

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Temporary post of Receptionist in State Guest House, Madras – Adhoc Rules – Issued.

PUBLIC (POLITICAL) DEPARTMENT

G.O.MS.NO. 325

DATED: 7-2-1976.

READ:

- i) G.O.Ms. No.1531, Public (Services), dated 30-1-1971.
- ii) G.O.Ms. No.1569, Public (Services), dated 21-6-72.
- iii) G.O.Ms. No.2214, Public (Services), dated 17-8-73.
- iv) G.O.Ms. No.2411, Public (Services), dated 24-7-74.
- v) G.O.Ms. No.2669, Public (Services), dated 19-8-75.
- vi) G.O.Ms. No.1938, Public (Political), dated 13-6-75.
- vii) From the Reception Officer, State Guest House, Madras
Letter No. 2783/SGH/75 -1 dated 26-9-75.

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ORDER:

The following notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on the 21st, June, 1972.

RULES

1. The General Rules applicable to the holders of the permanent posts in the Tamil Nadu General Subordinate Service apply to the holders of the temporary post of Receptionist, State Guest House, Madras subject to the modifications specified in the following rules:

2. Constitution: The post shall constitute a separate class in the said service.

3. Appointment Appointment to the post shall be made:
(a) by direct recruitment; or
(b) by recruitment by transfer from among the Assistants in Category 2 of the Tamil Nadu Secretariat Service; or
(c) by recruitment by transfer from among the Telephone Operators of the State Guest House in Category of the Tamil Nadu Secretariat Service.

4. Appointing Authority:

The appointing authority for the post shall be the Deputy Secretary to Government (General) in the Public Department.

5. Qualifications:

(a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 26 years of age on the 1st day of July of year in which the selection for appointment is made.

(b) Other Qualifications:

(1) No person shall be eligible for appointment to the post by direct recruitment unless he possesses:

- (i) a degree of a recognized University; and
- (ii) experience for two years as Receptionist in a Catering Establishment.

(2) No person shall be eligible for appointment to the post by recruitment by transfer from among the Category of Telephone Operators unless he possesses.

- (i) the Minimum General Educational Qualification
and

(ii) experience as Telephone Operator for a period of ten years.

6. Probation: Every person appointed to the post by direct recruitment shall from date on which he joins duty on probation for a total period of two years on duty within a continuous period of three years provided that in the case of those appointed to the post by recruitment by transfer the period of probation shall be one year within a continuous period of two years.

7. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.275-10-375-10-450/-.

Provided that on and from the 1st September 1972 the monthly pay shall be calculated in the scale of Rs.300-15-420-20-500/-

Provided further that on and from the 13th June, 1975, the holder of the post shall also be paid a special pay of Rs.35/- per mensem.

(BY ORDER OF THE GOVERNOR)

P. SABANAYAGAM
CHIEF SECRETARY TO GOVERNMENT

To
The Reception Officer, S.G.H. Madras-2

Copy to the A.G. (CAS) Madras.9. /

- " P.A.O., Madras-9
- " Pub. (Ser.) Dept./ Finance Dept.
- " Secy., T.N.P.S.C., Madras-2.

/ Forwarded/

-/ True Copy /-

Sd/-
SECTION OFFICER

SECTION OFFICER

GOVERNMENT OF TAMILNADU

ABSTRACT

PUBLIC DEPARTMENT State Guest House, Chepauk, Chennai-5
Establishment – Thiru K. Selvaraj, Appointed as Manager temporarily –
Regularisation of Services in the category of Manager in the State Guest
House – Chennai – Orders – Issued.

PUBLIC (PROTOCOL. II) DEPARTMENT

G.O.Ms. No. 1049

Dated: 06.07.98

Read :

1. G.O.Ms.No. 672 Public (Pol.2)
Department dated 9.4.90.
2. From the Reception Officer and Joint Protocol Officer,
State Guest House Letter No.3325/A3/97-1 dated 1.9.97.
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ORDER:-

Thiru R. Selvaraj, has been appointed as Manager temporarily in the State Guest House, Chennai with effect from 23.1.86 Forenoon. At the time of appointment of Thiru K. Selvaraj as Manager, the adhoc-rules for the post was not framed. Subsequently the adhoc-rules for the post of Manager was framed in the Government Order first read above and given effect from 4.11.1985.

2. In the adhoc rules the following qualification has been prescribed for the appointment to the post of Manager in State Guest House, Chennai – 5.

Qualifications:-

(a) Age: No person shall be eligible for appointment to the post by direct recruitment if he has completed or will complete 30 years of age on the first date of his appointment.

(b) Other qualifications:

No person shall be eligible for appointment to the post by direct recruitment unless he possesses the following qualifications namely:

i) Minimum General Educational Qualification as prescribed in schedule to the General Rules.

ii) Must have passed Degree or Diploma in Hotel Management and Catering Technology in a recognized Institution.

iii) Must have experience for a period not less than two years in Hotel Management of the Catering Establishment.

: 2 :

No person shall be eligible for appointment to the post of recruitment by transfer from among the category of Cook and Butler unless he possesses

- (i) Minimum General Educational Qualifications.
- (ii) Must have practical experience in their respective work for a continuous period of not less than five years.

3. Thiru K. Selvaraj is having all the other qualifications except age. The Government have examined the request of the Reception Officer and Joint Protocol Officer in detail and decided to relax the relevant rules in favour of Thiru. K. Selvaraj, Manager, State Guest House, as he has already put in a service of 12 years as Manager in the State Guest House and he has joined the Service before framing of adhoc rules.

4. In exercise of the orders conferred by rule 48 of the General Rules contained in Part.II of the Tamil Nadu State and Subordinate Services, in volume-I of the Tamilnadu Services Manual, 1967, The Governor of Tamil Nadu hereby relaxes the provisions of rule 5,a) in the adhoc rules issued in G.O.Ms. No.679, Public dated 9.4.98 (relating to age) and rule 23 (a) (ii) of the General Rules for Tamil Nadu State and Subordinate Services in favour of Thiru. K. Selvaraj so as to enable him to be appointed regularly as Manager in the State Guest House, Chennai with effect from 23.1.83 Forenoon and for drawal of arrears of increments consequent on retrospective regularisation in relaxation of rules respectively.

5. This order issued with the concurrence of P & AR Department vide its U.O. No. 38779/J/98-1 dated 2.7.98

(BY ORDER OF THE GOVERNOR)

S. KARUTHIAH PANDIAN
DEPUTY SECRETARY TO GOVERNMENT

To

Thiru K. Selvaraj, Manager, State Guest House, Chennai-5
through the Reception Officer, State Guest House, Chennai-5.
The Reception Officer and Joint Protocol Officer,
State Guest House, Chennai-5.

The Asst. Accounts Officer, State Guest House, Chennai-5.
The Pay and Accounts Officer (East), Chennai-5.

Copy to:-

The P & AR (J) Department, Chennai-9.

SF/SC

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SECTION OFFICER

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COPY OF:

GOVERNMENT OF TAMIL NADU
ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Temporary post of Manager in State Guest House, Madras – Adhoc Rules – Issued.

