

DEMAND NO. 38

PUBLIC DEPARTMENT

POLICY NOTE

2011-2012

The Public Department which functions under the direct control of the Chief Secretary deals with important matters concerning the General Administration of the State. Some of the important subjects handled by the Public Department are:-

- Assumption of Office by His Excellency the Governor; Establishment of Governor's Household etc.
- Appointment of Hon'ble Ministers and related matters.
- Establishment matters relating to Office of the Hon'ble Chief Minister and Hon'ble Ministers.

- Arrangements for Cabinet Meetings.
- Protocol arrangements relating to visits of VVIPs, VIPs and other Dignitaries.
- Matters related to the Aviation Wing of the Government.
- Matters of common interest between Central and State Governments including National Integration Council, Inter-State Council and Southern Zonal Council.
- Liaison with Ministry of External Affairs and Foreign Consulates.
- Postings of I.A.S. Officers and District Revenue Officers and their establishment matters.
- Law and Order issues including Constitution of Commissions of Inquiry.
- State Human Rights Commission.
- Administration of State Guest House and Government Rest House in Chennai; Tamizhagam Guest House in Udhagamandalam and Tamil Nadu House and Additional Tamil Nadu House in New Delhi.

- Welfare of Ex-Servicemen and their families and administration of Tamil Nadu Ex-Servicemen Corporation. (TEXCO).
- Providing relief measures and basic amenities to Sri Lankan Tamil Refugees accommodated in Camps.
- Matters relating to Internally Displaced Tamils in Sri Lanka, through Government of India.
- Grant of pension and implementation of Welfare Schemes to the Freedom Fighters and Ex.INA personnel.
- Declaration of Public and Local Holidays.
- Population Census.
- Processing and disposal of petitions presented to the Hon'ble Chief Minister through Chief Minister's Special Cell.

2. Apart from the above, this department makes arrangements for the celebration of national functions, such as Independence Day and Republic

Day. Arrangements are made for administering pledge on special days announced by the Government of India such as Martyrs Day, Anti-Terrorism Day, National Integration Day, etc. at the Army Parade ground in Secretariat.

3. This department sends recommendations to Government of India for Central Government's Gallantry awards. The work relating to selection of recipients of Awards such as Anna Medal, Kottai Ameer Award for Communal Harmony, Kalpana Chawla Award and other state awards are also taken up by this department.

4. Collectors' and Police Officers' Conference under the Chairmanship of Hon'ble Chief Minister to review the Law and Order situation and implementation of various welfare schemes are

conducted by this department under the direct supervision of Chief Secretary.

5. This department deals with matters relating to extension of stay in India for all Foreigners (except Pakistan and Bangladesh Nationals) who come to Tamil Nadu. In case of Sri Lankan Nationals, staying in Tamil Nadu, extension of stay in India is granted only after obtaining the orders of Government of India.

6. Exit permission to those Foreigners who desire to leave India is also granted by this Department. Further this Department issues Deportation Orders / Leave India Notice to the Foreigners who indulge in anti-social activities or violate visa rules or who come to adverse notice, after obtaining concurrence from the Government

of India. This Department also looks after works relating to authentication of Certificates pertaining to those who desire to go abroad for higher studies or job, after verifying the genuineness from the issuing authorities.

7. The State Human Rights Commission has been constituted by the Government of Tamil Nadu under section 21 of Protection of Human Rights Act 1993, and is functioning from 17.04.1997. The Commission consists of Law Division, Investigation Division and Administration Division. Complaints of violation of human rights may be filed to the commission in any language, without fee, in writing by the victim or any one on his behalf.

I. REFUGEE'S RELIEF & REHABILITATION

The Commissionerate of Rehabilitation and Welfare of Non-Resident Tamils, deals with the rehabilitation of Sri Lankan Tamils accommodated in various refugee camps in the State and the Welfare of Non-Resident Tamils.

Since, 1983, 3,04,252 Sri Lankan Tamil Refugees have arrived in Tamil Nadu. As on 31.8.2011, 2,09,235 refugees have gone back to Sri Lanka. At present, 19,903 families consisting of 68,634 Sri Lankan Tamils are accommodated in 114 Refugee camps (including 2 special camps) located in 26 Districts. The expenditure towards provision of basic relief assistance is initially met by the State Government and subsequently reimbursed by the Government of India.

