana (SGRY) of Ministry of Rural Development are

fully utilized. Similarly, in the urban slums, construction of kitchen sheds is taken up under the Scheme of National Slum Development Programme of Ministry of Urban Employment and Poverty Alleviation. In other urban areas, kitchen sheds are constructed in the new schools sanctioned under the Sarva Shiksha Abhiyan (SSA) Programme with an integrated design. If need be, additional funds for the already approved schools can be provided under SSA.

All the thatched shed roof of kitchens and Anganwadi Centres are removed and converted in to Asbestos Sheets/ Concrete flat roof.

REPLACEMENT OF VESSELS/ UTENSILS

There have been persistent demands for replacement of wornout vessels in the Nutrition Meal Centres. The Government has sanctioned Rs.50 lakhs every year for the replacement of cooking vessels.

The Government has ordered for the supply of one set of stainless steel, tumblers and plates to the beneficiaries of Nutritious Meal Programme in order to take food hygienically from the year 2002-03 onwards. In view of the huge expenditure involved the Government has decided to supply the plates and tumblers in a phased manner. The Government has so far sanctioned Rs.4 crores for the supply of stainless steel plates and tumblers to benefit 13 lakhs beneficiaries.

PATTERN OF STAFF AT THE CENTRES

There are 84,627 Anganwadi and Puratchi Thalaivar MGR Nutritious Meal Programme centres functioning throughout the state. More than 2 lakhs employees are working in the centres.

The Anganwadi Centres and Puratchi Thalaivar MGR Nutritious Meal Programme centres are manned by the following employees:

- (a) For Anganwadi Centres:
 - (i) Anganwadi Worker : 1
 - (ii) Anganwadi Helper : 1

- (b) For Nutritious Meal Centres in schools:
- (i) Nutritious Meal Organiser : 1
 - (ii) Cook : 1
 - (iii) Assistant : 1

The above pattern is for Centres, where the strength of students taking Nutritious meal in each centre is upto 500. In regard to centres exceeding 500 students, one additional Cook and One additional Helper is appointed.

APPOINTMENT OF STAFF FOR ANGANWADI CENTRES & NUTRITIOUS MEAL CENTRES

Only Women are eligible for the appointment in the Anganwadi/Puratchi Thalaivar MGR Nutritious Meal Programme centres. The candidate selected for appointment to the post of Anganwadi Workers should have passed S.S.L.C. under the Old regulations or passed X standard under the new regulations. In so far as the centres in the hilly areas are concerned, it will suffice, if the candidate has passed or failed VIII-Standard. Age limit, prescribed for selection is between 25 to 35 years. In case of widows, the age relaxation is given upto 40 years. The candidate selected should be from the local community and should be resident of the village in which the Anganwadi Centre is located.

The selection of candidates for the post of Anganwadi Worker in Panchayat Union areas in each district will be done by a selection committee comprising of District Programme Officer, World Bank assisted Integrated Child Development Services III Project as Chairman, Medical Officer, Block Development Officer and Community Nutrition Instructress of the district concerned are Members of the Committee. The Community Nutrition Instructress is the Member-Secretary. The power to issue appointment order vests with District Programme Officer.

ANGANWADI HELPER

The candidates selected for the post of Anganwadi Helper should know to read and write Tamil. The individual selected should be from the local community and should

be resident of the village in which centre is located and should be in the age group of 25 to 40 years. Preference will be given to the widows.

NUTRITIOUS MEAL ORGANISERS IN SCHOOL CENTRES

The candidate for appointment of the Nutritious Meal Organisers for School Centres should have passed or failed S.S.L.C. under old regulations; or passed or failed X-standard under new regulations. In so far as centres in hilly areas are concerned, the educational qualification of VIII standard passed or failed will be sufficient. Apart from educational qualifications prescribed, the individual (i) should have – good knowledge of Tamil especially sufficient knowledge in Thirukkural and (ii) should be capable of maintaining accounts properly. The candidate for selection should be in the age-group of 25 to 40 years. If the candidate in this age-group is not available for selection, lower age limit may be relaxed to 18 years in hill and tribal areas and upto 20 years in backward and other areas. The persons to be selected should be from the locality where the centre is located. If suitable local candidate is not available, a candidate who resides within 3 kms. from the centre may be considered. Widows, destitutes and deserted wives should be given priority in selection.

The selection to the posts of Nutritious Meal Organisers to the school centre under the control of Panchayat Union Commissioners will be done by inviting applications from eligible candidates through advertisement in the local dailies. No separate selection committee is constituted for the purpose. The Panchayat Union Commissioners of the respective Panchayat Union will scrutinize the applications received for appointment in all respects and tabulate them indicating all the details and send them to the Collectors of the districts concerned for approval of the list. The letter of appointment should be issued only in the name of the Collector.

In so far as the Corporation/Municipal School centres are concerned, vacancies should be got filled-up by inviting applications from the candidates through advertisement in the dailies on the basis of prescribed qualifications/ conditions of appointment for the post and selection through a Selection Committee Constituted for the purpose.

COOKS AND ASSISTANT IN SCHOOLS CENTRES

Only women are eligible for the appointment of cooks and assistant in the Noon Meal Centres. The person to be selected should be from the locality where the centre is located. Preference shall be given to widows deserted and destitute wives. The age-limit will be 30-45 years, with relaxation of five years in the case of widows. Block Development Officers/Municipal Commissioners/ Corporation Commissioners will be the appointing authority for the posts in the Government and Aided School Centres/Municipal Schools/Corporation Schools respectively.

As a very large employment opportunity is created in Rural and Urban areas on account of this programme, the Government, have ordered that the rule of reservation should be made applicable for filling up the posts of organizers under Puratchi Thalaivar MGR Nutritious Meal Programme.

PAY, HONORARIUM AND OTHER BENEFITS EXTENDED TO THE EMPLOYEES

The Puratchi Thalaivar MGR Nutritious Meal Programme employees are categorised as Part-time permanent employees of respective local bodies. No service rules are framed to Noon Meal staff and they are governed by the executive instructions issued time to time.

The pay of the Noon Meal Organisers is fixed at Rs.760 per month in the Non standard time scale of Rs.600-10-700-20-1100 with effect from 1.1.1996. They are eligible for Dearness Allowance. The Anganwadi Workers and Noon Meal Organisers are entitled for rise in Dearness Allowance whenever the same is sanctioned to the Government servants.

At present the Noon Meal Organisers and Anganwadi Workers are getting a Pay of Rs.1904/- (Rs.940+200 pp and 67% of D.A.)

Cooks of Puratchi Thalaivar MGR Nutritious Meal Programme and Anganwadi Helpers are getting honorarium. The Government were fixed honorarium at Rs.450/-

per month with effect from 1.1.1996. The Government have fixed honorarium of Noon Meal Assistant at Rs.400/- with effect from 1.1.1996. An increase in the honorarium of Rs.20/- to the cooks and Anganwadi Helpers and at Rs.10/- to the Noon Meal Assistant are given whenever Dearness Allowance has been raised to the Government Employees.

At present cooks and Anganwadi Helpers are paid Rs.1140/- per month and Assistants are paid Rs.870/- per month as honorarium.

The Government have introduced the Family Benefit Fund scheme to employees of Puratchi Thalaivar MGR Nutritious Meal Programme and Integrated Child Development Services Scheme with effect from 17.11.1997. A sum of Rs.1,00,000/- is sanctioned to the legal heirs of the family members of the employees who died while in service under Group Insurance Scheme.

The Special Provident Fund scheme also been introduced to the employees. The employees contribution is Rs.20/- per month for 148 months. At the time of retirement, the total amount of employees contribution with interest and Government contribution of Rs.10,000/- is given to the employees.

The Government have recently introduced the retirement benefit to the Puratchi Thalaivar MGR Nutritious Meal Programme and Integrated Child Development Services Scheme employees. Under this scheme a lump sum amount of Rs.50,000/- is given to the Noon Meal Organiser and Anganwadi Workers at the time of retirement. A sum of Rs.20,000/- is given to the Cooks and Assistants of Puratchi Thalaivar MGR Nutritious Meal Programme and Anganwadi Helpers at the time of retirement.

NATIONAL PROGRAMME OF NUTRITIONAL SUPPORT TO PRIMARY EDUCATION

The National Programme of Nutritional support to primary education was launched in Tamil Nadu on 15.08.1995. The Government of India have now revised the scheme.

Under this programme, the Government of India, Ministry of Human Resources Development is supplying free rice to provide nutritional support to primary school children studying in I to V Std at the rate of 100 gms per child per day for 10 months (200 days) in an academic year. As there is already a good infrastructure available under Puratchi Thalaivar MGR Nutritious Meal Programme, the rice allotted under this scheme is converted into cooked food and supplied to children. The Government of India have allotted 76586.720 Metric Tonnes of free rice to Government of Tamil Nadu during 2005-2006 to benefit 41,52,167 enrolled in class 1 to 5th std. in the Primary schools. According to the Government of India norms, the Food Corporation of India has released the 1/10 of the allocation of free rice to the District based on the indent (actual requirement) placed by the district Collector. The Tamil Nadu Civil Supplies Corporation Ltd. has lifted the rice from the Food Corporation of India and supplied to the Nutritious Meal Centres. The Government of India have released Rs. 5082 Lakhs for 2005-06 as Additional Central Assistance to meet the cooking cost under National Programme of Nutritional Support to Primary Education.

The Government of India took a policy decision to reimburse the cooking cost at the rate of Rupee 1 per child per day. The Government of India provides Rs.75/- per quintal for the transportation of food-grains.

Based on the Guidelines of Government of India, this Government has ordered as follows.

- (a) The Directorate of Rural Development shall be designated as Nodal Department for the implementation of National Programme of Nutritional Support to Primary Education throughout the State for most efficiently carrying out nodal responsibility for effective implementation of the programme.
- (b) The District Collectors are designated as Nodal Officers, for the implementation of the National Programme of Nutritional Support to Primary Education in the District concerned. The over-all responsibility of effective implementation of the programme at the district level is vested with the collector.

- (c) The Tamil Nadu Civil Supplies Corporation Ltd is designated as State level Nodal Agency for transportation of food grains. The Tamil Nadu Civil Supplies Corporation Ltd shall be responsible for lifting of food grains from Food Corporation of India godowns and delivering them to each school etc in a timely manner for the whole State.
- (d) The Government have constituted the State Level Steering – Cum_Monitoring Committee under the chairmanship of Secretary Finance. The Secretaries of Social Welfare & Nutritious Meal Programme Department, Planning Development and Special Initiative Department, Health and Family Welfare Department, Co-operation, Food and Consumer Protection Department, Rural Development Department, Municipal Administration and Water Supply Department, School Education Department, State Level Officer of Food Corporation of India are the Members of Committee. The Director of Rural Development is the Member Secretary. This Committee will guide the implementing agencies, Monitor the Programme and assess its impact and take corrective steps.

Following the Guidelines of Government of India, the Government have ordered that the empty gunny bags shall be collected by the Block Development Officers and disposed off once in six months so as to fetch the best possible price. The sales proceeds shall be credited in the Government account.

INSPECTION OF PURATCHI THALAIVAR MGR NUTRITIOUS MEAL PROGRAMME AND ICDS – CENTRES

There are 84,267 Anganwadi and Puratchi Thalaivar MGR Nutritious Meal Programme centres functioning to provide Nutritious Meal to 71.96 lakh children in the age group of 2+ to 14+. In respect of Massiveness of the programme, inspection of Nutritious Meal Centre is an important activity in the programme.

