

RIGHT TO INFORMATION ACT, 2005

PRO-ACTIVE DISCLOSURES

IN RESPECT OF

DEPARTMENT OF INSPECTORATE OF FACTORIES

I. INTRODUCTION :

Government of India have enacted "The Right to Information Act, 2005", (RTI Act) which has come into force on 15-06-2005.

The objective is to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority.

In accordance with the provisions of Section 4(1)(b) of this Act, the Department of Inspectorate of Factories, Government of Tamil Nadu has brought out this manual for information and guidance of the stakeholders and the general public.

The purpose of this manual is to inform the general public about this Department's organizational setup, functions and duties of its officers and employees, records and documents available with the Department.

II. PUBLIC INFORMATION OFFICER AND APPELLATE AUTHORITY :

In the office of the Chief Inspector of Factories, the Deputy Chief Inspector of Factories (Testing and Safety) has been designated as the "Public Information Officer" (PIO) for all matters concerning this office. The Appellate Authority is the Chief Inspector of Factories, Chennai-5. This office telephone No. is 044 - 28583617 / 28544091.

In addition, the following officers have been designated as the Public Information Officer, Assistant Public Information Officer and Appellate Authority for the respective local jurisdiction indicated against them.

ANNEXURE – I

| Sl. No. | Local Area (Region) | Designation of the Public Information Officer. | Designation of the Appellate Authority | Jurisdiction |
|---------|--|---|--|--|
| 1 | Joint Chief Inspector of Factories, Chennai | Deputy Chief Inspector of Factories (Registration), Office of the Joint Chief Inspector of Factories, Chennai. | Joint Chief Inspector of Factories, Chennai | Chennai, Thiruvallore, Kancheepuram, Vellore, Thiruvannamalai. |
| 2 | Joint Chief Inspector of Factories, Madurai | Deputy Chief Inspector of Factories (Registration), Office of the Joint Chief Inspector of Factories, Madurai. | Joint Chief Inspector of Factories, Madurai | Nagapattinam, Madurai, Dindigul, Theni, Virudhunagar, Ramanathapuram, Sivagangai, Tirunelveli, Thoothukudi, Kanniyakumar |
| 3 | Joint Chief Inspector of Factories, Coimbatore | Deputy Chief Inspector of Factories (Registration), Office of the Joint Chief Inspector of Factories, Coimbatore. | Joint Chief Inspector of Factories, Coimbatore | Coimbatore, The Nilgris, Dharmapuri, Erode, Krishnagiri, Tiruppur. |
| 4 | Joint Chief Inspector of Factories, Trichy. | Inspector of Factories, Office of the Joint Chief Inspector of Factories, Trichy. | Joint Chief Inspector of Factories, Trichy. | Cuddalore, Villupuram, Trichy, Karur, Perambalur, Thanjavur, Thiruvarur, Pudukottai, Salem, Namakkal. |

Annexure - II

| Sl. No. | Local Area (Division) | Designation of the Public Information Officer. | Designation of the Assistant Public Information Officer. | Designation of the Appellate Authority. | Jurisdiction. |
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| 1 | Chennai, I Division. | Inspector of Factories, I Circle, Chennai. | Assistant Inspector of Factories-I, Chennai. | Deputy Chief Inspector of Factories, I Division, Chennai. | As per the local limits assigned to them under Section 8(1) of the Factories Act, 1948. |
| | | Inspector of Factories, II Circle, Chennai. | --- | | |
| 2 | Chennai, II Division. | Inspector of Factories, III Circle, Chennai. | Assistant Inspector of Factories-II, Chennai. | Deputy Chief Inspector of Factories, II Division, Chennai. | -do- |
| | | Inspector of Factories, Ambattur. | Assistant Inspector of Factories, Ambattur. | | |
| 3 | Chennai, III Division. | Inspector of Factories, IV Circle, Chennai. | Assistant Inspector of Factories-III, Chennai. | Deputy Chief Inspector of Factories, III Division, Chennai. | -do- |
| 4 | Chennai, IV Division. | Inspector of Factories, V Circle, Chennai. | Assistant Inspector of Factories-IV, Chennai. | Deputy Chief Inspector of Factories, IV Division, Chennai. | -do- |
| | | | Assistant Inspector of Factories-V, Chennai. | | |
| 5 | Thiruvottiyur Division. | Inspector of Factories, Thiruvottiyur. | Assistant Inspector of Factories, Thiruvottiyur. | Deputy Chief Inspector of Factories, Thiruvottiyur. | -do- |
| 6 | Thiruvallore Division. | Inspector of Factories, Thiruvallore. | Assistant Inspector of Factories, Thiruvallore. | Deputy Chief Inspector of Factories, Thiruvallore. | -do- |
| 7 | Kancheepuram Division. | Inspector of Factories, I Circle, Kancheepuram at Sriperumpudur | --- | Deputy Chief Inspector of Factories, Kancheepuram at Chennai. | -do- |
| | | Inspector of Factories, IICircle, Kancheepuram at Chennai. | Assistant Inspector of Factories, Kancheepuram at Chennai. | | |