Apart from the existing facilities provided to Sri Lankan Tamils, the Government of Tamil Nadu has decided to extend the Special Welfare Schemes presently operated for the people of Tamil Nadu such as Social Security Scheme Pension amount of Rs.1000/- and free rice up to 20kg along with wheat flour, Rava, Palm oil and Grams at concessional rates, distribution of sewing machines, Girl Child Protection Scheme, Moovalur Ramamirtham Ammaiyar Memorial Marriage Assistance Scheme at enhanced rate, fee concession to first Professional Graduates in the family, to all the Sri Lankan Tamils accommodated in Refugee camps.

2. Cash Dole

The Sri Lankan Tamils accommodated in camps are given monthly cash dole at the following rate.

1.	Head of Family	Rs.400/-
2.	Each additional member aged 12 years and above	Rs.288/-
3.	First child (less than 12 years of age)	Rs.180/-
4.	Each additional child	Rs.90/-

The Government has decided to increase the dole amount for the head of the family from Rs.400/- to Rs.1000/- and for each additional adult member from Rs.288/- to Rs.750/- and for children below 12 years of age, the present level of dole will be increased to Rs.400/-. There will be an

additional expenditure of approximately Rs.30 crores per year on account of this.

3. Supply of Free Rice up to 20 Kg. and Subsidised commodities

The Government has ordered that up to 20 Kgs. of rice will be provided free of cost to each refugee family. The entitlement over and above 20 Kgs. per family will be supplied at the subsidised rate of Rs.0.57 per Kilo-gram. The scheme of providing other commodities such as sugar, kerosene, wheat flour, Palm oil, grams and rava at concessional rates through fair price shops has also been extended to the Sri Lankan refugees. This would amount to an expenditure of Rs.6.05 crores.

4. Supply of Free Sewing Machines

Scheme of "Free supply of Sewing Machine" is extended to 3,778 Sri Lankan Tamil women living in

camps who had been given training in tailoring. This would amount to an expenditure of Rs.1.13 crores.

5. Social Security Scheme

The assistance of Rs.1000/- per month under the old age pension and other monthly social security pension schemes has been extended to all eligible Sri Lankan Tamils living in refugee camps.

6. Free Education

Children of Sri Lankan Tamils living in Refugee camps are provided free education up to Higher Secondary level (+2) and they are also provided with free uniforms, noon meal, bus pass, text books, note-books and bicycles. The average enrolment of Sri Lankan Tamil students in educational institutions is around 21,500. For

pursuing higher education in Arts and Science Colleges in the State, the Government has permitted them to avail the seats falling vacant after regular admission. They are permitted to participate in the Tamil Nadu Engineering Admission under open quota.

In Tamil Nadu for families without graduates, Tuition fee waiver has been granted to the first professional graduates who secure admission through single window system. This scheme is also extended to the Sri Lankan Tamils living in refugee camps.

7. Moovalur Ramamirtham Ammaiyar Memorial Marriage Assistance Scheme

The enhanced amount of Rs.50,000/- and 4 grams of gold is paid to poor graduate girls and for other poor girls who have studied up to X-th

standard Rs.25,000/- and 4 grams of gold is paid. This scheme has also been extended to the Sri Lankan Tamils living in refugee camps.

8. Girl Child Protection Scheme

The Chief Minister's Girl Child Protection Scheme is in operation for the people of Tamil Nadu. This scheme has been extended to the Sri Lankan Tamil refugees living in camps.

9. Infrastructure

There is an urgent need to improve the living conditions in the refugee camps. This Government will improve the housing and basic amenities in these camps at a cost of Rs.25 crores.

10. Revolving Fund to Self Help Groups

During the current year 416 women self help groups functioning in the refugee camps will be provided with a revolving fund of Rs.10,000/- each.

11. Health Care And Medical Aid

Pregnant women in refugee camps are also provided financial assistance under "Dr. Muthulakshmi Reddy Maternity Assistance Scheme". Nutritious food is also provided to pregnant women and children under Integrated Child Development Scheme.