PUBLIC (POLITICAL) DEPARTMENT

G.O.MS.NO. 679

DATED: 9-4-90.

READ:

- 1) G.O.Ms. No.1839, Public (Political-B) Department dated 14-11-1985.
- 2) From the Reception Officer, State Guest House, Madras-5. Lr. No. 1789A/A3/89-2, Dt. 3-5-89.

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ORDER:

The following notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the power conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on and from the 4th November 1985.

RULES

The General Rules applicable to the holders of the permanent posts in the Tamil Nadu General Subordinate Service shall apply to the holders of the temporary post of Manager in State Guest House, Madras subject to the modifications specified in the following rules:

2. Constitution: The post shall constitute a district class in the said service.

3. Appointment Appointment to the post shall be made as follows:
(i) by direct recruitment; or
(ii) by recruitment by transfer from any other service.

4. Appointing Authority: The appointing authority for the post of Manager shall be the Deputy Secretary to Government or the Joint Secretary to Government, Public Department as the case may be, who is incharge of the establishment of State Guest House, Madras.

5. Qualifications:

(a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 30 years of age on the first date of his appointment.

(b) Other Qualifications:

No person shall be eligible for appointment to the post by direct recruitment unless he possesses the following qualifications namely.

- (i) Minimum general educational qualification is prescribed in schedule to the General Rules.
- (ii) Must have passed a Degree or Diploma in Hotel Management and catering Technology in a recognized institution.

: - 2 :

- (iii) must have experience for a period not less than two years in the Management of a catering establishment.

No person shall be eligible for appointment to the post for recruitment by transfer from among the category of cook and Butler unless he possess.

- (i) Minimum General educational qualifications.
(ii) Must have practical experience in their respective work for a continuous period of not less than five years.

6. Security: Every person appointed to the post must pay a security deposit Rs.500/-.

7. Probation: Every person appointed to the post by direct recruitment shall from date on which he joins duty on probation for a total period of two years on duty within a continuous period of three years.

Provided that in the case of these appointed to the post of by recruitment by transfer, the period of probation shall be one year within a continuous period of two years.

8. Pay: These shall be paid to the holder of the post a monthly pay calculated in the scale of pay of Rs.780-35-1025-40-1385 and the holder of the post shall also be paid a special pay of Rs.50/- per month.

Provided that on and from the 1st June 1988 the scale of pay of Rs. 1400-1400-40-1600-50-2300-60-2600.

(BY ORDER OF THE GOVERNOR)

Tmt. P. SIVAKAMI
CHIEF SECRETARY TO GOVERNMENT

To
The Director of Stationery
and Printing, Madras.
(for publication in the Tamilnadu
Government Gazette)
The Reception Officer,
State Guest House, Madras-5.
The Pay & Accounts Officer (East) Madras-5.
The Accountant General, Madras-18.
The Accountant General, Madras-18 (By Name)
The Accountant General (CAB) Madras-5.
Copy to
The Personal and Administrative Reforms, Madras-9.
The Finance Department, Madras-9.
The Law Department, Madras-9.
SC/SF.

/ Forwarded/

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SECTION OFFICER

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SECTION OFFICER

ABSTRACT

Public Services – Tamil Nadu General Services – Temporary Posts of Assistant Reception officer in State Guest House, Madras – Ad-hoc Rules - Amendment – Issued.

PUBLIC (POLITICAL .B) DEPARTMENT

G.O. Ms.No.394

Dated 6th March 1982

Read:

1. G.O.Ms.No.718 Public (Political. B) dated 16-4-1981.
2. From the Reception Officer, State Guest House, Madras - 5 Letter No.2557/A2/81 dated 25-5-1981.

ORDER :

The Following notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the rules published with the Public Department Notification No.S.R.O.B – 209 of 1981, dated the 16th April 1981 at page 223 of Part III – Section 1 (b) Tamil Nadu Government, dated the 13th May 1981.

2. The amendment hereby made shall be deemed to have come into force on the 30th July 1979.

AMENDMENT

In the said Rules, in rule 5, for sub-rule (b), the following sub-rule shall be substituted , namely:-

(b)Other Qualifications:- No person shall be eligible for appointment to the post by the method specified in column (1) of the Table below unless he possesses the qualifications specified in the corresponding entries in column (2) thereof :

THE TABLE

Method of Appointment
(1)

Qualifications
(2)

1. Direct recruitment

(i) A Degree

(ii) Executive experience for a period of not less than two years in any one of the reputed catering establishments.

2. Transfer from any other class or recruitment by transfer from any other service

Service for a period of not less than two years in a Cadre not lower than rank of a Section officer in the Secretariat or of Deputy Tahsildar in Revenue Department or of other equivalent posts

(BY ORDER OF THE GOVERNOR)

R. KIRUBAKARAN
JOINT SECRETARY TO GOVERNMENT

To

The Director of Stationery and Printing, Madras – 2. (for publication of the notification in Tamil Nadu Government Gazette).

The Reception Officer, State Guest House, Madras-5.

The Secretary, Tamil Nadu Public Service Commission, Madras-2 (with covering letter)

The Accountant-General, Madras-18.

The Accountant-General (CAB), Madras-9.

The Pay and Accounts Office, Madras-5.

Copy to:

The P & A R (Per – C) Department, Madras – 9.

The P & A R (Per – S) Department , Madras –9.

The Finance Department, Madras – 9.

S/F, S/C.

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GOVERNMENT OF TAMIL NADU

ABSTRACT

Public Services – Tamil Nadu General Service – Post of Assistant Reception Officer and Liaison Officer – Special Rules – Issued.

PUBLIC (POLITICAL – B) DEPARTMENT

G.O. Ms. No. 1598

DATED : 12.10.1990.

READ: -

1. G.O. Ms. No. 1607 Public (Political – B) Department, Dated 30.7.79.
2. G. O. Ms. No . 718, Public (Political – B) Department, Dated 16.4.81.
3. G.O. Ms. No. 842, Public (Political – B) Department , Dated 28.5.83.
4. G.O. Ms. No . 1597 Public (Political – B) Department , Dated 12.10.1990.

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ORDER :

The following Notifications will be published in the Tamil Nadu Government Gazette:

NOTIFICATION I

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tami Nadu hereby makes the following amendment to the Special Rules for the Tamil Nadu General Sub-ordinate Service (Section 13th in Volume III of the Madras Services Manual, 1970).

The Amendment hereby made shall be deemed to have come into force on the 28th May 1983.

AMENDMENT

In the said Special Rules, in Part I, Under Class XLVIII , (1) in rule 1, the expression “Category” – Manager shall be omitted.

(2) in rule 4, Sub-rule (a) Shall be omitted.

NOTIFICATION II

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor

of Tamil Nadu hereby makes the following Amendments to the Special Rules for the Tamil Nadu General Service (Section 16 in Volume II of the Tamil Nadu Services Manual 1969).

The Amendment hereby made for the post of Reception Officer, State Guest House, Madras and Reception Officer, Tamizhagam, Udhagamandalam shall be deemed to have come into force on and from the 1st July 1968.