With a view to have qualitative and effective inspection of centres, targets have been fixed to the officials to conduct surprise checks of attendance in the centres at the time of feeding to find out variation, if any, in the number of beneficiaries actually taking meals as follows: -

District Collector	: 10 centre per month.
Personal Assistant (NMP) to Collector	: 20 centres per month
Project Officer (ICDS)	: 30 centres per month
Child Development Project Officer	: 60 centres per month
Block Development Officer	: 40 centres per month
Commissioner, Corporation of Chennai	: 10 centres per month
1 Assistant Educational officer, Corporation, Chennai	: 10 centres per month
Commissioners of all Corporation	: 10 centres per month
Commissioner of all Municipalities	: 20 centres per month

Besides that, field officers are entrusted with the work to check the stock of food commodities available in the centre as against the stock noted in the Stock Register of Food Articles.

MONITORING

The Government have also involved the local community to monitor the implementation of Puratchi Thalaivar MGR Nutritious Meal Programme.

Monitoring Committees have been constituted at village, block, and district level to monitor the proper supply of cooked mid day meal, eggs, etc. as presented below:-

DISTRICT LEVEL COMMITTEE

The District Level Committees have been constituted under the Chairmanship of District Collector with 24 Members.

BLOCK LEVEL COMMITTEE

- (1) Deputy Block Development Officer
- (2) Extension Officer
- (3) Rural Welfare Officer
- (4) Revenue Inspector

PANCHAYAT LEVEL COMMITTEE

- (1) Panchayat President
- (2) Woman Member of the Panchayat
- (3) Self Help Group Members
- (4) Village Administrative Officer
- (5) Head Master of the School Centre.

The above committees are empowered to look into proper maintenance of all registers maintained in the centres, verify the stock of food commodities maintained in the centres and ensure the quality of food served in the centres and also regular supply of food, egg of supply to the beneficiaries, and bring to light any malpractices or irregularity noticed during inspection to the notice of the respective higher authority for taking remedial action.

The audit of the accounts of the Noon Meal Centres are entrusted with Local Fund Audit Department. The Assistant inspector of Local Fund Audit, shall audit the accounts of 50 Centres per month.

The Nutritious Meal Programme has created a very congenial atmosphere for education, health growth and overall well being of the poor and needy children. This programme is a wise investment in human resources Development which is essential for a developing country like India.

The following officers can be contacted for further details:

Anganwadi Centres : Project Co-ordinator, World Bank assisted ICDS-III
Project, Tharamani, Chennai-113.
Phone : 044 - 24928767

School Nutritious Meal Centres (Rural) : Director of Rural Development, Panagal Buildings, Saidapet, Chennai-15.
Phone : 044 - 24321126

School Nutritious Meal Centres (Urban) : Commissioner of Municipal Administration, Chepauk, Chennai-5.
Phone : 044 - 28410363

FREE SUPPLY OF UNIFORM TO THE SCHOOL CHILDREN

The scheme of free supply of Uniform to School Children studying in standards I to VIII under the control of Director of School Education are covered under P.T.MGR Nutritious Meal Programme is implemented from the year 1985-86 onwards.

OBJECTIVES

- to supply one set of Polyester by Cotton Uniform every year to the children who are the beneficiaries of P.T. MGR Nutritious Meal Programme studying in Standard I to VIII.

(For Boys Khakki Drowser and White Shirt, For Girls : Blue Skirt, White Blouse and Blue Thavani

- to provide continuous employment to Handloom Weavers enrolled in the Handloom Weavers Cooperative Societies.
- to give employment opportunity to the poor women, those who are living below the poverty line, i.e., widows, divorcees, deserted wives, physically handicapped, destitute women belonging to SC / ST, BC & MBC., and members in the Tailoring Women Industrial Co-operative Societies under the control of Director of Social Welfare.
- The Director / Commissioner of Handlooms and Textiles is responsible for procurement and supply of free uniform cloth with quality from the Co-optex / Tamil Nadu Textile Corporation Limited on the basis of the Government Order.
- The Director / Commissioner of Social Welfare is responsible for stitching of uniforms by utilizing the services of Tailoring Women Industrial Co-operative

Societies under his control and to despatch the stitched uniforms to the Education Department for distribution to the beneficiaries.

- The Director of Elementary Education is responsible for budgeting and reconciliation relating to the scheme.
- The Director of School Education / The Director of Elementary Education and the Director / Commissioner of Social welfare are responsible for identifying and collection of actual number of beneficiaries, class-wise i.e., from I to VIII Std and sex-wise assess the actual requirement of clothes according to the sizes and furnish the particulars of actual requirement to the Government for issuing orders for procurement of uniform clothes by the Director / Commissioner of Handlooms and Textiles Department.

The Commissioner / Director of Handlooms and Textiles is the Nodal Officer for implementing the scheme and the Co-optex is the supplying agency in implementing the scheme. He is monitoring the supply of uniform cloth at all levels still it reaches the District Social Welfare Officers so as to avoid wastage of production and delivery of sub-standard of cloth. He is also responsible to ensure the quality of the cloth varieties.

The Director of Social Welfare is responsible for identifying and collection of actual number of beneficiaries, class-wise i.e., from I std to VIII Std and sex-wise i.e., Boys / Girls on or before one month from the commencement of the school academic year in consultation with the Director of School Education / Elementary Education. He has to assess the actual requirement of clothes according to the sizes in consultation of the cutting centers and furnish the particulars of actual requirement to the Government for issuing of orders for procurement of uniform clothes by the Director/Commissioner of Handlooms and Textiles.

The stitching work of uniform is entrusted to the Tailoring Women Industrial Co-operative Societies under the control of DSW in relaxation of provision of section 9 and 10 of the Tamil Nadu Transparency in Tenders Act, 1998 and exemption under section 16(f) of the said Act.

The Director of Social Welfare has to issue strict instructions to the District Social Welfare Officers to ensure 100% correctness in the quantity as well as the quality of the cloth received before acknowledging it. He shall instruct all the District Social Welfare Officers to once again verify the correct and actual requirement of cloths on the basis of the number of beneficiaries, the number of uniform sets which were stitched for supply during the previous years but not distributed so far and are still available with the field officers and the savings of cloth, if any, received during the previous years. To avoid sub-standard of supply of uniform clothes, the District Social Welfare Officers will send a certificate to the Director of Social welfare as well as the Commissioner of Handlooms and Textiles that the uniform clothes are received in good condition with quality as per specification of approved sample clothes sent to them by the Commissioner of Handlooms and Textiles and quantity of measurement as allocated to their District in the Government Order.

The District Level Inspection Team will conduct inspection as soon as the cloths are supplied to District Social Welfare Officers and monitor the process.

The Director of Elementary Education and the Director of School Education shall issue instructions to the Chief Education Officers / Assistant Educational Officers to involve themselves more actively in the proper implementation of the scheme so as to ensure timely distribution of uniforms as well as to get a correct feedback on the quality of cloth supplied as well as the uniforms stitched. They account for the sets of uniforms received from the Societies and to reconcile the accounts relating to the total strength of beneficiaries identified and approved by the Government in their order and number of uniforms. They shall also maintain proper Register of receipt / distribution and balance if any, and also to produce it for Audit as and when required.

At the State level to solve the bottle necks a Co-ordination Committee is constituted for the inter-departmental co-ordination and to monitor the scheme on monthly basis to ensue distribution of 100% supply of uniforms by August every year as follows:-

Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9	- Chairman
Secretary to Government, School Education Department, Chennai-9	- Member
Secretary to Government , Handlooms, Handicrafts, Textiles and Khadi Department, Chennai-9	- Member
Commissioner of Handlooms & Textiles, Chennai	- Member
Director of Social Welfare, Chennai-5	- Member Secretary
Director of School Education, Chennai-6	- Member
Director of Elementary Education, Chennai-6	- Member
Deputy Secretary to Government dealing with the subject in Finance Department, Chennai-9	- Member

Under this scheme 30.38 lakhs Boys and 29.36 lakhs Girls at a total of 59.74 lakhs students benefitted for the year 2004-05 (Academic year 2005-06). The approximate expenditure involved for the implementation of this scheme is Rs.40/- crores per annum.

Contact Persons :

Thiru.Athulya Misra IAS.	Commissioner of Social Welfare	Phone No. 044 28524499
Thiru.S.Ramachandran, IAS	Director of Handlooms and Textiles	Phone No. 044 25341204
Thiru.Dr.S. Paramasivan	Director of School Education	Phone No. 044 28278796
Dr.K.Mariappan	Director of Elementary Education	Phone No. 044 28271169

SOCIAL DEFENCE

INTRODUCTION

The State of Tamil Nadu has been a pioneer in providing services to children in difficult circumstances. The first reformatory school in India was started in 1887 at Chengalpattu in Tamil Nadu to ensure the reformation and rehabilitation of abandoned, neglected, destitute and delinquent children.

Juvenile Justice Act 1986 (Central Act) came into force with effect from 02.10.87 to ensure the Care and Protection of Children. The Government of India have reviewed the Juvenile Justice Act, 1986 in conjunction with United Nations Convention on the Rights of Child and enacted, the Juvenile Justice (Care and Protection of children) Act, 2000. The Government of Tamil Nadu have notified the detailed rules, in Tamil Nadu Government Gazette extraordinary No.94 dated 14.2.2002. Tamil Nadu is the first state to do so. Accordingly, the Juvenile Welfare Board, which dealt with the children in need of care and protection, have been renamed as Child Welfare Committee, and Juvenile Courts have been restructured as Juvenile Justice Boards. Both have been constituted and functioning successfully. Various childcare institutions under the provision of the Act have been redesignated.

JUVENILE JUSTICE BOARDS

According to revised Act of 2000, eight Juvenile Justice Boards were constituted under section 4 (i) to deal with cases of the children in conflict with law @ Chennai, Tirunelveli, Thanjavur, Salem, Cuddalore, Trichy, Madurai and Coimbatore. The Boards consists of a Metropolitan Magistrate or a Judicial Magistrate of the first class with two social workers (including one women social worker) having powers conferred by the code of criminal procedure 1973. The Boards will meet three days in a week (Monday, Wednesday and Friday) in the premises of the respective Observation Homes.

OBSERVATION HOMES

Children alleged to have committed offences are being admitted in the observation homes through Juvenile Justice Boards. Maintenance grant is provided at Rs.225/- per month per child for homes maintained by Non-Governmental Organisations.

According to the revised Act, Children in conflict with law (Children who have allegedly committed offence) shall alone be admitted in Observation Homes. The 8 existing institutions are mentioned below:

(i)	Government Observation Homes (Chennai, Tirunelveli, Thanjavur, Tiruchirapalli, Salem, Cuddalore)	6
(ii)	Observation Homes run by Non-Governmental Organisations (Madurai and Coimbatore)	2
Total		8

SPECIAL HOME FOR BOYS & GIRLS

Under Section 9 (1) of the Juvenile Justice (Care and Protection of Children) Act, 2000, children in conflict with law who have been found guilty and committed by the Juvenile Justice Boards are sent to Special Homes for care, custody, training and rehabilitation till the end of the period ordered by the Juvenile Justice Boards.