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| 8 | I Division, Vellore. | Inspector of Factories, I Circle, Vellore. | Assistant Inspector of Factories-I, Vellore. | Deputy Chief Inspector of Factories, I Division, Vellore. | -do- |
| 9 | II Division, Vellore. | Inspector of Factories, II Circle, Vellore. | Assistant Inspector of Factories-II, Vellore. | Deputy Chief Inspector of Factories, II Division, Vellore. | -do- |
| | | Inspector of Factories, Thiruvannamalai. | --- | | |
| 10 | Cuddalore Division. | Inspector of Factories, Cuddalore. | --- | Deputy Chief Inspector of Factories, Cuddalore. | -do- |
| | | Inspector of Factories, Villupuram. | --- | | |
| 11 | Trichy Division. | Inspector of Factories, I Circle, Trichy. | --- | Deputy Chief Inspector of Factories, Trichy. | -do- |
| | | Inspector of Factories, II Circle, Trichy. | Assistant Inspector of Factories, Trichy. | | |
| | | Inspector of Factories, Karur. | Assistant Inspector of Factories, Karur. | | |
| | | Inspector of Factories, Ariyalur. | --- | | |
| 12 | Thanjavur Division. | Inspector of Factories, Thanjavur. | --- | Deputy Chief Inspector of Factories, Thanjavur. | -do- |
| | | Inspector of Factories, Thiruvarur. | --- | | |
| | | Inspector of Factories, Pudukottai. | --- | | |
| 13 | Salem Division. | Inspector of Factories, Salem. | Assistant Inspector of Factories-I, Salem. | Deputy Chief Inspector of Factories, Salem. | -do- |
| | | | Assistant Inspector of Factories-II, Salem. | | |
| | | Inspector of Factories, Mettur. | Assistant Inspector of Factories, Mettur. | | |

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| 14 | Madurai Division. | Inspector of Factories, I Circle, Madurai. | Assistant Inspector of Factories-I, Madurai. | Deputy Chief Inspector of Factories, Madurai. | -do- |
| | | Inspector of Factories, II Circle, Madurai. | Assistant Inspector of Factories-II, Madurai. | | |
| | | Inspector of Factories, III Circle, Madurai. | --- | | |
| | | Inspector of Factories, Sivagangai. | --- | | |
| 15 | Dindigul Division. | Inspector of Factories, Dindigul. | Assistant Inspector of Factories, Dindigul. | Deputy Chief Inspector of Factories, Dindigul. | -do- |
| | | Inspector of Factories, Theni. | --- | | |
| 16 | Sivakasi Division. | Inspector of Factories, I Circle, Sivakasi. | Assistant Inspector of Factories-I, Sivakasi. | Deputy Chief Inspector of Factories, Sivakasi. | -do- |
| | | | Assistant Inspector of Factories-II, Sivakasi. | | |
| | | Inspector of Factories, II Circle, Sivakasi. | Assistant Inspector of Factories-III, Sivakasi. | | |
| | | | Assistant Inspector of Factories-IV, Sivakasi. | | |
| 17 | Virudhunagar Division. | Inspector of Factories, I Circle, Virudhunagar. | Assistant Inspector of Factories, I Circle, Virudhunagar. | Deputy Chief Inspector of Factories, Virudhunagar. | -do- |
| | | Inspector of Factories, II Circle, Virudhunagar. | Assistant Inspector of Factories, II Circle, Virudhunagar. | | |
| 18 | Tirunelveli Division. | Inspector of Factories, I Circle, Tirunelveli. | Assistant Inspector of Factories-I, Tirunelveli. | Deputy Chief Inspector of Factories, Tirunelveli. | -do- |
| | | | Assistant Inspector of Factories-II, Tirunelveli. | | |
| | | Inspector of Factories, II Circle, Tirunelveli. | Assistant Inspector of Factories-III, Tirunelveli. | | |

