

APPLICATION FOR WATER / SEWER CONNECTION

To
THE AREA ENGINEER

1 Name and address of the Applicant:

a. Legal status of the Applicant

Owner	Lessee	Power of Attorney	Others (mention specifically)
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Contact details Phone No. Mobile E.Mail

b. Name and address of the owner (if the applicant is not the owner)

Contact details Phone No. Mobile E.Mail

2 Address of the Premises for which water/sewer connections sought

a) Whether the connection is for New Building

Yes	No
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b) Whether the connection is for modified building

Yes	No
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c) Whether alteration to existing water / sewer connection:

Yes	No
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3 Whether Rainwater Harvesting structure is provided

Yes	No
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4 Metrowater Area / .:

<input style="width: 40px;" type="text"/>	Depot No.	<input style="width: 40px;" type="text"/>	CMC No. issued by Corporation	<input style="width: 40px;" type="text"/>	Annual value fixed as per CMC	<input style="width: 40px;" type="text"/>
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Local authority

<input style="width: 40px;" type="text"/>

Corporation Zone (or Local authority name)

<input style="width: 40px;" type="text"/>	Div./ Ward	<input style="width: 40px;" type="text"/>
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5 Calculation of equivalent dwelling units and connection charges:

Sl. No.	Utility of Building	Area per dwelling unit (in Sq.m.)	Built up area (Sq.m)	Equivalent dwelling units (in nos.) *	Rate per dwelling Unit (in Rs.)		Amount (in Rs.)	
					Water	Sewer	Water	Sewer
1	Residential independent houses							
	(a1) upto G+1	Upto 100			5000	5000		
	(a2) upto G+1	Above 100 Upto 200			7500	7500		
2	All other residential buildings/flats (Buildings having G+2 & above and flats)							
	All other Buildings/Flats	Upto 200			7500	7500		
3	Non Residential**							
	Category - A	100			7500	7500		
	Category - B	50			7500	7500		
	Category - C	25			7500	7500		
4	Mixed use of buildings (partly residential and partly commercial etc.)							
	Residential	Upto 200			7500	7500		
	Commercial	As per Sl. No.3 above			7500	7500		
5	Reconnection/Shifting/Renewal							
	Reconnection of service connections disconnected for non payment of tax and charges /Shifting / Renewal of existing connection	Irrespective of built up area and category for single connection		1	7500	7500		
	Total							

* To be filled in by Applicant

** Please see the guidelines for relevant category

6	Amount Payable	: Connection charges (as calculated above) for water	:Rs.
		Connection charges (as calculated above) for sewer	:Rs.
		Advance tax wherever applicable (as per para 3 of guidelines)	:Rs.
		Meter testing charges (as per para 4 of guidelines)	:Rs.
		Material cost wherever applicable (as per para 5a of guidelines)	:Rs.
		Charges for private street, wherever applicable (as per para 5b of guidelines)	:Rs.
		Total Amount	:Rs.

GUIDELINES/ INSTRUCTIONS TO THE APPLICANTS

1. a) Applicants are requested to read the application form thoroughly and then fill.
- b) In case of flats/apartments, equivalent dwellings should be calculated for each flat/apartment based on Serial No.2 in the table above.
- c) In respect of mixed use buildings (Buildings having domestic and commercial) separate details should be furnished for the area occupied for residential and non-residential purpose and total amount payable should be worked out While calculating equivalent dwelling unit. For this purpose applicant should furnish the details of flats / apartments under residential category and other categories separately.

d) For residential building having commercial utility also it can be considered as fully commercial when the total built up area is equal to or within one equal unit, under respective classification A or B or C whichever is applicable.

Illustration: 90 sq.m. built up area having both residential and commercial use, then, it will be calculated as one unit of commercial unit.

2. **NON-RESIDENTIAL:** In respect of non-residential/commercial buildings the connection charges will be computed based on "Equivalent dwelling Units" basis the term to be reckoned as detailed below.

CATEGORY 'A': Offices, Hospitals without inpatient facilities, Educational Institutions without Boarding and Lodging, Temples, Churches, Mosque, guest houses, shopping / commercial complexes, Cinema Theatres, Factories with or without toilets, consulting room of all kinds and similar type of buildings, every 100 sq.m of built up area or part thereof. is calculated as one dwelling unit.

Illustration: If the area is 170 Sq.m then the total area is divided by 100 Sq.m. and calculated as two dwelling units.

CATEGORY 'B': Hotels, Restaurant, Educational Institutions with Hostels, Lodging Houses, Marriage Hall, Hospitals with Lab & Diagnostic facilities only and without inpatient facility and any other buildings of similar natures, every 50 sq.m of built up area or part thereof is calculated as one dwelling unit.

Illustration: If the area is 170 Sq.m then the total area is divided by 50 Sq.m. and calculated as four dwelling units.

CATEGORY 'C': Hospital with inpatient facilities, every 25 sq.m. of built up area or part thereof is calculated as one dwelling unit.

Illustration: If the area is 170 Sq.m then the total area is divided by 25 Sq.m. and calculated as seven dwelling units.