(i)	Government Special Home for Girls, Chennai-10	1
(ii)	Government Special Home for Boys, Vellore	1
Total		2

CHILD WELFARE COMMITTEES

Eighteen Child Welfare Committees have been constituted under section 29 (i) of Juvenile Justice (Care and Protection of Children) Act, 2000 to deal with cases of children in need of care and protection and are functioning in the following places

1. Chennai	7. Salem	13. Tanjore
2. Chengalpattu	8. Coimbatore	14. Thiruchirappalli
3. Ranipet	9. Virudhunagar	15. Madurai
4. Cuddalore	10. Dindigul	16. Thirunelveli
5. Dharmapuri	11. Karaikudi	17. Nagappattinam
6. Erode	12. Thoothukudi	18. Tiruvallur

Each Child Welfare Committee consists of a non-official Chairman and 4 Members (including one women member). The Child Welfare Committee are vested with the powers of Metropolitan Magistrate or Judicial Magistrate of First Class. The Committee will meet three days in a week (Tuesday, Thursday and Friday) in the premises of the notified homes.

CHILDREN HOMES FOR BOYS & GIRLS

Under the provisions of Juvenile Justice (Care and Protection of Children) Act 2000,

31 Children Homes are functioning to provide care, training, education and vocational education to the children, sent by Child Welfare Committees.

(i)	Government Children Home for Boys & Girls (Chengalpattu, Tattaparai, Ranipet, Thanjavur, Chennai-13, Mallipudur, Panchapalli, Erode, Villupuram and Karaikudi) & Girls-1 (Chennai)	11
(ii)	Children Homes run by Non-Governmental Organisations:- (Chennai-21, Chennai-113, Chennai-8, Chennai-93, Chennai-17, Chennai-107, Chennai-39, Chennai.10 (2 institutions), Gandhigram, Coimbatore, Dharmapuri, Salem, Madurai, Thiruvallur, Tiruvannamalai, Virudhunagar, Mayiladuthurai, Dindigul and Tutticorin.	20
Total		31

According to the revised Act, Children's Home would cater exclusively to the children in need of care and protection as ordered by Child Welfare Committees.

Non-Governmental Organisations that are running and maintaining childcare institutions are given grant-in-aid of Rs.225/- per month/per child towards their maintenance charges by the Government.

AFTER CARE ORGANISATIONS

To provide rehabilitation to the discharged inmates of Children Homes/Special Homes for Boys & Girls, "After Care Organisation" are functioning at 3 places, as given below.

1.	Government After Care Organisation for Boys, Athur (Kancheepuram District)	1
2.	Government After Care Organisation for Boys, Madurai	1
3.	Government After Care Organisation for Women, Vellore	1
Total		3

The inmates staying in the After Care Organisations are imparted job oriented vocational training like Screen Printing, Two Wheeler Servicing & Repair, Computer Desk Top Publishing Training. The children in need of care and protection after the discharge from Children Homes are admitted to continue their higher studies, from After Care Organizations.

VIGILANCE/PROTECTIVE HOMES UNDER IMMORAL TRAFFIC (PREVENTION) ACT, 1956

The Vigilance/Protective Homes established under the provisions of Immoral Traffic (Prevention) Act, 1956 provides care, treatment, training and rehabilitation to the girls and women. These institutions also admit girls who face the threat of sexual exploitation and are in moral danger. The Director of Social Defence can authorise the admissions of such girls in these institutions on a voluntary basis. There are six vigilance/protective homes situated in the following places.

Chennai	2
Madurai	1
Trichy	1
Salem	1
Coimbatore	1
Total	6

RESCUE SHELTERS

Six Rescue Shelters are functioning for girls & women who are under trails under this act. These shelters are functioning along with the Vigilance/Protective Homes.

UNMARRIED MOTHERS HOME

Women and girls who have fallen the victim of sexual exploitation and become pregnant can be admitted in these institutions, which are situated at the following places.

- i) Government Vigilance Home and Stri Sadana, Chennai-4.
- ii) St.Francis Xavier Rescue Home at Adaikalapuram in Tuticorin District (Non-governmental Organisation).

SHORT STAY HOME

Apart from the above, a home for stranded girls is also functioning under Non-Governmental Organisation at “Abhaya Nilayam”, Chennai. Maintenance grant of Rs.225/- per month/per woman is paid.

HALF-WAY HOME

To provide shelter, education and vocational training to the girl children who are living in vulnerable situation, a Half Way Home was started at Ulundurpet, Villupuram District during the year 1999-2000 under a Non-Governmental Organisation with an accommodation of 25 girls.

JUVENILE GUIDANCE BUREAU

Juvenile Guidance Bureau studies the psychological problems of the inmates of the Observation / Children /Special Homes and furnishes their reports to the respective competent authorities.

There are five Juvenile Guidance Bureau functioning under Non-Governmental Organisations at Chennai (2 Places), Madurai, Vellore, and Coimbatore.

EDUCATIONAL TRAINING

In all the Government Children/Special Homes, education is imparted upto VIII standard. In the Government Children Home, Chengalpattu for Boys and Government Special/Children Home for Girls at Chennai, education is imparted upto X standard besides computer training.

The department facilitates the children to continue their higher education. Accordingly children are also admitted to outside Higher Secondary School, Colleges, Industrial Training Institutes, Polytechnics and Professional Colleges. The details of children who are studying at present is mentioned below:

Medical Education (Degree Course)	3
Engineering Degree Course	5
I.T.I. Certificate Course	47
Polytechnic Course	6
Higher Secondary Course	21

VOCATIONAL TRAINING

To provide rehabilitation, the following vocational training is also imparted. Trained teachers and instructors are imparting training to the children in Book-binding, Mechanized Carpentry, Masonry, Power Laundry, Soap-Making, Candle Making, Baniyan Stitching, Leather Stitching, Gardening and Agriculture, Brass-band Music, Tailoring, Powerloom Weaving, Arc Welding, Mat Weaving, Embroidery, Home Science, Hollow Block Making Units and Sanitary Napkins. Besides the above, the following short-term vocational training courses are also provided.

1. Flour grinding
2. Automobile Mechanism
3. Screen Printing
4. Computer training.

Incentive to the children in vocational trades is given as mentioned below

1	Skilled Children	Rs.70/- per month per child
2	Semi-Skilled Children	Rs.50/- per month per child

The incentive payment is saved and credited to the pocket money of the children every month.

VOCATIONAL TRAINING TO THE DISCHARGED INMATES

In the After care organisation for Boys, at Athur, Kancheepuram District, training is imparted in job-oriented trades to the discharged inmates. The courses offered in the premises of the Government After Care Organisation for Boys at Athur includes Screen-Printing, Desk Top publishing (Computer) and Automobile Mechanism.

So far 189 students have been benefited under this scheme.

The inmates of After Care Organisation for Women at Vellore, are trained in Needle Work and Tailoring.

REHABILITATION PROGRAMMES

The Department of Social Defence is providing rehabilitation to the children/inmates discharged from the institutions, as detailed below:

- 1) A Marriage grant of Rs.3,000/- is sanctioned to the girls as a method of Rehabilitation. A sum of Rs.2000/- is also paid towards marriage day expenses.
- 2) Tamil Nadu Social Defence Welfare Fund for Women & Children Rules 2002 was created to provide infrastructural facilities to the institutions, education assistance to the total orphan/destitute children/to provide financial assistance not exceeding Rs.5000/- (or) material assistance not exceeding Rs.10,000/- to the discharged inmates under Juvenile Justice (Care & Protection of children) Act, 2000 & provisions under Immoral Traffic (Prevention) Act, 1956 petty repairs and construction works in the existing buildings not exceeding Rs.20,000/- per annum in an institution, providing sports and recreational materials to the institutions, and other expenses to the best interest of the children. The fund is administered by the Governing Boards, consisting the Secretary to Government, Social Welfare & Nutritious

Meal Programme Department as Chairperson, the Director of Social Defence as Member Secretary and the Deputy Secretary/Additional Secretary to Government, Finance Department as Member. The women and girls discharged from the Vigilance / Protective Homes are provided with financial assistance under self-employment scheme from the Tamil Nadu Social Defence Welfare Fund for Women and Children. A sum of Rs.5000/- is provided to each discharged women / girls to start trades on their own such as petty shops, tailoring shops and to rear cattle or goats. So far 153 ex-inmates have been benefited with financial assistance.

- 3) Lump-sum grant is also provided for the purchase of tools and equipments, to the trained children in the following vocational trades when they go out of the Children/Special Homes so as to facilitate them to start trades on their own.

<i>Sl. No.</i>	Vocational Sections	No. of Awards	Lumpsum Grant per head
1.	<i>Carpentry</i>	5	2,000
2.	Weaving	2	1,000
3.	Book-Binding	3	1,000
4.	Gardening and Agriculture	4	500
5.	Masonry	2	500
6.	Tailoring	10	2500
7.	<i>Embroidery</i>	2	1000
8.	<i>Metal Work</i>	4	1,000
9.	<i>Mat-Weaving</i>	4	1,000
10.	<i>House Wiring and Plumbing</i>	2	1,000
11.	<i>Electric arc Welding</i>	2	1,000
12.	<i>Two wheeler Servicing & repair</i>	2	2,000

FAMILY SUPPORT SCHEME

Family Support Programme is implemented, with a view to help children who have come to the Children Homes due to poor economic condition. Under the scheme children in childcare institutions under the Department are de-institutionalized and

allowed to stay with the family. Financial support is extended to such children to continue their education. Children are identified by a Committee and placed back with their parents under the scheme. Financial assistance of Rs.200/- per month per child is provided to the family till their actual date of discharge. The scheme has been framed, in such a way for children to study on their own, instead of joining in the Children Homes.

ERADICATION OF JUVENILE BEGGARY

One Juvenile Guidance Bureau, under Indian Council for Child Welfare is supported financially by the State Government with grant-in-aid to prevent juvenile beggary by counseling the children / parents.

SPECIAL CARE CENTRE

To provide parental care to the destitute children in Children Homes, one Special Care Centre (girls) is functioning through Non-Governmental Organisation @ Chennai - 50 girl children are benefited under the scheme.

CRISIS INTERVENTION CENTRE FOR THE PREVENTION OF CHILD ABUSE AND NEGLECT

To ensure prevention of child abuse, Government of Tamil Nadu has launched a project through Indian Council for Child Welfare, Chennai (Tamil Nadu). The project takes on record and enquires in to the cases of child abuse and provides temporary care and protection to children. It also provides Guidance and Counseling services to the children and the family.

COMPREHENSIVE STREET CHILDREN PROGRAMME

Night Shelter Programme run by the Non-Governmental Organisation has been changed into Comprehensive Street Children Programme and the maintenance grant has been raised from Rs.65,500/- per annum per shelter to Rs.1,35,500/- per annum per shelter in G.O.Ms.No.166, Social Welfare and Nutritious Meal Programme Department, dated 17.08.2004 (i.e.Rs.225/- per child per month x 50 children). 50 children are admitted in each institution and such children are provided meal, non-

formal education, vocational training. The Shelters are functioning at the following places.

Chennai	2	Tirunelveli	1
Madurai	2	Salem	1

These shelters provide a safe place to the street children and provide vocational training, non-formal education including diet. 300 children are benefited under the scheme.

SITUATIONAL ANALYSIS OF STREET CHILDREN

The Government has sanctioned a sum of Rs.6 Lakhs for situational analysis of street children in Six Municipal Corporations of Tamil Nadu. Indian Society of Victimology, Department of Criminology, University of Madras has been entrusted with this work.