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| 19 | Thoothukudi Division. | Inspector of Factories, Thoothukudi. | Assistant Inspector of Factories, Thoothukudi. | Deputy Chief Inspector of Factories, Thoothukudi. | -do- |
| | | Inspector of Factories, Kovilpatti. | Assistant Inspector of Factories-I, Kovilpatti. | | |
| | | | Assistant Inspector of Factories-II, Kovilpatti. | | |
| 20 | Coimbatore I Division. | Inspector of Factories, I Circle, Coimbatore. | Assistant Inspector of Factories-I, Coimbatore. | Deputy Chief Inspector of Factories, I Division, Coimbatore. | -do- |
| | | | Assistant Inspector of Factories-II, Coimbatore. | | |
| | | Inspector of Factories, Udhagamandalam . | --- | | |
| 21 | Coimbatore II Division. | Inspector of Factories, II Circle, Coimbatore. | Assistant Inspector of Factories-III, Coimbatore. | Deputy Chief Inspector of Factories, II Division, Coimbatore. | -do- |
| | | | Assistant Inspector of Factories-IV, Coimbatore. | | |
| | | Inspector of Factories, Pollachi. | --- | | |
| 22 | Tiruppur Division. | Inspector of Factories, I Circle, Tiruppur. | Assistant Inspector of Factories-I, Tiruppur. | Deputy Chief Inspector of Factories, Tiruppur. | -do- |
| | | | Assistant Inspector of Factories-II, Tiruppur. | | |
| | | Inspector of Factories, II Circle, Tiruppur. | Assistant Inspector of Factories-III, Tiruppur. | | |
| | | | Assistant Inspector of Factories-IV, Tiruppur. | | |
| 23 | Erode Division. | Inspector of Factories, I Circle, Erode. | Assistant Inspector of Factories-I, Erode. | Deputy Chief Inspector of Factories, Erode. | -do- |
| | | Inspector of Factories, II Circle, Erode. | Assistant Inspector of Factories-II, Erode. | | |

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| 24 | Hosur Division. | Inspector of Factories, Hosur. | Assistant Inspector of Factories, Hosur. | Deputy Chief Inspector of Factories, Hosur. | -do- |
| | | Inspector of Factories, Dharmapuri. | --- | | |

III. MODE OF APPLICATION AND FEE STRUCTURE :

The procedure and fee structure for applying for information are as under :-

(a) A request for obtaining information under Sub-section (1) of Section 6 of the Right to Information Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned above and must be accompanied by an application fee of Rs.10/- by cash / demand draft / bankers cheque.

The applicant may also remit the fee under the following head of account through Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

“0075.00. Miscellaneous General Services – 800. Other receipts – BK.
Collection of Fees under Tamil Nadu Right to Information (Fees) Rules,
2005”
(D.P.Code 0075 00 800 BK 0006.

(b) For information needed under Sub-Section (1) of Section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- 1) Rupees two for each page (in A4 or A3 size paper) created or copied;
- 2) Actual charge or cost price of a copy in larger size paper;
- 3) Actual cost or price for samples or models; and
- 4) For inspection of records, no fee for the first hour; and a fee of Rs. 5/- for each fifteen minutes (or fraction thereof) thereafter.

