



Personnel and Administrative
Reforms (S) Department,
Secretariat, Chennai-600 009.

Government Letter No.48314/S/2009-1, dated.04.11.2009

From
Thiru. K.N. Venkataramanan, I.A.S.,
Secretary to Government.

To
All Secretaries to Government,
Departments of Secretariat,
Chennai-9.

Sir,

Sub: Public Services – Proposals examining Relaxation of
Rules – Instructions – Reiterated.

- Ref: 1. Government Letter No.62002/Per.S/91-2, dated
25.03.1992.
2. U.O.Note No.46347/Per.S/93-1, dated 16.07.1993.
3. U.O.Note No.11762/S/94-1, Personnel and
Administrative Reforms (S) Department,
dated.25.03.94
4. U.O.Note No.67894/S/98-1, dated 16.11.1998.
5. Letter No. 27636/S1/09-1, dated 17.08.2009.


I am directed to invite your kind attention to the references cited wherein instructions were issued regarding the points to be considered while examining the proposal for relaxation of Special/Adhoc rules. In the letter first cited, a format has been prescribed in cases involving relaxation of service rules. Subsequent to this, in the reference second cited, certain guidelines have been prescribed for examining the proposals for relaxation of Special Rules/Adhoc Rules. This has been reiterated in the reference third cited. In addition to that, in the reference fourth cited, certain guidelines have also been prescribed on the points to be examined while considering the proposals for relaxation of Special/Adhoc rules. Such repeated instructions were issued in order to safeguard the real spirit for which the rules are framed. But, of late it is noticed that the proposals for relaxation of rules are being received by this department in a routine manner without following the said guidelines.

P.T.O.

2. In general, rules are framed based on the duties and responsibilities of the post and to ensure efficiency required in the duties assigned to a post. If the rules are allowed to be relaxed without any valid reason, it will defeat the real spirit and intention for which the rules have been framed. Therefore, it is quite necessary that the proposals for relaxation of rules are justified in the interest of good administration. If the Department proposes relaxation of any rule it should be examined as to whether the rules cause any unintended hardship to the individual and whether such relaxation is beneficial to the organization. Needless to say, if the rules need any revision/amendment the department may examine the necessity of the same and pass orders thereon, as they deem fit.

3. In view of the above, the departments of Secretariat are requested to examine the proposal for relaxation of rules without any deviation from the above instructions and send proposals for relaxation wherever necessary in the format prescribed.

Yours faithfully,



for Secretary to Government

5/11/09