3. Applicant has to pay Rs.3,000/- per equivalent dwelling unit as advance tax if the building is not assessed for water and sewerage tax.
4. All buildings shall be given metered connection with bore size given below except residential buildings seeking hand pump connection and Meter testing charges has to be paid on the following basis:

SI No	Equivalent Dwelling Units	Bore size for water connection (in mm)	Size of sewer connection (in mm)	Meter testing charge (Rs.)
1	Upto 6	15	100	100
2	7 to 20	20	150	200
3	21 to 40	25	150	300
4	41 to 70	32	150/250	400
5	Above 70	40	250	500

5. a) Wherever Metrowater laid house sewer connection upto compound wall of premises, applicant has to pay Rs.350/- per connection as cost of material along with sewer connection charges.
- b) Applicant from Private Street where Metrowater laid sewer mains has to pay Rs.330/- additionally.
- c) Applicant has to supply material for road portion work and has to pay extra road cut charges if it is newly laid road ,since the connection charges includes only single roadcut restoration charges. In case of water connection the applicant should use MDPE pipes.
6. a) Only one water connection will be provided for group of flats housed in one block.
- b) While paying water / sewer charges the Flat Owners / Associations have to pay the required charges considering each Flat / Apartment as a separate consumer as per respective category even though a single water connection is given for the multi-storeyed buildings.
- c) In case some of the flats are not occupied, the promoter/flat owners association has to pay water / sewer charges till the flats are occupied by the owners or sold by the promoter. In Multi-Storeyed buildings whether all the flats are occupied or not water/sewer charges have to be paid for all the flats from the date of effecting connection by the promoter / Flat Owners Association.
7. Payment of connection charges can be made at Canara Bank branch Extension counter at No.1, Pumping Station Road, Chintadripet, Chennai - 600 002 at Metrowater Head Office only.

8. The filled up application form along with receipt for the payment for the connection charges and necessary enclosures must be registered at the registration counter of CMWSSB Head Office at No.1, Pumping station Road,Chintadripet, Chennai-600 002 in person or by post. Applicants are requested to get the acknowledgement from the registration counter on submission of application.
9. Applications can be obtained at free of cost at all the Metro water Depot offices,Area offices and Head office.Application can also be downloaded from the Board's Web site www.chennaietrowater.tn.nic.in
10. Connection will be sanctioned, pending inspection, based on the voluntary declaration / information furnished by the applicant.
11. Water/Sewer connection shall be effected only to the buildings which have proper rainwater harvesting arrangements.
12. CMWSSB has dispensed with the system of licenced plumbers for submission of water/sewer applications. **The proposal in the application can be self certified by the applicant.**
13. If the information about the category and the area of the building furnished by the applicant is found to be wrong, the applicant has to pay two times of the difference amount additionally.
14. If any addition or deviation or alteration and change in usage of building is made in future, it should be informed to Metrowater for regularization within three months time failing which connections will be disconnected. In such cases while availing the fresh connection penalty will be levied along with fresh connection charges(Two times the regularisation charges).
15. At the time of connection, if the vital informations (ie., production of copy of forgery documents) furnished by the applicant are found to be wrong, no connection will be effected and the connection charges already paid by the applicant will be forfeited.
16. The following documents are to be attached along with the application.(Enclosures)
 - i) True copy of plans sanctioned by CMDA/Corporation of Chennai/Local Authority.
 - ii) Copy of Notice issued for assessment of property tax with floor wise assessment details.
 - iii) Copies of letters seeking assessment of property tax, water and sewerage tax.(if not assessed)
 - iv) Drawings showing internal plumbing work and connection to public water/sewerage main with length, nature of Road portion such as mud/platform, Tar Bitument/WBM etc., signed by owner/applicant.
 - v) Registration No. of sewer application with copy of the challan for having paid the connection charges if already sewerage facilities availed.
 - vi) Proof of having paid taxes / charges upto date (photocopy to be enclosed)
 - vii) True copy of Completion certificate issued by the CMDA/Corporation of Chennai/Local Authority wherever is applicable.
 - viii) Proof of having paid Infrastructure Development charges to CMWSSB where ever applicable.(photo copy to be enclosed)
 - ix) Floor wise area details for each dwellings/ flats / apartments(to be enclosed in a separate sheet).
 - x) An Indemnity Bond in the specimen copy attached to be enclosed on a Non-Judicial Stamp Paper incorporating the conditions.

DECLARATION OF THE APPLICANT

I/We have taken note of the contents of all guidelines and instructions.

As per the item No.11 of the guidelines, I/We have made rainwater-harvesting arrangements and will maintain the same properly.

I/We hereby undertake to promptly report and pay the additional charges to Metrowater Board in case of any change in use of the building and in area.

I/We declare that this is a new building constructed by demolishing the old building and the old water/sewer connection were already disconnected

I /We, further declare that ,I / we have paid arrears of Water/Sewer etc. Tax and charges payable to Board.(for demolished building only)

I/We, agree to pay penalty in case of default as indicated in the guidelines and instructions mentioned in the application form.

I/We agree to forego the connections and connection charges in the event of any objections raised by Corporation of Chennai/CMDA.

I/We am/are aware of the tariff structure for water/sewer charges and will abide by the Rules and Regulations of Metrowater Board.

(strike whichever is not applicable)

Place:

Date:

Signature and name of the applicant