The Amendments hereby made for the post of Assistant Reception Officer shall be deemed to have come into force on and from the 7th August 1982.

The Amendments hereby made for the post of Liaison Officer shall be deemed to have come into force on and from the 28th May 1983.

AMENDMENTS

In the said Special Rules:-

(1) In Part- I, for Class XXXVIII and the entries relating thereto, the following class and entries shall be substituted namely:-

“Class XXXVIII – Reception Officer, State Guest House: Reception Officer, Tamizhagam, Udhagamandalam Assistant Reception Officer, State Guest House: Liaison Officer, State Guest House”.

(2) In Part II for class XXXVIII and the entries relating t-here to, the following class and entries shall be substituted namely:-

“Class XXXVIII – Reception Officer , State Guest House : Reception Officer, Tamizhagam, Udhagamandala Assistant reception Officer, State Guest House: Liaison Officer, State Guest House”.

(1) CONSTITUTION:- This class shall consist of the following categories, namely :-

Category 1 - (i) Reception Officer, State Guest House.

(ii) Reception Officer, Tamizhagam Udhagamandalam.

Category 2 - Assistant Reception Officer, State Guest House.

Category 3 - Liaison Officer, State Guest House.

(2) APPOINTMENT:- Appointment to the category specified in Col (1) of the Table below shall be made by the methods specified in the Corresponding entries in Column (2) thereof:-

THE TABLE

<u>CATEGORY</u>	<u>METHOD OF APPOINTMENT</u>
1	a) Reception Officer, State Guest House.
	(b) Reception Officer, Tamizhagam, Udhaganadalam.
2.	Assistant Reception Officer, State Guest House.
3.	Liaison Officer, State Guest House

3. QUALIFICATION:-

(a) Age (i) No person shall be eligible for appointment to the post of Reception Officer, if he has completed or will complete 30 years of age on the first day of July of the year in which the Selection for Appointment is made.

(ii) No person shall be eligible for appointment to the posts of Assistant Reception Officer and Liaison Officer, by direct recruitment, if he has completed or will complete 28 years of age on the first day of July of the year in which the selection for appointment is made. Provided that on and from 27.2.89, no person shall be eligible for appointment to any of the posts in this class if he has completed or will complete 30 years of age on the first day of July of the year in which selection for appointment is made.

(b) Other Qualifications :- No person shall be eligible for appointment to the category specified in column (1) of the Table below by the methods specified in the corresponding entry.

in column (2) thereof unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

THE TABLE

<u>Category</u> (1)	<u>Method of Appointment</u> (2)	<u>Qualification</u> (3)
1. <u>Reception Officer</u>	All methods.	(i) a degree; (ii) executive experience for a period of not less than three years.
2. <u>Assistant Reception Officer. I</u>	Direct Recruitment	(i) a degree; (ii) executive experience for a period of not less than two years in any one of the reputed catering establishments recognized by the Tourism Departments of State Government/Government of India
3. <u>Assistant Reception Officer. II</u>	Transfer from any other class or recruitment by transfer of from any other service.	(i) Service for a period of not less than two years in a cadre not lower in rank than a Section Officer in the Secretariat or Deputy Tahsildar in Revenue Department or other equivalent posts. (ii) A pass in Account Test for Subordinate Officers Part I.
3. <u>Liasion Officer</u>	Transfer from Category 3 in Class XII or from any other class or recruitment by transfer from any other service Direct Recruitment	Must have put in a service for a period of not less than two years in a cadre not lower in rank than a Section Officer in the Secretariat. (i) A degree; and (ii) executive experience for a period of not less than two years in Public Relations Officer in the Departments of Secretariat.

4. Probation:- Every person appointed to the posts by direct recruitment shall be on probation for total period of two years from the date on which he joins duty, within a continuous period of three years. Provided that every person appointed by recruitment by transfer shall be on probation for a total period of one year from the date on which he joins duty within a continuous period of two years.

5. Test:- Every person appointed to the post shall pass the Account Test for Executive Officers of the Account Test for Executive Officers of the Account Test for Sub-ordinate Officers – Part I as the case may be within the period of probation.

Provided that where no period of probation has been prescribed, a person appointed to the post shall pass any one of the above tests within a period of two years from the date of appointment to the post, failing which his increment shall be stopped till he passes the said test.

6. Rent Free Quarters:- A person appointed to Category 1 shall be entitled to rent free quarters.

7. Pay:- A person appointed to Category 1 shall be paid a monthly pay calculated in the Scale of Pay Rs. 1340-75-1715/90/2435 provided that on and from 1st July 1989 the Scale of Pay shall be Rs.3700-125-4700-150-5000.

(BY ORDER OF THE GOVERNOR)

To
The Director of Stationery
and Printing, Madras 2.
(for publication of the notifications
in the Tamil Nadu Government Gazette).

NARESH GUPTA,
SECRETARY TO GOVERNMENT.

The Reception Officer, State Guest House, Madras-5.
The Secretary, Tamil Nadu Public Service Commission, Madras-2
The Accountant-General, Madras-18.
The Accountant-General, Madras-18. (By Name).
The Accountant-General (CAS), Madras-5.
The Pay and Accounts Officer, (East), Madras-5.

Copy to:-

The Personnel and Administrative Reforms (Per .C)
Department, Madras 9.
The Personnel and Administrative Reforms (Per .P)
Department, Madras 9.
The Finance Department, Madras 9
SF/SC.

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GOVERNMENT OF TAMIL NADU

ABSTRACT

Public Services – Tamil Nadu General Services – Temporary post of Assistant Reception Officer in State Guest House, Madras – Ad-hoc Rules - Issued.

PUBLIC (POLITICAL – B) DEPARTMENT

G.O. Ms. No. 718

DATED : 16.04.1981.

READ: - G.O. Ms. No. 1607 Public (Political – B) dt.30.07.79

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ORDER :

In the Government order read above, sanction was accorded for the creation of one temporary post of Assistant Reception Office for a period of one year from the Date of filling up of the post in the first instance. The Government have also ordered that in addition to the post sanctioned, the post of Section Officer in State Guest House which was designated in the G.O.Ms.No.890, Public (Political B) Department dated 12.5.78, as Additional Reception officer, State Guest House, be redesignated as Assistant Reception Officer, State Guest House.

2. The following notification will be published in the Tamil Nadu Government Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tami Nadu hereby makes the following rules:-

2. The rules hereby made shall be deemed to have come into force on the 30th July, 1979.

RULES

The General Rules applicable to the holders of the permanent posts in the Tamil Nadu General Subordinate Service apply to the holders of the temporary post of Assistant Reception Officers, State Guest House, Madras subject to the modifications specified in the following rules:

2. Constitution:- The post shall constitute a separate class in the said service.

3. Appointment :- Appointment to the post shall be made:

- (i) by direct recruitment; or
- (ii) by transfer from any other class; or
- (iii) by recruitment by transfer from any other service.

4. Appointing Authority:

The appointing authority for the post shall be the Joint Secretary, Public (Political) Department.

