

# **CITIZEN'S CHARTER**

## **Youth Welfare and Sports Development Department**

**Year 2008 - 2009**

### **INTRODUCTION**

The Citizen's Charter is published by the Government of Tamil Nadu in order to make the people aware of the services provided by Department and how to avail themselves of those services. It lists out the various welfare schemes implemented by the Government through the Youth Welfare & Sports Development Department.

It is hoped that sportspersons and youth will upgrade their talent and performance by utilizing the various services provided by this Department.

**T.P.M.MOHIDEEN KHAN**  
**Minister for Environment**

**Sports Development Authority of Tamil Nadu- Administrative Set up**

**Minister for Youth Welfare and Sports Development Department**



**Secretary to Government, Youth Welfare and Sports Development Department**



**Member Secretary**



**General Manager**



**Deputy  
General  
Manager**

**Administrative  
Officer**

**Accounts  
Officer**

**Assistant  
Executive  
Engineer  
(Buildings)**

**Senior  
Manager**

**Manager-I**

**Manager-II**

**Assistant  
Engineer  
(Buildings &  
Electricity)**

**Stadium Officers**



**Jawaharlal Nehru  
Stadium**

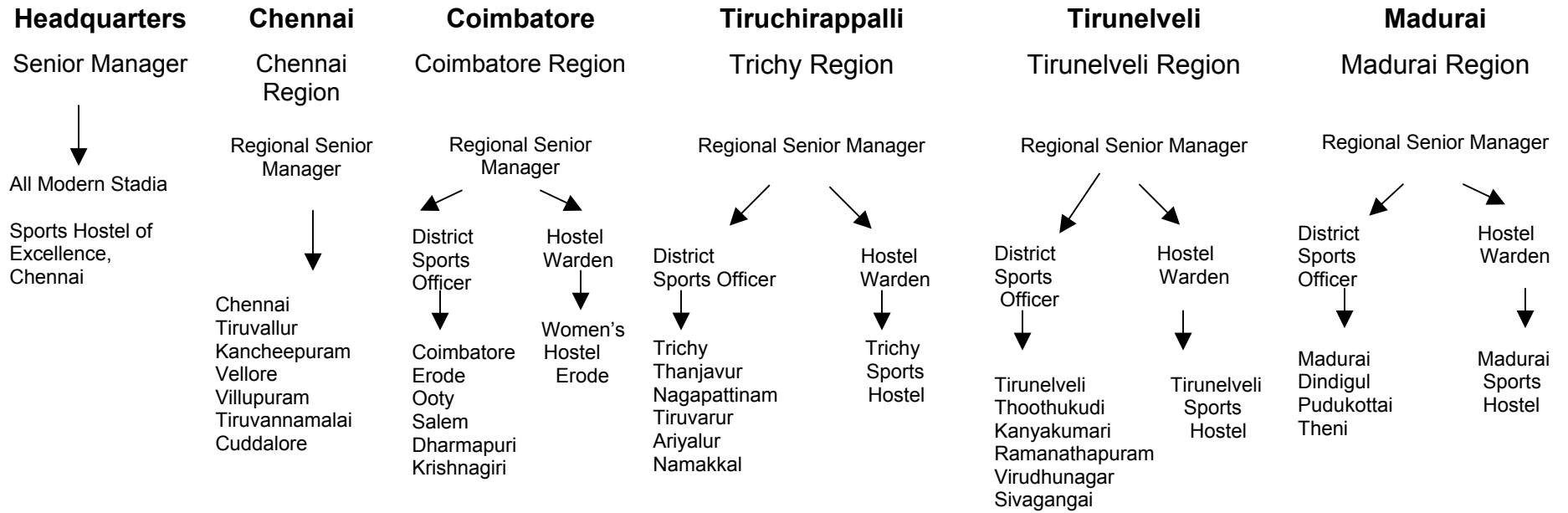
**Jawaharlal Nehru  
Indoor Stadium**

**Hockey Stadium**

**Tennis Stadium**

**Swimming Aquatic  
Complex**

**Administrative Set up at Regional and District Level**



## **CITIZEN'S CHARTER**

### **YOUTH WELFARE AND SPORTS DEVELOPMENT DEPARTMENT**

The following Head of Departments are functioning under the control of Youth Welfare and Sports Development Department:

- (i) Sports Development Authority of Tamil Nadu
- (ii) National Service Scheme
- (iii) National Cadet Corps.

