

**TREASURIES AND ACCOUNTS DEPARTMENT**

From

To

**Thiru M. Mutia Kalaivanan IAS.,**  
The Director,  
Treasuries and Accounts Department,  
Panagal Building,  
Saidapet,  
Chennai-15.

All the CEOs of PSU  
All the Registrars of Universities  
The Director of Rural Development  
(for Rural Local Bodies)  
The Commissioner of  
Municipal Administration,  
(for Urban Local Bodies)  
The Commissioner,  
Corporation of Chennai

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**RC.NO.22769/2008/NH5, Dated 09-07-2008**

Sir,

**SUB:** NEW HEALTH INSURANCE SCHEME – for the employees of Government Department, Public Sector Undertakings and Statutory Boards, Local Bodies and State Government Universities – **Remittance of annual insurance premium** along with Service Tax to Government account – Regarding.

**REF:** 1 G.O. No. 174 Finance (Salaries) Department, Dated 28-4-2008.  
2. Government Lr.No.30932/Sal/2008-1, Dated 23.5.2008.

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Kind attention is invited to the reference 1<sup>st</sup> cited. As per orders issued in Para 6 of the Government Order 1<sup>st</sup> cited, the Chief Executive Officers of State Public Sector Undertakings and Statutory Boards, Registrars of State Government Universities, the Director of Rural Development in respect of Rural Local Bodies and the Commissioner of Municipal Administration in respect of Urban Local Bodies shall arrange to recover employees contribution at Rs.25/- p.m. from their monthly salaries. The additional expenditure over and above the subscription paid by the employee and the service tax over the entire amount will be borne by the respective organizations.

As per the Government Orders, the annual premium of Rs.495 per employee plus service tax (ie., the employee's subscription, the employer's contribution and tax amount) shall be credited within one month from the date of commencement of the scheme to the respective heads of accounts as mentioned in the Government Order 1<sup>st</sup> cited (vide page 3).

**State Public Sector Undertakings and Statutory Boards**

**0075. Other Miscellaneous General Services- 00. Other Miscellaneous General Services  
800. Other Receipts - BO. Subscription of Employees of Public Sector Undertakings and  
Statutory Boards towards New Health Insurance Scheme (NHIS)  
(DPC 0075 –00-800-BO 0004)**

**State Government Universities**

**0075. Other Miscellaneous General Services-00. Other Miscellaneous General Services  
800. Other Receipts - BP. Subscription of Employees of State Government Universities  
towards New Health Insurance Scheme (NHIS) (DPC 0075 –00-800-BP 0006)**

(...2...)

(2)

**Rural and Urban Local Bodies**

**0075. Other Miscellaneous General Services- 00. Other Miscellaneous General Services  
800. Other Receipts - BN. Subscription of Employees of Local Bodies towards New Health  
Insurance Scheme (NHIS) (DPC 0075 –00-800-BN 0002)**

I wish to inform that in respect of retirement cases, the annual premium to be calculated on pro-rata basis and the service tax on the premium amount to be calculated @ 12.36% (prevailing rate).

**In respect of organizations situated in Chennai City** the entire amount has to be remitted into the Government account in the SBI Treasury Branch Thousand Lights, Chennai-6 through Government Challan (duly mentioning in the top of the challan "Accounts of Pay and Accounts Office (East)"). The remittance may be made by way of Cash / Cheque or Demand Draft drawn in favour of State Bank of India Treasury Branch, Thousand Lights, Chennai-6.

**In respect of organisations situated in the Districts other than Chennai City,** the remittance has to be made in the State Bank of India or other Bank Branches where State Government transactions are made (duly mentioning the related Pay and Accounts Office/Treasury/Sub Treasury in top of the challan). The remittance may be made by way of Cash / Cheque or Demand Draft drawn in favour of the concerned Bank Branch.

The remittance details of the annual premium with service tax has to be sent by the Chief Executive Officer / Registrar of the respective organisation to the Director of Treasuries and Accounts, Chennai-15 along with the copy of challan duly attested in the format as given in the annexure for accounting purpose.

In this connection, I wish to inform that as the scheme has been launched by the Honourable Chief Minister of Tamil Nadu on 11-6-2008, it may be ensured that the annual premium for the 1<sup>st</sup> year (June 2008 to May 2009) has to be remitted in to Government account under the respective head of account before 11-7-2008.

-s/d-

**(M. MUTIA KALAIVANAN)**

*Director of Treasuries and Accounts*

**Enclosure:** Annexure

**Copy to:**

All Regional Joint Directors

All Pay and Accounts Officers

All Treasury Officers

**Copy to:** 1) The Accounts Officer, O/o.DTA,Ch-15

2) The Branch Manager, SBI Treasury Branch,Ch-6

(...3....)

## NEW HEALTH INSURANCE SCHEME

### EXAMPLE OF CALCULATION OF ANNUAL PREMIUM IN RESPECT OF RETIRING EMPLOYEES DURING THE COURSE OF THE POLICY PERIOD (FIRST YEAR POLICY PERIOD FROM JUNE 2008 TO MAY 2009)

The premium payable in respect of retiring employees during the course of the policy period may be paid on pro rata basis after rounding off the premium to the nearest Rupee.

**For example** if an person is retiring after 7 months during the current year from the date of commencement of the policy, the premium payable would be as follows,

Annual Premium : Rs.495/- (*excluding Service Tax*)

Premium payable for 7 months = Rs.495 /- \* 7/12 = Rs.288.75/-  
(Rounded off to) = Rs.289/-

**Add** Service Tax at 12.36% = Rs.35.72  
(Rounded off to) = Rs. 36/-

Total = Rs. 325/-

## ANNEXURE

### STATEMENT SHOWING PAYMENT OF ANNUAL PREMIUM TO GOVERNMENT ACCOUNT BY THE CEOs / OFFICERS OF PUBLIC SECTOR UNDERTAKINGS AND STATUTORY BOARDS, LOCAL BODIES AND STATE UNIVERSITIES

NAME OF THE ORGANISATION: \_\_\_\_\_

PERIOD \_\_\_\_\_

(for eg:- June'2008 to May'2009)

NUMBER OF ELIGIBLE EMPLOYEES: 

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*(Amount in Rupees)*

S.NO.	NAME OF THE CEO OR PDO WHO HAS REMITTED THE PREMIUM	NO. OF EMPLOYEES TO WHOM PREMIUM REMITTED (TO BE SHOWN SEPARATELY FOR FULL ANNUAL PREMIUM OR PRO RATA OF PREMIUM)	AMOUNT OF PREMIUM	SERVICE TAX	TOTAL AMOUNT (COL 4 + COL 5)	BANK AND BRANCH WHERE REMITTED	DATE OF REMITTANCE	PAO / TREASURY / TO WHICH THE BANK ATTACHED
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Signature of the  
Chief Executive Officer / Registrar / Authorised Officer

*\* The format of challan for payment of annual premium is available in the treasury website under FORMS column. It can also be obtained from any of the Pay and Accounts Office (PAO) or Sub Treasury (ST).*