CHILDLINE

CHILDLINE, a telephone out-reach programme committed to responding emergency calls to help a child in distress is in operation in Chennai, Madurai, Tiruchirapalli, Coimbatore, Salem and Tirunelveli with the financial support from the Ministry of Social Justice and Empowerment, Government of India. In this regard, the special toll free No.1098 has been earmarked across the country. CHILDLINE has also been introduced by the Police Department using the same number in all women Police Stations to ensure that the services are available for the children across the state, till such time, the scheme is fully funded by Government of India.

MISSING CHILD BUREAU

In order to restore the Missing Children with their family, a high-tech information Data bank about Missing Children has been established. Missing Child Bureau are functioning at Chennai, Madurai and Coimbatore.

WEBSITE OF THE DEPARTMENT OF SOCIAL DEFENCE

The Department of Social Defence has created its own Website in March 2002 to create awareness among the public and Non Governmental Organisations about the Department's activities and various schemes like, CHILDLINE, MISSING CHILD BUREAU, STREET CHILDREN PROGRAMMES are being implemented by the department .

The Website has been designed with the help of National Informatics Centre.

The Website address is www.tn.gov.in

PROGRAMME DEVELOPMENT MONITORING AND EVALUATION CELL

A Programme Development Monitoring and Evaluation Cell was created in the year 1991 with UNICEF assistance in the Directorate of Social Defence with the objective of monitoring the child welfare related programmes (institutional and non-institutional programmes).

The Programme Development Monitoring and Evaluation Cell is also conducting workshops and seminars especially on Children in difficult Circumstances besides monitoring the programme for street children implemented by the Non-Governmental Organisations.

PREVENTION OF TRAFFICKING AND COMBATING COMMERCIAL SEXUAL EXPLOITATION OF WOMEN AND CHILDREN CELL

The Government has sanctioned Rs.2 Lakhs for setting up of a cell in the Directorate for Prevention of Trafficking and Combating Commercial Sexual Exploitation of Women and Children.

INITIATIVES FOR COMBATING, TRAFFICKING AND COMMERCIAL SEXUAL EXPLOITATION OF WOMEN AND CHILDREN

Combating trafficking and commercial sexual exploitation of women and children is one of the prime concerns of the State Government. In this connection the following initiatives have been taken.

- A State Level Co-ordination Committee under the Chairmanship of the Chief Secretary to Government has been constituted in November 2001. Since then, the Committee has met six times and taken various initiatives to combat trafficking.
- District Level Advisory Committees for combating trafficking and commercial sexual exploitation of women and children have been constituted under the Chairmanship of District Collectors.
- Village Level Watch-dog Committees to address the problems of trafficking at micro level have been constituted in every Panchayat under the Chairmanship of Village Panchayat Presidents.

Tamil Nadu is the first state to have created this kind of a three tier structure to combat trafficking.

- A sub-committee under the Chairmanship of Hon'ble Minister for Social Welfare has been set up to act as a pro-active Supervisory Committee on matters relating to trafficking and sexual exploitation of women and children. This committee will be a Supervisory Committee for District Level Advisory Committees and Village Level Watch Dog Committees etc.

SWADHAR SCHEME

The Scheme is sponsored by the Government of India for granting financial assistances to the Non Governmental Organizations who are engaged in protecting the women who are in difficult circumstances. The finance assistance will be granted on the recommendation of the State Level Co-ordination Committee. So far 23 schemes covering Chennai, Dindugal, Nagapattinam, Namakkal, Pudukottai, Thanjavur, Theni, Trichy, Vellore, Coimbatore, Villupuram, Trinelveli, Krishnagiri, Trivavur, Nilgiris,

Thiruvallur, Kancheepuram, Kanyakumari and Thiruvannamalai Districts have been forwarded to the Government of India. Any number of Non Government Organizations can seek financial assistance under 'Swadhar Scheme' from the Government of India on the recommendation of the State Government.

For further details, please contact:

- 1) The Commissioner of Social Defence,
No.300,Purasawalkam High Road,
Kelleys, Chennai-10
Phone:044 -26426421
Fax No.26612989
Web site: www.tn.nic.in/socialdefence
E-mail address dsd @ tn.nic.in
- 2) The Joint Secretary to Government of India,
Ministry of Social Justice and Empowerment,
Government of India, New Delhi
Web site: www.socialjustice.nic.in Ministry of Social Justice and Empowerment,
Government of India, New Delhi.
Fax No.
E-mail address
- 3) Swadhar Scheme - further details:
Web sites of Department of Women and Child Development,
Ministry of Human Resource Development, Government of India,
(www.wcd.nic.in in) (www.tn.in/socialdefence)
Fax No.23381495, 2338 1800, 2328 1664.
E-mail address.

EXPECTATIONS OF THE PUBLIC AUTHORITY FROM THE PUBLIC FOR ENHANCING ITS EFFECTIVENESS AND EFFICIENCY

- (1) Government expects that Non Government Organisation involved in the Welfare activities submit complete proposals as per the parameters prescribed under various schemes of the department for availing the benefits of the Scheme.
- (2) The Non-governmental Organisations are also expected to submit regular progress reports on the implementation of the Scheme.
- (3) The Non-governmental Organisations are also expected to submit utilization certificates of the grants released to them by State Government of India under its different schemes.
- (4) The Government also expects concrete meaningful and useful suggestions from general public which could help the Government to ensure better service delivery.

ARRANGEMENTS AND METHODS MADE FOR SEEKING PUBLIC PARTICIPATION/CONTRIBUTIONS

- (1) The Policy and other related important issues are circulated amongst the association/Voluntary organization/Public wherever considered necessary.
- (2) The representatives of Non-governmental Organisations and experts from various walks of life such as rehabilitation professional, Social Workers may give representations in various Committees constituted by Government for the Welfare of Women and Children.
- (3) The following awards are presented by the Government during Independence Day and International Day of the disabled.

STATE AWARDS

To encourage the persons who are involved in the services for the disabled, the following awards are presented by the Government during Independence Day and International Day of the Disabled:

DETAILS OF STATE AWARDS GIVEN ON THE OCCASION OF INDEPENDENCE DAY

S.No.	Name of the Award	Nature of Award
1	Best Employer Award	10 Grams of Gold Medal, and Certificate
2	Best Institution Award (for Best institution serving Disabled persons)	10 Grams of Gold Medal Cash Prize of Rs.50,000/-, and Certificate
3	Best Institution Award (for Best Institution serving women)	10 Grams of Gold Medal, Cash Prize of Rs.50,000/- and Certificate
4	Best Social Worker Award (for outstanding work done for disabled)	10 Grams of Gold Medal and Certificate
5	Best Social Worker Award (for outstanding work done for women)	10 Grams of Gold Medal and Certificate
6	Best Doctor Award	10 Grams of Gold Medal and Certificate
7	Best Collector Award	10 Grams of Gold Medal and Certificate
8	Best District Disabled Rehabilitation Officer Award	10 Grams of Gold Medal and Certificate

Details of State Awards given on the occasion of International Day of the Disabled (On 3rd December of every year)

Sl.No.	Name of the Award	Nature of Award
1	Best Employer Award	10 Grams of Gold Medal and Certificate
2	Best Employee Award	10 Grams of Gold Medal and Certificate
3	Best Teacher Award	10 Grams of Gold Medal and Certificate
4	Best Institution Award	10 Grams of Gold Medal and Certificate
5	Lakshmikantham Ammal Award (Best Visually Handicapped Students)	Certificate and Cash Prize of Rs.1200

- (4) On the International Day of the Disabled State Level Sports meet cultural programmes are conducted to encourage, the disabled to showcase their different skills and abilities in the field of Arts and Sports.
- (5) Various Schemes of National Award for Welfare of persons on specialized fields provide for inclusion of persons from public life (for selecting suitable candidates for awards) who makes outstanding contribution to-wards service for children including service for children with various kinds of disabilities and institutions who have been in the field of child welfare for some years and good performance in the field.

MECHANISM AVAILABLE FOR MONITORING THE SERVICES DELIVERY AND PUBLIC GRIEVANCES RESOLUTION

Each programme implementation of the department has an in built monitoring mechanism Periodical meetings are conducted by Secretary and Special Secretary of the department to review the progress of the implementation of the Scheme. Sanction of amount for the schemes are done in consultation with the advisory department and the Finance Department and monitoring of the scheme is made regularly and depending on the necessity, officials from the Government are deputed for verification/inspection of the schemes implemented by the Heads of Departments/Non-governmental Organisations.

Addresses of the main office and other Heads of Departments :

Sl. No.	Address	Telephone No.	Email	Website
1.	Secretary to Govt., Social Welfare and Nutritious Meal Prog- ramme Department, Fort St. George, Secretariat, Chennai-600 009.	25671545	swsec@tn.du.nic.in swsec@tn.gov.in	www.tn.gov.in
2.	Commissioner of Social Welfare, Chepauk, Chennai-600 005.	28545728 28545748 FAX 28547020	dsw@tn.nic.in	www.tn.gov.in
3.	Project Coordinator, World Bank Assisted ICDS III Project, Pammal Nalla Thambi Street, Periyar Nagar, Tharamani, Chennai 600 113.	24928767	wbicds@tn.nic.in	www.tnicds.org
4.	State Special Commis- sioner for Disabled, 15/1 Model School Road, Thousand Lights, Chennai-600 006.	28290365 FAX 26612989	scd@tn.nic.in	www.tn.gov.in
5.	Commissioner of Social Defence, No.300, Purasawalkam High Road, Chennai-600 010.	26427022	dsd@tn.nic.in	www.tn.gov.in
6.	Executive Director, Tamilnadu Corporation for Development of Women Limited, 100, Annasalai, Guindy, Chennai-600032	52085804 52085802	tncdw@tn.nic.in	<a href="http://www.tamilnadu
women.org">www.tamilnadu women.org
7.	Tamil Nadu Pudhuvazhvu Society, 100, Annasalai, Guindy, Chennai- 600032	52085804 52085802	tnepvp@yahoo.com	www.pudhuvazhvu.org

Morning hour of the Office : 10.00 A.M.

Closing hour of the Office : 5.45 P.M.

Chapter-3

Powers and Duties of Officers and Employees (Under Section 4(1)(b)(ii))

DETAILS OF THE POWER AND DUTIES OF OFFICERS AND EMPLOYEES

Secretary to Government

This department is headed by the Secretary to Government of Tamil Nadu, who is a senior IAS Officer. The Secretary is the administrative head of the Department and principal adviser to the Minister (Social Welfare) on all matters of policy and administration relating to this department.

The Secretary is responsible for the careful observance of the Business Rules and Secretariat Instructions in the transaction of the business in the department. He exercises general supervision and control over the staff under him including Special Secretary, Joint Secretary, Deputy Secretary and Under Secretary and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. The Secretary is to take steps for the prompt despatch of business in the department. Policy matters and all important matters should be dealt with in consultation with the Secretary who will be over all incharge of the Department.

Secretary exercises the financial powers which are given in detail in the Delegation of financial powers issued by Finance Department from time to time.

Special Secretary to Government

Special Secretary has been delegated to co-ordinate and oversee all the schemes/ sections excluding Tamil Nadu Corporation for Development of Women Ltd. He is designated as circulating officer to send cases direct to the Minister with reference to the general direction of the Secretary. He is an officer who acts on behalf of the Secretary.