### **SPORTS DEVELOPMENT AUTHORITY OF TAMIL NADU**

The Sports Development Authority of Tamil Nadu is the official sports organ of the Government of Tamil Nadu. Its role is to promote sports and physical fitness throughout the State, utilizing resources drawn from Government, Sports Association, sports minded philanthropists, institutions and anyone committed to sports and physical fitness. In this endeavour, the Sports Development Authority of Tamil Nadu focuses its attention on:

- Providing opportunities for talent identification.
- Develop identified talent to excellence at State, National and International levels.
- Bringing in a competition culture throughout the State in order to promote physical fitness, talent identification, competitiveness and brotherhood.
- Establishing sports infrastructure and encouraging the same in the private arena to suit a wide range of requirements – from community level sports meets to that of international competitions.
- To develop appropriate coaching methods through coaching clinics, workshops, courses in India and abroad so as to ensure that correct techniques are taught at the learning stage and appropriate techniques towards international performances are in line with research based advancements abroad.

## **VISION**

That everyone in Tamil Nadu will have to develop a passion for physical fitness and sports.

That every talented child will be provided have an equal opportunity to develop and achieve excellence to the extent of their abilities.

## **MISSION**

Providing need-based assistance and involvement within our available financial resources to build and support all those participating at each level of our strategy towards ultimate sporting excellence in the international sphere.

## **SLOGAN**

Strive

Dream

Achieve

Triumph

## **IMMEDIATE TARGET**

To bring minimum nine sportspersons on the medal podium in the 2012 Olympics from Tamil Nadu.

## **ULTIMATE TARGET**

To ensure that Tamil Nadu leads the way in co-ordination, co-operation and strategy so as to achieve international sporting excellence in an ongoing manner at the Olympics and all major international events.

## **SCHOLARSHIPS, AWARDS AND INCENTIVES**

The Government of Tamil Nadu have instituted scholarships, awards and incentives for outstanding sportspersons.

### **SPORTS SCHOLARSHIP SCHEME**

Under the Sports Scholarship Scheme, outstanding sportspersons (minimum eligibility: State Level medal winner) in 27 disciplines are given a one-time scholarship of Rs.5,000/- for a student of High School / Higher Secondary school and Rs.6,500/- for a student of College / University.

### **PENSION SCHEME TO SPORTS PERSONS WHO ARE IN INDIGENT CIRCUMSTANCES**

Outstanding sportspersons of yesteryears in indigent circumstances, whose monthly income does not exceed Rs.2,000/- and who have crossed the age of 58 years, are provided with a financial assistance of Rs.500/- per month during their life-time. This pension scheme is being extended to the wife of the deceased pensioner.

### **SPORTS PERSONS' WELFARE FUND**

A sportspersons' Welfare Fund has been created for providing financial help to those who are injured during their participation in national and state level competitions.

### **RESERVATION IN RECRUITMENT FOR OUTSTANDING SPORTSPERSONS**

5% Reservation of jobs for outstanding sportspersons in recruitment in Police has been extended to other Uniformed Services like Prisons and Forest and will be extended to Fire and Rescue Services.

### **CHIEF MINISTER'S STATE SPORTS AWARD**

The Chief Minister's State Sports Award consists of a Citation, a Replica and an award of Rs.1 lakh. Till date, 16 outstanding sportspersons who have brought laurels to the State in International competitions have been awarded with the Chief Minister's State Sports Award.