12. Sri Lankan Tamils Relief Fund

In case of accidental death of a Sri Lankan Tamil living in a camp an assistance of Rs.15,000/- is given to the heirs of the deceased under the Chief Minister's Sri Lankan Refugees' Relief Fund.

13. Return of Tamil Refugees to Sri Lanka

The Government permits the Sri Lankan Tamils living in camps to return to their motherland at their own expenditure or with the assistance of UNHCR by issuing exit permit. Up to 31.08.2011, 9766 persons returned to Sri Lanka with UNHCR assistance.

14. Rehabilitation of Repatriates

About 1,46,500 persons of Tamil origin holding Indian Citizenship, were repatriated to India from various countries. The repatriates have been provided with rehabilitation assistance and have been settled in tea, rubber, cinchona plantations, Co-operative spinning mills and industrial schemes of REPCO Bank.

The details of Financial Assistance given to the repatriates through REPCO Bank are as follows: -

S.No	year	Amount (Rupees in Lakhs)
1	For the year 2010-11	92.36
2	For the year 2011-12 (up to 15.8.2011)	1.10

II. EX-SERVICEMEN'S WELFARE

The welfare of the families of battle casualties, rehabilitation and resettlement of Ex-Servicemen and their dependents and welfare of families of Serving Defence Personnel belonging to Tamil Nadu are the main responsibilities of the Department of Ex-Servicemen's Welfare. All welfare schemes are being implemented through the 25 District Offices of the Department.

As on 31.08.2011, 2,17,764 Ex-Servicemen and Widows of Ex-Servicemen have registered with the Department.

The important welfare activities of the Ex-Servicemen Department are as follows: -

1. Re-Employment Assistance

The Department of Ex-Servicemen's Welfare is entrusted with the responsibility of facilitating re-employment of Ex-Servicemen. The following reservations are provided in the State Government Service.

1	Vacancies under Group C Category	5%
2	Vacancies under Basic Services in Government and Quasi Govt. Organisations	10%
3	Vacancies for the post of Forest Guards	10%
4	Vacancies for the post of Forest Watchers	5%

5	Vacancies for the post of Lascars, Drivers and Watchmen in NCC	25%
6	Vacancies under Group C category in Tamil Nadu Uniformed Services	5%

433 Ex-Servicemen were placed in Government and other organisations for re-employment so far.

2. Self Employment Schemes

As it is not feasible to provide Government jobs to all Ex-Servicemen after their retirement from the Armed Forces, the Government has formulated several schemes to encourage them to start their own business closer to their place of residence and improve their economic condition by giving financial support.

The Ex-Servicemen who obtain loans from Banks are provided with 50% interest subsidy from the Amalgamated Fund up to a maximum loan amount of Rs.2.50 lakhs. In the current year, up to August 2011, 111 Ex-Servicemen / Widows were given Interest Subsidy amounting to Rs.3,68,642/-. Self Help Groups of Ex-Servicemen were assisted with 100% interest subsidy from the Amalgamated Fund up to a maximum loan amount of Rs.7.5 lakhs obtained from the Banks. At present 88 Self Help Groups have been formed in 15 Districts.

Women dependents of Ex-Servicemen families are given six months training in the tailoring units run by this Department. On completion of training, the widows of Ex-Servicemen are given free sewing machines and

other women dependents of Ex-Servicemen are given sewing machines with 50% subsidy. For the year 2011-2012, 51 such dependents are being trained at a cost of Rs.4,24,360/- in the first phase.

Self employment motivation seminars are also being conducted regularly with proper guidance and counselling by the experts to derive maximum benefits out of Government sponsored Self Employment Schemes to the Ex-Servicemen.

3. Resettlement Training Schemes

In the year 2011-2012, 42 Ex-Servicemen, 3 Widows and 38 Dependents have been given Resettlement Training in Basic Course in Computer Science and Applications and Hotel Management.

The Ex-Servicemen who already have the necessary service qualification of physical

instructors, are given four months special re-orientation course in physical education through Karaikudi Alagappa University to qualify for appointment as Physical Training Instructors in Government Schools. 10 Ex-Servicemen were given training as Live-Stock Inspectors and were inducted in to government service.