Joint Secretary to Government

The Joint Secretary to Government will deal with cases relating to the subjects allotted and submit to Secretary such cases as may be specified. He is the circulating officer to send cases direct to the Minister with reference to the general directions of the Secretary.

The Joint Secretary to Government of this department is in charge of all establishment matters pertaining to Social Welfare and Nutritious Meal Programme Department and all claims relating to the staff of this department. He is also incharge of maintenance of discipline of staff. He disposes as many cases as possible at his own level and takes the orders of Secretary on important cases. He can sign and convey the orders in the name of Governor of Tamil Nadu involving financial implication after the approval of competent authority has been obtained.

Deputy Secretary to Government

The Deputy Secretary will deal with cases relating to the subjects allotted and submit to Secretary such cases as may be specified. They can send cases for orders direct to the Minister with reference to the general directions of the Secretary. The Deputy Secretary also exercises control over the sections placed in his/her charge. He is entrusted with the disposal of majority of cases coming up to him. He uses his discretion in taking orders of Special Secretary/Joint Secretary on more important cases.

He can sign and convey the orders in the name of Governor of Tamil Nadu involving financial implication after the approval of competent authority has been obtained.

Under Secretary to Government

The Under Secretary exercises control over the sections placed in his charge Generally consisting of 3 and 4 section and in respect thereto exercises control both in regard to the dispatch of business and maintenance of discipline. Work come to his

from the section under his charge. He disposes as many cases as possible at his own level and takes the orders of the higher officers on important cases.

He can sign and convey the orders in the name of Governor of Tamil Nadu involving financial implication after the approval of competent authority has been obtained.

Section Officer

Section Officer is in-charge of a section of a Secretariat Department. He will be assisted by Assistant Section Officers who work under his direction and control. The training of Assistant Section Officers under him is one of his principal functions. He will manage and Co-ordinate the work relation to the section. He will scrutinize the files submitted by the Assistant Section Officers. He will guide the Assistant Section Officers in all aspect of work and see that they do not waste time and paper on needless noting or correspondence. He will have a keen watch on receipt of tappals and disposals of the same. He will not simply supervise but will undertake himself in dealing the difficult or important papers whenever necessary. He will be responsible for the despatch of all communications of the section and Section Officer should take independent actions on issuing reminders, obtaining or suppling factual information of a non-classified nature. He will ensure proper maintenance of registers, Office orders etc. keeping them up to date. He will ensure the neatness and tidiness of the Section.

Assistant Section Officer

The main duties of Assistant Section Officer in a section is to put up notes, drafts, maintain the Personal Registers and also to assist the Section Officer. He will maintain the Periodical Registers, reference books stock files etc. keeping them up to date. He will act according to the orders and direction of the Section Officer in imparting official duties. He will dispose off the tappals received by him without any delay. He will keep his seat neat and tidy.

Assistant

Assistants are expected to attend the routine work such as comparing, despatching, indexing and docketing of closed papers. They will also maintain the prescribed Periodical Registers and put up reminders.

Typist

Typist will type note and drafts and to fair copy all communication to be despatched.

Private Secretary / Personal Assistant / Personal Clerk

He should keep the officer free from the worries of a routine nature and mailing correspondence, filing papers, making appointments, arranging meetings and collecting information. He should be skilled in human relations. An officer has to depend on his Personal Assistant for routine jobs so as to have more time to involve himself to the work in which he has specialised. The Personal Assistant should earn the confidence of his officer for being entrusted with confidential and secrete papers. He should be familiar with the persons who come in contact with his officer and to interact as per the directions of the officer. He will perform the liason work between the officer and the subordinates for smooth functioning of the office.

Record Clerk

He will maintain record room, stationary room and all the closed records got stitched. He will perform the work relating to xerox works and roneo copying. He will maintain the record and stationery room very clean and tidy.

Office Assistant

He will clear the files from the sections to officers and vice-versa. He will perform the contingent works entrusted by the officers from time to time.

Chapter-4
Rules, Regulations, Instructions, Manual and Records for Discharging Functions.

The business in the department is carried out with reference to the provisions contained in the following rules, regulations and manuals.

- i) Tamil Nadu Government Business Rules and Secretariat Instructions
- ii) Tamil Nadu Legislative Assembly Rules
- iii) The Tamil Nadu Secretariat Office Manual
- iv) Tamil Nadu Budget Manual
- v) Tamil Nadu State and Subordinate Service Rules
- vi) Tamil Nadu Civil Services (Classification, Control and Appeal) Rules
- vii) Tamil Nadu Government Servants Conduct Rules
- viii) Tamil Nadu Pension Rules
- ix) Fundamental Rules of the Tamil Nadu Government
- x) Orphanages and other Charitable Homes (Supervision and Control) Act, 1960
- xi) Tamil Nadu Dowry Prohibition Rules, 2004
- xii) The Juvenile Justice (Care and Protection of Children) Act, 2000 (Central Act 56 of 2000) and Tamil Nadu Juvenile Justice (Care and Protection of Children) Rules 2001.

The details of the above listed rules, manuals and acts are furnished below:

1. Name of the Rules : Tamil Nadu Government Business Rules and Secretariat Instructions.
Type of the document : In exercise of the powers conferred by clauses (2) and (3) of Article 166 of the Constitution of India.
2. Name of the Rules : The Tamil Nadu Legislative Assembly Rules.
Type of the document : The Rules are made under clause (1) of Article 208 of the Constitution of India.
The Rules describe the conduct of the Business of the Legislative Assembly.
The Rules book can be referred in the Assembly Library.
3. Name of the Manual : The Tamil Nadu Secretariat Office Manual.
Type of the document : The manual describes the system and procedures to be followed in conducting the office work in the departments of Secretariat.

The book is available for sale in the publication depots of the Government under the control of Director of Stationery and Printing on payment of cost.

4. Name of the Manual : The Tamil Nadu Budget Manual.

Type of the document : This manual contains the rules framed by the Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and to the preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorised grants or appropriation.

5. Name of the document : Tamil Nadu State and Subordinate Service Rules.

Type of the Rules : The Rules is made under the proviso to article 309 of Constitution of India governing the service conditions of members of State and Subordinate Services.

The book is available for sale in the publication depots of the Government under the control of Director of Stationery and Printing on payment of cost.

6. Name of the document : Tamil Nadu Civil Services (Classification, Control and Appeal) Rules.

Type of the Rules : The rules are made under the proviso to article 309 of Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil service of the State.

The book is available for sale in the publication depots of the Government under the control of Director of Stationery and Printing on payment of cost.

7. Name of the document : Tamil Nadu Government Servants Conduct Rules.

Type of the document : The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State.

8. Name of the document : Tamil Nadu Pension Rules.
- Type of the document : The rules are made under the proviso to article 309 of Constitution of India in relation to the pensionary benefits to the members of civil service of the State.
- The book is available for sale in the publication depots of the Government under the control of Director of Stationery and Printing on payment of cost.
9. Name of the document : Fundamental Rules of the Government of Tamil Nadu.
- Type of the document : The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leave, joining time, foreign service, etc. of the members of civil service of the State.
- The book is available for sale in the publication depots of the Government under the control of Director of Stationery and Printing on payment of cost.
- 10 Name of the document : The orphanages and other charitable Homes (Supervision and Control) Act 1960.
- Type of the document : To provide supervision and control of Orphanage homes for neglected women of children and other like institution and for matters connected there with.
- This book is available in the Social Welfare and Nutritious Meal Programme Department and the Office of Commissioner of Social Welfare.
- 11 Name of the document : Tamil Nadu Dowry Prohibition Rules,2004
- Type of the document : In the Tamil Nadu Dowry Prohibition Rules the details regarding jurisdiction of Dowry prohibition Officer, procedure for filing complaints, Addl. functions to be performed by the Dowry prohibition Officers, procedure for prosecution of offenders etc. were explained for the use of public.

This book is available in the Social Welfare and Nutritious Meal Programme Department and the Office of Commissioner of Social Welfare.

12 Name of the document : The Juvenile Justice (Care and Protection of Children) Act, 2000 (Central Act 56 of 2000) and Tamil Nadu Juvenile Justice (Care and Protection of Children) Rules 2001.

Type of the document : The Government of India have reviewed the Juvenile Justice Act, 1986 in conjunction with United Nations Convention on the Rights of Child and enacted the Juvenile Justice (Care and Protection of children) Act, 2000. The Government of Tamil Nadu has notified the detailed rules, with an objective to ensure the care and protection of children.

This book is available in the Social Welfare and Nutritious Meal Programme Department and the Office of Commissioner of Social Defence.

Chapter-5

Particulars of any arrangement that exists for consultation with, or representation by, the members of the Public in relation to this formulation of its policy or implementation thereof :

At present there is no provision to seek consultation / participation of Public or its representatives for formulating the Policies of Government directly.

However, the representative of Non-governmental Organisations and experts from various walks of life such as rehabilitation professional, Social Workers are given representations on various committees constituted by Government for the Welfare of Women, Children and Disabled.

Chapter-6

Social Welfare and Nutritious Meal Programme Department

A statement of categories of documents that are held by it for its control under Section 4(1)(b)(vi) of Right to Information Act, 2005:

Sl. No.	Category of the document	Name of the document and its introduction in one line	Procedure to obtain the document	Held by / Under control of
1.	Policy Note	Contains the Policy pronouncements of the Department for the concerned year.	Application to Public Information Officer.	Social Welfare and Nutritious Meal Programme Department.
2.	Important G.O.s www.tn.gov.in	Issued by the Social Welfare and Nutritious Meal Programme Department from time to time.	Application to Public Information Officer.	Social Welfare and Nutritious Meal Programme Department.
3.	Citizen Charter	Contains the details of the schemes implemented by the Government details required by the beneficiaries and application forms are given in the Chapter of the book.	Application to Public Information Officer.	Social Welfare and Nutritious Meal Programme Department.