## CHIEF MINISTER'S AWARD FOR COACHES AND PHYSICAL EDUCATION TEACHERS

Every year, Chief Minister's Award will be given to 2 Coaches and 2 Physical Education Teachers with proven excellence in having produced excellent sportspersons. Each individual will be entitled for Rs.1 lakh cash award and a citation. Till date 4 coaches and 3 physical education teachers have been awarded the Chief Minister's Award.

## CASH INCENTIVES

The Government of Tamil Nadu announced the Cash Incentives in lieu of House / Flat / Plot to the sportspersons of Tamil Nadu who win medals in Olympics, Asian Games and Commonwealth Games, which are conducted once in 4 years and for South Asian Federation Games and National games, which are being conducted once in 2 years vide G.O.Ms.No.5, Youth Welfare and Sports Development Department, dated 24.01.2002 as follows:

### Competition and Cash Incentives

Category	Order of priority sports discipline	Quantum of Cash Award (Rupees in Lakhs)		
		Gold	Silver	Bronze
1.	<u>Olympics</u> Individual event /Team events per player	100	50	25
2.	<u>Asian Games</u> Individual event /Team events per player	20	15	10
3.	<u>Commonwealth Games</u> Individual event /Team events per player	20	15	10

(in Rupees)

Competition	Individual Events			Team Games		
	Gold	Silver	Bronze	Gold	Silver	Bronze
SAF Games / National Games	1 lakh	50,000	25,000	20,000 per player	15,000 per player	10,000 per player

## JOINT SPORTS DEVELOPMENT CENTRE

In order to develop talent among sportspersons in Colleges and to encourage them to achieve laurels at National and international levels, the Government have permitted the establishment of Joint Sports Development Centers in Colleges by utilizing the available infrastructure facilities in 11 colleges for men and women. Students of these colleges with outstanding performances are enrolled in the Joint Sports Development Centers. The Sports Development Authority of Tamil Nadu provides financial assistance to the selected sportspersons of concerned colleges as indicated below:

Sl.No.	Description	Amount
1.	Dietary charges per student per month for 10 months	Rs.600
2.	Kit and sports equipments per student per year	Rs.500

## SPORTS SCHOOL HOSTELS

The Government has established 11 Sports School Hostels in the State in the following places:

Sl. No.	Name of the Sports School Hostel	Coaching facilities
1.	YMCA Sports School, Nandanam, Chennai.	Athletics, Boxing, Football, Hockey
2.	Neyveli Lignite Corporation Sports School, Neyveli.	Athletics, Football & Basketball
3.	Tiruchirappalli, Anna Stadium	Athletics, Football, Volleyball & Hockey
4.	Madurai, Race Course Stadium	Athletics, Basketball, Football & Volleyball
5.	Tirunelveli, Anna Stadium	Athletics, Hockey & Volleyball
6.	Erode (for Girls), VOC stadium	Athletics & Volleyball
7.	Bharathi Vidya Bhavan, Thindal, Erode	Basketball
8.	Selvam Higher Secondary School (for Girls), Namakkal	Athletics, Fencing
9.	Thiruchengode – R.R.Matriculation School	Volleyball
10.	Government Higher Sec. School, Pudur, Chennai	Cricket
11.	Don Bosco Youth Centre, Redhills, Chennai.	Football

The Sports Hostels are functioning with hostel wardens, coaches and kitchen staff under the direct control of the Sports Development Authority of Tamil Nadu.

**Selection:** Selections are conducted on a two tier basis viz. District level and State level.

District Level	Physical Efficiency tests are conducted
State Level	Test in skills and technique of the game in team games and individual performance in individual events are conducted. The selected students are admitted in VIII Std., IX Std. And in XI Std. Coaching is imparted by trained Coaches.