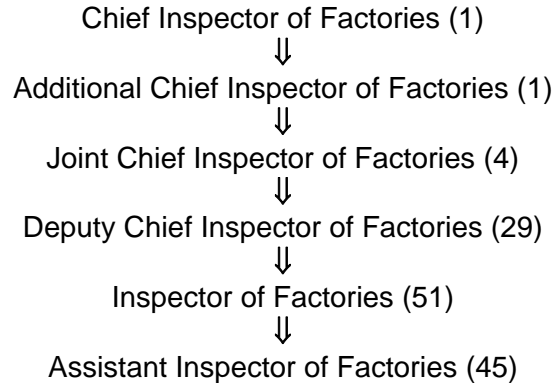
Persons below the poverty line are exempted from the payment of fee mentioned above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and Local Bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

IV. Particulars of Organization, Functions and Duties of this Department under Section 4(1)(b)(i) of Right to Information Act, 2005.

(a) Organizational Chart :

The administration and enforcement of various Labour Laws by the Inspectorate is under the overall charge of the Chief Inspector of Factories.

ORGANISATIONAL SET UP



One Civil Surgeon, 8 Assistant Civil Surgeons and 1 Accounts Officer are also part of this set up to aid in the activities of this Department.

Functions :

The Chief Inspector of Factories is having a pivotal role in protecting the Safety, Health and Welfare of the workers in factories.

This Inspectorate has been carrying out broadly the following two functions :

- I) Regulatory functions;
- II) Health, Safety, Training and Development functions.

This Department is enforcing the Factories Act, 1948 and 13 other labour enactments in this State as under :

- 1) Payment of Wages Act, 1936.
- 2) Equal Remuneration Act, 1976.
- 3) Contract Labour (Regulation and Abolition) Act, 1970.
- 4) Child Labour (Prohibition and Regulation) Act, 1986.
- 5) Maternity Benefit Act, 1961.
- 6) Minimum Wages Act, 1948.
- 7) Workmen's Compensation Act, 1923.
- 8) Tamil Nadu Industrial Establishments (National and Festival Holidays) Act, 1958.
- 9) Tamil Nadu Labour Welfare Fund Act, 1972.
- 10) Tamil Nadu Payment of Subsistence Allowance Act, 1981.
- 11) Payment of Gratuity Act, 1972.

- 12) Inter State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.
- 13) Labour Laws (Exemption from furnishing returns and maintaining registers by certain establishments) Act, 1988.
- 14) The Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act, 1987.

(b) Procedure followed in decision making process under Section 4(1)(b)(iii) of Right to Information Act, 2005.

The Department follows procedure laid down by the Government then and there.

The decisions are taken based on the merits of the issues, relative priorities and availability of funds, etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules.

| Sl. No. | Subject | Documents to be submitted | Designation of the Officer issuing orders. | Officer to be contacted in case of grievances |
|---------|--|---|--|---|
| 1 | Application for registration of factory under the Factories Act. | <p>A factory employing 10 or more workers and using power in manufacturing process or a factory engaging 20 or more workers without using power is registered under the Factories Act.</p> <p>Application for registration and issue of licence shall be submitted in Form No.2 (3 copies) duly filled in and signed by the Occupier and Manager with Demand Draft of prescribed licence fee and Rs.2/- Court Fee Stamp to the Deputy Chief Inspector of Factories concerned.</p> | <p>a) Joint Chief Inspector of Factories (For allotment of Registration Number)</p> <p>b) Deputy Chief Inspector of Factories (For grant of Licence)</p> | Chief Inspector of Factories. |

