

**PERSONAL ATTENTION /
TOP PRIORITY**

TREASURIES AND ACCOUNTS DEPARTMENT

From Thiru. M.Mutia Kalaivanan I.A.S
Director of Treasuries and Accounts
Panagal Building,Saidapet
Chennai-600015

To All Sub Ordinate Offices

Lr.Rc.No.196/2009/NH5 -2dt.18.03.2009

Sub: New Health Insurance Scheme-Collection of details of Non Receipt of ID Cards- Posting to be made in the website by Drawing and Disbursing Officers directly-Reg
Ref:1.Govt.Order No.174 Finance (Sal)Department dt.28.04.2009
2.Govt.Letter No.68812/salaries/2007 dt.12.03.2009

In the review meeting monitoring the implementation of the New Health Insurance Scheme held on 06.03.2009,the Government have instructed to obtain information from the Drawing officers about the non receipt of ID Cards by posting the details in the Karuvoolam website.

Webid:<http://karuvoolam1.tn.gov.in\ddo.asp>

Detailed instructions to the Pay and Accounts Officers/Sub Pay and Accounts Officers and Treasury Officers for the actions to be taken and the Guidelines to the Drawing and Disbursing Officers are enclosed herewith. The Drawing and Disbursing Officers may be contacted and the necessary guidelines in posting the details in the website to be given to them immediately and to obtain the completion report(computer generated).

The employees are representing that ID cards were not received by them even after handing over of the forms long time back. In order to facilitate the issue of ID cards by M/S.Star Health and Allied Insurance Co.Ltd.the details of the computer generated Reference Numbers for which Identity cards are not received has to be brought to the notice of the insurance company.

As the details are very urgently required by the Government, **top priority** may be given in communicating to the Drawing and Disbursing Officers and get the work completed by **09.04.2009**. The communication may also be given over fax and email also if possible.

Enclosure:As above

Director of Treasuries and Accounts