The Government provides dietary charges and other allowances for the permitted strength of 710 students admitted in Sports School Hostels as follows:-

Sl.No.	Description	Amount
1.	Dietary charges per month per student (for 10 months)	Rs.1,200
2.	Uniform and kit allowance per student	Rs.1,600
3.	Playing equipment per student per year	Rs. 250
4.	Service charges per student per year	
	a. Sports School	Rs. 400
	b. Sports Hostel	Rs. 300

### **SPORTS HOSTEL OF EXCELLENCE**

The Sports Hostel of Excellence is functioning at the Jawaharlal Nehru stadium, Chennai for the college students who have the potential to win medals at national and international competitions. Intensive training is being provided to 52 sportspersons in this Sports Hostel of Excellence in the following sports disciplines: 1) Athletics 2) Basketball 3) Boxing 4) Swimming and 5) Volleyball. The aim of the Sports Hostel of Excellence is to enhance the performance of the sportspersons who excel in the above sports disciplines, who also continue their college studies. This Sports Hostel of Excellence has created 26 national and international sportspersons.

Sl.No.	Description	Amount (in Rs.)
1.	Dietary charges per student per month (for 10 months)	1,8000
2.	Uniform and kit allowance per student per year	3,000
3.	Academic fees per student per year	1,500

### **BATTERY OF TESTS**

Government have introduced the Scheme of conduct of Battery of Tests to the students studying in 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> standards of all the Schools in the State and Physical Fitness and Sports Aptitude Report Cards were being issued to them.

All the Schools in Tamil Nadu have been requested to send the results of the Battery of Tests through the 'School Mail System' which was established for sending information, Instructions, Circulars and Government orders through electronic media. By conducting the Battery of Tests, the motor qualities of the child is assured and his/her ability to participate in a particular sport/game is identified.

The talented children who have scored higher marks in the Battery of Tests conducted under the World Beaters Talent Spotting Scheme are exposed to Educational District Level Competitions which are conducted in 64 locations in the State and in Regional Level Competitions which are conducted in 9 locations and the identified talents from these competitions are called for a coaching camp and a group of experts conduct specific tests and select the boys and girls for induction into the Specialized Academies according to their aptitude and physical standards.

### **SPECIALIZED ACADEMIES**

The Specialized Academies are now popular all over the world where frequent monitoring of talented individuals are undertaken to develop their talent into excellence. In order to develop individual talent and skill in a particular discipline or event, a focused effort has been taken.

Physiological tests, Psychological workshops, nutrition advice, sports medicine assistance, well planned and systematic training with scientific approach, special food supplements, kit and equipment and several other thrust areas are required to ensure excellence.

17 Academies have been established oriented to a particular event/discipline and are functioning effectively utilizing the expertise of experienced and result oriented coaches and experts. These academies also cater to the needs of the under privileged talented boys and girls who need additional assistance in diet, nutrition and kit.

The following 17 specialized academies are functioning in the State:

1.	SDAT	Sprint and Jumps Academy	Chennai
2.	SDAT	Cricket Academy for Boys	Chennai
3.	SDAT	Volleyball Academy for Girls	Chennai
4.	SDAT	Diving Academy at Aquatic Complex	Chennai
5.	SDAT	Hockey Academy for Boys	Chennai
6.	SDAT	Hockey Academy for Girls	Chennai
7.	SDAT	Chandra's Table Tennis Academy	Chennai
8.	SDAT	AKG Table Tennis Academy	Chennai
9.	SDAT	Dolphin Swimming Academy	Chennai
10.	SDAT	Tamil Nadu Squash Racket Academy	Chennai
11.	SDAT	Football Academy for Boys	Tirunelveli
12.	SDAT	Throws Academy	Virudhunagar
13.	SDAT	Middle Distance Academy	Tiruvannamalai
14.	SDAT	Long Distance Academy	Ooty
15.	SDAT	Football Academy for Girls	Dindigul
16.	SDAT	Ellis Nagar Badminton Academy	Madurai
17.	SDAT	Basketball Academy	Aranthangi

\* SDAT – Sports Development Authority of Tamil Nadu

The trainees of the academies are provided with the following facilities:

- Monthly Residential Camps.
- Exposure to Higher level competitions
- Systematic and Scientific mode of training
- Training with modern training equipments
- Specialized shoes / spikes and playing kits

- Nutrition expert advice.
- Maintaining Trainees diary and consequently implementing long – distance training methodologies
- Training schedule for regular training in their places, between the camps.
- Psychological motivation programmes
- Technique Analysis using Video simulation programme
- Special accommodation arrangements while attending competitions
- Extra diet provision during competition
- Lectures by sports medicine Experts
- High Altitude training
- Awareness on Sports injuries and drugs
- Reviewing the progress of the performance of the trainees in every camp & Weeding out if not showing desirable progress.

