



ABSTRACT

Telephones – Revised ceiling on free calls to the direct line telephones functioning at the office and residence of the Government officers and procedure for recovery of excess call charges – orders Issued.

PUBLIC (TELEPHONES I) DEPARTMENT

G.O. Ms. No.336

Dated 19.4.1994

Bhava, Chithirai 6
Thiruvalluvar Aandu 2025

READ :

1. G.O. Ms.No. 1578, Public (Telephones-I) dated 19.8.1986.
2. G.O.Ms.No. 801, Public (Telephones-II) dated 12.5.1989
3. Govt. Letter No.61573A/89-1, Public (Telephones-II) dated 31.8.1989
4. Govt. Letter No.40571A/93-2, Public (Telephones-II) dated 15.9.1993
5. G.O.Ms.No.660, Finance (BGI) dated 16.9.1993
6. From the Secretary to Government, Finance Department, D.O. Letter No.788/BGI/94-5, dated 24.2.1994.

ORDER:

In the G.O. first read above orders were issued prescribing ceiling on free calls in residential telephones of various categories of officers in four groups as follows:-

- | | | | |
|------|--------------|---|---|
| i) | Category I | - | Total exemption
(No ceiling on free calls) |
| ii) | Category II | - | 1500 free calls bimonthly |
| iii) | Category III | - | 700 free calls bimonthly |
| iv) | Category IV | - | 400 free calls bimonthly |

The charges for the excess calls over and above the ceiling limit and the charges for the private STD/trunk calls have to be recovered from the officers concerned within 60 days from the date of settlement of telephone bills as per the above G.O.

2. So far as office telephones are concerned, in the G.O. second read above, the ceiling on expenditure on office telephones was enhanced as Rs.4000/- bimonthly per office telephone. In all cases of excess expenditure on office telephones exceeding

Rs.4000/- bimonthly per telephone, both in the offices of Heads of Departments and their subordinate offices and in the Departments of Secretariat, the administrative department concerned should review the case critically in consultation with the Finance Department, and the excess expenditure be got ratified.

3. The “High Level Committee on Economy” with Chief Secretary as Chairman, and Secretary Personnel and Administrative Reforms, Secretary Planning and Development and Secretary Education as Members and Secretary Finance as Member Secretary constituted in the Government order fifth read above has made certain recommendations in respect of expenditure on telephones.

4. The Government have examined the recommendations of the “High Level Committee on Economy” relating to the expenditure on Telephones and have decided to accept them in toto. They accordingly issue the following orders:

a) Ceiling on expenditure on office telephones:

The ceiling on free calls to the office telephones has been fixed as follows in modification of the orders issued in the G.O. second read above:

(i) Direct line Telephones attached to Secretaries/ Additional Secretaries to Government/Heads of Departments	5000 free calls bimonthly excluding rental charges
(ii) All other office telephones	3500 free calls bimonthly excluding rental charges

The review of excess expenditure on office telephones should be done by the authorities concerned as per the instructions issued in the Government letters third and fourth read above.

The Government also direct that the ratification for excess call charges for office telephones should be obtained on time and if the ratification proposals are not sent before 3 (three) subsequent bimonthly bills, the Pay and Accounts Officers/Treasury Officers will stop payment of further telephone bills which may lead to disconnection of office telephones. The officer concerned will have to pay for reconnection as well as the excess call charges which were not ratified.

b) Ceiling on Residential Telephones:

In partial modification of the orders issued in the G.O. first read above, the ceiling on free calls to the residential telephones of officers has been revised as follows in respect of the four categories of the Officers mentioned therein

Categories	Ceiling	Officer entitled for the facility
i) Category I	Total exemption (No ceiling on free calls)	High Dignitaries/ Officials mentioned in Annexure I to the G.O. first read above
ii) Category II	2000 (two thousand) free calls bi-monthly including the free calls allowed by Telephones Dept.	Secretaries to Govt. including Additional Secretaries to Govt. and other officials given in Annexure II to the G.O. first read above
iii) Category III	1000 (one thousand) free calls bi-monthly including free calls allowed by Telephones Dept.	Certain Heads of Depts/Gazetted Personal Assts/ Senior PAs to Ministers and other officials given in Annexure III to the G.O. first read above
iv) Category IV	600 (six hundred) free calls bi-monthly including the free calls allowed by Telephones Dept.	All other Officers who are not covered in Annexures I, II and III to the G.O. first read above.