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| 2 | Application for approval of factory plans. | Site Plan and Detailed Plan in triplicate signed by the Occupier and Civil Engineer. Form No.1 in triplicate duly filled in and signed by the Occupier and Rs.2/- Court Fee Stamp affixed. | Deputy Chief Inspector of Factories – Factories employing 200 and less workers except those engaged in dangerous operations. | Joint Chief Inspector of Factories / Chief Inspector of Factories. |
| | | | Joint Chief Inspector of Factories - employing above 200 workers upto 1000 workers except those engaged in dangerous operations. | Chief Inspector of Factories |
| | | | Chief Inspector of Factories - Factories employing more than 1000 workers and all factories engaged in dangerous operations. | Chief Inspector of Factories |
| 3 | Violation by the employer regarding short payment of wages under the Minimum Wages Act. | Aggrieved employee or the trade union shall make a complaint to the Inspector of Factories / Deputy Chief Inspector of Factories. | The Inspector of Factories / Deputy Chief Inspector of Factories will file a claim petition before the Deputy Commissioner of Labour. DCL will pass orders. | |
| 4 | a) Application for grant of registration certificate under Contract Labour Act. | Form I prescribed under Tamil Nadu Contract Labour Rules to the Deputy Chief Inspector of Factories concerned. | Deputy Chief Inspector of Factories. | Joint Chief Inspector of Factories / Chief Inspector of Factories. |
| | b) Application for grant of Licence under Contract Labour Act. | Contractor should remit security deposit at the rate of Rs.50/- per worker. Contractor should also apply for licence in Form IV under The Contract Labour Rules to the concerned Inspector of Factories. | Inspector of Factories. | Deputy Chief Inspector of Factories / Joint Chief Inspector of Factories / Chief Inspector of Factories. |

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| 5 | Grant of 4 National Holidays and 5 Festival Holidays with wages every year under Tamil Nadu Industrial Establishments (National and Festival Holidays) Act and Rules. | If the benefit is denied, the employee can make a complaint to the concerned Inspector of Factories / Deputy Chief Inspector of Factories. If a worker is required to work on a National or Festival Holiday, he is entitled for wages twice or wage for such day and to avail the substituted holiday with wage. | Inspector of Factories / Deputy Chief Inspector of Factories. | Deputy Chief Inspector of Factories / Joint Chief Inspector of Factories / Chief Inspector of Factories. |
| 6 | Violation by the employer regarding maternity benefit to woman worker under the Maternity Benefit Act. | A woman worker deprived of maternity benefit may make an appeal in Form F to the Appellate Authority. A complaint in Form G shall be made to the Inspector alleging non-payment of maternity benefit and/or wages for maternity leave. | Inspector of Factories / Deputy Chief Inspector of Factories | Chief Inspector of Factories. |

Directory of its officers under Section 4(1)(b)(ix) of Right to Information Act, 2005.

| Sl. No. | Designation of the Officer | Postal Address of the Office |
|---------|---|--|
| 1 | Chief Inspector of Factories. | Office of the Chief Inspector of Factories, Chepauk, Chennai 600 005. |
| 2. | Additional Chief Inspector of Factories. | Office of the Chief Inspector of Factories, Chepauk, Chennai 600 005. |
| 3 | Joint Chief Inspector of Factories, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 4 | Joint Chief Inspector of Factories, Trichy. | Plot No. 5, First Floor, Abdul Salam Road, III Street, Khaja Nagar, Trichy 620 020. |
| 5 | Joint Chief Inspector of Factories, Madurai. | 5/B3, Thirumukulam North Street, Madurai 625 002. |
| 6 | Joint Chief Inspector of Factories, Coimbatore. | 525, Cross cut Road, Thalaivasal Complex, Coimbatore 641 030. |
| 7 | Deputy Chief Inspector of Factories, I Division, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 8 | Deputy Chief Inspector of Factories, II Division, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 9 | Deputy Chief Inspector of Factories, III Division, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 10 | Deputy Chief Inspector of Factories, IV Division, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 11 | Deputy Chief Inspector of Factories, Thiruvallur. | 6/9, & 10, Lal Bahadur Sastri Street, 2 nd Floor, Periya Kuppam, (Near Thulasi Theatre), Thiruvallur 602 001 |
| 12 | Deputy Chief Inspector of Factories, Thiruvottiyur. | 27, Ellayamman Koil Street, Thiruvottiyur , Chennai 600 019. |
| 13 | Deputy Chief Inspector of Factories, Kancheepuram. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 14 | Deputy Chief Inspector of Factories, Cuddalore. | 53/13, Dowlath Nagar, Semmandalam, Cuddalore 607 001. |
| 15 | Deputy Chief Inspector of Factories, I Division, Vellore. | 101-102, Sulaivan Garden, Arni Road, Vellore 632 001. |
| 16 | Deputy Chief Inspector of Factories, II Division, Vellore. | No.15, First Main Road, Gandhi Nagar, Vellore 632 006. |
| 17 | Deputy Chief Inspector of Factories, Trichy. | Plot No. 23, 3 rd Cross Street, Khaja Nagar, Trichy 620 020. |
| 18 | Deputy Chief Inspector of Factories, Thanjavur. | No.22, Pudukottai Road, Cauvery Nagar, Thanjavur . |