The Specialized Academies are functioning well and the trainees have started representing Tamil Nadu team and are being selected to Indian camps and winning medals in National Competitions.

### **CHAMPION DEVELOPMENT SCHEME**

Financial Assistance are given to the outstanding sports persons of Tamil Nadu who win medals at National level below 20 years and to improve their talents in sports.

The special features of the scheme are:-

- Induction Certificate given by the Hon'ble Chief Minister at a specially arranged audience.
- Free access passes to the Modern Stadia where they want to practice.
- Financial Assistance for purchase of food supplements, shoes, spikes, kit and equipments for competitions and practice.
- Financial assistance for participation in International competitions/training
- Travel, boarding and lodging expenses for training under foreign coaches
- Exposure to physiological & psychological assessment at Bangalore to enhance their talents

- Nutrition advice by special nutritionists.
- Psychological workshops, Sports medicine workshops etc. for talent improvement

### **HOW CAN YOU KNOW ABOUT ACTIVITIES OF SPORTS DEVELOPMENT AUTHORITY OF TAMIL NADU?**

- SDAT's website – [www.sportsinfotn.com](http://www.sportsinfotn.com)
- Applications are downloadable from the website.
- Press Releases on the sports page in daily newspapers
- District Notice Boards
- Advertisements

### **HOW CAN YOU CONTACT SPORTS DEVELOPMENT AUTHORITY OF TAMIL NADU OFFICIALS?**

- The District Sports Officer will be available on all Saturdays at the District office.
- The Head Office observes Mondays as visitors day – all Senior Officers will be available. We enjoy meeting visitors on Mondays.
- The easiest way → mail us on our 'Feedback' link in our website or  
Write to : [sportstn@eth.net](mailto:sportstn@eth.net)

→ You will receive a reply online within 72 hours.

**Sports Development Authority of Tamil Nadu believes in Networking** i.e. utilizing your strengths and ours to promote physical fitness and sports in all corners of our State.

**Sports Development Authority of Tamil Nadu believes in Convergence** – pooling our efforts to ensure maximum benefit.

**Sports Development Authority of Tamil Nadu believes** that Sports Associations, Schools, Colleges, Sports Trusts, Philanthropists, Private / Public Sector / Trusts / Businessmen / Physical Education Teachers / Coaches – in short – ALL and the Sports Development Authority of Tamil Nadu need to work in a combined effort to showcase Tamil Nadu as the leader in sports and physical fitness.

**Sports Development Authority of Tamil Nadu** believes in working with people!



## **NATIONAL SERVICE SCHEME IN TAMIL NADU**

The National Service Scheme is one of the permanent youth programmes under the Ministry of Youth Welfare and Sports. Tamil Nadu finds the First place in the Country in having 3,05,800 (2006-2007) dedicated volunteers in the National Service Scheme. The Government of India has enhanced volunteer strength from 3,05,800 to 3,36,380 for the year 2007-2008. The State Level National Service Scheme Cell was shifted from the administrative control of the Member Secretary, Sports Development Authority of Tamil Nadu to the administrative control of the Director of Collegiate Education as per G.O.Ms.No.885, Education, Science and Technology, dated 16.12.1996 and the Director of Collegiate Education is the State Coordinator and the head of National Service Scheme functionaries at State level. The State Liaison Officer is the executing officer of the National Service Scheme programmes. All the Regular and Special Camping programmes are implemented with the assistance of State Liaison Officer. National Service Scheme activities are implemented in Tamil Nadu through 35 Universities (College level), Directorate of Technical Education (Polytechnics), Directorate of School Education (School level), Industrial Training Institutes with Deemed Universities and Training Oriented Centre / Training Oriented Research Centre. The State Coordinator releases grants for the NSS activities and reviews the programmes conducted and watch the full utilization of the funds sanctioned for this purpose.