5. Qualifications: (a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 28 years of age on the first day of July of the year in which the selection for appointment is made.

(b) Other Qualifications: No person shall be eligible for appointment to the post unless he possesses the following qualifications, namely:-

- (i) a degree
- (ii) Executive experience for a period of not less than two years in any of the reputed catering establishments; or service in the cadre not lower than the rank of Section Officer in the Tamil Nadu General Service; or Deputy Tahsildar in Revenue Department; or of other equivalent posts.

6. Probation: Every person appointed to the post by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

Provided that every person appointed to the post by recruitment by transfer or by transfer, shall be on probation for a total period of one year on duty within a continuous period of two years.

7. Test:- (a) Every person appointed to the post by direct recruitment shall within the period of probation pass the Account Test for Subordinate Officers, Part I.

(b) Every person appointed to the post otherwise than by direct recruitment shall, within the period of two years from the date of his appointment, pass the Account Test for Subordinate Officers, Part I unless he has already passed the test failing which his increments other than the first increment shall be stopped without cumulative effect till he passes the test and such ineligibility to draw increments shall not have the effect of postponing his future increments after he has passed the test.

8. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.675-35-885-45-1200/-.

(BY ORDER OF THE GOVERNOR)

R. KIRUBAKARAN

To
JOINT SECRETARY TO GOVERNMENT
The Director of Stationery and Printing, Madras 1.
(for publication of the notifications in the Tamil Nadu Government Gazette).
The Reception Officer, State Guest House, Madras-5.
The Accountant-General, Madras-18./The Accountant-General(CAS) Madras-9
The Pay and Accounts Officer, Madras-5
The Secretary, Tamil Nadu Public Service Commission, Madras-2 (w.c.1.) -5.
Copy to:- The P & A.R. (Per. C) Department, Madras-9
The P & A.R. (Per.S) Department, Madras-9.
The Finance Department.

/ Forwarded/

Sd/-
SECTION OFFICER

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- in column (3) thereof:-

THE TABLE

<u>Category</u>	<u>Method of Appointments</u>
1. (a) Reception Officer State Guest House.	(i) by direct recruitment; or
(b) Reception Officer, Tamizhagam, Udhagamandalam.	(ii) by transfer from among the Section Officers of the Departments of Secretariat or from any other Class or Service.
2. Assistant Reception Officer, State Guest House.	(i) by direct recruitment; or (ii) by transfer from any other class; or (iii) by recruitment by transfer from any other service.
3. <u>Liasion Officer,</u> <u>State Guest House</u>	(i) by transfer from among the holders the post of Section Officer in category 3 in Class XII of the Tamil Nadu General Service; or (ii) by transfer from any other class; or (iii) by recruitment by transfer from any other service; or (iv) for special reason by direct recruitment.

3. QUALIFICATION:-

(a) Age (i) No person shall be eligible for appointment to the post of Reception Officer, if he has completed or will complete 30 years of age on the first day of July of the year in which the Selection for Appointment is made.

(ii) No person shall be eligible for appointment to the posts of Assistant Reception Officer and Liaison Officer, by direct recruitment , if he has completed or will complete 28 years of age on the first day of July of the year in which the selection for appointment is made. Provided that on and from 27.2.89, no person shall be eligible for appointment to any of the posts in this class if he has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made.

(b) Other Qualifications :- No person shall be eligible for appointment to the category specified in column (1) of the Table below by the methods specified in the corresponding entry.

in column (2) thereof unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

THE TABLE

<u>Category</u> (1)	<u>Method of Appointment</u> (2)	<u>Qualification</u> (3)
1. <u>Reception Officer</u>	All methods.	(i) a degree; (ii) executive experience for a period of not less than 3 years.
2. <u>Assistant Reception Officer. I</u>	Direct Recruitment	(i) a degree; and (ii) executive experience for a period of not less than two years in any one of the reputed catering establishment recognized by the Tourism Departments of State Government/Government of India
2. <u>Assistant Reception Officer. II</u>	Transfer from any other class or recruitment by transfer of from any other service.	(i) Service for a period of not less than two years in a cadre not lower in rank than a Section Officer in the Secretariat or Deputy Tahsildar in Revenue Department or other equivalent posts. (ii) A pass in Account Test for Subordinate Officers Part I.
3. <u>Liasion Officer</u>	Transfer from Category 3 in Class XII or from any other class or recruitment by transfer from any other service	Must have put in a service for a period of not less than two years in a cadre not lower in rank than a Section Officer in the Secretariat.
	Direct Recruitment	(i) A degree; and (ii) executive experience for a period of not less than two years in Public Relations Officer in the Departments of Secretariat.

4. Probation:- Every person appointed to the posts by direct recruitment shall be on probation for total period of two years from the date on which he joins duty, within a continuous period of three years. Provided that every person appointed by recruitment by transfer shall be on probation for a total period of one year from the date on which he joins duty within a continuous period of two years.

5. Test:- Every person appointed to the post shall pass the Account Test for Executive Officers or the Account Test for Sub-ordinate Officers – Part I as the case may be within the period of probation.

Provided that where no period of probation has been prescribed, a person appointed to the post shall pass any one of the above tests within a period of two years from the date of appointment to the post, failing which his increment shall be stopped till he passes the said test.

6. Rent Free Quarters:- A person appointed to Category 1 shall be entitled to rent free quarters.

7. Pay:- A person appointed to Category 1 shall be paid a monthly pay calculated in the Scale of Pay Rs. 1340-75-1715-90-2435 provided that on and from 1st July 1989 the Scale of Pay shall be Rs.3700-125-4700-150-5000.

(BY ORDER OF THE GOVERNOR)

To
The Director of Stationery
and Printing, Madras 2.
(for publication of the notifications
in the Tamil Nadu Government Gazette).

NARESH GUPTA,
SECRETARY TO GOVERNMENT.

The Reception Officer, State Guest House, Madras-5.
The Secretary, Tamil Nadu Public Service Commission, Madras-2
The Accountant-General, Madras-18.
The Accountant-General, Madras-18. (By Name).
The Accountant-General (CAS), Madras-5.
The Pay and Accounts Officer, (East), Madras-5.

Copy to:-

The Personnel and Administrative Reforms (Per .C)
Department, Madras 9.
The Personnel and Administrative Reforms (Per .P)
Department, Madras 9.
The Finance Department, Madras 9
SF/SC.

/ Forwarded/

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SECTION OFFICER

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SECTION OFFICER

GOVERNMENT OF TAMIL NADU

ABSTRACT

PERSONNEL – Tamil Nadu Ministerial Service – Temporary post of Store Keeper in State Guest House, Madras – Adhoc Rules framed – Orders Issued.

PUBLIC (POLITICAL - B) DEPARTMENT

G.O.MS.NO. 678

DATED: 9-4-90

READ :

- 1) G.O.Ms. No.57, Public (Political)-B, Department, Dated 13-1-83.
- 2) From the Reception Officer, State Guest House, Madras-5, letter No.1789A/A3/89-1, dated 2-5-89 and 17-8-89.

- :: -

ORDER:

The following notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on the 13th, January 1983.