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| 19 | Deputy Chief Inspector of Factories, Dindigul. | No.6, State Bank Colony, Nehruji Nagar, Dindigul 624 001. |
| 20 | Deputy Chief Inspector of Factories, Madurai. | 23-E. Old Agraharam, Chinna Chokki Kulam, Thallakulam, Madurai 625 002. |
| 21. | Deputy Chief Inspector of Factories, Sivakasi. | 4, NPSN Arumugam road, Thangamahala, Old State Bank Building, 1 st Floor, Sivakasi 626 123. |
| 22 | Deputy Chief Inspector of Factories, Virudhunagar. | 6/415, 416, Postal Colony, Madurai Road, Virudhunagar. |
| 23 | Deputy Chief Inspector of Factories, Tirunelveli. | D-112, 14 th Cross Street, Back side of VMS Marriage Hall, Maharaja Nagar, Tirunelveli 627 011. |
| 24 | Deputy Chief Inspector of Factories, Thoothukudi. | 127-A, 4 th Street, Subiah Mudhaliarpuram, Thoothukudi 628 003. |
| 25 | Deputy Chief Inspector of Factories, Salem. | Gokulam Road, Fairlands, Salem 636 016. |
| 26 | Deputy Chief Inspector of Factories, Hosur. | 7, Sipcot Housing Complex, OPP: Lakshmi Automatic Loom works, Sipcot, Hosur 635 126. |
| 27 | Deputy Chief Inspector of Factories, Erode. | No.13, 1 st Floor, Kandappa Street, Kaikolan Thottam, Erode 638 003. |
| 28 | Deputy Chief Inspector of Factories, Tiruppur. | Deputy Chief Inspector of Factories, 14, Perumanallur Road, Tiruppur 638 502. |
| 29 | Deputy Chief Inspector of Factories, I Division, Coimbatore. | 525, Crosscut Road, Thalaivasal Complex, Coimbatore 641 012. |
| 30 | Deputy Chief Inspector of Factories, II Division, Coimbatore. | 139/A, Mettupalayam Road, Thiruvallur Transport Corporation, Goundampalayam, Coimbatore 641 030. |
| 31 | Inspector of Factories, I Circle, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 32 | Inspector of Factories, II Circle, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 33 | Inspector of Factories, III Circle, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 34 | Inspector of Factories, Ambattur. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 35 | Inspector of Factories, IV Circle, Chennai. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 36 | Inspector of Factories, V Circle, Chennai | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 37 | Inspector of Factories, Thiruvallur. | 6/9, & 10, Lal Bahadur Sastri Street, 2nd Floor, Periya Kuppam, (Near Thulasi Theatre), Thiruvallur 602 001 |
| 38 | Inspector of Factories, Thiruvottiyur. | 27, Ellayamman Koil Street, Thiruvottiyur, Chennai 600 019. |