### **FINANCIAL**

Both the Central and State Government at the ratio of 7:5 sanction funds for the National Service Scheme activities. National Service Scheme Cell releases the funds to the Universities / Directorate of Technical Education / Directorate of School

Education for the proper implementation of the programmes. National Service Scheme programmes are carried out as regular activities and special camping programmes. For regular activities funds are released at the rate of Rs.160/- per volunteer and for special camp at the rate of Rs.300/- per volunteer. National Service Scheme Cell gets the audited accounts every year from the Universities and reviews the utilization of funds.

**Pattern Of NSS activities (per volunteer)**

For Regular activities -120 hrs. per volunteer per annum  
 For Special Camping Programme -10 days per annum

**Pattern of Financial Assistance**

Regular activities - Rs.160/- per volunteer.

**BREAK UP DETAILS :-**

1. Establishment /Administrative expenses at University level (including salary for Programme Coordinator etc.) - Rs.40/-
  
  2. Establishment /Administrative expenses at College level (Out of Pocket allowance, (Rs.400/- per Programme Officer per month) contingent expenditure like clerical assistance, purchase of stationary etc.) - Rs.40/-
  
  3. Programme Development (Like Pre-Camp preparation, orientation, Tamil Nadu Housing Board, and honorarium to Resource person, refreshment to students, travel expenses etc.) - Rs.80/-
- - Rs.160/-  
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- Special Camping - Rs.300/- per volunteer  
 (Rs.30/- per volunteer per day for boarding & lodging, Transportation and other miscellaneous expenditure).

## **NATIONAL CADET CORPS**

### **1. INCEPTION OF NCC**

The National Cadet Corps came into existence on 16 April 1948, to function under the Ministry of Defence, Government of India, with the introduction of the National Cadet Corps Act (No.XXXI of 1948). The Corps was formally formed/raised on 15 July 1948. The motto of National Cadet Corps is "**Unity and Discipline**".

### **2. AIMS**

- a) To develop character, Comradeship, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service amongst the youth of the country.
- b) To create a human resource of organized, trained and motivated youth, to provide leadership in all walks of life and always available for the service of the nation.
- c) To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

### **3. RAISING OF COMPANIES AND TROOPS**

The Senior Division and Senior Wing in College/Technical Institute level are known as "Companies". The Junior Division and Junior Wing in School level are known as "Troops". The willing educational institutions can apply to the nearest National Cadet Corps Office for raising National Cadet Corps Company/Troop in the prescribed format.

### **4. ENROLMENT IN NCC**

- a) Boys/Girls studying in VIII & IX standards are admitted in Junior Division /Junior Wing (A Cadet must have attained the age of 13 years on enrolment).
- b) Boys/Girls studying I/II/III year degree course are enrolled in Senior Division/Senior Wing.

## 5. STRENGTH OF CADETS AND NUMBER OF INSTITUTIONS IN NCC

STATE/ UNION TERRITORY	CADETS STRENGTH					NO. OF INSTITUTIONS		
	Senior Division Boys	Junior Division Boys	Senior Wing Girls	Junior Wing Girls	Total	No. of Schools	No. of Colleges	Total
Tamil Nadu	19014	61743	7756	7971	<b>96484</b>	748	327	<b>1075</b>

## 6. NCC TRAINING ACTIVITIES

These can be broadly divided into 4 distinct parts namely, **Institutional Training (50%)**, **Community Development (22%)**, **Adventure and Sports Training (20%)** and **Youth Exchange Programme (8%)**.

## 7. ADMINISTRATION

The National Cadet Corps is placed under the Ministry of Defence, Government of India. For smoother and efficient administration of National Cadet Corps in Tamil Nadu, the State Government have vested the powers of **Head of Department (HOD)** with the Deputy Director General, National Cadet Corps of this Directorate. The Jurisdiction of this Directorate is Tamil Nadu, Pondicherry & Andaman Nicobar.