Ex-Servicemen and their dependents are being informed about vacancies, concessions and available benefits through All India Radio, Chennai, every Saturday at 6.40 pm.

4. Financial Assistance for Ex-Servicemen

In the year 2011-2012, up to August 2011 an amount of Rs.4,09,86,541/- has been distributed to 2,265 Ex-Servicemen and their dependents as financial assistance under various schemes from

the Tamil Nadu Ex-Services Personnel Benevolent Fund and Rs.13,63,503/- has been distributed to 303 Ex-Servicemen and their dependents as financial assistance from the Amalgamated Fund.

5. Cash Grants to Gallantry Award Recipients

The Government of Tamil Nadu has sanctioned Rs.3,60,000/- to 11 Gallantry Award / Distinguished Service Award Winners.

Parents who have sent their only son / daughter or more than one son / daughter to the Armed Forces, are honoured with annual monetary grants by the Government. At present 1,292 parents receive this grant.

6. Pre- Recruitment Training

The Armed Forces provide an excellent career opportunity to the youth. In order to encourage and

motivate maximum number of youth of Tamil Nadu to take the written test for joining the Indian Army, free preparatory training is imparted. In the current year, 340 rural youth were given training up to the month of August 2011, at a cost of Rs.1,40,913/-

7. Honour Bestowed on Battle Casualties

In order to honour the valiant men who have made great sacrifices and laid down their lives in defence of our Motherland, their last rites are conducted with full State honours. The funerals of the martyrs are attended by Ministers, District Collectors/ Superintendents of Police and the Officers of Department of Ex-Servicemen's Welfare.

8. Kargil Defence Personnel Relief Fund

This Department administers the Kargil Defence Personnel Relief Fund. The Defence Personnel belonging to Tamil Nadu, who made the supreme sacrifice or were incapacitated, in counter insurgency operations are sanctioned monetary grants as under: -

1.	For family of martyr	:	Rs.5.00 lakhs
2.	For disabled		
	i)	Totally disabled/double amputee/ totally blind.	: Rs.3.00 lakhs
	ii)	Single amputee/one eye blind	: Rs.1.00 lakh

In this manner, the next of kin of 4 Serving Soldiers of Tamil Nadu who made the supreme

sacrifice in encounters with terrorists have been sanctioned Rs.20 lakhs from this Fund.

9. Reservation of Seats in Educational Institutions

The Government has ordered reservation of seats for the children of Ex-Servicemen in various educational institutions of the State. These include 150 seats in Engineering, 2 in Medical Courses apart from earmarking seats in Nursing, Polytechnics, Arts & Science Colleges, Teacher Training Course etc.

842 Wards of Ex-Servicemen were sanctioned Prime Minister's Educational Scholarship amounting to Rs.1,38,60,000/-.

10. Jawans Bhavan and Ex-Services Centre

In order to augment the income of the Tamil Nadu Ex-Services Personnel Benevolent Fund,

Jawans Bhavans and Ex-Services Centres are constructed and utilised as commercial buildings and lodges. Jawans Bhavans are located in Ramanathapuram, Vellore, Madurai, Sivakasi, Coimbatore, Tiruchirappalli, Cuddalore, Thanjavur, Erode Tirunelveli and Nagercoil and 16 Ex-Services Centres are located in Sivagangai, Srivilliputhur, Madurai, Pudukottai, Ramanathapuram, Thanjavur, Tiruchirappalli, Udthagamandalam, Coimbatore, Palayamkottai, Cuddalore, Dindigul, Thoothukudi, Krishnagiri, Chennai and Chennai Directorate Complex.

11. Priority available to Serving Soldiers/ Ex- Servicemen and Dependents

One dependent of the Ex-Serviceman is provided with Priority Certificate for getting employment in the posts filled up through the

Employment Exchange for State Government jobs, provided the Ex-Servicemen have not utilised the facility. In the year 2011-2012, 571 dependents were issued with the certificates so far.

TAMIL NADU EX-SERVICEMEN CORPORATION
LIMITED
(TEXCO)

Tamil Nadu has been in the forefront in implementing various schemes for the welfare of Ex-Servicemen. To enhance occupational and economic status of the Ex-Servicemen, Tamil Nadu Ex-Servicemen Corporation Limited was formed on 28.01.1986 and registered under the Companies Act 1956. TEXCO is a financially self-reliant organization. The authorized and paid up share

capitals are Rs.50 lakhs and Rs.22.91 lakhs respectively.