RULES

The General and Special rules applicable to the holders of the permanent posts in category 16 of the Tamilnadu Ministerial Service shall apply to the holder of the temporary post of Store Keeper in the State Guest House, Madras sanctioned from time to time, subject to the modifications specified in the following rules:

2. Constitution: The post shall constitute as a distinct category in the said service.

3. Appointment Appointment to the post shall be made as follows:
- (i) By direct recruitment;
 - (ii) By recruitment by transfer from the post of Record Clerk/Office Assistant/Butler in the State Guest House, Madras-5/Chintadripet, Rest House, Madras-2.

4. Appointing Authority: Appointing Authority for the post shall be the Deputy Secretary to the Government Public Department or the Joint Secretary to Government, Public Department as the case may be who is incharge of the establishment of State Guest House, Madras.

5. Qualifications: (a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed 28 years of age on the date of selection for the appointment of the post till the 19th June 1989 provided that on and from the 20th June 1989 the age shall be 30 years for such appointment.

(b) Other Qualifications: Must possess Minimum General Educational Qualification.

..2..

Part I and Part II and D.O.M. Test within the period of his probation. The store keeper appointed by recruitment by transfer shall pass the above tests within the period of two years from the date of appointment.

7. Deposit:- The individual shall remit a security deposit of Rs.1000/- (Rupees one thousand only). A sum of Rs.15/- (Rupees Fifteen only) per month as compensatory allowance for the security deposit of Rs.1000/- shall be paid to the individual.

8. Probation: Every person appointed to the post by direct recruitment shall from date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

9. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.350-10-420-15-600/-.

Provided that on and from the 1st October 1984 the scale of pay shall be Rs.610-20-730-25-955 – 30 - 1075.

Provided further that on and from the 1st June 1988 the scale of pay shall be Rs.975-25-1150-30-1660.

(BY ORDER OF THE GOVERNOR)

To Tmt. P. SIVAKAMI
JOINT SECRETARY TO GOVERNMENT

The Director of Stationery and Printing, Madras 2.
(for publication of the notifications in the Tamil Nadu Government Gazette).
The Reception Officer,
State Guest House, Madras-5.
The Pay and Accounts Officer, (East), Madras-5.
The Accountant-General, Madras-18.
The Accountant-General, Madras-18. (By Name).
The Accountant-General (CAS), Madras-5.

Copy to:-

The Personnel and Administrative Reforms, Madras 9.
The Finance Department, Madras 9
AF/SC.

/ Forwarded/

Sd/-
SECTION OFFICER

-

/ True Copy /-

SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Temporary post of Receptionist in State Guest House, Madras – Adhoc Rules – Issued.

PUBLIC (POLITICAL) DEPARTMENT

G.O.MS.NO. 325

DATED: 7-2-1976.

READ:

- 1) G.O.Ms. No.1531, Public (Services) Dept, dated 30-1-1971.
- 2) G.O.Ms. No.1569, Public (Services) Dept, dated 21-6-1972.
- 3) G.O.Ms. No.2214, Public (Services - K) Dept, dated 17-8-1973.
- 4) G.O.Ms. No.2411, Public (Services) Dept, dated 24-7-1974.
- 5) G.O.Ms. No.2669, Public (Services) Dept, dated 19-8-1975.
- 6) G.O.Ms. No.1938, Public (Political) Dept, dated 13-6-1975.
- 7) From the Reception Officer, State Guest House, Madras letter No. 2783/SGH/75-1 dated 26-9-1975.

- : : -

ORDER:

The following notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the powers conferred by the provision to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on the 21st, June, 1972.

RULES

1. The General Rules applicable to the holders of the permanent posts in the Tamil Nadu General Subordinate Service shall apply to the holders of the temporary post of Receptionist, State Guest House, Madras subject to the modifications specified in the following rules:

2. Constitution: The post shall constitute a separate class in the said service.

3. Appointment Appointment to the post shall be made:

(a) by direct recruitment; or

(b) by recruitment by transfer from among the Assistants in Category 2 of the Tamil Nadu Secretariat Service; or

(c) by recruitment by transfer from among the Telephone Operators of the State Guest House in Category 6 of the Tamil Nadu Secretariat Service.

4. Appointing Authority: The appointing authority for the post shall be the Deputy Secretary to Government (General) in the Public Department.

..2..

5. Qualifications:

(a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 26 years of age on the 1st day of July of year in which the selection for appointment is made.

(b) Other Qualifications:

(i) No person shall be eligible for appointment to the post by direct recruitment unless he possesses:

(ii) a degree of a recognized University; and

(iii) experience for two years as Receptionist in a Catering Establishment.

(2) No person shall be eligible for appointment to the post by recruitment by transfer from among the Category of Telephone Operators unless he possesses.

(i) the Minimum General Educational Qualification
and

(ii) experience as Telephone Operator for a period of ten years.

6. Probation: Every person appointed to the post by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years provided that in the case of those appointed to the post by recruitment by transfer the period of probation shall be one year within a continuous period of two years.

7. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.275-10-375-15-420/- on and from the 1st September 1972 to monthly pay shall be calculated in the scale of Rs.300-15-420-20-500/-. Provided further that on and from the 13th June, 1975, the holder post shall also be paid a special pay of Rs.35/- p.m

(BY ORDER OF THE GOVERNOR)

P. SABANAYAGAM
CHIEF SECRETARY TO GOVERNMENT

To

The Reception Officer, S.G.H. Madras-2

Copy to the A.G. (CAS) Madras.9. /

" P.A.O., Madras-9

" Pub. (Services.) Department, Madras 9

Finance Department, Madras 9

/ Forwarded/

Sd/-
SECTION OFFICER

-/ True Copy /-

SECTION OFFICER

GOVERNMENT OF TAMILNADU

ABSTRACT

Public Services – Tamil Nadu General Subordinate Service – Post of Receptionist in State Guest House, Chennai – Adhoc Rules – Amendment – Issued.

PUBLIC (PROTOCOL. II) DEPARTMENT

G.O.Ms. No. 353

Dated: 05.04.2005

READ :

G.O. Ms. No. 325, Public (Political) Department, dated 7.2.1976

ORDER:-

The following Notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the rules published with the Public Department, Notification No. SRO B-64/2004 at Pages 120-121 of Part-III Section 1 (b) of the Tamil Nadu Government Gazette. dated the 22nd September 2004.

AMENDMENTS

In the Said Rules:-

(i) in rule 3, for clause © the following clause shall be substituted, namely:-

"(c) by recruitment by transfer from among the Telephone Operators of State Guest House in category 6 of Tamil Nadu Secretariat Service and the Front Office Assistants of the State Guest House in the ratio 1:1"

(ii) in rule 5, in sub-rule (b) for clause (2), the following sub-clause shall be substituted, namely:-

"(2) No person shall be eligible for appointment to the post of recruitment by transfer from among the Telephone Operators and Front Office Assistants of the State Guest House, unless he possesses:-

- (i) the minimum general education qualification; and
- (ii) experience as Telephone Operator or Front Office Assistant in the State Guest House, as the case may be, for a period of ten years.