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| 39 | Inspector of Factories, I Circle, Kancheepuram at Sriperumpudur. | 130/1, Gandhi Road, Sriperumpudur, Kanchipuram Taluk. |
| 40 | Inspector of Factories, II Circle, Kancheepuram. | No.617, Bharath Kumar Bhavan, Anna Salai, Chennai 600 006. |
| 41 | Inspector of Factories, Cuddalore. | 53/13, Dowlath Nagar, Semmandalam, Cuddalore 607 001. |
| 42 | Inspector of Factories, Villupuram. | 36, Sudhakar Nagar, Salamedu, Vizhuthareddy Post, Villupuram 605 602. |
| 43 | Inspector of Factories, I Circle, Vellore. | 101-102, Sulaivan Garden, Arani Road, Vellore 632 001. |
| 44 | Inspector of Factories, II Circle, Vellore. | No.15, First Main Road, Gandhi Nagar, Vellore 632 006. |
| 45 | Inspector of Factories, Thiruvannamalai. | No.8, 9 th Street, Gandhi Nagar, Thiruvannamalai. |
| 46 | Inspector of Factories, I Circle, Trichy. | Plot No.23, 3 rd Street, Khaja Nagar, Trichy 620 020. |
| 47 | Inspector of Factories, II Circle, Trichy. | Plot No.23, 3 rd Street, Khaja Nagar, Trichy 620 020. |
| 48 | Inspector of Factories, Karur. | 46, C/10, ASF No.347, Terasa Nagar, Gandhi Gramam Main Road, Karur. |
| 49 | Inspector of Factories, Ariyalur. | 2 nd Floor, Government Multi Storied Building, Jayakondam Road, Ariyalur. |
| 50 | Inspector of Factories, Thanjavur. | 22, Pudukottai Road, Bank of India Upstair, Cauveri Nagar, Thanjavur – 7. |
| 51 | Inspector of Factories, Thiruvarur. | No.2, Sayee Mutt Street, Thiruvarur, Thanjavur District. |
| 52 | Inspector of Factories, Pudukottai. | TS No.412, Down 3 rd Street, Pudukottai 622 001. |
| 53 | Inspector of Factories, Dindigul. | Door No.6, State Bank Colony, Dindigul 624 007. |
| 54 | Inspector of Factories, Theni. | Door No. 5-2-1A, T.P.N. Road, Palani Chettyppatti Post, Theni 625 531. |
| 55 | Inspector of Factories, I Circle, Madurai. | 23-E, Old Agraharam, Chinna Chokkikulam, Thalla Kulam, Madurai 625 002. |
| 56 | Inspector of Factories, II Circle, Madurai. | 23-E, Old Agraharam, Chinna Chokkikulam, Thalla Kulam, Madurai 625 002. |
| 57 | Inspector of Factories, III Circle, Madurai. | 23-E, Old Agraharam, Chinna Chokkikulam, Thalla Kulam, Madurai 625 002. |
| 58 | Inspector of Factories, Sivagangai. | Educational Department Building, Perunthitta Vallagam, Sivagangai 623 560. |
| 59 | Inspector of Factories, I Circle, Sivakasi. | No.4, N.P.S.N. Arumugam, Thangamahala Road, Old State Bank Building, First Floor, Sivakasi 626 123. |