Chapter-7

A statement of Boards, Councils, Committees and other bodies constituted as its part

Information of Boards, Councils, Committees and other bodies related to the public authority:-

Name & Address of the affiliated body	Types of affiliated body (Board, Council, Committee, Other bodies)	Brief introduction of the affiliates body Establish -ment year; Objective / Main activities	Role of the affiliated body (Advisory, Managing executive others)	Structure and Member composition	Head of the Body	Address of main office and its branches	Frequency of meetings	Can public participate in the meetings	Are minutes of the meetings prepared?	Are minutes of the meetings available to the public? If yes please provide information about the procedure to obtain them
1) State Advisory Board on Juvenile Justice	Board	To monitor and over see the functioning of the institutions and Administratio n of Juvenile Justice in the State	Advisory	(i) The Honorable Minister in charge of the administration of Juvenile Justice in the State - Chairperson	Hon'ble Minister for Social Welfare	Secretariat, Chennai-9 (No branches)	Once in 6 months	No	(Board Yet to be cons- tituted)	---

			<p>(ii) The Secretary to Government Social Welfare & Nutritious Meal Programme Department – Member Secretary</p> <p>(iii) The Secretaries to Government from Health, Municipal Administration Industries, Home, Education & Law – Members</p> <p>(iv) Prof. & Head, Department of Criminology & Psychology – Member</p> <p>(v) Principal Information Officer Press Information Bureau, Govt. of India – Members</p> <p>(vi) General Manager Southern Railway – Member</p> <p>(vii) Nomination from the Chamber of Commerce – Member</p>						
			<p>(viii) Director General of Police or his Nominee – Member</p>						

				<p>(ix) Director of Municipal Administration - Member</p> <p>(x) Nominee from the Press Council - Member</p> <p>(xi) Nominee from State Human rights Commission, Womens commission etc., - Members</p> <p>(xii) Representative from UNICEF - Member</p> <p>(xiii) Lions Club / Rotary Club Governor - Members</p> <p>(xiv) Nomination of Seven Non-Governmental Organisations / Social Workers - Members</p>						
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				<p>(xv) Nomination of five District Panchayat Chairperson (Equal Representation shall be given to the various parts of the state) - Members</p> <p>(xvi) Registrar General (High Court) - Member</p> <p>(xvii) Nominee from the District Advisory Committee - Member</p> <p>(xviii) Nomination of two Members of Legislative Assembly, Two Members of Parliament by the State Government - Members</p> <p>The Commissioner of Social Defence shall be the convenor of the State Advisory Board Meetings.</p>						
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<p>2) State Level Co-ordination. Committee on Combating Trafficking and Commercial Sexual Exploitation of women and children</p>	<p>Committee</p>	<p>To combat trafficking (2001)</p>	<p>Advisory</p>	<p>i) The Chief Secretary to Government of Tamil Nadu, Chennai-9 - Chairman</p> <p>ii) Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9. - Member Secretary</p> <p>iii) Secretaries to Government, Home, Finance & Law Department, Chennai-9 - Members</p> <p>iv) Director General of Police, Chennai-4 - Member</p> <p>v) Commissioner of Social Welfare - Member</p> <p>vi) Commissioner of Social Defence – Member</p> <p>vii) Director of Rural Development – Member</p> <p>viii) Director of School Education – Member</p> <p>ix) Thiru.P.W.Davidar, I.A.S., - Member</p> <p>x) Executive Director Tamil Nadu Corporation for Development of Women, Chennai – Member</p> <p>xi) 3 to 5 NGOs – Members</p>	<p>Chief Secretary of Government of Tamil Nadu</p>	<p>Secretariat, Chennai-9 (No branches)</p>	<p>Once in 3 Months</p>	<p>No</p>	<p>Yes</p>	<p>Yes. On application</p>
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3) State Empowered Committee on Swadhar Scheme	Committee	2004 For recommending the proposals of NGOs under Swadhar Scheme	Scrutinizing	i) Secretary to Government, SW&NMP Department - Chairperson ii) Secretary, State Social Welfare Board - Member iii) Chief Accounts Officer, SW&NMP Department - Member iv) Commissioner of Social Defence - Member Secretary v) Joint Director (Engg.), Department of Industries and Commerce, Chennai-5 - Member	Secretary to Government, SW&NMP Department	Secreariat (No branches)	As and when required	No	Yes	Yes, on application
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<p>4) Sub-committee on combating trafficking and commercial sexual exploitation of women and children</p>	<p>Committee</p>	<p>2004 To supervise the functions of District Level Advisory Committee and Village Level Watch Dog Committee</p>	<p>Supervisory</p>	<p>i) Hon'ble Minister for Social Welfare, Government of Tamil Nadu - Chairperson ii) Commissioner of Social Defence - Member iii) Secretary Thiru.P.W. Davidar, I.A.S., - Member iv) Executive Director T.N.C.D.W. - Member v) Representative Campaign against child trafficking - Member vi) Dr.Saraswathy Sankaran, DESH, Chennai - Member vii) Tmt.Shyamala Ashok - Member viii) Tmt.Chandra Thanikachalam, Indian Council for Child Welfare, Chennai-30 - Member</p>	<p>Hon'ble Minister for Social Welfare, Govt. of Tamil Nadu</p>	<p>Secretariat, Chennai-9 (No Branches)</p>	<p>As and when required</p>	<p>No</p>	<p>Yes</p>	<p>Yes. On application</p>
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5). State advisory Committee on Adoption	Committee	As per the revised guidelines on adoption of children issued by the Government of India the Government in the G.O.Ms.No.179, Social Welfare and Nutritious Meal Programme Department, dated 27.5.1997 have constituted the State Advisory Committee on Adoption to discuss Child Welfare measures specifically and ways and means to promote in country adoption of children	Advisory	<p>Placement Agencies Chairman: Secretary to Government, Social Welfare and Nutritious Meal Programme Department.</p> <p>Members: Inspector General of Police (Crime), Commissioner of Social Welfare, Director of School Education, Director of Public Health and Preventive Medicine, Registrar of High Court (or) his nominee, Regional Passport Officer, Director of Social Defence.</p> <p>Placement Agencies: Congregation and Sisters of Cross, Chavanod, Trichy-2. Grace Kennett Foundation, Madurai. Voluntary Co-ordinating Agency –</p>	Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9.	Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9. Commissioner of Social Welfare, Chepauk, Chennai-5..	Periodically.	No.	Yes.	No.
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				<p>Member. Scrutinizing Agency – Tmt.Andal Damodharan, Secretary, Indian Council for Child Welfare. Three experts in the field of Social Welfare, Child Welfare: 1) Tmt.Geetha Viswanathan 2) Tmt.Meena Swaminathan 3) Dr.Arputhasamy</p>						
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6) Establish ment of committees to supervise the functioning of Noon Meal centres and ICDS centres at District/Block/ Corporation/ Municipal / Panchayat level.	Committee	The District Collector is the President of the District level Monitoring Committee along with other 24 officials. The main objective of the committee is to ensure that adequate quantity of quality food is served to the children. This committee will take appropriate action to rectify the defects pointed out by the Block level Committee and Panchayat level committee in respect of functioning of Noon Meal centres	Executive body	District level District Collector – President 24 officials – Members <table border="1" data-bbox="871 381 1064 722"> <tr><td>Block level</td></tr> <tr><td>Deputy Block Development Officer</td></tr> <tr><td>Extension Officer</td></tr> <tr><td>Rural Welfare Officer</td></tr> <tr><td>Revenue Inspector</td></tr> </table> <table border="1" data-bbox="871 755 1064 1219"> <tr><td>Village Level</td></tr> <tr><td>Panchayat President</td></tr> <tr><td>Lady Member of the Panchayat</td></tr> <tr><td>Self Help Group members (2)</td></tr> <tr><td>Village Administrative Officer</td></tr> <tr><td>Head Maste</td></tr> </table>	Block level	Deputy Block Development Officer	Extension Officer	Rural Welfare Officer	Revenue Inspector	Village Level	Panchayat President	Lady Member of the Panchayat	Self Help Group members (2)	Village Administrative Officer	Head Maste	District Collector	District Collectorate	Once in a month	Representatives of public are included	Yes	Hereafter this will be made available to Public
Block level																					
Deputy Block Development Officer																					
Extension Officer																					
Rural Welfare Officer																					
Revenue Inspector																					
Village Level																					
Panchayat President																					
Lady Member of the Panchayat																					
Self Help Group members (2)																					
Village Administrative Officer																					
Head Maste																					

<p>7) Tamil Nadu State Commission for Women, O/o. Tamil Nadu Corporation for Development of Women Ltd., No.100, Anna Salai, Guindy, Chennai-32.</p>	<p>Commission</p>	<p>The Tamil Nadu State Commission for Women was constituted in the year 1993 in G.O.Ms.No.72, Social Welfare and Nutritious Meal Programme Department, dated 19.3.1993 with an objective to safeguard the welfare of women, to go into the gender issues relating to the status of women and to make recommendations to the Government for suitable action.</p>	<p>Advisory</p>	<p>Chair Person Member Secretary A woman IAS Officer – Member A woman IPS Officer – Member A Prominent woman Social Worker – Member A woman Principal of an Educational Institution – Member A Prominent woman member of Legal Profession – Member Secretary to Government, Social Welfare and Nutritious Meal Programme Department Women Member of Legislative Assembly (Two)</p>	<p>Chair Person</p>	<p>Tamil Nadu Corporation for Development of Women Ltd., No.100, Anna Salai, Guindy, Chennai-32.</p>	<p>Once in a month.</p>	<p>No.</p>	<p>Yes.</p>	<p>No.</p>
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8) State Empowered Committee for finalizing the Working Women Hostel	Committee	As per the instruction of the Government of India, the State Government has constituted vide orders in G.O.Ms. No.192, dated 16.10.2003, an Empowered Committee to scrutinize the proposals of Non-governmental Organisations who are seeking financial assistance to construct the Working Women Hostel.	Advisory	<p>1) Secretary to Government, Social Welfare and Nutritious Meal Programme Department – Chairman.</p> <p>2) Joint Secretary, State Social Welfare Board – Member.</p> <p>3) A Representative of the Finance Department – Member.</p> <p>4) Chief Architect, Public Works Department, Chennai-5 or his representative – Member.</p> <p>5) Miss Bhargavi Devendra, Indian Red Cross Society, 50, Montieth Road, Egmore, Chennai-8 – Member.</p> <p>6) Tmt.Maida Raja, Christ Faith Home for Children, Manappakkam, Chennai-116 – Member.</p> <p>7) Director of Social Welfare, Chennai-5 – Member-Secretary.</p>	Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9.	Secretary to Government, Social Welfare and Nutritious Meal Programme Department, Chennai-9.	Periodically	No	Yes	No
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Chapter-8

The names, designations and other particulars of the Appellate Authority, Public Information Officer and Assistant Public Information Officer.

Name of the Appellate Authority : Special Secretary to Government, Social Welfare and Nutritious Meal Programme Department

Public Information Officers : Deputy Secretary to Government, Social Welfare and Nutritious Meal Programme Department

Sl. No.	Name	Designation	STD Code	Ph.No. Office	Home	Fax	Email	Address
1	Thiru Hemant Kumar Sinha, IAS	Special Secretary to Government, SW & NMP Dept	044	25671041	24797966	25675183	Swsec@tn govt.in SWsec tn nic.in	A 3/1 S.A.F. Games Village Koyambedu
2	Tmt.S. Madhubala, B.A	Deputy Secretary to Government, SW & NMP Dept	044	25672633	24892302	25675183	Swsec@tn govt.in SWsec tn nic.in	No.6 Krishna Flats, 39/18 Giri Street, West Mambalam, Chennai-600 033

Chapter-9

Procedure followed in decision making process under Section 4(1)(b)(iii) of Right to Information Act, 2005

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules, 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed above. The process of examination is initiated by the Assistant Section Officers and passes through the Section Officer, Under Secretaries and Deputy Secretary/Joint Secretary/Special Secretary to the Secretary. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted. Wherever the Business Rules require circulation of files to the Minister or Chief Minister or Governor, orders are obtained in circulation.