(BY ORDER OF THE GOVERNOR)

LAKSHMI PRANESH
CHIEF SECRETARY TO GOVERNMENT

To

The Director of Stationery and Printing, Chennai - 2.
(for publication of the notifications in the Tamil Nadu Government Gazette).
The Reception Officer and Joint State Protocol Officer, State Guest House, Chepauk, Chennai-5.
The Accountant General, Chennai-18.
The Accountant-General (CAS-I), Chennai-5.
The Pay and Accounts Officer (East), Chennai-5.
The Accountant-General, Madras-18. (By Name).

Copy to:-

The P& A.R. (J) Department, Chennai - 9.
The Secretary to Tamil Nadu Public Service Commissioner, Chennai – 2.

/ Forwarded// By Order//

Sd/-
PROTOCOL OFFICER

-/ True Copy /-

SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu Secretariat Service – Post of Telephone Operator in State Guest House, Madras - Adhoc Rules – Issued.

PUBLIC (POLITICAL-B) DEPARTMENT

G.O.MS.NO. 1549

Dated the 11th September, '84

READ:

- 1) G.O.Ms. No.855, Public (Ser.E), Dept., dt 14.5.65
- 2) G.O.Ms. No.653, Public (Ser.E), Dept., dt 2.4.69
- 3) G.O.Ms. No.821, Public (Ser.E), Dept., dt 10.4.70
- 4) G.O.Ms. No.3387, Public (Ser.E), Dept., dt 22.12.73
- 5) G.O.Ms. No.2812, Public (Ser.E), Dept., dt 28.8.74
- 6) G.O.Ms. No.172 Personnel & Administrative Reforms (Per. G) Dept., dated 27.2.81

ORDER:

At present there are four permanent posts of Telephone Operator in State Guest House, Chepauk. In addition, there were four temporary posts of Telephone Operator in State Guest House, 'Malligai', Adyar, which has since been closed. These posts are hitherto governed by the Special Rules for the Tamil Nadu Secretariat Service. As the State Guest House is located outside the Secretariat Complex, the Government have decided to prescribe separate service rules for the post of Telephone Operators in State Guest House, Madras.

2. The following Notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules:-

2.The rules hereby made shall be deemed to have come into force on the 27th July 1976.

RULES

The General and the Special Rules applicable to the holders of the permanent posts of Telephone Operator in the Tamil Nadu Secretariat Service shall apply to the holders of the temporary post of Telephone Operator in the State Guest House, Madras, sanctioned from time to time subject to the modifications specified in the following rules:-

.2..

2. Constitution: The post shall constitute a distinct category in the said Service.

3. Appointment :- Appointment to the post shall be made.
(i) by direct recruitment ; or
(ii) by transfer from any other category ; or
(iii) for special reasons, by recruitment by transfer from any other service.

4. Appointing Authority:

The appointing authority for the post shall be the Joint Secretary to Government or the Deputy Secretary to Government, Public Department, as the case may be, who is in charge of the establishment.

5. Qualifications:

(a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 26 years of age on the first day of July of the year in which the selection for appointment is made.

Provided that with effect on and from the 6th October, no person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 28 years are on the first day of July of the year in which the selection of appointment is made.

(b) Other Qualifications: No person shall be eligible for appointment to the post unless he possesses the following qualifications, namely:-

(i) Minimum General Educational Qualification prescribed in schedule I to the General Rules in the Tamil Nadu State and Subordinate Services Rules; and

(ii) A certificate from the Telephone Department or from the Principal of a Telephone Institute recognized by the Government that he has undergone the necessary course of training for the operation of a telephone exchange.

6. Probation:- Every person appointed to the posts by recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

Provided that every person appointed by recruitment by transfer shall from the date on which he joins duty, be on for a total period on probation shall be one year within a continuous period of two years.

7. There shall be paid to the holder of the post a monthly calculated in the scale of Rs.210-5-245-10-325.

8. Provided that with effect on and from the 1st April 1978 monthly pay shall be calculated in the scale of Rs.350-10-420

(BY ORDER OF THE GOVERNOR)

K. CHOCKALINGAM,
CHIEF SECRETARY TO GOVERNMENT
/ Forwarded/

Sd/-
SECTION OFFICER

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SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Post of Lift Operator in State Guest House, Madras – Adhoc Rules – Issued.

PUBLIC (POLITICAL) DEPARTMENT

G.O.MS.NO. 1596

DATED: 21.9.88.

READ:

- 1) G.O.Ms. No.57, Public Department, dt. 13.1.83.
- 2) From the Reception Officer, State Guest House, Madras, D.O. Letter No. 1060/A3/85-11 dated 25.3.86

- :: -

ORDER:

At present, there are two temporary posts of Lift Operators in State Guest House, Madras. As there is no rule for the Lift Operators, working in State Guest House, Madras, the Government have decided to prescribe separate service rules for the post of Lift Operators.

2. The following Notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules:-

2. The rules hereby made shall be deemed to have come into force on the 1st December, 1983.

RULES

The General and the Special Rules applicable to the holders of the permanent post of Lift Operator in Category 4 in Class XV of the Tamil Nadu General Subordinate Service shall apply to the holders of the temporary post of Lift Operator sanctioned from time to time for the State Guest House, Madras subject to the modifications specified in the following Rules:

2. Constitution: The post shall constitute a separate category in the said class of the said Service.

3. Appointment Appointment to the post shall be made -

(i) by direct recruitment; or

.2.

(ii) by recruitment by transfer from the post of Office Assistant in the Tamil Nadu Basic Service.

4. Appointing Authority:

The appointing authority for the post shall be the Reception Officer, State Guest House, Madras.

5. Qualifications:(a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 28 years of age on the first day of July of the year in which the selection for appointment is made.

(b) Other Qualifications: No person shall be eligible for appointment to the posts specified in column (1) of the Table below by the methods of appointment specified in the corresponding entry in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

THE TABLE

<u>Post</u>	<u>Method of Appointment</u>	<u>Qualification</u>
Lift Operator	Direct Recruitment	(i) Minimum General Educational Qualifications prescribed in Schedule-I to the General Rules in the Tamil Nadu State and Sub-ordinate Services Rules or its equivalent qualification.
		(ii) Practical experience for a period of not less than two years as Electric Lift Operator either in a Public Sector undertakings or in a private sector Undertakings.
	Recruitment by transfer	(i) A Pass in III Form or VIII Standard from a recognized School.
		(ii) Must have Served as Office Assistant in the State Guest House, Chepauk, Madras for a period of not less than ten years and having knowledge in the operation of the Electric Lifts.

..3..

Explanation:-For the purpose of this sub-rule, "recognized School" shall mean a school maintained by or and with the sanction of the Government of Tamil Nadu which recognition has been accorded by the Director of School Education under the Tamil Nadu Educational Rules.

6. Probation: Every person appointed to the post by direct recruitment shall be on probation for a period of two years on duty within a continuous period of three years.

