

**APPOINTMENT OF APPELLATE AUTHORITIES AND  
PUBLIC INFORMATION OFFICERS**

**THE TAMILNADU HANDLOOM WEAVERS' CO-OPERATIVE SOCIETY LTD,  
"Balasundaram Buildings', 350,Pantheon Road, Egmore, Chennai - 8.**

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Rc.No.A/A2/Right to Information Act 2005/2005

Dated 14.12.2005.

**:: CIRCULAR NO: 102 / 2005 ::**

Sub:- The Right to Information Act, 2005 (Central Act, 22 of 2005)-Tamil Nadu Right to Information (Fees) Rules, 2005 - Implementation of the Act-Appointment of Appellate Authorities and Public Information Officers for The Tamilnadu Handloom Weavers' Co-operative Society Ltd., (Co-optex) - Orders issued.

- Ref:-1. The Gazette Notification of Government of India, dated 21.06.2005.
2. Government letter Ms.No.987, Public (Estt.I & Leg) Department, Dated 7.10.2005.
  3. Letter No.47368/2005-1 dt.24.10.2005 of the Secretary to Government, Public (ESTT.1&LEG) Dept, Secretariat, Chennai-9.
  4. Letter No.11647/B1/2005-1 dated 25.10.2005 of the Deputy Secretary to Govt, HHT&K Dept, Secretariat, Chennai-9.
  5. Head office Circular No.100/2005-Rc.No.A/A2/Right to Information Act 2005/2005 dated 23.11.2005.

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In continuation of Head Office Circular cited, it is informed that the Government of India have enacted the Right to Information Act, 2005 (Central Act, 22 of 2005) to provide for setting out a practical regime system of right to information for citizens to secure access to information under the control of Public authorities, in order to promote transparency and accountability in the working of every public authority.

2) In the Government letter second read above, it has been stated that the Right to Information Act, 2005 has come into force from 12.10.2005. The Tamil Nadu Right to Information (Fees) Rules, 2005 have been published in Tamil Nadu Government Gazette Extra-ordinary dated 7.10.2005.

3) As contemplated in the Right to Information Act, 2005, all Public Sector Undertakings are bound to provide information as requested by the Public and Public Information Officer and Appellate Authority as required under the Right to Information Act, 2005 are to be appointed for every public authority.

4) Accordingly, the following Officers are appointed as Public Information Officers at Head Office level and Regional Office level and Appellate authority for The Tamilnadu Handloom Weavers' Co-operative Society Ltd., (Co-optex).

Name of the Public Authority : The Tamilnadu Handloom Weavers'  
Co-operative Society Ltd., (Co-optex),  
350,Pantheon Road,Egmore, Chennai-8. .

Appellate Authority : The Managing Director,  
The Tamilnadu Handloom Weavers'  
Co-operative Society Ltd., (Co-optex),  
350,Pantheon Road, Egmore,  
Chennai-600 008. Ph.No.044-2819 33 71

Public Information Officer : Senior Manager  
(Public Relations & Systems),  
Office of The Tamilnadu Handloom Weavers'  
Co-operative Society Ltd., (Co-optex),  
350,Pantheon Road, Egmore, Chennai-600  
008. Ph.No. 044- 2819 33 71

**Regional Offices:-**

<b>S. No.</b>	<b>Name of the Public Authority</b>	<b>Appellate Authority</b>	<b>Public Information Officer</b>
1	Co-optex Regional Office, No.138, Benne Govindappa Road, Basavangudi, Bangalore - 560 004. Ph.No.080 - 26525006	Marketing Manager, Co-optex Regional Office, No.138, Benne Govindappa Road, Basavangudi, Bangalore - 560 004. Ph.No.080 - 26525006	Office Manager, Co-optex Regional Office, No.138, Benne Govindappa Road, Basavangudi, Bangalore - 560 004. Ph.No.080 - 26525006
2	Co-optex Regional Office, No.204, Udyog Mandir No.2,7-C, Pitamber Lane, Mahim, Mumbai - 400 016. Ph.No.022-24450384.	Marketing Manager, Co-optex Regional Office, No.204, Udyog Mandir No.2, 7-C, Pitamber Lane, Mahim,Mumbai 400 016. Ph.No.022-24450384.	Office Manager, Co-optex Regional Office, No.204, Udyog Mandir No.2, 7-C, Pitamber Lane, Mahim, Mumbai - 400 016. Ph.No.022-24450384.