Major Activities of TEXCO

- (a) TEXCO has taken up various commercial activities such as providing security arrangements and managing the paid parking systems on behalf of the Corporation of Chennai.
- (b) TEXCO appoints registered and well qualified Ex-Servicemen as Security Guards, Clerks, Drivers, Nursing Assistants, Fire Fighting Personnel and Telecommunication Operators to the State and Central Government Organizations on contract basis.
- (c) As on 30.06.2011, 8,307 Ex-Servicemen have been sponsored by the TEXCO for employment on contract basis in various State, Central Governments and Public Sector Undertakings.

III - CHIEF MINISTER'S SPECIAL CELL

The Chief Minister's Special Cell plays a very important role in redressing the grievances of the general public. The Special Officer of the cell who is in the rank of a District Revenue Officer, has been authorised to correspond directly with the appropriate competent authority under the State Government, dispensing with the usual channel of communication in order to accelerate the redressal of grievances.

Petitions presented to the Hon'ble Chief Minister in Chennai and while on tour, are sent to the concerned Secretariat Departments/Heads of Departments/Collectors/ Superintendents of Police and to other officers for immediate action. The Public are also free to present their petitions to the

Special Officer, Chief Minister's Special Cell on all working days and petitions can also be sent by Post/ Courier / Fax / e-mail etc.

Social Workers/the Counsellors in the Chief Minister's Special Cell personally hear the petitioners, and enlighten them about the Welfare schemes of the Government and the procedure to be followed to avail of the benefits.

The Special Officer of the Chief Minister's Special Cell holds periodical review meetings with the Nodal Officers of the Secretariat Departments/Heads of Departments and with the Special Deputy Collectors (Public Grievances Redressal Cell) of the Districts to expedite / monitor the action on the petitions.

The system of data entry of all petitions is fully computerized and every stage of the petition is monitored through this system. With a view to providing recognition to Collectors who distinguish themselves in the prompt and positive disposal of the Chief Minister's Special Cell petitions, Hon'ble Chief Minister's Awards are presented to the Collectors.

**IV - NEW SCHEMES UNDER PART- II FOR THE
YEAR 2011-2012**

Serial Number	Description of the Schemes	Cost (Rupees in lakhs)
	State Guest House, Chepauk	
1	Purchase of Furniture Items	6.10
2	Purchase of Kitchen and Electrical Items	0.80
3	Purchase of 32" LCD Television(5)	1.60
4	Purchase of Turkey Towels, Woollen Blankets and Bed sheets	2.29
5	Purchase of Computers(3), Laser Printer(2), Dot Matrix Printer(1)	1.19
6	Purchase of Fax Machine(1)	0.12
	Tamil Nadu House, New Delhi	
7	Provision of Furniture for old Tamil Nadu House	10.00
8	32' LCD TV for 26 Suite Rooms	8.32

Serial Number	Description of the Schemes	Cost (Rupees in lakhs)
9	Set up R.O. water plant	7.50
	Tamilagam Guest House, Udhagamandalam	
10	Purchase of Cooker and Kitchen articles	0.77
11	Purchase of a Computer and Printer, UPS and Computer Table for Store	0.85
12	Purchase of Micro wave Ovens, Energy Savings Room Heaters and Geysers	2.00
13	Provision of 125 KVA Diesel Generator Set with Acoustics Enclosure with necessary LTUG cable arrangements to Queens's palace	15.45
14	Furniture for VIPs room and other rooms	14.18
15	Improvement in the Reception area	9.50
	Director of Rehabilitation	
16	Purchase of New Computers (20 Nos) for Directorate and District Offices	5.52

Serial Number	Description of the Schemes	Cost (Rupees in lakhs)
17	Purchase of new AC Units for Computer Room (2 Nos.)	0.78
	Ex-Servicemen Welfare	
18	Purchase of Computers(25) and Printers(25)	9.09
19	New Fax Machines(25)	3.94
	Total	100.00

J JAYALALITHAA
CHIEF MINISTER