Provided that every person appointed to the post by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

7. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.265-5-270-10-425/-. Provided that with effect on the 1st October, 1984, pay shall be calculated in the scale of Rs.475-10-555-565-20-775.

(BY ORDER OF THE GOVERNOR)

K.A. SUNDARAM
COMMISSIONER & SECRETARY TO
GOVERNMENT

To
The Reception Officer, State Guest House, Chepauk, Madras-5
The Director of Stationery & Printing, Madras-1
(for Publication of the notification in Tamil Nadu Government Gazette).
Personnel and Administrative Reforms (Per. D), Madras-9.
The Pay & Accountant – General, Madras-9
The Pay & Accountant – General, Madras-18. (By name).
The Pay and Accounts Officer (East), Madras-5.

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SECTION OFFICER

-/ True Copy /-

SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Temporary post of Life Operator in State Guest House, Madras – Adhoc Rules – Amended – Orders Issued.

PUBLIC (POLITICAL - B) DEPARTMENT

G.O.MS.NO. 1292

DATED: 2.8.89.

READ:

- 1) G.O. Ms. No.57, Public (Political – B) Department dt. 13.1.83.
- 2) G.O. Ms. No. 1596, Public (Political –B) Department dated 21.9.1988.

ORDER:

Two temporary posts of Lift Operators have been created in the Government order first read above and are in existence in the State Guest House, Madras. As there is no specific rule for the post of Lift Operators in State Guest House, Madras, the Government have prescribed separate Service Rules for the post of the Government Order second read above.

2. The post of Lift Operators when created, two basic servants of State Guest House have been promoted and appointed with effect from 1.12.1983 as Life Operator.

3. At the time of creation of post, the nomenclature of the post held by the individual was as peon in Tamil Nadu Public Service. But when the orders of adhoc rules have been passed, the nomenclature of the post of "peon" has been changed as "Office Assistant" as per orders issued in G.O.Ms. No.855, P&A. R. (Per.F) Department, dated 24.8.84. Therefore the following notifications will be published in the Fort St. George Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the rules deemed with the Public Department's Notification S.R.O. No. 15/39 of 1984, dated the 19th October 1983, at page 256 of III-Section 1(b) of the Fort St. George Gazette, dated Nineteenth October 1988.

The amendments (1) (i) and (2) (i) made shall be deemed to have come into force on the 1st December 1983.

..2..

The amendments (1) (ii) and (2) (ii) hereby made shall be deemed to have come into force on the 24th August 1984.

AMENDMENTS

In the said Rules :-

(1) In rule 3 in clause (ii) – (i) for the words " Office Assistant", the work "Point shall be substituted ; (ii) for the work "Peon" as so substituted, the works "Office Assistant" shall be substituted.

(2) In rule 5, in sub-rule (b) in the Table in the entry (ii) in Column (3) against the entry "Recruitment by transfer" in Column (2) there

(i) for the words " Office Assistant " the work " Peon": shall be substituted;

(ii) for the word "Peon" as so substitute the words " Office Assistant" shall be substituted.

(By order of the Governor)

P.SIVAKAMI,
JOINT SECRETARY TO GOVERNMENT

To
The Director of stationery and Printing, Madras -1
(for Publication of Amendment
to the notification in the
Government Gazette).

This Reception Officer, State Guest House, Madras -5.
The P&A. R. (Per.D) Department , Madras-9.
The Accountant General, Madras -18. (By Name)
The Pay and Accounts officer, (East) Madras -5
The Accountant General (CAB0, Madras – 5.
SF/S/CS.

/ Forwarded/

Sd/-
SECTION OFFICER

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SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

ESTABLISHMENT – State Guest House, Madras – Post of Front Office Assistant – Excluded from the purview of Tamil Nadu Public Service Commission – Orders issued – Amended.

PUBLIC (POLITICAL B) DEPARTMENT

G.O.MS.NO. 1835

DATED: 15.11.89.

READ:

- 1) G.O. Ms. No.1217, Public (Pol – B) Department dated 22.7.1989.

ORDER:

In modification of the orders issued in the Government Order read above, the following amendment is issued:

AMENDMENT

In Para 2 of the Government Order the words "from 13th January 1983" shall be added for exclusion of the post of Front Office Assistant in State Guest House, Madras-5 and Chintadripet Rest House, Madras from purview of Tamil Nadu Public Service Commission.

(By order of the Governor)

P.SIVAKAMI,
JOINT SECRETARY TO GOVERNMENT

To

The Reception Officer, State Guest House, Madras -5.

The Director of stationery and Printing, Madras -2
(for Publication of Tamil Nadu Government Gazette).

The Accountant General, Madras -18.

The Accountant General, Madras -18. (By Name)

The Accountant General, Madras -35. (By Name)

The Accountant General (CAB), Madras – 5.

Copy to the Secretary, Tamil Nadu Public Service Commission,
Madras – 2 (with covering letter).

Copy to the Personnel and Administrative Reforms (Per.M),
Madras – 9 (2 copies)

Copy to the Finance Department, Madras-9.

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Sd/-
SECTION OFFICER

-/ True Copy /-

SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu Ministerial Service – Temporary for the Post of Front Office Assistant in State Guest House and in New Rest House at Chintadripet, Madras – Adhoc Rules – Issued.

PUBLIC (POLITICAL B) DEPARTMENT

G.O.MS.NO. 1216

DATED: 22.7.89.

READ:

- 1) G.O.Ms. No.57, Public (Political B) Department, dated 13.1.83
- 2) G.O.Ms. No.1195, Public (Political B) Department, dated 21.7.84
- 3) G.O.Ms. No.307, Public (Political B) Department, dated 19.2.86.
- 4) From the Reception Officer, State Guest House, Madras Letter No. 8/A3/87-1 dated 27.3.87.
- 5) From the Secretary, Tamil Nadu Public Service Commission, Madras-2, Letter No. 1859/BA1/88 dated 31.5.88.

ORDER:

The following notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on the 13th January 1983.

RULES

The General and Special Rules applicable to the holders of the permanent posts in the Tamil Nadu Ministerial Service shall apply to the holders of the temporary post of Front Office Assistant, sanctioned from time to time from State Guest House, and Chindatripet Rest House, Madras subject to the modifications specified in the following rules:

2. Constitution: The post shall constitute as a separate category in the said service.

3. Appointment Appointment to the post shall be made:

- (i) by direct recruitment; or
- (ii) by transfer from any other category or

..2..

(iii) for special reasons, by recruitment by transfer from any other service;

4. Appointment Authority:- The appointing authority for the post shall be the Joint Secretary to Government or the Deputy Secretary to Government, Public Department as the case may be who is incharge of the establishment.,

5. Qualifications: (a) Age: No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 28 years of age on the 1st day of July of year in which the selection for appointment is made; The age limit of 30 years for such appointment shall be reconed from 27.2.1989.

(b) Other Qualifications: No person shall be eligible for appointment to this Technical post unless he possesses the following qualifications namely:-

- (i) Minimum general Educational Qualification as prescribed in Schedule I to the General Rules in the Tamil Nadu State and Subordinate Services; and
- (ii) A certificate from the Telephone Department or from the Principal of a Telephone Institute recognized by the State Government that he has undergone the necessary training course for the operation of a Telephone Exchange.