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| 60 | Inspector of Factories, II Circle, Sivakasi. | No.4, N.P.S.N. Arumugam, Thangamahar Road, Old State Bank Building, First Floor, Sivakasi 626 123. |
| 61 | Inspector of Factories, I Circle, Virudhunagar. | Door No. 6/415, 416, Postal Colony, Madurai Road, Virudhunagar. |
| 62 | Inspector of Factories, II Circle, Virudhunagar. | Door No. 6/415, 416, Postal Colony, Madurai Road, Virudhunagar. |
| 63 | Inspector of Factories, I Circle, Tirunelveli. | D.57, 4 th Cross Street, Back side of VMS Marriage Hall, Maharaja Nagar, Tirunelveli |
| 64 | Inspector of Factories, II Circle, Tirunelveli. | D-112, 14 th Cross Street, Back side of VMS Marriage Hall, Maharaja Nagar, Tirunelveli . |
| 65 | Inspector of Factories, Thoothukudi. | No. 127-A, 4 th Street, Subbiah Mudhaliarpuram, Thoothukudi 628 003. |
| 66 | Inspector of Factories, Kovilpatti. | Door No. 55, Ettayapuram Road, OPP: Head Post Office, Kovilpatti 627 701. |
| 67 | Inspector of Factories, Mettur. | M.K.S. Building, 37/42, Goodnet Road, Mettur Dam (RS), Salem 638 402. |
| 68 | Inspector of Factories, Salem. | Gokulam Road, Fairland, Salem 636 016. |
| 69 | Inspector of Factories, I Circle, Hosur. | No.7, Sipcot Housing Complex, OPP: Lakshmi Automatic Loom Works, SIPCOT, Hosur 635 126. |
| 70 | Inspector of Factories, Dharmapuri. | No.5/1482, Rajammal Illam, Salem Main Road, Elakkampatti, District Collector's Office Post, Dharmapuri 636 705. |
| 71 | Inspector of Factories, I Circle, Erode. | 16, First Floor, Krishnampalayam Road, Karungal Palayam, Erode 638 003. |
| 72 | Inspector of Factories, II Circle, Erode. | 16, First Floor, Krishnampalayam Road, Karungal Palayam, Erode 638 003. |
| 73 | Inspector of Factories, I Circle, Tiruppur. | No.14, Ganga Nagar First Street, Tiruppur 638 602. |
| 74 | Inspector of Factories, II Circle, Tiruppur. | No.14, Ganga Nagar First Street, Tiruppur 638 602. |
| 75 | Inspector of Factories, I Circle, Coimbatore. | No. 525, Crosscut Road, Thalaivasal Complex, Coimbatore 641 012. |
| 76 | Inspector of Factories, Udhagamandalam. | 2/4-M, Alaikantria Cottage Bank Line, Udhagamandalam 643 001 The Nilgris District. |
| 77 | Inspector of Factories, II Circle, Coimbatore. | 139/A, Mettupalayam Road, Thiruvalluvar Transport Corporation Ltd. Complex, Goundampalayam, Coimbatore 641 030. |
| 78 | Inspector of Factories, Pollachi. | C-944, Tagore Road, Magalingapuram, Pollachi, Coimbatore District. |

(c) Monthly remuneration received by each of the Officers and Employees :

| Sl. No. | Designation of the Officer. | Scale of Pay (in Rupees) | Grade Pay (in Rupees) |
|----------------|---|-------------------------------------|----------------------------------|
| 1 | Chief Inspector of Factories | 37400-67000 | 8900 |
| 2 | Additional Chief Inspector of Factories | 37400-67000 | 8800 |
| 3 | Joint Chief Inspector of Factories | 37400-67000 | 8700 |
| 4 | Deputy Chief Inspector of Factories | 15600-39100 | 6600 |
| 5 | Inspector of Factories | 15600-39100 | 5400 |
| 6 | Administrative Officer | 15600-39100 | 5400 |
| 7 | Accounts Officer | 15600-39100 | 5400 |
| 8 | Assistant Inspector of Factories | 9300-34800 | 4700 |
| 9 | Chief Medical Officer | 15600-39100 | 7600 |
| 10 | Assistant Civil Surgeon | 15600-39100 | 5400 |
| 11 | Chemist | 5200-20200 | 2400 |
| 12 | Laboratory Technician | 5200-20200 | 2800 |
| 13 | Draughtsman Grade II | 9300-34800 | 4800 |
| 14 | Draughtsman Grade III | 5200-20200 | 2800 |
| 15 | Superintendent / Statistical Inspector | 9300-34800 | 4200 |
| 16 | Artist | 9300-34800 | 4200 |
| 17 | Assistant | 5200-20200 | 2400 |
| 18 | Junior Assistant | 5200-20200 | 2000 |
| 19 | Typist | 5200-20200 | 2000 |
| 20 | Steno-typist Grade-I | 9300-34800 | 4200 |
| 21 | Steno-typist Grade-II | 9300-34800 | 4200 |
| 22 | Steno-typist Grade-III | 5200-20200 | 2400 |
| 23 | Driver | 5200-20200 | 2000 |
| 24 | Record Clerk | 4800-10000 | 1650 |
| 25 | Laboratory Attendant | 4800-10000 | 1650 |
| 26 | Duffadar | 4800-10000 | 1300 |
| 27 | Office Assistant | 4800-10000 | 1300 |
| 28 | Watchman | 4800-10000 | 1300 |
| 29 | Sweeper | 4800-10000 | 1300 |
| 30 | Masalchi | 4800-10000 | 1300 |