<b>S. No.</b>	<b>Name of the Public Authority</b>	<b>Appellate Authority</b>	<b>Public Information Officer</b>
3	Co-optex Regional Office, 350,Pantheon Road, Egmore, Chennai - 600 008. Ph.No.044-28192394	Regional Manager, Co-optex Regional Office, 350,Pantheon Road, Egmore, Chennai-600 008. Ph.No.044-28192394	Office Manager, Co-optex Regional Office, 350,Pantheon Road, Egmore,Chennai - 600 008. Ph.No.044-28192394
4	Co-optex Regional Office, 201-A, Dr.Alegesan road, Sai Baba Mission Post, Coimbatore - 641 011. Ph.No.0422 - 2442713	Regional Manager, Co-optex Regional Office, 201-A, Dr.Alegesan road, Sai Baba Mission Post, Coimbatore - 641 011. Ph.No.0422 - 2442713.	Office Manager, Co-optex Regional Office, 201-A, Dr.Alegesan road, Sai Baba Mission Post, Coimbatore - 641 011. Ph.No.0422 - 2442713.
5	Co-optex Regional Office Post Box No.10, Chidambaram Road, Cuddalore - 607 002. Ph.No.04142-224356	Regional Manager, Co-optex Regional Office, Post Box No.10, Chidambaram Road, Cuddalore - 607 002. Ph.No.04142-224356	Office Manager, Co-optex Regional Office, Post Box No.10, Chidambaram Road, Cuddalore - 607 002. Ph.No.04142-224356
6	Co-optex Regional Office, Pudukottai Road, Vairam Nagar, (Opp. New Housing Unit), Thanjavur - 613 005. Ph.No.04362 - 227494	Senior Regional Manager, Co-optex Regional Office, Pudukottai Road, Vairam Nagar, (Opp. New Housing Unit), Thanjavur - 613 005. Ph.No.04362 - 227494	Office Manager, Co-optex Regional Office, Pudukottai Road, Vairam Nagar, (Opp. New Housing Unit), Thanjavur - 613 005. Ph.No.04362 - 227494
7	Co-optex Regional Office, Andal Street, Alagappan Nagar, Madurai - 625 003. Ph.No.0452-2693279	Regional Manager, Co-optex Regional Office, Andal Street, Alagappan Nagar, Madurai - 625 003. Ph.No.0452-2693279.	Office Manager, Co-optex Regional Office, Andal Street, Alagappan Nagar, Madurai - 625 003. Ph.No.0452-2693279.
8	Co-optex Regional Office, Co-optex Building, 343, Bazaar Street, Salem - 636 001. Ph.No.0427 - 2262758	Regional Manager, Co-optex Regional Office, Co-optex Building, 343, Bazaar Street, Salem - 636 001. Ph.No.0427 - 2262758.	Office Manager, Co-optex Regional Office, Co-optex Building, 343, Bazaar Street, Salem - 636 001. Ph.No.0427 - 2262758.
9	Co-optex Regional Office, Swamy Nellaiyappar High road, (Opp. to Taluk Office), Tirunelveli - 627 001. Ph.No.0462-2333506.	Regional Manager, Co-optex Regional Office, Swamy Nellaiyappar High road, (Opp. to Taluk Office), Tirunelveli - 627 001. Ph.No.0462-2333506.	Office Manager, Co-optex Regional Office, Swamy Nellaiyappar High road, (Opp. to Taluk Office), Tirunelveli - 627 001. Ph.No.0462-2333506.