6. Probation: Every person appointed to the post by direct recruitment shall, be on probation for a total period of two years on duty within a continuous period of three years.

Provided that every person appointed by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

7. Pay: There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.350-10-420-15-600.

Provided that on and from the 1st October 1984 the scale of pay shall be Rs.610-20-730-25-955-30-1075.

(BY ORDER OF THE GOVERNOR)

ASHOKE JOSHI
SECRETARY TO GOVERNMENT

To

..2..

To

The Director of stationery and Printing for
Publication of Tamil Nadu Government Gazette
Madras – 600 002.

The Accountant General, Madras -9.
The Accountant General, Madras -18.
The Accountant General, Madras -35.
The Accountant General, Madras -18. (By Name)
The Accountant General, Madras - 35. (By Name)

Copy to

The Secretary, Tamil Nadu Public Service Commission, Madras – 2
(with covering letter).

The Personnel and Administrative Reforms (Per.M), Madras-9)

The Finance Department, Madras-9.

The Pay and Accounts Officer (East), Madras-5.

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SECTION OFFICER

COPY OF:

GOVERNMENT OF TAMIL NADU

ABSTRACT

Establishment – State Guest House, Madras – Posts of Front Office Assistant, State Guest House, Madras – Excluded from the purview of Tamil Nadu Public Service Commission – Orders Issued.

PUBLIC (POLITICAL B) DEPARTMENT

G.O.MS.NO. 1217

DATED: 22.7.89.

READ:

- 1) G.O.Ms. No.57, Public (Political B) Department, dated 13.1.83
- 2) G.O.Ms. No.1195, Public (Political B) Department, dated 21.7.84
- 3) G.O.Ms. No.307, Public (Political B) Department, dated 19.2.86.
- 4) G.O.Ms. No.1216, Public (Political B) Department, dated 22.7.89
- 5) From the Secretary, Tamil Nadu Public Service Commission, Madras-2, Letter No. 1859/BA1/88 dated 31.5.88.

ORDER:

In the Government Orders first, second and third read above, seven posts of Front Office Assistants have been sanctioned. The posts of Front Office Assistant are temporary and there is no permanent post in the category of Front Office Assistant in State Guest House, Madras. Therefore Adhoc rules for the post of Front Office Assistant have been framed in the Government Order fourth read above, since the State Guest House is also deemed to be a department of Secretariat.

2. The Government direct that the post of Front Office Assistant in State Guest House, Madras-5 and Chindatripet Rest House, Madras-2 be excluded from the purview of the Tamil Nadu Public Service Commission.

3. Necessary amendments to Tamil Nadu Public Service Commission regulation 1954 will be issued by the Government in Personnel and Administrative Reforms (Per-M) Department.

(BY ORDER OF THE GOVERNOR)

ASHOKE JOSHI
SECRETARY TO GOVERNMENT

To
The Reception Officer, State Guest House, Madras-5.

..2..

To
The Director of stationery and Printing for
Publication of Tamil Nadu Government Gazette
Madras – 600 002.

The Accountant General, Madras -9.

The Accountant General, Madras -18.

The Accountant General, Madras -35.

The Accountant General, Madras -18. (By Name)

The Accountant General, Madras - 35. (By Name)

Copy to

The Secretary, Tamil Nadu Public Service Commission, Madras – 2
(with covering letter).

The Personnel and Administrative Reforms (Per.M), Madras-9)

The Finance Department, Madras-9.

The Pay and Accounts Officer (East), Madras-5.

/ Forwarded/

Sd/-
SECTION OFFICER

-/ True Copy /-

SECTION OFFICER

Government of Madras
Abstract.

PUBLIC SERVICES – Madras General Subordinate Service – posts of Superintendent, Steward, Cook and Butler, Government Estate – Ad-hoc rules – Issued.

Public Department

G.O.Ms.No. 1994.

Dated 24th June 1955.

Read the following:-

G.O.Ms.No.40 Public (Services) dated 9-1-54.

G.O.Ms.Rt.23 Finance (Pen) dated 11.1.54.

G.O.Ms.No.96 Public (Services) dated 20.1.54

ORDER :-

The following notifications will be published in the Fort St. George Gazette.

NOTIFICATION –I

In exercise of the powers conferred by the proviso to Article 309 of the constitution of India, the Governor of Madras hereby makes the following rules.-

The rules hereby made shall be deemed to have come into force on and from the afternoon of 12th January 1954.

RULES.

1. Constitution:- The temporary post of the Superintendent, Government Estate shall constitute a district class in the Madras General Subordinate Service.

2. Appointment :- Appointment to the post shall be made by transfer from among the Superintendents of the Public Department in the Madras Secretariat Service or for special reasons from among the Superintendents of any other Department in the said service or from any other service.

3. Appointing authority :- The Chief Secretary to Government shall be the appointing authority for the post.

4. Pay :- There shall be paid to the holder of the post a monthly pay calculated in the scale of Rs.200-20-400 with the usual allowances. He shall be provided with quarters in the Government Estate subject to payment of usual rent.

NOTIFICATION II.

In exercise of the power conferred by the proviso to Article 309 of the constitution of India, the Governor of Madras hereby makes the following rules.

The rules hereby made shall be deemed to have come into force on and from the afternoon of 12th January 1954.

RULES

1. Constitution :- The temporary posts or the steward, cook and Butler shall constitute a distinct class of the Tamilnadu General Subordinate Service.

..2..

2. Appointment :- Appointment to these posts shall be made by direct recruitment or for special reasons by recruitment by transfer from and other service.

3. Appointment authority :- The Deputy Secretary to Government in the Public Department shall be the appointing authority for the posts.

4. A person for appointment as Steward , State Guest House:-
- (i) must not have attained 35 years of age on the date of his appointment ;
 - (ii) must possess the minimum general education qualification prescribed in the Schedule to the General Rules; and
 - (iii) must have experience in the management of reputed catering establishments for a period of at least two years.

5. A person for appointment as Cook and Butler, State Guest House Should have practical experience in their respective work for a continuous period of one year.

6. Probation:- Ever person appointed as Steward Butler or Cook shall be on probation for a total period of six months within a continuous period of one year.

7. Pay :- There shall be paid to the holders of the posts of steward, Cook and Butler a fixed monthly pay of Rs.100/- Rs. 40/- and .40/- respectively with usual allowances excluding house rent allowance, They shall be provided with rent free quarters, if Government quarters are available for allotment.

K. RAMUNNI MENON,
CHIEF SECRETARY TO GOVERNMENT

To

The Superintendent, Government Estate.
The Accountant General , Madras.
The Madras Public Service Commission.
The Controller of Stationery and Printing for publication
of the notifications in the Fort St. George Gazette.
The Public (Services) Department.
The Public (Political) Department.
The Public Works Department.
The Finance Department.

Copy to Chief Secretariat (O.P.I).

Forwarded/By Order.

Superintendent.

-/ True Copy /-

SECTION OFFICER