3. If a reply is required to be made on any representations, the decisions are communicated to the petitioner.

Chapter-10
Directory of Officers and Employees

Sl. No	Name	Designation	STD Code	Phone OFFICE	Phone HOME	FAX	E-MAIL	Address
1	Thiru L.N. Vijayaraghavan, IAS.	Secretary to Government	044	25671545	26547170	25675183	Swsec@tn.govt.in Swsec tn.nic.in	Plot No.986, TVS Colony, Anna Nagar, West Extn, Chennai-600 101
2	Thiru Hemant Kumar Sinha, IAS.	Special Secretary to Government	044	25671041	24797966	25675183	Swsec@tn.govt.in Swsec tn.nic.in	A 3/1 SAF Games Village, Koyamabedu, Chennai
3	Thiru R.Dhandapani, M.A.	Joint Secretary to Government	044	25677331	25332217	25675183	Swsec@tn.govt.in swsec tn.nic.in	No.13, Mannar Street, Park Town, Chennai-3
4	Thiru D. Uthirakkumaran, IAS	Deputy Secretary to Government	044	25671470	26164008	25675183	Swsec@tn.govt.in Swsec tn.nic.in	Plot No. 19&20 First Street, Thangam colony, Anna Nagar west, Chennai-600 040
5	Tmt S. Madhubala, B.A.	Deputy Secretary to Government	044	25672633	24892302	25675183	Swsec@tn.govt.in Swsec tn.nic.in	No.6, Krishna Flats, 30/18 Giri Street, West mambalam, Chennai-600 033
6	Tmt. Dhanalakshmi Narayan, B.A.	Deputy Secretary to Government	044	25671110	26563089	25675183	Swsec@tn.govt.in Swsec tn.nic.in	Old No.1484 (New No.112) Garden Avenue, Mugappair, Chennai-37

7	Thiru R. Sekar, M.A.B.L.,	Under Secretary to Government	044	25665910	22531007	25675183	Swsec@tn govt.in Swsec tn nic. in	No.30, Radha Nagar, West Velachery, Chennai-600 042
8	Thiru G. Kuppusamy, B.A.	Under Secretary to Government	044	25665857	22761063	25675183	Swsec@tn govt.in Swsec tn nic. in	Plot No.23, Venkateswara Avenue, Mannivakkam, Mudichur, Chennai-48
9	Tmt. Suneetha Bhat, M.A	Under Secretary to Government	044	25665856	26501403	25675183	Swsec@tn govt.in Swsec tn nic. in	No.160 Baba Nagar, IV Street, Villivakkam, Chennai-49
10	Thiru C. Prakasam, M.A.B.L.	Under Secretary to Government	044		24790974	25675183	Swsec@tn govt.in Swsec tn nic. in	No.97, 5 th Cross Street, Kumaran Nagar, Chinmya Nagar, Chennai-600 092
11	Selvi E. Nalini, A.C.A.	Chief Account Officer	044	25665756	22346826	25675183	swnmp@ yahoo.com	B-87, Hindu colony Nanganallur, Chennai-600 061.

The hand book deals with secretariat level organization and function only. Hence district wise directing of officers and Employees is not furnished. This can be referred from the hand books published by the Heads of the Departments.

Chapter-11

The Monthly Remuneration record by each of its officers and employees

OFFICERS

S. No (1)	Name & Designation (2)	Scale of pay (3)
1	L.N. Vijayaraghavan, IAS., Secretary to Government	22400-525-24500
2	Hemant Kumar Sinha, IAS, Special Secretary to Government	18400-500-22400
3	R. Dhandapani, Joint Secretary to Government	15000-400-18600
4	D. Uthirakkumaran, IAS., Deputy Secretary to Government	15100-400-18300
5	S. Madhubala, Deputy Secretary to Government	12000-375-16500
6	Dhanalakshmi Narayan, Deputy Secretary to Government	12000-375-16500

S. No, (1)	Name & Designation (2)	Scale of Pay (3)
1	E. Nalini, CAO.	10000-325-15200
2	R. Sekar, U.S.	12000-375-16500
3	Suneetha Bhat, U.S.	10000-325-15200
4	M. Pitchaimuthu, U.S.	10000-325-15200
5	C. Prakasam, U.S.	10000-325-15200
6	G. Kuppuswamy, U.S.	10000-325-15200
7	G. Shanmugam, S.O.	9100-275-14050
8	S. Satheesachandran Nair, S.O.	9100-275-14050
9	K. Dilli Bai, S.O.	6500-200-11100
10	N. Balasubramanian, S.O.	6500-200-11100
11	S. Bose, S.O.	6500-200-11100
12	P. Srinivasan, S.O.	6500-200-11100
13	S. Sundaresan, S.O.	6500-200-11100
14	T.T. Bheeman, S.O.	6500-200-11100
15	E. George Stephen, S.O.	6500-200-11100
16	R. Krishnamoorthy. S.O.	9100-275-14050
17	Y. Dorathy Sulochana, S.O.	6500-200-11100
18	C. Nepolian, S.O.	6500-200-11100
19	B. Balu, S.O.	6500-200-11100
20	T.S.Muthukumaran, S.O.	6500-200-11100
21	C.V. Lakshmi Narasimhan, P.S.	6500-200-11100

22	P. Jerard Selvaraj, ASO	5500-175-9000
23	Prabakaran, ASO	6500-200-10500
24	R. Vijayalakshmi, ASO	6500-200-10500
25	S. Poovathiammal, ASO	6500-200-10500
26	Manickam Kasthuri, ASO	6500-200-10500
27	V. Kalyani, ASO	5500-175-9000
28	G. Senguttuvan, ASO	6500-200-10500
29	K. Sivakumar, ASO	6500-200-10500
30	P. Komala, ASO	5500-175-9000
31	J. Premila, ASO	5500-175-9000
32	A. Gopal, ASO	5500-175-9000
33	V.M. Gejalakshmi, ASO	5500-175-9000
34	P. Shymala Bai, ASO	5500-175-9000
35	H. Muhamed Sherbudeen, ASO	5500-175-9000
36	S. Parameswari, ASO	5500-175-9000
37	S. Saravanan, ASO	5500-175-9000
38	V. Parimala, ASO	5500-175-9000
39	D. David Gnanaraj, ASO	5500-175-9000
40	R. Mugunthan, ASO	5500-175-9000
41	S. Tharabai, ASO	5500-175-9000
42	C. Ravichandran, ASO	5500-175-9000
43	T. Rangarajan, ASO	5500-175-9000
44	K. Elangovan, ASO	5500-175-9000
45	S. Vembu, P.A.	5500-175-9000
46	D. Renuka, P.A.	5000-175-9000
47	R. Timothy, Asst.	3625-85-4900
48	K. Arul, Asst.	3625-85-4900
49	C. Vivekanandan, Asst.	3625-85-4900
50	V. Chandra, Ty.	5500-175-9000
51	K. Karupiah, Ddriver	4300-100-6000
52	P. Natarajan, Duffadar	2610-60-3150-65-3540
53	S. Kirubanandam, RC	2610-60-3150-65-3540
54	M. Krishnamurthy, RC	2750-70-3800-75-4400
55	M. Nagarajan, OA	2650-65-3300-70-4000
56	P.S. Mohanraj, OA	2650-65-3300-70-4000
57	S. Mathiyalagan, OA	2650-65-3300-70-4000
58	M. Raja, OA	2650-65-3300-70-4000
59	S. Balachandran, OA	2550-55-2660-60-3200
60	K. Rajendran, Asst.	4000-100-6000
61	S. Mohanarangan, OA	2650-65-3300-70-4000
62	N. Jafferkhan, OA	2650-65-3300-70-4000
63	C. Pandurangan, OA	2650-65-3300-70-4000

Chapter-12
The Budget Allocated to each Agency

The Secretariat is the controlling unit. The details of budgeting allocation is given below:

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
A4403003	State level Programme Development and Monitoring Cell with UNICEF Assistant	8.93	4.55	50.95
A4404038	Setting up of a cell for prevention of trafficking and combating commercial sexual exploitation of women and children	1.02	0	0
A4406008	Scheme for Prevention and Control of Juvenile Social Mal-adjustment	57.23	12.9	22.54
A4406009	Programme on upgradation for Creation of facilities for Development Child Institutions	1.29	0	0
A4406013	Assistance to Half Way Homes to the Girl Children	0.81	0	0
A4406014	Government After Care Home for Boys	18.84	0	0
A4406015	Government After Care Home for Women	2.6	0	0
A4406016	Formation of Juvenile School under Juvenile Justice Care and Protection of Children Act.	16.32	2.62	16.05
	Total	107.04	20.07	18.75

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
B4400016	Social Defence-Swadhar Scheme Implementation	3.25	0	0
B4400017	Social Defence-Swadhar Scheme Implementation	3.25	0	0
	Total	6.25	0	0

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
D4400003	Scheme for Prevention and Control of Juvenile Social Mal-adjustment	114.45	25.8	22.54
D4400004	Creation of facilities for Development of Child Institution	2.58	0	0
D4400005	Formation of Juvenile Justice Board under Juvenile Justice (Care and Protection of Children) Act	32.64	5.23	16.02
	Total	149.67	31.03	20.73

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
A4403001	Setting up of Reception Centre for adopting new born female babies	6.81	1.23	18.06
A4403005	Starting of Creeches for children of working and ailing mothers	40	0	0
A4403006	Scheme for Promotion of Awareness in Children Adoption	11.24	1.1	9.79
A4403017	Assistance to Scheme for Girls Child Welfare	5000	1062.74	21.25
A4404001	Saving Certificates Schemes encouraging Widow remarriage	15	5.4	36
A4404003	Assistance to the School Children of poor widows	13.44	3.46	25.74
A4404005	Marriage advance to the daughters of poor widows	300	41.3	13.77
A4404007	Marriage assistance for orphan girls	10	2.2	22
A4404008	Guidance Bureau for Women	34.96	14.34	41.02

A4404009	Continuance of higher studies by the Inmates of service Homes and Government orphanages	1.36	0	0
A4404010	Managerial Training for Field and Executive Staff	2.64	0	0
A4404013	Service homes in districts	79.05	21.27	26.91
A4404015	Tamilnadu Women's Development Project (Mahalir Thittam)	2000	83.37	4.17
A4404016	Setting up of Family Counselling Centres by Social Welfare Board	4.8	0	0
A4404017	Setting up of Recreation Centres for Women	0.01	0	0
A4404023	Works Centres and Production Units	11.42	0	0
A4404033	District Level Training cum marketing centres	7.5	0	0
A4404034	Entrepreneur Development Training for women	166.95	0	0
A4404035	Grants to Tamilnadu Corporation for women Development for implementation of the Scheme to provide Free Gas connection to the newly married couple under poverty line	40	0	0
A4404036	Assistance to vocational and skill Training Programme	100	0	0
A4404037	Assistance for formation of 25000 Self Help Groups	87.5	0	0
A4404039	World Bank aided Tamilnadu Empowerment and Poverty Reduction Project	4237.01	0	0
A4404040	Special Programme for women weavers	0.01	0	0
A4405001	Home for aged owned by voluntary agencies	26.76	0	0
A4405002	Maintenance of Orphanages run by Government	9.18	0.67	7.3
A4405005	Assistant to private Institution for care of destitute children	121.5	30.71	25.28
A4405006	Scheme for supply of sewing machines to Destitute Widows	121	0	0
A4407001	Conducting of Tailoring Centres for Tribal Women	6.93	2.59	37.37
A4408009	Tamilnadu Government Inter-Caste Marriage Assistance Scheme	250	95.3	38.12

A4408011	Total Economic Development Project for Theni	55.3	0	0
A4504005	Construction of Building for Communication and Training Centres –at Tharamani	0.01	0	0
	Total	12760.38	1365.68	10.7

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
B4400014	Integrated Women and Empowerment Programme-IWEP	0.01	0	0
B4400018	SWAYAMSIDHA	179.2	0	0
	Total	179.21	0	0