## 8. FUNDS

The expenditure of National Cadet Corps is met by both Central and State Governments on agreed basis. At present, expenditure of the Camps is shared on 75:25 basis by the Central and State Governments respectively.

## 9. INCENTIVES TO NCC CADETS

INCENTIVES PROVIDED BY	NATURE OF INCENTIVES
IMA Dehradun	64 seats reserved.
OTA Chennai (for SSC)	100 seats reserved.
Indian Naval Academy	6 seats per course reserved.
	10% in all courses including Flying training courses.

Indian Air Force Academy	10% in all courses including Flying training courses.		
Indian Air Force Academy Para Military Forces	For QR/Sailors/Airmen:- Bonus marks / Weightage / Preference given in recruitment. Preference given in awarded for recruitment..		
Department of Telecommunication	Bonus marks / Weightage / Preference given in recruitment.		
NCC	National Cadet Corps 'C' Certificate holders are given preference in the recruitment of CGI/GCI/National Cadet Corps WTLO/AMI/SMI		
State Governments	Preference in State Government services including Police.		
Industries	Jobs in various Private Companies.		
Chiefs of Services (Army / Navy / Air)	Scholarships @ Rs.6000/- p.a. to each SD/SW Best Cadets.		
DG NCC (Towards Scholarship for All India Best Cadets)	<b>Position</b>	<b>Senior Division/ Senior Wing Rs.</b>	<b>Junior Division/ Junior Wing Rs.</b>
	I	5000/-	3000/-
	II	3000/-	1000/-
	III	1000/-	500/-
DDG NCC (Towards Cash Award for TSC, NSC, VSC & RDC Cadets)	<b>Position</b>	<b>Individual Medal Winners Rs.</b>	<b>Each Team Event Winner Rs.</b>
	I	1500/-	100/-
	II	1000/-	75/-
	III	750/-	50/-
	<b>Category</b>	<b>High Risk Activities Rs.</b>	<b>Normal Activities Rs.</b>
	For death cases	2,50,000/-	2,00,000/-

Cadet Welfare Society	For permanent disability cases	Upto 2,50,000/-	Upto 2,00,000/-
	For temporary disability cases	Upto 1,50,000/-	Upto 1,50,000/-
	<ul style="list-style-type: none"> <li>• 500 Scholarships @ Rs.5000/- p.a. to each meritorious cadet in academics.</li> <li>• Rs.3000/- each to 4 Best Cadets and Rs.2000/- each to 4 second Best Cadets in each group.</li> </ul>		
Sahara Group of Companies	<b>Scholarship Category</b>	<b>Amount Rs.</b>	<b>Remarks</b>
	Junior Division	6000/-	3 per Gp HQ
	Junior Wing	6000/-	3 per Gp HQ
	Senior Division	12,000/-	2 per Gp HQ
	Senior Wing	12,000/-	2 per Gp HQ
	Higher Studies (Technical)	30,000/-	5 Cadets of this Directorate
Government of Tamil Nadu	<ul style="list-style-type: none"> <li>• Scholarship @ Rs.1,200/- p.a. for 80 Senior Division /Senior Wing Cadets</li> <li>• Scholarship @ Rs.600/-p.a. for 90 Junior Division /Junior Wing Cadets</li> <li>• Rs.3.17 lakhs p.a. for participation in Republic Day Camp and RD oriented camps</li> <li>• Allotment of ½ mark for the oral test in the B.T. / P.G. Assistants recruitment appointment.</li> </ul>		

10. Further details can be had from the Deputy Director General, National Cadet Corps (Tamil Nadu, Pondicherry & Andaman Nicobar), Fort Saint George, Chennai-600 009 or the nearest NCC Group Headquarters / Units.

**T.P.M. MOHIDEEN KHAN**  
**MINISTER FOR ENVIRONMENT**