<b>S. No.</b>	<b>Name of the Public Authority</b>	<b>Appellate Authority</b>	<b>Public Information Officer</b>
10	Co-optex Regional Office, Melmanavur, Bangalore Road, (Opp. I.T.I. Post Box No.104, Vellore 632 010. Ph.No.0416 2290574	Regional Manager, Co-optex Regional Office, Melmanavur, Bangalore Road, (Opp. I.T.I. Post Box No.104, Vellore 632 010. Ph.No.0416 2290574.	Office Manager, Co-optex Regional Office, Melmanavur, Bangalore Road, (Opp. I.T.I. Post Box No.104, Vellore 632 010. Ph.No.0416 2290574.
11	Co-optex Regional Office, 29-2-5, Ramamandiram Street, Governorpet, P.B.No. 404, Vijayawada - 520 002.  Ph.No.0866-2432703.	Regional Manager, Co-optex Regional Office, 29-2-5, Ramamandiram Street, Governorpet, P.B.No. 404, Vijayawada - 520 002. Ph.No.0866-2432703.	Office Manager, Co-optex Regional Office, 29-2-5, Ramamandiram Street, Governorpet, P.B.No. 404, Vijayawada - 520 002. Ph.No.0866-2432703.

**5) Request for obtaining information:**

A person, who desires to obtain any information under this Act, shall make a request in writing or through electronic means in English or in Tamil accompanying such fee as prescribed.

**6) Fees:-** (a) Every application for obtaining information under sub-section 1 of sec.6 of the Right to Information Act, 2005 shall be accompanied by an application fee of Rs.50/- to be collected by the public authority.

- b) For providing information under sub-section 1 of section 7 of the Act, a fee shall be charged by the public authority at the following rates.
- (i) Rs.2/- for each page (In A4 (or) A3 size paper) created or copied.
  - (ii) Actual charge (or) cost price of a copy in larger size paper.
  - (iii) Actual cost or price for samples or models; and
  - (iv) For inspection of records, no fee for the first hour, and a fee of Rs.5/- for each 15 minutes (or fraction thereof) thereafter.

- c) For providing information under sub section 5 of section 7, the fee shall be charged as specified above at the following rates.
- (i) For information provided in diskette or floppy Rs.50/- per diskette (or) floppy and
  - (ii) For information provided in printed form at the price fixed for publication.

The fee shall be remitted either by cash in the cash counter or by Demand Draft drawn in favour of the T.N.H.W.C.S.Ltd, and receipt obtained.

The fee amount to be collected under this Act shall be credited into "428 - Miscellaneous Income Account".

All the Regional Heads are requested to display the copy of this Circular in the Notice Board of the respective Offices for the reference of the general public.

Sd/-V.VARAPRASADA RAO,  
MANAGING DIRECTOR.

// by order //

Sd/-xxxxxxxx  
Superintendent.

To  
All Marketing Managers / Senior Regional Manager /Regional Managers.  
Copy Submitted to the Secretary to Government,  
Handlooms, Handicrafts, Textiles & Khadi Department, Secretariat,  
Chennai-9.

Copy Submitted to the Director of Handlooms and Textiles,  
Kuralagam 2nd floor, Chennai-108.

Copy to Finance (BPE) Department, Secretariat, Chennai-9.

Copy to Notice Board.  
Copy to Stock file.

THE TAMILNADU HANDLOOM WEAVERS' CO-OPERATIVE SOCIETY LTD.(CO-OPTEx)  
"Balasundaram Buildings', 350,Pantheon Road, Egmore, Chennai - 8.

AMENDMENTS FOR FEES

(As per G.O.Ms.No.1012, dated 20.9.2006 of Public (ESTT.1 & LEG)  
Department, Secretariat, Chennai-9).

In the said Rules, in rule 3:-

- (1) in sub-rule (a), for the word "fifty" the word "ten" shall be substituted.
- (2) in sub-rule (b), in item (iv), for the words "each fifteen minutes", the words "every one hour" shall be substituted.
- (3) in sub-rule (c), in item (ii), after the word "publication", the following expression shall be added, namely"-

"or rupees two per page of photocopy for extracts from the publication".