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
D4400007	Special Programme for Women Weavers	0.01	0	0
	Total	0.01	0	0

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
A4501001	Payment for supply of Protein rich nutritious food to the beneficiaries under Puratchi Thalaivar M.G.R. Nutritious Meal Programme	5478.03	1184.83	21.63
A4501003	Provision of Stainless Steel Tumblers and Plates to the beneficiaries of Puratchi Thalaivar MGR Nutritious Meal Programme Scheme	100.01	0	0
A4501009	Tamilnadu Integrated Nutrition Project Phase-III	7132.68	5915.06	82.94

A4501025	Reorganisation and restructuring of Puratchi Thalaivar MGR Nutritious Meal Programme	0.01	0	0
A4501026	Assistance for Nutrition under Pradhan Mantris Gramodaya Yojana	2000	0	0
A4501029	Feeding of poor children in the age group of 2 plus to 4 plus in Tamilnadu	5506.92	1125.46	20.44
A4501030	Feeding of Old Age Pensioners under the Puratchi Thalaivar M.G.R. Nutritious Meal Programme	329.57	39.37	11.95
A4501031	Feeding of Ex-Servicemen and Widows of Ex-Servicemen Benefited through pension from Ex-Servicemen personnel welfare fund in Tamilnadu Puratchi Thalaivar MGR Nutritious Meal Programme	0.01	0	0
A4501032	Feeding of Pregnant Women under Puratchi Thalaivar M.G.R. Nutritious Meal Programme	1.4	0	0
A4501033	Puratchi Thalaivar M.G.R. Nutritious Meal Programme of the age group 2 to 4 in Municipal Corporation	0.02	0	0
A4501034	Supply of Iodised Salt to Nutrition Centres	0.11	0	0
A4502001	Supplementary Nutrition in Integrated Child Development Service Schemes	0.09	0	0
A4502004	World Bank Assisted Tamilnadu Integrated Child Development Scheme-III(UDISHA)	100.01	7	7
A4504014	World Bank Assisted Tamilnadu Integrated Child Development Scheme Project-III	853.31	159.38	18.68
A4505003	Tamilnadu Integrated Child Development scheme Phase III under Special Component Plan	1129.73	537.18	47.55
	Total	22631.9	8968.88	39.63

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
B4400001	Integrated Child Development Scheme	24.02	0	0
B4400002	Special Nutrition programme Training of Integrated Child Development Scheme	7.52	3.88	51.6
B4400015	Provision of Food grains to pregnant and lactating women and adolescent girls under ICDS	385.87	0	0
B4501002	Integrated Child Development Services Scheme (Phase-III) Service SIDA Blocks	13139.45	6843.85	52.09
	Total	13556.86	6847.73	50.51

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
A4402002	Scheme for Rehabilitation of Handicapped	96.52	0	0
A4402003	Starting of New schools and Higher Standards for the Deaf	77.45	27.11	35
A4402006	Assistance to Government Recognised School for handicapped	16.71	9.57	57.27
A4402007	Scribe assistance to the blind students and expenses for the helper	2.69	0	0
A4402008	Concession to normal persons marrying blind	10	0	0
A4402009	Assistance to No-Government organizations for mentally handicapped children	27.06	7.12	26.31
A4402010	Self Employment of Physically Handicapped persons	32.5	0	0
A4402011	Lumpsum provision for scheme to physically handicapped, deaf,dumb and employment of women	0.01	0	0
A4402013	Maintenance Allowance to the severely disabled persons	211.94	0	0

A4402014	Unemployment allowances to unemployed Blind Registered in Employment Exchange	42	1.65	3.93
A4402016	Assistance to Voluntary institutions for training to teaching the deaf	9.21	2.68	29.1
A4402019	Assistance for rescanning of wooden furniture by blind persons	12.54	7.1	56.62
A4402021	Assistance to Physically Handicapped Law Graduates towards Registration fee and to purchase law books	0.3	0	0
A4402022	Starting of Rehabilitation Home for the Adult Mentally retarded girls	12.5	0	0
A4402024	Concession to Normal persons Marrying Orthopaedically disabled	14.5	0	0
A4402027	Starting of Vocational Training Courses in Government schools/Higher Secondary schools for the Mentally Retarded, Blind and etc.	1.29	0.47	36.43
A4402029	School for severely Orthopaedically Handicapped and assistance to school for defection	579.14	273.8	47.28
A4402033	Concessions to able persons who come forward to marry deaf and dumb	14.5	0	0
A4402034	Establishment of Government Special School	0.82	0.07	8.54
A4402042	Grant to disabled persons for sports events and cultural programmes	5	0	0
A4402043	Grant for starting of secondary Grade Teacher Training Institute for the Visually and Orthopadically handicapped persons	7.38	0.99	13.41
A4402044	National programme for Rehabilitation of Disbaled persons	153.3	0	0
A4405004	Leprous Beggars Rehabilitation Home	3.03	0	0
A4602022	Rehabilitation of Prohibition Offenders	250	0	0
A4602023	Amount transferred to District Rehabilitation fund	250	0	0
	Total	1830.39	330.56	18.06

(Rs.in lakhs)

Scheme Code	Scheme Name	B.E. 2005-2006	Expenditure upto September	% age to B.E
B4400010	Establishment of Pilot Project for Rehabilitation Services to handicapped	26.68	7.9	29.61
B4400013	National programme for Rehabilitation of Disabled persons	0.01	0	0
	Total	26.69	7.9	29.6

Chapter-13
The Manner of Execution of Subsidy Programmes

Public can obtain information about the subsidies programme from the Heads of Departments concerned on the following addresses:

<u>ADDRESS</u>	<u>WEBSITE</u>
1. Commissioner of Social Welfare, Chepauk, Chennai-600 005.	: www.tn.gov.in
2. Project Coordinator, World Bank Assisted ICDS III Project, Pammal Nalla Thambi Street, Periyar Nagar, Tharamani, Chennai 600 113.	: www.tnicds.org
3. State Special Commissioner for Disabled, 15/1 Model School Road, Thousand Lights, Chennai-600 006.	: www.tn.gov.in
4. Commissioner of Social Defence, No.300,Purasawalkam HighRoad, Chennai-600 010.	: www.tn.gov.in
5. Executive Director, Tamilnadu Corporation for Development of Women Limited, 100, Annasalai, Guindy, Chennai-600032.	: <a href="http://www.tamilnadu
women.org">www.tamilnadu women.org
6. Tamil Nadu Pudhuvazhvu Society, 100, Annasalai, Guindy, Chennai-600 032.	: www.pudhuvazhvu.org

Chapter-14

Particulars of Recipients of Concessions, permits or authorization granted by it

- NOT APPLICABLE -

Chapter-15

Norms set by it for the discharge of its functions

- NOT APPLICABLE -

Chapter-16
Information available in an electronic form

All Government Orders of this department are posted on the website
<http://www.tn.du.nic.in/departments/social.htm>.

The Policy Note of this department,

Citizen Charter

ECS services for disbursement for pay and allowances of the staff available.

Chapter-17

Particulars of the facilities available to citizens for obtaining information.

- 1) Office Library
- 2) Drama & Show
- 3) Through News Paper
- 4) Exhibition
- 5) Notice Board
- 6) Inspection of Records in the office
- 7) Printed Manual available
- 8) Website of the Public Authority
- 9) Workshops conducted where public participation is involved

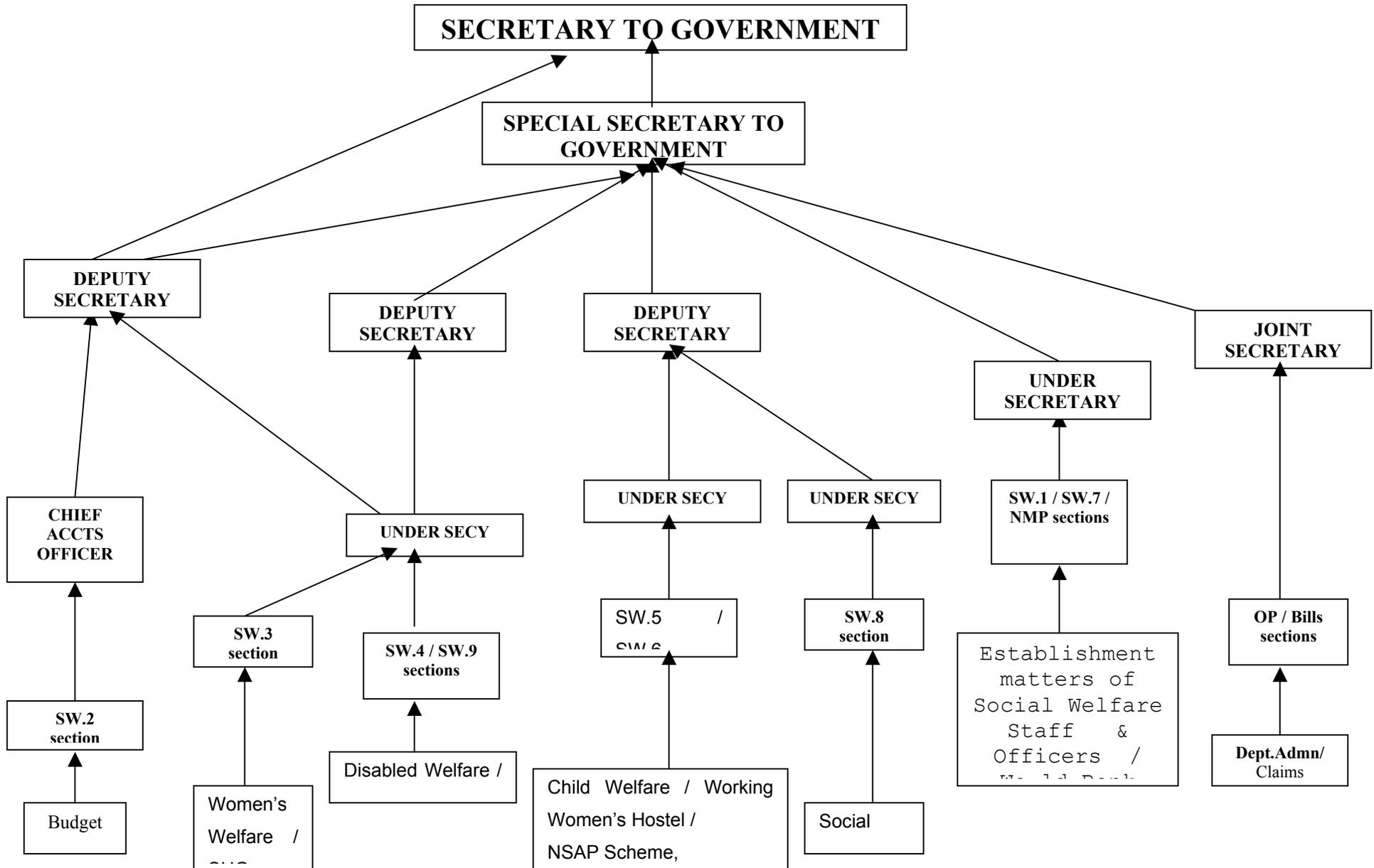
Chapter-18

Other Useful Information

- NOT APPLICABLE -

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Organisation Chart of SOCIAL WELFARE & NMP DEPARTMENT



Note: A Section consists of one Section Officer, two Assistant Section Officers, One Assistant (for 2 sections) and One Typist