The excess call charges and private trunk calls in respect of residential telephones of Officers should be recovered within 2 (two) months from the date of settlement of relevant bill. The Department which settles the relevant telephone bill of an officer is also responsible for the recovery of the excess call charges from that officer, even if that officer is transferred in the meantime. The Pay and Accounts Officers/Treasury Officers are empowered to watch the recovery of excess call charges within the stipulated period of two subsequent bimonthly bills and if it is not done by the Officers voluntarily the Pay and Accounts Officers/Treasury Officers are permitted to stop payment of current telephone bill and the officer concerned would have to pay for the reconnection. In view of the enhanced ceiling limits, no waiver will be given for any excess calls on residential telephones and the entire excess call charges will be recovered from the Officers concerned. Excess call charges will be straightaway recovered from the Officers

concerned and remitted to Government account. If the chalan for the same is not produced along with the next bimonthly bill, the Pay and Accounts Officers/Treasury Officers are authorized to stop payment on subsequent telephone bills.

c) Usage of Telephones in Government Guest Houses/Circuit Houses:

- (i) The Reception Officer, State Guest Houses and Circuit Houses in Madras are directed to send proposals to Government to bar the STD facility provided to the direct line telephones functioning at the State Guest House.
- (ii) Similarly the Reception Officers of the Government Guest Houses/Circuit Houses in the mofussil are directed to address the respective telephone authorities to bar the STD facility available in the direct line telephones provided at their Guest Houses/Circuit Houses and send a report to Government in this regard immediately through the authorities concerned.
- (iii) The Government also direct that officers have to pay for the calls made from the telephones of the Government Guest Houses/Circuit Houses as in Tamil Nadu House, New Delhi.

5. The Government also direct that a working Group comprising of Secretary Finance, Secretary Public, Secretary Home, Secretary Transport, Director Government Data Centre and Police Radio Officer will go into the feasibility of using the capacity of the Police Digital Telecom Systems and to utilize this system for communications with other departments. Since the Police Digital Telecom System is under the administrative Control of the Home Department, that Department will pursue further action in the matter (action: Home Department).

6. The Government further direct that the booking of lightning calls in Government offices be totally banned.

7. All the officers including Heads of Departments and Collectors are requested to use the National Informatics Centre Computer link facilities and the FAX facility available in the districts more fully to reduce the expenditure on telephones.

8. This order shall take retrospective effect from 1.4.1994.

9. This order issues with the concurrence of the Finance Department vide its U.O.No.1209/PS/P/94, dated 9.3.94.

(BY ORDER OF THE GOVERNOR)

T.V. VENKATARAMAN
CHIEF SECRETARY TO GOVERNMENT

To

All the Departments of Secretariat (OP) (including Law, Finance and
Legislative Assembly Secretariat)
All the Heads of Departments

All Collectors
All Public Sector Undertakings
District Judges
The Resident Commissioner, Tamil Nadu House, New Delhi
The Home Department, Madras -9 (for necessary further action with reference to Para 5 of the G.O.)
All Pay and Accounts Officers in Madras City
All the Pay and Accounts Officers/Treasury Officers in the Districts
The Registrar, High Court, Madras-104 (with covering letter)
The Secretary, Tamil Nadu Public Service Commission, Madras-2
The Director of Treasuries and Accounts, Madras -35 (for issue of necessary amendment to the Tamil Nadu Financial Code)
The Accountant General, Tamil Nadu, Madras-18
The Accountant General, Tamil Nadu, Madras-35
The Accountant General, Tamil Nadu, Madras-9.
All the Senior PAs to Ministers, Madras-9.

Copy to

The Pay and Accounts Officer, Secretariat, Madras-9.
The Finance (Public) Department, Madras-9
The Finance (BG I) Department, Madras-9
The Finance (BPE) Department, Madras-9
The Finance (Salaries) Department, Madras-9
The Public (Telephones II) Department, Madras-9
The Public (OP I) Department, Madras-9
The Public (Election VI) Department, Madras-9
The Public (Protocol II) Department, Madras-9
The Public (General II) Department, Madras-9
The Public (Rehabilitation) Department, Madras-9
The Chief Minister's Office, Madras-9

/ forwarded/

Sd/-xxxxx
SECTION OFFICER